

BOOK 27
May 21, 2025

BURLINGTON CITY COUNCIL REGULAR SESSION 5-21-2025

City of Burlington Governing Body met in Regular Session at City Hall's address, 1013 N. 4th Street, Burlington, Kansas, at 6:00 p.m. Wednesday, May 21, 2025. Mayor Luke called the meeting to order.

THE PLEDGE OF ALLEGIANCE

ROLL CALL: ☒ Stan Luke, Mayor

Council Members present:

☒ Jerilyn Curtiss (President of Council)

☒ Maxi Berryman

☒ Cara Mays

☒ Lila Van Horn

☐ Nathan Strawder

☒ Martin Ernst

Superintendents Present:

☒ Kevin Boyce (Parks)

☒ Alan Schneider (Electric)

☒ Mark Davidson (Street)

☒ Mike Roney (Chief of Police) ☒ Danny Hawkins (Water/Wastewater)

Also Present:

☒ Anne Brown (City Clerk)

☒ Clarissa Foster (Administrative Assistant)

☒ Philip Wright (City Attorney)

☒ Jimmy Hugunin (Zoning/Grants Clerk)

☐ Kerri Weltha (Deputy City Clerk)

Media Present: Mark Peterson (Coffey County Republican)

VISITORS: Chari Bauman

AGENDA: Mayor Luke, "The agenda for this evening, the only thing that I have to add is under finance. We have Claims Ordinance 2025-09, \$361,209.01. And under Payroll Ordinance 2025-11, \$114,055.02; for a total of \$475,264.03. And under City Clerk, we will have an Executive Session for five minutes, for non-elected personnel. Are there any other additions to the agenda? Hearing none, I would accept a motion to approve the agenda as amended."

Council Member Ernst, "I move to approve the agenda as amended." Council Member Curtiss, "Second." Motion unanimously carried, 5:0.

MINUTES 5/7/2025: Mayor Luke, "We have the minutes from our regular session, May 7, 2025. Are there any additions or corrections to those minutes?"

Council Member Curtiss, "I move to approve the draft minutes of May 7, 2025, as presented." Council Member Ernst, "Second." Motion unanimously carried, 5:0.

APPOINTMENT – Coffey County Chamber of Commerce – Chari Bauman

Chari Bauman, "Hi, I wanted to come see everybody's faces in person. I've seen some of you around. I am Chari Bauman, your new Coffey County Chamber of Commerce Director. I've been out and about trying to get to know as many businesses and people as I can; been all over the place. Great county, great people. It's been wonderful, so thank you for being welcoming, and I am happy to meet with any of you if you have ideas, suggestions, need help with something. The City graciously trades our rent for our building with us so that we can have a really awesome office, so anything that we offer members is available to the City. If you need any help with anything, just reach out. Any questions? Okay, thank you." Mayor Luke, "Thank you, glad to have you aboard."

PUBLIC COMMENTS

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radio station you listen to, between Friday and Monday, but we'll see what we get. But other than that, the plant's been running really good."

QUESTIONS/COMMENTS

STREET DEPARTMENT: Update

General: Personnel have been doing the normal duties: checking culverts, rocking alleys, tree trimming, and truck and equipment maintenance.

Truck Maintenance: Superintendent Davidson, "We've been also working on trucks. We've had some air leaks on one of our dump trucks, we're trying to track down. Had to do some minor engine repair on our smaller dump truck. Servicing trucks and equipment."

Alleys: Superintendent Davidson, "We've rocked several alleys."

Culverts: Superintendent Davidson, "We've had requests to put in some culverts at the corner of Kennebec and Jarboe. He's trying to decide if he wants to invest that much money into it."

EMC Adjustor: Superintendent Davidson, "I've been also working with the EMC adjustor for our Peterbilt dump truck. I mentioned last council meeting; EMC's estimate comes in at \$15,615.35. We have a \$3,000 deductible. They will send us a check for \$11,552.98. We considered trying to do that in-house. We just decided to go ahead and take it over to Emporia to Thurston Autobody. They will honor this amount from EMC. That would be a lot easier than us trying to get parts from here, there, and wherever. It'll be approximately two weeks to get parts, and he thought he'd have the truck probably two weeks to do the repairs."

Accident Report: Superintendent Davidson, "Last Thursday, we had one of our pickups back into a gas meter in an alley, so there was an accident report done on it. We ended up having to go to Emporia for a drug test. For some reason, they weren't able to do it here." City Clerk Brown, "Yeah, they just couldn't get him in at the hospital." Superintendent Davidson, "They could do it this past Tuesday, but we have a thirty-six-hour window we can do that in. I took him to Emporia for his drug test. It came back clean."

Tree Trimming: Superintendent Davidson, "We also had a call from the Police Department last evening about a tree that had some low-hanging limbs on East 1st Street. We found the trunk had rotted off and was being held up with the telephone pole. So, Vinny Riccobono and I took care of that last evening."

Sidewalk Closure: Superintendent Davidson, "I had a call from the County Attorney, the Marie Belle building downtown. They were working on the roof and noticed the top brickwork, they thought, had started coming out, pushing to the North. He requested that we close the sidewalk, so we closed the sidewalk. We made a temporary sidewalk out into the parking area. We're going to put some metal plates down tomorrow for handicap accessibility because they are going to have to go over the curb. So, we will take care of that tomorrow."

Oil Distributer: Superintendent Davidson, "Late this afternoon, our oil distributor came in from Texas. So, we will be in the process of learning how to use it."

