

BOOK 26
March 19, 2025

BURLINGTON CITY COUNCIL REGULAR SESSION 3-19-2025

City of Burlington Governing Body met in Regular Session at City Hall's address, 1013 N. 4th Street, Burlington, Kansas, at 6:00 p.m. Wednesday, March 19, 2025. Mayor Luke called the meeting to order.

THE PLEDGE OF ALLEGIANCE

ROLL CALL: ☒ Stan Luke, Mayor

Council Members present:

☒ Jerilyn Curtiss (President of Council)

☒ Maxi Berryman

☒ Cara Mays

☐ Lila Van Horn

☒ Nathan Strawder

☒ Martin Ernst

Superintendents Present:

☒ Kevin Boyce (Parks)

☒ Alan Schneider (Electric)

☒ Mark Davidson (Street)

☒ Doug Jones (Chief of Police) ☒ Danny Hawkins (Water/Wastewater)

Also Present:

☒ Anne Brown (City Clerk)

☒ Mary Mader (Executive Administrative Assistant)

☒ Philip Wright (City Attorney)

☐ Jimmy Hugunin (Zoning/Grants Clerk)

☐ Kerri Weltha (Deputy City Clerk)

Media Present: Mark Petterson (Coffey County Republican)

VISITORS: Tracy Jones, Mickey Edwards, Michael Abendroth, Ginny Samples

AGENDA:

Council Member Ernst, "I move to approve the agenda as amended." Council Member Curtiss, "Second." Motion unanimously carried, 5:0.

MINUTES 3/5/2025: Mayor Luke, "You have before you the draft minutes of our regular session of March 5, 2025. Are there any additions or corrections?"

Council Member Curtiss, "I move to approve the draft minutes of March 5, 2025, as presented." Council Member Ernst, "Second." Motion unanimously carried, 5:0.

APPOINTMENT – Coffey County Health System – Tracy Jones

Tracy Jones, "Good evening, everybody. It's that time of year again, the hospital is planning our annual community blood test program. We'll go out into each community and do blood draws at a discounted rate. We do this every year in Burlington and for the last several years, I don't know how many, you guys have been generous enough to waive the rental fee for the 4-H building, which is just absolutely the perfect venue for us to do this and we really appreciate it. So, we were hoping that maybe you would do that again and we're planning for the mornings of the week, May 12th through the 16th. Just to give you a little bit of perspective, last year we did a total of 317 blood draws during the two-week period. We kind of spread it out a little bit for this coming year though. But 120 of those were done at the 4-H Building. So, they really moved people through there. But like I said, it's a great setup. The lab staff just loves it. So, if that's something you would be willing to do, we would very much appreciate it."

Council Member Ernst, "Are those dates open?" City Clerk Brown, "Yes. We have them penciled in."

Council Member Ernst, "I move to allow Coffey County Hospital to use the 4-H building May 12 – May 16 at a minimum timeframe of 6:30 a.m. to 10:30 a.m., at no cost." Council Member Curtiss, "I second the motion." Tracy Jones, "We thank you very much." Hearing no further discussion, Mayor Luke called for a vote. Motion carried, 5:0.

Council Member Curtiss, "Thank you, Tracy." Tracy Jones, "You're welcome."

BOOK 26
March 19, 2025

APPOINTMENT – National Child Abuse and Neglect Prevention Month

Mickey Edwards, "I'm Mickey Edwards. I'm the SOS Executive Director. We appreciate you having us here tonight and considering the proclamation for Child Abuse Prevention Month. We have four great programs under the SOS umbrella, three of which actually serve the City of Burlington. So, we have a domestic violence and sexual assault program. We have an office here in Burlington that houses a staff member in that program. Ginny is our Child Advocacy Center Director and so of course we do forensic interviews in that same office here in Burlington. Then we also have our child visitation and exchange center which frequently serves victims of child abuse and neglect in our office in Emporia. Really all four of our programs-- we also have a CASA program in the Fifth Judicial District serving Chase and Lyons. All four of our programs really do serve individuals who are impacted by all kinds of interpersonal violence but specifically child abuse so we appreciate you considering signing the proclamation tonight."

