

BOOK 26

January 15, 2025

BURLINGTON CITY COUNCIL REGULAR SESSION 1-15-2024

City of Burlington Governing Body met in Regular Session at City Hall's address, 1013 N. 4th Street, Burlington, Kansas, at 6:00 p.m. Wednesday, January 15, 2025. Mayor Luke called the meeting to order.

THE PLEDGE OF ALLEGIANCE

ROLL CALL: Stan Luke, Mayor

Council Members present:

Jerilyn Curtiss (President of Council)

Maxi Berryman

Cara Mays

Lila Van Horn

Nathan Strawder

Martin Ernst

Superintendents Present:

Kevin Boyce (Parks)

Alan Schneider (Electric)

Mark Davidson (Street)

Doug Jones (Chief of Police)

Danny Hawkins (Water/Wastewater)

Also Present:

Anne Brown (City Clerk)

Mary Mader (Executive Administrative Assistant)

Philip Wright (City Attorney)

Jimmy Hugunin (Zoning/Grants Clerk)

Kerri Weltha (Deputy City Clerk)

Media Present: Chris Faimon (Coffey County Republican)

VISITORS: Norm Bowers, Doug Feldhausen, Jake Owen

AGENDA:

Council Member Curtiss, "I move to approve the agenda as amended." Council Member Ernst "Second." Motion unanimously carried, 5:0.

MINUTES 12/18/2024: Mayor Luke, "You have before you the draft minutes of our regular session of December 18, 2024. Are there any additions or corrections?"

Council Member Curtiss, "I move to approve the draft minutes of December 18, 2024, as presented." Council Member Strawder, "Second." Motion unanimously carried, 5:0.

APPOINTMENT – American Legion - Doug Feldhausen – Mouse Races

Doug Feldhausen, "My name is Doug Feldhausen and I'm representing the American Legion. As you may know, the last several years we were doing mouse racing down at the 4-H building and I'm here to request use of the 4-H building on November 8th, the second Saturday of November, for holding another mouse race this year."

Council Member Ernst, "Are you going to want that all day on November 8th?" Doug Feldhausen, "The preference would be to have it all day. I mean, we could probably give up the morning if somebody wants the morning but we would to have it by noon." Council Member Ernst, "Noon to midnight?" Doug Feldhausen, "Yeah. We hope to set it up."

Council Member Ernst, "I move to approve the American Legion to use the 4-H Building with a deposit of \$200, \$15 alcohol permit fee, and to waive the reservation fees, on November 8, 2025, from noon to midnight" Council Member Curtiss, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion carried, 5:0.

Doug Feldhausen, "Thank you."

APPOINTMENT –Jake Owens – Blue Cross Blue Shield

Jake Owens, "I'm Jake Owen with Blue Cross Blue Shield. Thank you for having me this evening. I'm here to discuss the health and dental insurance renewals for City Burlington employees. It looks like the renewal paperwork starts about 10 pages back in your packets. So, this is my first time actually from the front of the council members. So, have you guys had a chance to review this? Anne, have you presented this to this point?" City Clerk Brown, "I have not. We did send the packets out earlier. And the reason I did invite him to come this time because we have a fairly new council and I just wanted you to be aware of what was kind of going on." Jake Owens,

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“Okay, perfect. So, I'll just give kind of an overview. If you have questions as I'm going, it doesn't bother me, you can interrupt me or obviously, I'll give time at the end to answer those. This is a standard renewal packet that we review every year this time for the city plan. So, there's a lot in this that you guys don't need to review. A lot of just administrative paperwork like the grandfather plan attestation form, but what I want to kind of focus on for starters is on the third page, which is the rate comparison sheet when it looks like this. This is basically the long and the short of what's going on this year. You guys still have a grandfathered health insurance plan. That means it was in place before the Affordable Care Act was signed into effect about 15 years ago now. But what this means is, if you don't make any changes to your plan or benefits, you can keep this plan in place and we're not going to make any benefit changes either for the plans that you have here. So, the benefits themselves are staying the same. What you'll see here is the actual rate increase.

“So, for this current plan for the renewal effective March 1, which is when the plan would restart, there's about an 8.5% increase on the health insurance benefit premiums. The dental, which is the middle section, nothing's really changing. You can see it's a penny here, two pennies there but basically staying exactly the same. So, if you weigh that all together for the health and dental totals about an 8% increase. What we look at on the dental side is we actually look at the group utilization. We will get trend factors moving forward. So again, no real impact there. On the health being a grandfathered group. We look at significant changes to the size of your group, have you had a lot more people enrolled this last year, how many people come off? That had no impact this year; that stayed relatively consistent. We look at the age/gender factor of the group. Did you have big significant change in older people coming off and younger people coming on or vice versa or is it pretty much the same and everyone just got a year older? So, that percent of the increase due to the age/gender is about 4% this year, which is pretty standard of the group staying the same and everybody's just getting a year older. The risk goes up as the age of the group goes up. So that's what we're seeing for you there, that's 4%.

“Next, we look at the trends across this book of business. So, for small group grandfathered groups with below 50 full-time equivalence, they're still grandfathered. It's about a 4.5% increase this year on trend. And what that means is we look at just trends across the cost of health services, the cost of prescription drugs, what does your utilization look like across all the groups that are still enrolled in this. That's relatively lower than what we've seen. It does fluctuate from year to year but that's a pretty decent year. In comparison the non-grandfathered or the ACA, Obamacare plans, they're seeing about a 20% trend right now. So, the groups that have stayed grandfathered and maintain these benefits, they're a little bit more consistent from year to year than what we see as far as the risk associated with non-grandfathered. So, this has continued to perform better over the time that we've been working together and continues to even look better the further and further out we get from the ACA being signed into effect. So that's why it's continued even with some of these years where we've seen larger increases. But this is again about 12% below what I'm seeing across all the small group grandfathered and non-grandfathered plans this year. The other one we look at is your actual utilization and why we can't get in any specifics because of HIPPA regulations that doesn't impact you guys this year, as far as how much did you use the plan. So, it's trend and the age/gender factor that are contributing to this. I'll stop there because I know that's quite a bit of information. But what questions do you have or anything else do you want me to focus on before I highlight a couple other things?”