Patching Project: Superintendent Davidson, "Also ordered one hundred and seventy-five tons of coal mix from APAC to start our patching project." (*The bid from APAC was accepted at Council 2025-4-2 under Street.*)

QUESTIONS/COMMENTS

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Hanging Baskets: Superintendent Boyce, “The hanging flower baskets are hung, and the flowers are planted. Thank Cara, for showing up and helping, and then the ladies from Jaynes and a couple ladies from the Lions Club helped. We were out, six o’clock, I think we were done.” Council Member Curtiss, “They work a lot faster than Maxi and I work.”

FINANCE: Claims Ordinance & Payroll Ordinance

a. Claims Ordinance	2025-09	\$	361,209.01
b. Payroll Ordinance	2025-11	\$	114,055.02
	TOTAL	\$	475,264.03

CLAIMS 2025-09: Council Member Curtiss moved to approve City of Burlington Claims Ordinance 2025-09 for the amount of \$361,209.01 for payment of city bills. Council Member Ernst gave the second. City Clerk Brown, “We have Advantage Computer for \$5,933.75, Eagle Creek Quarry for \$2,217.50, Kansas Power Pool for \$144,479.16, Liquitech, Inc. for \$2,506.83, Schwab-Eaton for \$75,592.50, and US Line Company St. Claire for \$6,327.28.” Hearing no further discussion, Mayor Luke instructed City Clerk Brown to poll Council for a vote. Mayor Luke declared, “Claims Ordinance 2025-09 passed unanimous, 5:0.”

PAYROLL 2025-11: Council Member Curtiss moved to approve City of Burlington Payroll Ordinance 2025-11 in the amount of \$114,055.02, as presented. Council Member Van Horn gave the second. Hearing no further discussion, Mayor Luke instructed City Clerk Brown to poll Council for a vote. Mayor Luke declared, “Payroll Ordinance 2025-11 passed unanimous, 5:0.”

PLANNING & ZONING: Update

General: Normal duties.

Permits: Zoning Clerk Hugunin, “Issued a few permits. Did talk to Philip (City Attorney) after the last meeting. It came to our attention that there was a gentleman that had a fence without a permit in the road right-of-way, like next to the road. So, I sent him a letter on Philip’s advice. He came in this week, I think it was...” City Clerk Brown, “Yes.” Zoning Clerk Hugunin, “Monday. He came in Monday, we talked. He’s got the fence company getting here as soon as they can, and he’s going to move it back to exactly where I showed him to put it, so that’s taken care of.”

Nuisance: Grass/Weeds Update: Zoning Clerk Hugunin, “I have been busy with yards. I have sent out this year, so far, seventeen letters. Of those seventeen, as of this afternoon, twelve of them have been taken care of. There are some others I haven’t received any receipt back on the letters I sent, so I can’t do any action until we get those back, and the countdown will start.”

Council Room Windows: Zoning Clerk Hugunin, “I did get a quote in at 4 o’clock today on the windows. I only got one back out of the four people that I’ve contacted. I contacted, well, who contacted me was Renewal by Anderson. He was here today, did the measurements, looked at everything. And I don’t know, he couldn’t have been very far down the road, so he had to have been doing this on a computer in his car, so he sent us a quote to replace these eight windows here, with four bigger windows, so there will only be four windows here (in the City Council meeting room) and then there were two windows in my office, with double pane windows, twenty-year warranty. If there’s anything that goes wrong, they will be down here to fix it. If it is carpentry, flashing, anything like that. The bid came in at a retail total of \$30,000.01. They got a discount going right now of \$10,000.02, so we are at \$19,999. Like I said, this came in last minute. We were going to wait until next week, or the next meeting, but whatever you guys want to

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CITY CLERK: Update

Candidate Filing: City Clerk Brown, "Just a reminder for anybody whose position is up this year, the last day for the candidate filing is June 2nd at noon. So just a reminder for those of you who maybe have not filed yet." Council Member Curtiss, "We all have, yeah." City Clerk Brown, "Good, good."

General: City Clerk Brown, "City Hall personnel have been busy preparing meter readings for utility billing, work orders, preparing vouchers for bill paying and payroll, and minutes for the council meetings."

Reports: City Clerk Brown, "You do have a copy in front of you on the sales tax and utility revenue reports."

Auditors: City Clerk Brown, "The auditors were here on the 15th. Everything went well, they were in and out like normal. We do have a few things that we are sending via email as needed, so we are still working with them."

Annual League Conference: City Clerk Brown, "I did have information that the Annual League Conference for the Governing Body is going to be held October 9-11, 2025, in Overland Park. I really would like to encourage all of the Council Members to attend. There's a lot of good information out there. I don't have any details on that as of yet, but when I get that, I will let you know."

Memorial Day: City Clerk Brown, "The city offices will be closed on Monday, May 26th in observance of Memorial Day."

Executive Session-Personnel: City Clerk Brown, "If we could have a motion too, for Executive Session."

Council Member Curtiss, "I make a motion to enter into a five-minute Executive Session for Attorney-Client matters of non-elected personnel per K.S.A. 75-4319b with Mayor Luke, the Governing Body, City Clerk Brown, and City Attorney Philip Wright." Council Member Van Horn, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried 5:0.

Entered 6:29 p.m. and exited at 6:34 p.m.

Council Member Ernst, "I make a motion to increase Lisa Birney's hourly wage from \$20.39 to \$22.39 effective on May 31st, 2025." Council Member Van Horn, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried 5:0.

MAYOR'S COMMENTS:

Mayor Luke declared the meeting adjourned.

Approved by Governing Body and signed by Anne C. Brown, City Clerk