Mayor Luke, "Okay at this time I ask for your cooperation in allowing me to sign the proclamations." Council Member Ernst, "Do we need a motion for it?" Attorney Wright, "I think it would be nice that you can formalize it."

Council Member Curtiss, "I move to approve the Mayor to sign the SOS proclamations from the city of Burlington and Coffey County." Council Member Ernst, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion carried, 5:0.

PUBLIC COMMENTS

Mike Abendroth, "Hi, good evening. I thought I'd come down tonight and ask the Council for a favor or request. Over on Mohawk between 11th and 12th, I currently have two new houses built up. Getting ready to start another one on the corner of 12th and Mohawk. I would like to ask if the City of Burlington could somehow install a street lamp at the corner of 12th and Mohawk being none is there at the moment." Mayor Luke, "On the corner of 12th and Mohawk." Mike Abendroth, "Correct, if that's possible. I have a couple people that have moved into them that have requested one. I told them I'd come ask." Mayor Luke, "Okay. Do we have any in stock, Alan?" Superintendent Schneider, "We do and it shouldn't be any problem." Mayor Luke, "Okay." Mike Abendroth, "They'll be glad to hear it. Appreciate your help." Mayor Luke, "We'll get it there." Mike Abendroth, "Okay. Thank you very much." Superintendent Schneider, "12th and Mohawk." Mike Abendroth, "Yeah, there's not one in 13th and Mohawk either."

ELECTRIC DEPARTMENT: DISTRIBUTION Update

General: Electric personnel have been doing many line locates, customer service requests, tree trimming, shop maintenance, preventative line maintenance, street light maintenance, and vehicle and equipment maintenance.

Wind Storm Damage: Superintendent Schneider, "We have been replacing power poles that the last two winds that have come through have shown the weak spots on some of our older structures. We've actually got one of our spare trucks holding up one transformer pole right now that hopefully we can get to."

Pole Attachments: Superintendent Schneider, "We're trying to get this whole pole attachment thing finalized and we'll get real close with that."

BOOK 26

March 19, 2025

Customer Requests: Superintendent Schneider, "Taking care of customer service requests."

Line Maintenance: Superintendent Schneider, "We are doing a little bit of maintenance on equipment."

Jail Project: Superintendent Schneider, "I don't know if I brought this up with council or not, so I'm going to go ahead and say it again. The jail project that's going on, the city on the electrical side is complete, done, finished. We've got one temporary still there for the job trailer that's out on Neosho Street. But the new transformer and all the cables are terminated. The contractor has pulled into their main panel inside the jail and they are serving the electrical needs off of permanent power now. I didn't know if I brought that up, so I thought I would."

ELECTRIC DEPARTMENT: PRODUCTION Update

General: Power plant personnel have been performing normal power plant and equipment maintenance, over current relay maintenance, plant reports, DC power supply, and substation maintenance.

Reports: Superintendent Schneider, "We are still completing plant reports."

Equipment Maintenance: Superintendent Schneider, "The men have been working on a water circulation pump for the cooling water system on generators number two and four. They share the same system. They have got that where we're not leaking water, still some repairs. We're waiting on some parts, but we did make that to where everything was functional. We'll be doing maintenance runs sometime in the next week on the generators again for the month."

Personnel: Superintendent Schneider, "Then working on the employee work plans."

QUESTIONS / COMMENTS

Outages: Mayor Luke, "Have we had very many outages?" Superintendent Schneider, "No we have not. A couple weeks ago and I think I might have talked about that at the last council. We had the houses at Housatonic and 10th Road or Lynx Lane whatever the heck it's called right there north of where I live. Four homes there had a limb fall on the power lines and pop the line fuse we got that taken care of but other than that no we have not." Mayor Luke, "Good tree trim program." Superintendent Schneider, "It pays off. It really does."