Council Member Strawder, “So I as a new person obviously. So, the difference between the grandfathered versus if we were to move to a more current one understanding you said the changes have been the percentage wise but coverage wise what are some of the differences versus--.” Jake Owens, “So the ACA plans are obviously very federally regulated, and as much on the benefit side is how we rate them. Nothing has increases and conditions anymore if you have an employee come on, they're covered day one but if the law were to come in and say this certain thing has to be covered or this certain drug has to be covered, the ACA plans have to put those in, grandfathered plans are protected from some of that. So, it helps insulate them from some of what we've just seen across the industry that may help drive costs up. These are also rated completely differently, and since the non-grandfather plan, everybody's rated individually based off their age. So, if you, you know, 30 employees, and you've got 26-year-olds and 65-year-olds, the 65-year-old rate would be three times the amount of 26-year-olds on a non-grandfathered plan. This is just rated consistently across, so a single rate for employees only makes it a lot easier to administer. I think it's more fair to say, you know, the city you're providing this benefit, you're paying the same dollar amount for everybody versus how do you figure out percentage versus dollar amount there. And the other thing is there's just a lot higher risk in that non-grandfather pool. So, we just consistently seen and it's been 12% to 15% percent increases for several years. Now, it's jumping up to 20%, the risk and the costs across

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that pool is much higher. The grandfather plans that have stayed here, while your rates are high. I mean, health insurance is just expensive, you won't see as much fluctuation per year, typically, you may have a bad year here and there, but overall, it's much more consistent over time. And the other thing is the plan that you have in place here is unmatched to what is in the market today. There's nothing even close to the share pay plan with the \$750. So, you have a richer benefit which really, you're getting more bang for your buck there. And over time, the trend has been better insulated from increases." Does that help?"

Council Member Strawder, "Yeah, just general questions and understanding." Jake Owens, "Yeah, absolutely. Any other thoughts or questions? Okay like I said there's no benefit changes on the health or the dental. As you're flipping through this, I will just highlight there are some contractual changes that you would see from year to year. This is across the board on all the grandfather plans. Again, this isn't impacting the benefits at all. We're adding a program called Smart Shopper, which we will be promoting at the benefit meeting as well. It allows employees to take a little bit more accountability engagement in their care. It allows them to shop across our network for the same procedure, very popular ones, like an MRI. It may cost very different from one city to the next inpatient outpatient. It allows them to look and see what the cost is from one provider to the next within our provider directory network. If they choose a provider that cost less money which saves your plan money, less impact on utilization, they can share in some of that savings and they get a check to them directly. So, trying to again drive some more engagement to help keep costs from continuing to go up as fast as they are. And the only other thing in here is just kind of an annual disclaimer on the drug list. It just says it is subject to change as new drugs come out. There's no significant change in there. So, I just wanted to highlight that since it does say contract changes and make sure there weren't any issues or concerns there. The rest of the brochures again are kind of administrative add-on policies that are available for employees to enroll in if they choose at their own cost, which a few in those. But that's the renewal as far as the increase and any impact on any benefit changes or contractual attention."

City Clerk Brown, "I'd like to just add to this too. The percentage that it went up this year was the percentage of decrease that we had last year, so it just put it right where it was the year before that. So, you don't often hear about a decrease." Jake Owens, "No you don't, and again that's one of the advantages. I don't like to oversell that but one of the advantages of grandfathered is you do, not often, but sometimes do see a decrease, where a non-grandfather pool rated things are not specific to your group or your utilization as much as what that pool's doing. So that's where we've seen those double digits and 20% increases that. So yeah, last year was a better year this year caught up with you a little bit, but overall, over two years. If you can say your insurance premiums have stayed pretty level that is kind of unheard of. It's a shame but it is." City Clerk Brown, "This side I usually present every year to you anyway. I just thought it would be nice to have Jake come since we have new. So, I would like to recommend that we go ahead and sign the renewal which is affected March 1st."

Council Member Curtiss, "I move to approve the Blue Cross/Blue Shield of Kansas health insurance policy for City of Burlington employees for 2025." Council Member Ernst, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion carried, 5:0.

Jake Owens, "Thank you very much. Let me know if you need anything else otherwise, I'll see you in a month." City Clerk Brown, "Yes, thank you."

PUBLIC COMMENTS – None

ELECTRIC DEPARTMENT: DISTRIBUTION Update

General: Electric personnel have been doing many line locates, customer service requests, tree trimming, shop maintenance, preventative line maintenance, street light maintenance, and vehicle and equipment maintenance.

Maintenance Delay: Superintendent Schneider, "Weather has slowed us down as far as some of our maintenance. We're doing what we can get to safely on solid ground. We don't want to tear anybody's yard or anything up. So that has slowed down the weather. We are still doing necessary items in the shop with maintenance and stuff like that."

Winter Storm Damage: Superintendent Schneider, "January 5th, which would have been a Sunday, we had this winter storm come through. I think I got the first phone call, just a few minutes after 5 a.m. I believe I went home about 1:00 to 1:30 that Sunday afternoon and the men had to change a broken three-phase pole. We didn't

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want to tie up our digger trucks in case something else should come up so they changed it that day. We had six different phone calls from the Sheriff's Department with different service-affecting issues. We had two broken poles. I would say the wind did that; the poles weren't very good at the base. I think the wind did that, not in the ice."