Wind Storm Damage: Council Member Curtiss, "Was it quite a project getting that trailer's roof off the--." Superintendent Schneider, "Oh, thanks for bringing that up." Council Member Curtiss, "We were wondering how you were going to do that." Superintendent Schneider, "So we were really lucky. That was the whole roof of that mobile home." Council Member Curtiss, "Yes." Superintendent Schneider, "And luckily it was wrapped around the base of the pole and there was one piece of gutting that was up and over the cable TV line, but it never did reach our system. So, I believe that was last Friday, I think." Council Member Curtiss, "It was Friday evening." Superintendent Schneider, "We went and got the street department, and thank you, Mark, we went and got their front loader and we just pushed the roof up towards the mobile home and I called the landlord and said you may want to come look at this. And I haven't even been by there. I don't know if they got the roof out of the yard or not." Council Member Curtiss, "I didn't notice. I just saw that it was against the trailer when we left town on Saturday, but I haven't noticed it lately." Superintendent Schneider, "If it would have got out into the power lines,

BOOK 26
March 19, 2025

which is very possible, it would have took out--." Council Member Curtiss, "Well, that's what I was wondering." Superintendent Schneider, "The downtown area and your home, I believe you feed off that circuit as well." Council Member Curtiss, "Right." Superintendent Schneider, "So we could have had a terrible mess, but it worked out very well."

WATER AND WASTEWATER: Distribution Update

General: Personnel have been doing the normal duties: line locates, work orders, reading meters, meter rereads, cleaning sewer lift stations, maintenance on trucks and equipment, attending safety meetings, customer call-outs, and concerns.

New Service: Superintendent Hawkins, "We did install a new water meter service between 11th and 12th on Mohawk. Got that completed."

Personnel -Training: Superintendent Hawkins, "We've been taking some of our newer operators out and we've been doing heavy equipment training with them and they've done really good. In fact, one of them was able to do the new meter service out on Mohawk Street, so I'm really pleased with them. They've come along really well."

Equipment Maintenance: Superintendent Hawkins, "Follow-up on the generator at the water plant. Folley Equipment came in. They found that it was a check valve on the fuel line. It was not closing completely quick enough, but it was draining down, and that's why it wasn't coming on, so they replaced all that. They're going to come and check it one more time to see if the system comes up, but the last two times they checked it, it worked great, so one more time, and hopefully we're done with that."

WATER AND WASTEWATER: Production Update

General: Normal duties. The plant has been running really well.

Equipment Maintenance: Superintendent Hawkins, "We did get our clear well pump back from C&B Equipment, so that is up and going. That's running really good, so we went back to normal, got that finished up."

Fire Department: Superintendent Hawkins, "The fires, as everybody said, you know, we got calls from the fire department, different ones, wanted to make sure that we kept water in the towers, and so what I'd like to say is, you know, we listened real intently to the radios and listened to the police and listen to the firemen and I just want to thank the firemen personally. You could hear a lot of anxiety, a lot of stress, a lot of things in their voices and so I just want to say that, you know, thank you for them guys I know they rely on us to supply water but we understand I'm grateful for what we have for our fire department that we have here at Coffey County. They did a good job."

STREET DEPARTMENT: Update

General: Personnel have been doing the normal duties: cleaning ditches, sweeping curb and gutter, fixing potholes and ruts, blading rock roads, repairing and re-rocking alleys, tree trimming, fixing and replacing street signs, and truck and equipment maintenance.

BOOK 26
March 19, 2025

Wind Storm Damage: Superintendent Davidson, “We’ve been doing a lot of checking for signs blown down. We’ve had several stop sign posts broken off. We had one sign up here Cross and HWY 75, bolts came loose on it last night, we had to borrow a bucket truck from Alan and go up and take care of that. We had some tree limbs down. We had a cedar tree at the top that was blown out at Mount Hope Cemetery. We ended up taking out the whole cedar tree plus a couple of the limbs.”

Equipment Maintenance: Superintendent Davidson, “We’ve had the hydraulic leak on the skid steer. It’s in Iola being repaired.”