Outage: Superintendent Schneider, "We did work one of the outages on the 800 block of Neosho Street. An old elm tree, ice came down and ripped everything off the customer's house that we had. So, we were able to get her back in service. She said she'd went out like 11:00p.m or 1:00 a.m. the evening before, she waited until morning to call us."

ELECTRIC DEPARTMENT: PRODUCTION Update

General: Power plant personnel have been performing normal power plant and equipment maintenance, over current relay maintenance, plant reports, DC power supply, and substation maintenance.

Maintenance: Superintendent Schneider, "The men are doing some pump and motor maintenance."

Painting: Superintendent Schneider, "They are still doing some painting."

ELECTRIC DEPARTMENT: Personnel Advancement

Superintendent Schneider, "And then I guess, the next thing is that Bill Cole completed his apprenticeship program. He is now officially a journeyman lineman. I'd like to recommend we advance him the journeyman lineman with pay increase. So, which would put him to \$28.78 per hour effective on January 25th was which also with Bill's anniversary date in the electric department as well."

Council Member Ernst, "I make a motion to move William Cole from Fourth Year Apprentice Lineman to Journeyman Lineman at the hourly rate of \$28.78, effective January 25, 2025." Council Member Strawder, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion carried, 5:0.

WATER AND WASTEWATER: Distribution Update

General: Personnel have been doing the normal duties: line locates, work orders, reading meters, meter rereads, cleaning sewer lift stations, maintenance on trucks and equipment, attending safety meetings, customer call-outs, and concerns.

Service Installs: Superintendent Hawkins, "Well, the same as what Alan said, we prepared for the storm. So, we hurried up, we went out, we knew we had some services that need to be done. So, we completed a two-inch water service at 16th and Des Moines crossing out over 16th. We hurried up and got over on 1118 Mohawk and completed that one before the snowstorm came in."

Storm Preparation: Superintendent Hawkins, "So, the guys got ready for the snowstorm. They took the generator out. We fired it up. We drove it around to the lift stations and we made sure that we had fuel. So, we were just basically batting down the hatches and getting ready for the big storm to hit. Fortunately, we didn't have to go out. We didn't have any callouts to go out and use it, but we were prepared and got ready for it."

Generator Maintenance: Superintendent Hawkins, "So, we did have Foley Equipment come in. As I reported, last time on the generator of the water plant, they did do the change out on the parts that the CAT required. We had one cycle run through, it is run good so far, but we're going to let it run a couple more cycles before we actually know 100% whether that was the fix. So anyway, we're waiting on them so Greg and them will be back later with that."

Maintenance: Superintendent Hawkins, "Other than we have been doing the general maintenance around the shop. The guys been working inside. We have been getting safety equipment ready. They've been working on units inside who are hanging here and different things."

WATER AND WASTEWATER: Production Update

General: Normal duties. The plant has been running really good right now. I don't want to get much into that because we are much better than what we were last winter but it's running really good."

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Usage/ Monitoring due to storm: Superintendent Hawkins, “The usages has been roughly around 500,000. We've had a few leaks. We've been in contact with the rural water districts and the other surrounding towns. I want to thank those guys because they've been really good with being in contact with us with letting us know if they have anything major going on, which they had a couple leaks out in their area, and they let us know. We saw it at the plant. So, we went ahead and we fired up early to get that through it. They've got them fixed. So, things have been-- I don't want to say really quiet but it's better than what it has been in a year's past. So, I'm really pleased with that.”

Pump Maintenance: Superintendent Hawkins, “Because of the weather, we went ahead and we delayed the Alexander's coming into the river pump. They were going to pull the pump out of the river intake and have that done. But because of the conditions were having a hard time with orchestrating between the crane operator, Alexander's, and the weather. So, basically, all three of us got together and said we're going to just hold off until we have a really good day that we can come in and get it completed. We have that on the back of the back burner right at the moment but it's going to be done here shortly.”

WATER AND WASTEWATER: Waiver of Annexation:

Superintendent Hawkins, “The only thing that I have left is a waiver of annexation. This is just the procedure that we do. We've already contacted the county and done the permit. I want to thank Mary because Mary has been in contact with Sherry, she helped with the county, and she's done everything with Ryan Durst. It's going to be for 1352 Lynx Lane which is if you're not sure what that is, that's the road that goes out towards the other side of the dam and it goes out where Newkirk's goes around the corner. So, there's a lot out there. We have everything ready. We just have to have your guys' approval to do the waiver of annexation and then we're ready, as soon as weather permits, we will bore under the road, and we'll put their water service in.”

Council Member Curtiss, “I move to approve Waiver of Annexation (Application and Permit for Water Service Outside the Corporate Limits of City of Burlington, Kansas) for Sherry Lutz for 1352 Lynx RD, Burlington, Kansas.” Council Member Ernst, “I second the motion.” Hearing no further discussion, Mayor Luke called for a vote. Motion carried, 5:0.

STREET DEPARTMENT: Update

General: Personnel have been doing the normal duties: cleaning ditches, sweeping curb and gutter, fixing potholes and ruts, blading rock roads, repairing and re-rocking alleys, tree trimming, fixing and replacing street signs, and truck and equipment maintenance.

Winter Storm: Superintendent Davidson, “We have been dealing with the ice and snow, trying to stay ahead of that.”

Equipment Maintenance: Superintendent Davidson, “We have been doing equipment maintenance. We have had a few breakdowns and a truck stuck.”

Winter Storm: Superintendent Davidson, “We put out quite a bit of salt and quite a bit of mix trying to get the ice to melt off. Really what we need right now is some good sunshine.”

STREET DEPARTMENT: Norman Bowers – Bowers Civil Engineering – Street Conditions Report

Superintendent Davidson, “Mr. Bowers would like to give a presentation on our street work for last year, and in your packets, you have a list of 2025 Street projects is going to be all chip seal, and there also is a map of what roads will be done.”

Norman Bowers, “Well, I haven't been here for about five years before the council, so I'll tell you a little bit about who I am. I am a registered engineer and land surveyor. I was the county engineer here between 1982 and 1987. I lived at 621 N. 2nd Street and rented from Robert Jones. You know, this was the R.E.A. building at the time. We built the new shop there and worked with the city in new industrial park down there to build the shop. We tore the old barn down and built the River Bridge. I had a good time when I was here but they didn't pay me enough money. So, I went to Johnson County and I was there for 19 years as county engineer there and then I was local road engineer with Kansas Association of Counties for 15 years, and time flies. I was young when I was here. I was teaching a course for KU and pavement management and Doug Mass took the course back in 2009.

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And he came up to me and said, I need some help. This is what we need here in Burlington. He said the way the streets are if I don't do something, I'm going to get run out of town. So, Gene Merry, which I happen to know from working here in the county, and also, he was a big shot at the Kansas Association of Counties when I was there. So, we started a pavement management system here and that's what I'm going to talk about tonight on that. So, by the time I get done and I hope it won't take more than a half hour, the police and the parks department want to know about the streets too. So, I guess they are going to wait. Listen, you'll be the smartest city council in the state on the streets, if you aren't, then I messed up on that.”

Norman Bowers presented his street condition report.

Burlington Street Study Update

by
Norm Bowers
January 15, 2025



How many miles of street in Burlington?

Street Study Update 2011 - 2024

This is an update of presentations to city council in 2011, 2014, 2018 & 2020.

- Pavement Classes
- Review of street maintenance plan since 2011.
- Street Condition Update
- Changes in annual work plan

Pavement Classes (Type)

For purpose of predicting needed maintenance streets are divided into classes or groupings that will generally perform the same.

Within reasonable limits streets in the same class will need the same maintenance at the same interval.

For example: Chip seal streets need patched and sealed at 7 year intervals.

Chip Seal Streets



Predominant street in Burlington in 2011

Low initial cost, but high maintenance type streets. Alligator cracking indicates weak base and likely need for reconstruction. Most of these have been reconstructed with additional base and overlay.

Chip Seal with Overlay



Since 2001 have been overlaying chip seal streets. One overlay does not give enough strength to be classified as hot mix.

Burlington Pavement Classes

Pavement Classes
Concrete
Hot mix asphalt (4"+ thick)
Chip Seal w/2" overlay
Chip Seal over base
Chip seal
Rock

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Street Maintenance Plan

- Keep the roof fixed so mold doesn't develop (in our case alligators).
- Maintain the good streets in good condition and use remaining funds to work on the worse streets.
- Add base and pavement structure to reduce long term maintenance costs.

Worst First?

Why not work on the worst streets first?

- It costs about 10 times as much to reconstruct as performing routine maintenance. So while fixing one bad street 10 streets are neglected and will have to be reconstructed.
- So fixing the worst streets first results in the worst streets.
- Each year since 2011 there have been fewer streets in poor condition-so the plan worked.

Street Work Plan

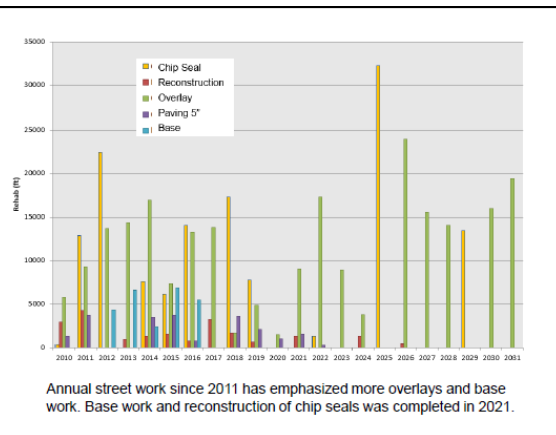
Priority 1: Hot mix streets that need work.

Priority 2: Chip seal streets with overlay.

Priority 3: Chip seal streets that can be saved. (Don't need reconstruction)

Priority 4: Reconstruct poor chip seal streets.

We are nearing end of reconstruction of chip seal streets.



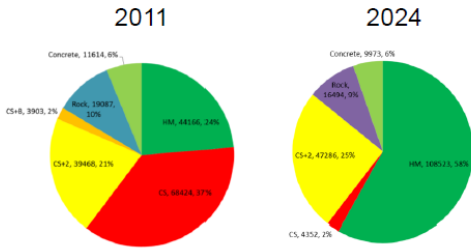
Maintenance Plan by Pavement Type

Pavement Type	Recommendations
Hot Mix 109,000 ft.	Overlay or chip seal on 12 year cycle.
Chip seal + 2 47,000 ft.	Second overlay (sometimes chip seal) on an 8 year cycle then go to hot mix 12 year cycle.
Chip Seal 4,000	Chip seal on a 7 year cycle. Overlay if funds are available.

Burlington Pavement Classes

Pavement Class	2011	2024
	Length (Ft.)	Length (Ft.)
Concrete	11,614	9,973
Hot mix asphalt (4" thick)	39,893	108,523
Chip Seal w/2" overlay	39,468	47,286
Chip Seal over base	3,903	0
Chip seal	68,424	4352
Rock	19,087	16,494

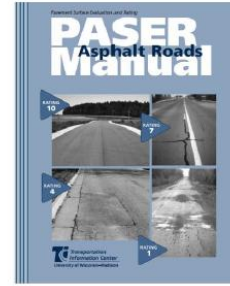
Street Type-Pavement Class



One goal of street maintenance plan is to move streets into a higher pavement class where they will need less maintenance.

Pavement Ratings

Paser System developed by University of Wisconsin
Simple 1- 10 scale
Not graded on curve



In addition to indicating the surface condition of a road, a given rating also includes a recommendation for needed maintenance or repair. The features of the rating system facilitate its use and enhance its value as a tool in upgrading road maintenance.