Road Maintenance: Superintendent Davidson, “We’ve been doing a lot of rocking of the gravel roads and we’ve been doing some alley maintenance.”

STREET DEPARTMENT: Trailer Mounted Asphalt Distributor

Superintendent Davidson, “I’d like to ask the council for their permission to go purchase a trailer-mounted asphalt distributor. The current truck we have is a ‘79 model. For us to use it we have to take it to either Kansas City for oil or down to El Dorado. It’s not road-worthy. I kind of got myself in a problem. We’re doing some chip seal this year and I need to do some patching. I was going to budget next year for one. Anyhow, I need it this year is what I’m trying to say. So, what I’d like to do, I’ve got three different quotes. I’d like to go ahead and ask your permission to buy this year and budget for it for next year and I’ll just replace the money in the equipment reserve fund. And I ask that you go with Pavement Technology Group. We looked through the list of items. We found that’s probably the best machine for us and it’s also \$40,000 cheaper than the next one. So, I asked if you would give me permission to purchase that please.”

Council Member Curtiss, “I moved to accept the quote from Pavement Technology for a trailer mounted asphalt distributor not to exceed \$60,070.00, as being in the best interest of the city.” Council Member Ernst, “I second the motion.”

Council Member Strawder, “On the three different quotes, are those for the same piece of equipment?” Superintendent Davidson, “Yes.” Council Member Strawder, “Okay so I was just wondering because it’s not normally you see a difference that much so.” Superintendent Davidson, “Yeah, I questioned also the one for \$150,000 is the same one if we bought it from Step, the next one for \$100,000. Basically, they said we’re buying the name of Etnyre.” Council Member Strawder, “Okay.” Superintendent Davidson, “There’s probably not two dollars’ worth of difference between all the machines. We feel that this \$60,000 one is just as good as \$100,000 for what we want to do. It’s a machine we’re not going to be using every day but right now I need it today is the problem.” Mayor Luke, “Is it readily available?” Superintendent Davidson, “Approximately six weeks delivery on it. They said they would have to make one. They didn’t have any built yet. So, four or six weeks anyhow.” City Clerk Brown, “Just to clarify he will purchase that, and we will pay for it out of the equipment reserve. We have the money there. We’ll budget it for next year and then reimburse the equipment reserve fund is what we’ll do.”

Hearing no further discussion, Mayor Luke called for a vote. Motion carried, 5:0.

POLICE DEPARTMENT: Update

General: Chief Roney, “Normal duties.”

BOOK 26

March 19, 2025

Personnel: Chief Roney, “We're down to four officers. Kyle's last day was the 11th so that leaves two openings for me. I do have some applications in. I need to start the background process and start going through that and get that started before we do the interview and everything. So, we are down to each shift is just covered single cover right now.”

In-car Server Repair: Chief Roney, “Server, the camera server was installed on Monday of this week. We worked on it all week long with Digital Ally and Advantage Computer. We've got that up and running. We are now downloading videos to the server from all cars but two. Digital Ally is looking at those cameras, assisting with that, trying to figure out what the problem is. There may be a chance that we have to replace two cameras. We'll know more hopefully next week. But the server is installed.”

Computer Software Issues: Chief Roney, “We've got our Flex updated. Brad Scheibmeir came in and did that for us. We got that up and running. Our computers need updated to Windows 11. We are Windows 10. We have until October, he says. We did some checking with Brad, our VPN, and our FLEX, we are able to do that now if we need to. We called the KBI, contacted them, and told them what our plan was just to do the update on our current computers. KBI did some checking and we are good to go. So, we're going to start that process to move forward on our Windows 11 probably next week.”

Activities/Cases: Chief Roney, “We have had traffic stops, agency assists with the sheriff's office with med calls, and we've had several citizens assists. We had a couple welfare checks where we had to make entry into homes to help a couple of sick people. They were too weak to get them out of their homes. They couldn't actually go to the door.”