RATINGS ARE RELATED TO NEEDED MAINTENANCE OR REPAIR

Rating 9 & 10	No maintenance required
Rating 8	Little or no maintenance
Rating 7	Routine maintenance, cracksealing and minor patching
Rating 5 & 6	Preventive treatments (sealcoating)
Rating 3 & 4	Structural improvement and leveling (overlay or receding)
Rating 1 & 2	Reconstruction

This chart describes the PAsER rating system in detail and provides a description of the all the rating levels from 1 to 10 and what can be expected for each rating level. Note that individual statements will not have all of the types of distress listed for any particular rating. They may have only one or two types.

Surface Rating	Visible Distresses	General Condition / Treatment Distresses
10 - Excellent	None	New construction
9 - Excellent	None	Recent overlay, like new
8 - Very Good	No longitudinal cracks except reflection of potholes; Occasional transverse cracks, widely spaced (40' or greater); Very slight or no raveling, surface shows some traffic wear.	Recent sealcoat or new treatment. Little or no maintenance required.
7 - Good	Longitudinal cracks (open 1/4") spaced due to reflection or potholes; Transverse cracks (open 1/4") spaced 10 feet or more apart, like or slight crack sealing; No patching or only the patches in excellent condition.	First signs of aging. Patching will require crack filling.
6 - Good	Slight raveling (low or lines) and traffic wear; Longitudinal cracks (open 1/4" - 1/2") due to reflection and potholes; Transverse cracking (open 1/4" - 1/2") some spaced less than 10 feet.	Show signs of aging, could be in poor condition. Could extend life with sealcoat.
5 - Fair	Slight to moderate flushing or polishing. Occasional patching in good condition; Moderate to severe raveling (loss of fines and coarse aggregates); Longitudinal cracks (open 1/2") show some slight raveling and secondary cracks. First signs of longitudinal cracks near wheel path at edge.	Surface aging, sound structural condition. Needs sealcoat or new treatment.
	Transverse cracking and first signs of block cracking. Slight crack raveling (open 1/2").	
	Extensive to severe flushing or polishing. Some patching or	

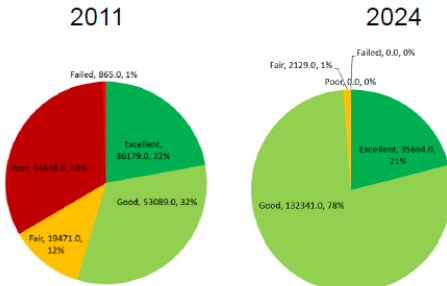
RATING 5

FAIR — Preventive maintenance treatment required

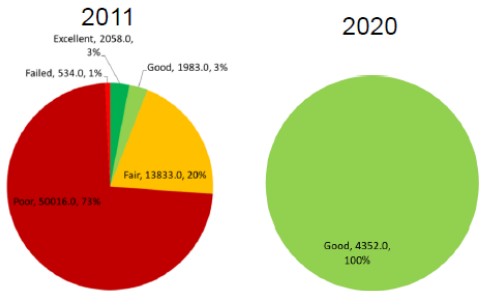
Roads are still in good structural condition but clearly need sealcoating or overlay. They may have moderate to severe surface raveling with significant loss of aggregate. First signs of longitudinal cracks near the edge. First signs of raveling along cracks. Block cracking up to 50% of surface. Evidence to severe flushing or polishing. Any patches or edge wedges are in good condition.



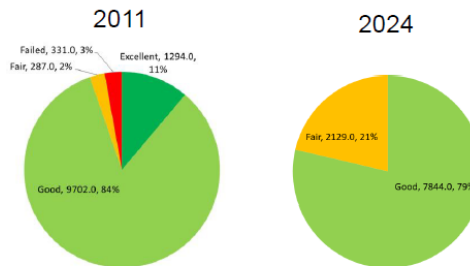
Condition of All Streets



Chip Seal Condition



Concrete Condition



Concrete streets are aging prematurely. Initial construction quality is the likely issue.

Concrete Streets are not aging well.



Heather was constructed in 1996 and has had issues for quite a number of years.

Concrete Streets are not aging well.

Basically every concrete street has issues.

- Probable Causes
 - Poor concrete?
 - Limestone in concrete?
 - Water added at site?
 - Placing and vibrating?
 - Finishing?
 - Curing?
- KDOT has problems and they have better specs, better inspection and better mixing and placing equipment.
- KC Metro cities just gave up and started requiring granite in their concrete rather than limestone.

Concrete Streets are not aging well.

City will be faced with reconstructing all concrete streets built since 1990's

Reconstruction of concrete streets to asphalt costs from \$250 to \$350 per foot.

9973 ft. at \$300 = \$3,000,000

Fifteen year program \$200,000 per year plus inflation.

Note: Costs about \$130 per foot to reconstruct asphalt street.

Edge Cracking



Cause is shrinkage of clay subgrade due to loss of moisture.

Edge Cracking



Factors:

- Long periods of drought
- Ditches
- Trees
- Soil type

Soil type in SW portion of city is more prone to shrinkage.

Probably will never rebound.

Leveling and crackfilling is about all you can do.

Observed Street Issues

- Concrete streets are huge liability and need to be converted to asphalt at the end of their useful life.
- Repair of edge cracking is ongoing issue.

Questions?

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Norm Bowers, "Do you have any questions I might answer on that? Don't you think you're a lot smarter on streets than you were? Anything else, Mr. Mayor?" Mayor Luke, "Not unless they've got questions." Norm Bowers, "I'm available. How about rock roads? Anybody have any questions on rock streets? You have a few rock streets out there and most of them are pretty low-traffic, residential area. I think every time I've been down, somebody asked what about the rock streets. The issue that I think you got is everybody else has paid to get their block paved, you know. So, it's kind of a how do you--? You can't hardly do it for free if everybody else has been paying it, you know, doing benefit districts, that's kind of what you get into. It's kind of like the student loan stuff. It's kind of the same kind of situation. As you go to college and have a student loan and then you get forgiven and somebody else has to pay for it. It would be a nice idea if you wanted to change the policy. I think the city pays part of that now and the homeowner pays a part of that, maybe changed the percentage a little bit or something like that if you wanted to encourage that. That's up to you guys. That's one of those political decisions, not an engineering decision."