Wind Storm Damage: Chief Roney, “Friday, we had the windstorm come through Friday. Like Alan said, we had minimal damage. The major damage that we had was the roof off of the trailer house over on 3rd Street. The cell towers out west of town, the cable box or the boxing, the computer box, blew that roof off. We helped Mark with some stop signs down, picked trash up out of the highway, we had a lot of trash blowing down the highway, we picked that up, got it out of the highways.”

Nuisance: Properties/Vehicles Update: Chief Roney, “As for nuisance property, last meeting we had two nuisance properties that I presented to you that we were working on. Officers gave two extra days due to the weekend on that, and two citations were written on those nuisance properties. We do have three new properties that we are looking at. With that, with the timing of this, we are working with the city-wide cleanup and the county. The county's got the free dump week coming up here in a month. We are working towards utilizing that with these people and promoting that. We are trying to get that stuff out and use the services.”

PARKS DEPARTMENT: Update

General: Personnel have been doing the normal duties: cleaning public restrooms and buildings, and building and equipment maintenance.

Seasonal Restrooms: Superintendent Boyce, “We've started this week of prepping the seasonal restrooms for opening the first week of April.”

BOOK 26

March 19, 2025

Wind Storm Damage: Superintendent Boyce, “Trash and tree limb cleanup from the wind last Friday and then again today. We’ll probably have more tomorrow.”

PARKS DEPARTMENT - FAIR ASSOCIATION LEASE RENEWAL & 2025 SCHEDULE

Mayor Luke, “We have the lease for the fair. Is there anything we need to know about that? Is there something different?” Superintendent Boyce, “It’s the same.” Mayor Luke, “It’s just changing the year so it’s out to 15 again.” Superintendent Boyce, “Yeah, and their dates.” Council Member Ernst, “It’s the 7th through the 31st correct?” Mayor Luke, “For the fair, yes.”

Council Member Ernst, “I move to grant Coffey County Agriculture Fair Association a one-year extension to the Kelley Park Annual Lease Agreement for the use of Kelley Park from July 7th through July 31st, 2025, and for other scheduled events as listed by the Fair Board for 2025.” Council Member Strawder, “I second the motion.” Hearing no further discussion, Mayor Luke called for a vote. Motion carried, 5:0.

Mayor Luke, “You’ll let them know Kevin?” Superintendent Boyce, “Yes.”

PARKS DEPARTMENT – Ballfield lights and Poles

City Clerk Brown, “So, I did talk with Scott Jeffers on Monday. Their board has decided to go ahead and go with Geosport for \$596,625.00. The funding has not yet been decided but I think at this point we’ve already kind of discussed what we are looking at doing. So, I think we can go ahead and make that decision. We discussed the \$20,000 for seven years or \$15,000 for ten years. So, if we would like to move forward with that then we need a motion to authorize Philip to go ahead and write up an ordinance for that agreement. If you decide what you would like to do which way you want to go and go from there.”

Council Member Curtiss, “What is it?” City Clerk Brown, “\$20,000 for seven years or \$15,000 for 10 years.” Council Member Curtiss, “And what does this come out of?” City Clerk Brown, “This will come out of the city-county park fund.” Council Member Curtiss, “And there’s quite a bit in that.” City Clerk Brown, “Yes there’s \$350,396.50 is how much is in there right now.” Council Member Curtiss, “And that’s the county is okay with that being used for that?” City Clerk Brown, “Yes that would be a good use for that. The lights full replacement so yes.” Council Member Ernst, “So do we need to make a motion with either the seven years for \$20,000 a year or for the 15,000 for 10 years?” Attorney Wright, “I don’t think it has to be that specific because I’ll do it how you want me to but I just want some direction. I want to be the city council, because the whole city council, is my client, to tell me what to do so that’s why.” Council Member Ernst, “So, you just want us to make a motion so you can do it an ordinance?” Attorney Wright, “Right.” Council Member Ernst, “Okay.” Attorney Wright, “You’re directing me to do the ordinance but we need to know, I need to know, the details first.”