Council Member Strawder, "So, on the gravel roads though because that is an item that is discussed heavily around town and whatever." Norm Bowers, "Mostly by the people that live on them." Council Member Strawder, "If you were to bring--. So, when looking at the condition of the roads does that include gravel?" Norm Bowers, "No, this is just a pavement management system. A gravel road changes all the time." Council Member Strawder, "I was assuming that just wanted that extra--." Norm Bowers, "Yeah, it's a good point." Council Member Strawder, "And then if there was, you know, decision or direction by the board or whatever, to look at some type of an initiative program to start converting gravel to paved, is there kind of a general process that that looks like as far as, I mean, you don't basically start at the bottom of the, oh it's gravel, you just put two conceal--. You know, you don't work it into the system that way. How does that work?"

Norm Bowers, "Well, I believe the current one now is pretty nice road. Help me out is it six to eight inches of base and then four inches of pavement?" Superintendent Davidson, "Yes." Norm Bowers, "And as a landowner paper to pavement and the city does the base, there's some, there's some cost share there and I don't know what percentage that was, you know so that the city is paying part of the cost and then the landowner is paying part of the cost." Council Member Strawder's, "Yeah, and that's based off of our ordinances. But how outside of Burlington, how does something generally work? Is there kind of an industry standard or a common approach that's taken? I understand every jurisdiction is going to have their own regulations and stuff but is that something that are our regulations out of date in comparison to other areas that are--?" Norm Bowers, "I will tell you that most places charge for upgrading the road from gravel to paved. Some do straight-benefit districts where the landowner pays it all, and then some of them have what you have where it's a cost-share system. If you wanted to have more of an initiative on the gravel roads, it would perhaps be the city pay a larger percentage of the cost with the idea that you want to get rid of the gravel roads so you don't have them in town, you know, that kind of thing. So that's what you have to do. Of course, that's the policy decision on that. So, as you can see on that, there are fewer gravel roads than there used to be, so there are still people that are doing the benefit districts, not very much, a block or two here, every once in a while, it's about all we see. And mostly that's in the southwest part of town because that's where the gravel roads are." Council Member Strawder, "Thank you."

Norm Bowers, "Okay, Mr. Mayor, am I dismissed?" Mayor Luke, "Yes, if there are no more questions."

STREET DEPARTMENT: Personnel Annual Evaluation - John Hegg

Superintendent Davidson, "I still have John Hegg's evaluation. It was in December and we didn't have a meeting the first of January. I would like to ask for merit increase to \$23.48 per hour."

Council Member Curtiss, "I move to accept John Hegg's annual evaluation as presented, and to grant a pay increase to \$23.48 per hour, effective January 11, 2025." Council Member Strawder, "I second the motion."

Mayor Luke, "Is that the date, December, when he came over to your department?" Superintendent Davidson, "Yes." Mayor Luke, "Okay."

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Hearing no further discussion, Mayor Luke called for a vote. Motion carried, 5:0.

POLICE DEPARTMENT: Update

General: Chief Jones, “Normal duties.”

Activities/Cases: Chief Jones, “Well, the weather came in. We spent that Saturday and most of the next day, Sunday, working slide-offs and accidents. We got into helping the Sheriff’s Office quite a little bit. They were up north on the interstate or out in the county on the county roads. We got sent to, one example, we got sent to work an accident on the North River bridge while they’re up there working that one, they had two more right there. So that was how our weekend was. Worked on domestics. We’re still working scams and elder abuse stuff.”

In-Car Server: Chief Jones, “The server that you all gave permission for me to order just a few days past a month ago. I called and checked on it or I got a hold of them and checked on it. They are having to wait on parts to get that project finished being built and then they don’t have an answer obviously for how long it’s going to take the parts to get in, but they’re hopeful.”

City Court: Chief Jones, “And then we were supposed to have city court last Thursday and the judge after talking to us and the attorneys involved and the decision was made by the judge to cancel court last week so we will have a little bit larger of a docket for next month.”

House Fire: Chief Jones, “Obviously, the fire, that was quite the deal. If you haven’t already seen it, there’s a real good chance you’ll see WIBW interviewing Officer Mike Roney about his part in that fire. And then I’ve got a meeting with the police committee and the mayor about doing some professional recognition at the city level for Roney.”

Nuisance: Properties/Vehicles Update: None.

PARKS DEPARTMENT: Update

General: Personnel have been doing the normal duties: cleaning public restrooms and buildings, and building and equipment maintenance.

Trimming Trees/ Mulching Leaves: Superintendent Boyce, “Before the storm came, we were still mulching leaves and trimming trees in Kelley Park.”

Snow and Ice Removal: Superintendent Boyce, “The last week and a half or so it’s been snow or ice removal.”