Council Member Mays, “Which we had talked about, you know, depending on what type of loan.” City Clerk Brown, “They have discussed paying it outright which one quote that he got from one banker was like \$116,000 for interest. So, if they can pay it out right it’s saving them a lot of money too.” Council Member Curtiss, “So if we pay more, the \$20,000, would that help their interest go down some?” Council Member Ernst, “They’re not going to have any.” City Clerk Brown, “If they pay it outright, they won’t have any interest.” Mayor Luke, “We’d be just putting the money back in.” Council Member Curtiss, “Oh okay.” Council Member Mays, “So then if they’re doing it that way I would think the seven years.” City Clerk Brown, “That’s up to you guys.” Council Member Strawder, “Do they have a preference on the two options?” City Clerk Brown, “They don’t, they are just happy to know that we are going to assist in some way. And I think that we should.” Council Member Curtiss, “Yeah the most that they could get in seven years I would think.”

City Clerk Brown, “Yeah well, the \$20,000 for seven years is only \$140,000. If you do \$15,000 then that’s right \$150,000.” Council Member Curtiss, “But they’re going to get the money sooner.” City Clerk Brown, “How much would you like to give them and then we can...” Council Member Curtiss, “I’m for the seven years.” Council Member Strawder, “Yeah, I’m leaning towards that too.” Superintendent Boyce, “I’m for the \$150,000.

BOOK 26

March 19, 2025

So do the \$150,000 over seven years.” City Clerk Brown, “Okay.” Council Member Curtiss, “That's fine with me.” Council Member Mays, “Yeah, it’s in there.” Attorney Wright, “So that ends up being \$21,429-ish a year. Sounds like we've got a consensus. So, we're going to do \$150,000 over seven years.” Mayor Luke, “Now we can make a motion to allow.” Attorney Wright, “Instead of allow, let's use the word direct.”

Council Member Ernst, “I move to direct Attorney Wright to draw up an ordinance for an agreement between the city and the rec center for the ball field lights and pole replacements.” Council Member Curtiss, “I second the motion.” Hearing no further discussion, Mayor Luke called for a vote. Motion carried, 5:0.

FINANCE: Claims Ordinance & Payroll Ordinance

a. Claims Ordinance	2025-05	\$	326,260.40
b. Payroll Ordinance	2025-06	\$	160,826.66
	TOTAL	\$	487,087.06

CLAIMS 2025-05: Council Member Curtiss moved to approve City of Burlington Claims Ordinance 2025-05 for the amount of \$326,260.40 for payment of city bills. Council Member Strawder gave the second. City Clerk Brown, “The larger expenses we have tonight are Boomershine Consultant Group \$1,900, Brenntag SW \$6,823.80, Core and Main \$1,672.52, Dave's Pumping \$5,130, Kansas Power Pool for \$172,311.89.” Hearing no discussion, Mayor Luke instructed City Clerk Brown to poll Council for a vote. Mayor Luke declared, “Claims Ordinance 2025-05 passed, 5:0.”

PAYROLL 2025-06: Council Member Curtiss moved to approve City of Burlington Payroll Ordinance 2025-06 in the amount of \$160,826.66, as presented. Council Member Ernst gave the second. Mayor Luke, “This is a higher number than normal but it also includes what we had to pay out to Doug Jones for his retirement.” Hearing no further discussion, Mayor Luke instructed City Clerk Brown to poll Council for a vote. Mayor Luke declared, “Payroll Ordinance 2025-06 passed, 5:0.”

PLANNING & ZONING: Update

General: City Clerk Brown, “Normal duties.”

Permits: City Clerk Brown, “He's been updating permits. He has issued several permits.”

Department Assists: City Clerk Brown, “He has been working with the water department on their printer. They're having issues down there on that, so.”

Nuisance: Grass/Weeds Update: None.

OTHER COMMITTEE OR COUNCIL BUSINESS

LEGAL DEPARTMENT: Update

General: Attorney Wright, “Normal duties, reviewing contracts and municipal court.”

BOOK 26
March 19, 2025

CITY CLERK: Update

General: City Hall staff have been busy with customers paying utility bills, many calls and inquiries, preparing work orders, vouchers for bill paying, payroll, cereal malt beverage and trailer court licenses, and council meeting minutes.

Personnel – Mary Mader Resignation: City Clerk Brown, “City Clerk Brown, “First off, I would like to start with, I do have a letter of resignation from Mary Mader. Her last day will be March 28th. She’s going on to greener pastures.” Mayor Luke, “We need to have a motion to allow us to go out and hire a replacement.”

Council Member Curtiss, “I move to allow City Clerk Brown to advertise for an administrative assistant until the position is filled.” Council Member Ernst, “I second the motion.” Hearing no further discussion, Mayor Luke called for a vote. Motion carried, 5:0.

Coffey County Library Donation: City Clerk Brown, “So, you have in your packets a letter from the Coffey County Library. We did give them a donation last year; they are requesting again. This is for the summer feeding program. So, we need a motion, \$500 is what they're asking for. It was greatly appreciated, and they're feeding a lot of kids.” Mayor Luke, “And that's the same as what we did last year.” City Clerk Brown, “Yes. So, I would like to ask that we do that again.”

Council Member Curtiss, “I move to approve the donation of \$500 to Coffey County Library, Burlington Branch for their summer lunch program 2025.” Council Member Strawder, “I second the motion.” Hearing no further discussion, Mayor Luke called for a vote. Motion carried, 5:0.

Council Member Curtiss, “I helped with that like a few years ago and it's really used. It's really well-used. I think it's a great program. I guess I should have said that before we voted.”

City/County Grant Funds: City Clerk Brown, “I did complete the Coffey County infrastructure reports for the commissioners. That was done. You have a copy of those in your packet as to where we spent our money last year and kind of what we're looking forward to, where we're looking forward to spending it, possibly this next year.”

TrustPoint Insurance: City Clerk Brown, “Deputy City Clerk Kerri and I did meet with Kimberly Robrahn from TrustPoint Insurance on Wednesday, March 12. We reviewed the city's annual insurance policy renewal. We did have an increase of 9% but that is down from the 17% that we had last year and a 22.5% that we had in 2023. So, it's still up but it's better than what it has been. Property and commercial output had increased, general liability and working compensation decreased a little bit and our mod for work comp stayed the same at 0.75 which is good. Anything under the one is good for the mod so and I will be working on preparing the renewal for payment at the next council.”

Reports: City Clerk Brown, “You do have a copy of the utility and sales-tax revenue report in your packet.”

Personnel Evolutions: City Clerk Brown, “Then completed employee evaluations.”

Council Member Ernst, “I make a motion to enter a 40-minute Executive Session for Non-Elected Personnel Evaluations with the Governing Body and Personnel Officer Brown present.” Council Member

BOOK 26

March 19, 2025

Curtiss, “I second the motion.” Hearing no further discussion, Mayor Luke called for a vote. Motion carried, 5:0.

Entered 6:40 p.m. and Exited 7:20 p.m.

Council Member Curtiss, “I make a motion that the personnel evaluations and pay increases be approved as presented.” Council Member Ernst, “I second the motion.” Hearing no further discussion, Mayor Luke called for a vote. Motion carried, 5:0.

REPORT BY CITY OFFICERS:

Council Member Curtiss, “We appreciate you guys. Thank you for your hard work.” Superintendent Hawkins, “Thank you.” Superintendent Davidson, “We appreciate you guys also.” Council Member Curtiss, “Thank you.” Superintendent Schneider, “Even the quitter.” Council Member Curtiss, “She’s not going. We are going to have someone come in with handcuffs.” Mayor Luke, “Mike, have your handcuffs on you? We are going to cuff her to the chair, take the rollers off.” Council Member Mays, “You’ll be missed, Mary.” Council Member Curtiss, “Yes, you will.”

MAYOR’S COMMENTS:

Mayor Luke declared the meeting adjourned.

Approved by the Governing Body and signed by Anne C. Brown, City Clerk