FINANCE: Claims Ordinance & Payroll Ordinance

a. Claims Ordinance	2025-01	\$	<u>462,131.64</u>
b. Payroll Ordinance	2025-01	\$	<u>114,219.47</u>
c. Payroll Ordinance	2025-02	\$	<u>117,260.57</u>
	TOTAL	\$	<u>693,611.68</u>

CLAIMS 2025-01: *Council Member Curtiss moved to approve City of Burlington Claims Ordinance 2025-01 for the amount of \$462,131.64 for payment of city bills. Council Member Ernst gave the second.* City Clerk Brown, “The larger expenses we have tonight are Anixter \$7,280.09, Brenntag Southwest \$3,287.46, Hawkins INC \$3,193.00, SEK COOP, INC \$18,802.50, Stanion Wholesale Electric \$11,863.18, Armscor Cartridge INC \$5,210.00, Dave’s Pumping LLC \$3,431.00, KS State Treasurer \$250,921.75.” ***Hearing no discussion, Mayor Luke instructed City Clerk Brown to poll Council for a vote. Mayor Luke, declared, “Claims Ordinance 2025-01 passed, 5:0.”***

PAYROLL 2025-01: *Council Member Curtiss moved to approve City of Burlington Payroll Ordinance 2025-01 in the amount of \$114,219.47, as presented. Council Member Strawder gave the second. Hearing no further discussion, Mayor Luke instructed City Clerk Brown to poll Council for a vote.*

Council Member Curtiss, “Are the overt time hours are they reflected because of the storm?” City Clerk Brown, “Yes and holiday.” Council Member Curtiss, “Okay.”

Mayor Luke declared, “Payroll Ordinance 2025-01 passed, 5:0.”

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PAYROLL 2025-02: *Council Member Curtiss moved to approve City of Burlington Payroll Ordinance 2025-02 in the amount of \$117,260.57, as presented. Council Member Strawder gave the second. Hearing no further discussion, Mayor Luke instructed City Clerk Brown to poll Council for a vote. Mayor Luke declared, "Payroll Ordinance 2025-02 passed, 5:0."*

PLANNING & ZONING: Update

General: City Clerk Brown, "Normal duties."

Tree City U.S.A.: City Clerk Brown, "He has submitted the Tree City USA application."

Census Survey: City Clerk Brown, "Census survey has been completed."

Year-End Forms: City Clerk Brown, "The year-end boundaries and annexation forms are completed."

City Hall – Improvements: City Clerk Brown, "He is working on a quote for the windows replacements here in the council room, and so we're looking into that. And then he has replaced the filters on the HVAC system here at City Hall."

Nuisance: Grass/Weeds Update: None.

OTHER COMMITTEE OR COUNCIL BUSINESS

LEGAL DEPARTMENT: Update

General: Attorney Wright, "Normal duties for me. I don't have anything specifically unless you have stuff for me."

Developers Agreements: Attorney Wright, "I'm going to say I've spoken with a couple of members of the City Council with regard to the developer's agreement and I will be reaching out to everybody. So, if you want to be proactive, give me a call, or I call you. Does that sound threatening?" Council Member Curtiss, "And you talk a lot." Attorney Wright, "I've had some very good conversations with people, which I appreciate your time."

CITY CLERK: Update

General: City Hall staff have been busy with customers paying utility bills, many calls and inquiries, preparing work orders, vouchers for bill paying, payroll, cereal malt beverage and trailer court licenses, and council meeting minutes. For December, we will send \$2,724.53 in delinquent utility counts to the Kansas Set-Off Program for Collections.

Goals and Accomplishments: City Clerk Brown, "You do have a copy of the goals and accomplishments in your packets. Thank you for the superintendents for getting those back and for Mary getting them together so we could have those tonight."

Budget 2024/2025: City Clerk Brown, "Like the mayor had said earlier, we are paying two budgets for 2024. Hopefully, we won't have too many more of those, but we will still have both budgets open. So, if we have any that linger and come, we might be paying some more of those at the next council."

Annual Benefits Meeting: City Clerk Brown, "We have scheduled Wednesday, February the 12th, for our annual employee benefit meeting at Kelly Hall from 9:00 am to noon. What this entails is all of our benefit providers will come and present to the employees what they have to offer, what the benefits are, if there's any changes, and it is also time for open enrollment on some of these. So those who will be attending, our vendors, will be OFG Financials, Compliance One, Blue Cross, Blue Shield, KPERS, and Empowerment Retirement KPERS 457."

LEPC Meeting: City Clerk Brown, "Then I attended the LEPC meeting this morning."

City Hall Repair and Replace: City Clerk Brown, "I have been in touch with Ryan with Meridian Roofing. He's going to be here tomorrow to look at the soffits around the building they are in bad shape. We've had a hard time trying to find somebody that will come and replace that because it's stucco and nobody wants to mess with that anymore. So, I gave him the option of we can replace it with something else, it doesn't have to be that stucco. It's not leaking at this point, but it is in bad shape. We'd like to get that replaced before it starts that so he's going to come look at it tomorrow, see what kind of shape it's in, come up with some kind of a plan, and possibly give

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us an estimate as to what they can do on that. So those between the windows and the soffits, that's what we're looking at for a repair and replace this year."

Closed: City Clerk Brown, "Reminder that the city offices will be closed Monday, January 20th for Martin Luther King Jr. Day."

QUESTIONS / COMMENTS

Council Member Curtiss, "When do we do evaluations?" City Clerk Brown, "We'll do those in March."
Council Member Curtiss, "Okay."

REPORT BY CITY OFFICERS:

MAYOR'S COMMENTS:

Mayor Luke, "The only thing I have is I would like to schedule what I hope is the last special session on the developer's agreement and I would like to set that for January the 29th from 4:00 to 6:00."

The council members signed the document to request a special session.

Council Member Ernst, "I move to have a special meeting on January 29th from 4:00 p.m. to 6:00 p.m. to discuss the developer's agreement at City Hall, 1023 N. 4th Street, Burlington, Kansas." Council Member Curtiss, "I second the motion."

Council Member Strawder, "I have a couple items. Me, on a personal level, would... I prefer to see this on possibly a different night. I'm out of town at that time, so it would be another time that I'm gone." Mayor Luke, "All week?" Council Member Strawder, "I'm leaving on that Tuesday the 28th and out the remainder of the week. So, that's one of the items. The other one would be just going over what exactly would we be doing with this? Because it seemed like at the end of the of the last meeting, we were kind of to a point and waiting for something in return. I just want to make sure we're not just spinning our wheels type of a thing."

Mayor Luke, "Philip has contacted the council members to discuss the things that he needs to finalize so he can get the legalese in there correctly. This will be done, hopefully, you'll have this a few days before the actual meeting so that you'll have it ahead of schedule instead of right at the last minute." Council Member Berryman, "We don't need a quorum for this meeting, do we?" Mayor Luke, "Yes." Attorney Wright, "Let me just say, it depends on if the City Council is going to take action, which I understand they probably wouldn't take action in a special meeting. So technically, no, but I think it's going to be beneficial if we get everybody there."

Council Member Strawder, "That was the only reason for asking me is, I mean, if we're not planning to take action that night and it's the type of thing, is how much benefit is there to be doing this in a special meeting instead of a regularly scheduled meeting type of thing that week following whenever we meet." Council Member Curtiss, "Well, I think we need to discuss if there's any kind of concern still out there as the Council. I think we need to discuss that anyway." Council Member Strawder, "Okay." Council Member Curtiss, "And, you know, we don't know exactly what the final copy is going to look like, so there may be something that we don't agree with, all of us or whatever. So that's the only thing I could think of." Mayor Luke, "But I think any action that would be taken would be at the next Council meeting, which would be, assuming we have everything finalized to the point we can, would be at the 5th of February."

Council Member Strawder, "Yeah, because I mean, we could still have that discussion stuff during a regular Council meeting." Attorney Wright, "But I think sort of the purpose of a special meeting was to make it so that regular Council meetings weren't lasting hours and hours and hours." City Clerk Brown, "Well, at that point, then, too, if you had this special meeting, at the regular council meeting, you would be ready to make the motion to approve or not to approve it if that's the case." Attorney Wright, "If everything works out okay. Is that real wood? I think that is (Knocking on it). Hopefully, there would be something that's approvable by the city council." Council Member Curtiss, "Well if you talk with all council members and get their ideas also, that's beneficial for whatever you come up with." Attorney Wright, "Yeah, I mean I'm trying. I'm trying to make it move forward a little bit. But you know there's six of you guys, so having a, you know, unanimous meeting of the minds on everything is not going to happen. I can tell you that right now, but I think we can get something that's approvable,

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that people can compromise on.” Council Member Curtiss, “And Lila needs to be caught up, too.” Attorney Wright, “Yeah, hopefully I can catch up with her and get her caught up.”

Mayor Luke, “I guess I would just assume that we could get to the point where everything can be done in the council meeting because if we don't do it the week of the 27th then it would be after the next council meeting because I don't think we're at the point of everybody agreeing with what everything—not everything anyway to the point of going to the final document at this point. I think we can get your input Nathan of what the document would look like and to you prior to and you can give us back your comments prior to the 29th?” Council Member Curtiss, “Or could you call in like they do?” Council Member Strawder, “I'll be in a three-board retreat in Washington DC.” Attorney Wright, “So no.” Council Member Curtiss, “Okay, and where is this retreat?” Council Member Strawder, “It's in Washington DC.” Council Member Curtiss, “Well no I don't want to go there.” Council Member Strawder, “U.S. Patent Office.” Council Member Curtiss, “Oh okay.” Council Member Mays, “We have that 22nd meeting. Can we have two separate meetings?” Mayor Luke, “Well the 22nd, Jerilyn will be gone. That's my day at the capital of the 23rd and 24th.” Council Member Mays, “We have the 22nd though, right?” City Clerk Brown, “That's just a special meeting in the back. It's not a, it's not an official council meeting.”

Attorney Wright, “I was going to say I need more time than that anyway. I'm spending plenty of time with you guys on the phone. You can just, yeah, I mean, I talk way too much, right? Well, there's a motion that's active and needs to be handled one way or the other.” Council Member Strawder, “I mean, again, my concern is that we are just in a sense spinning our wheels on some of the discussion or moving forward. It seems like the first meeting that I had missed, because again I was out of town, coming back, it seemed like there was, the interpretation I was getting there was some stuff that was that was being rehashed out or the what was being presented back wasn't necessarily and the understanding of what was discussed before and I just worry that we're getting if we get into that, you know, realm of things-- I haven't had a chance to talk you know to you on this.” Attorney Wright, “You will. Maxi you're going to have your chance too.”

Council Member Strawder, “I don't know what's going to be presented because what we got last time looked completely different than what we got the first time and I just it's really hard for me to tell because it's been a collection--.” Mayor Luke, “I think we're at a point now that after the phone calls and discussions with Philip that we'll be able to have a reasonable document that there may be some T's that still need to be crossed, and I's dotted but I think pretty much everything should be at least acceptable to the majority of the people and the majority of the items that allows us to get to the meeting on the 5th as the final discussion meeting at the regular council.” Attorney Wright, “And if it doesn't happen, it doesn't happen. But I think that that's a reasonable-- I mean that's I think that's a goal that kind of we have. That's the mayor's goal for everybody. Actually, that's kind of my goal too because I'm kind of quite as tired of dealing with it myself. I think we've hashed through it. Everybody kind of knows where everybody kind of sits and we just need to put it in writing and get it all set up so that we can move forward.”

Hearing no further discussion, Mayor Luke called for a vote. Council Members Berryman, Curtiss, Mays, and Ernst voted 'Yea'. Council Member Strawder voted 'Nay'. Motion carried, 4:1.

Mayor Luke, “We will keep you informed Nathan. We will have your input before the meeting.” Attorney Wright, “Shoot me an email too for when the best time to talk is and I'll try to make something jive up for when you're free.” Council Member Strawder, “I'm free most time but yeah I'll send you an email.” Attorney Wright, “That would be great. I am not most times it seems like.”

Mayor Luke declared the meeting adjourned.

Anne C. Brown, City Clerk