

BOOK 26
February 21, 2024

BURLINGTON CITY COUNCIL REGULAR SESSION 2-21-2024

City of Burlington Governing Body met in Regular Session at City Hall's address, 1013 N. 4th Street, Burlington, Kansas, at 6:00 p.m. Wednesday, February 21, 2024. Mayor Luke called the meeting to order.

THE PLEDGE OF ALLEGIANCE

ROLL CALL: Stan Luke, Mayor

Council Members present:

Jerilyn Curtiss (President of Council)

Maxi Berryman

Cara Mays

Lila Van Horn

Nathan Strawder

Martin Ernst

Superintendents Present:

Kevin Boyce (Parks)

Alan Schneider (Electric)

Mark Davidson (Street)

Doug Jones (Chief of Police)

Danny Hawkins (Water/Wastewater)

Also Present:

Anne Brown (City Clerk)

Mary Mader (Administrative Assistant)

Philip Wright (City Attorney)

Jimmy Hugunin (Zoning/Grants Clerk)

Kerri Weltha (Deputy City Clerk)

Media Present: Mark Petterson (Coffey County Republican)

VISITORS: Paul Abendroth, Becky Petterson, Jeanne Haas, Jeff Shamburg, Shawn McAndrew, Jim Stukey

AGENDA:

Council Member Curtiss, "I move to approve the agenda as amended." Council Member Ernst, "Second." Motion unanimously carried, 6:0.

MINUTES 2/7/2024: Mayor Luke, "You have before you the draft minutes of our regular session of February 7, 2024. Are there any additions or corrections?"

Council Member Curtiss, "I move to approve the draft minutes of February 7, 2024, as presented." Council Member Ernst, "Second." Motion unanimously carried, 6:0.

APPOINTMENT: None

PUBLIC COMMENTS: None

ELECTRIC DEPARTMENT: DISTRIBUTION Update

General: Electric personnel have been doing many line locates, customer service requests, tree trimming, shop maintenance, preventative line maintenance, street light maintenance, and vehicle and equipment maintenance.

Personnel - Training: Superintendent Schneider, "The apprentice linemen have been testing on their chapter testing."

Equipment Maintenance: Superintendent Schneider, "They have been doing some vehicle maintenance."

Callout: Superintendent Schneider, "We did work one callout on Saturday the 17th. We still had a few of the porcelain line fuses in service that we haven't changed yet. It had broken in the tract. We changed that out with a new polymer we are putting in, and there was a little bit of damage to the crossarms. The crews are going to make that permanent repair here shortly."

County Jail Project - 6th and Neosho: Superintendent Schneider, "We have been working with River City Construction down at the jail project. We established where permanent power is going to be at the end of the project on the south side for the transformer. We will be placing a temporary pole for temporary power for the construction of that here, probably in the next month. On that, they are not quite ready. They have to get their pads built up to grade, so we know where to do that. We have been working with them."

ELECTRIC DEPARTMENT: PRODUCTION Update

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General: Power plant personnel have been performing normal power plant and equipment maintenance, over current relay maintenance, plant reports, DC power supply, and substation maintenance.

Reports: Superintendent Schneider, “We are still completing plant reports.”

Cleaning: Superintendent Schneider, “They are cleaning generators still. They will be doing that for some time.”

Personnel – Training: Superintendent Schneider, “We are doing some training with the new hires as well.”

Employee Benefits Meeting: Superintendent Schneider, “We attended the employee's benefit meeting on the 13th of February.”

QUESTIONS/COMMENTS

Generator Project: Council Member Ernst, “Can you give an update on the new generator?” Superintendent Schneider, “Okay, so where they are at now, they are so close. The generator puts out 7,200 volts per phase. They are waiting for the cable between the generator and the generator breaker that sits in the basement of the power plant. They are waiting to get that in place, then those ends will be terminated, and it’s a waiting game at that point. I know they have the wire found. I helped them earlier in the week find the proper cable, which I didn’t know they didn’t have, and the termination kits for that. We are waiting on our normal supplier. Larry has been waiting on the supplier, and that is currently out of Emporia. I don’t believe the cable that is needed for that last piece in there will be very hard to find, and the termination kits for that. Their warehouse out of Wichita had them in stock when we used them to do our terminations on our side of the project. So, I am hoping that we are very, very close. Systems are in place.” Council Member Ernst, “Sounds good.”

WATER AND WASTEWATER: Distribution Update

General: Personnel have been doing the normal duties: line locates, work orders, reading meters, meter rereads, cleaning sewer lift stations, maintenance on trucks and equipment, attending safety meetings, customer call-outs, and concerns.

Vehicle Maintenance: Superintendent Hawkins, “We sent up our Vermeer vac trailer to Olathe to get some normal maintenance done on it as well. We are getting that done. They should have it done by the first of next week, is what they are saying.”

Equipment Maintenance: Superintendent Hawkins, “Douglass Pumping came in and got our moyno pumps installed. That is for our re-sludge circulation there at the water treatment plant.”

WATER AND WASTEWATER: Production Update

Water Usage: Superintendent Hawkins, “We have been spending a lot of time in the water treatment plant. We are working nine to ten hours a day depending on the demands. The demands went up a little bit, nothing too dramatic. We have been spending the majority of our time at the water plant.”

Improvements: Superintendent Hawkins, “Up in front, we have Jeff Shamburg this evening. I know on the agenda here, we are talking about the 6th Street water system improvement, but he also is going to discuss the water treatment plant improvement as well. So, I am just going to hand it over to Jeff.”

Pretreatment Plant Addition: Jeff Shamburg, “So, if I go in order, I guess we will talk about the water plant update first. When I was here two weeks ago, I told you guys that I would be back tonight to present kind of an idea of how this thing comes together over the next few months. I have an engagement letter. I meant to have it to you guys beforehand; I apologize for not having that in your packet. We actually took an unprecedented step of shutting our office down because of illness over the last few days. We are kind of rebooting a little bit, and I didn’t get stuff out. This isn’t something that needs action tonight, not for us to keep moving or to check boxes on anything we are doing. If you guys want to take a look at this, you are welcome to email or ask any questions. It is just an engagement letter that talks about how our engineering firm will work with you guys for the preliminary engineering effort that we talked about the last time I was here.

“So, this is for the project that we outlined as pretreatment for the water treatment plant. Also, we will be looking at some solids handling as part of that project as well; dealing with sludge and backwash. The way we

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like to do these projects, the term we use, and I think it is a pretty common industry term, front-end loaded design. FEL ends up putting a lot more effort into the front end of the project, just as it sounds. When we get done with preliminary designs, we end up with drawings and engineering efforts that make it look like we are a lot further than we are. There are still a lot of fine details that need to be sorted out. What is nice about that from your guys' standpoint is a lot of the heavy decision-making is done before any agreements are made. It sounds obvious, but it is not the way that engineering used to work. You used to kind of make a lot of the decisions later on in the process, and sometimes you get far enough along into the project where it was really hard to feel like you were making decisions at all. Sometimes, it feels like somebody is shoving something down your throat. This puts it in a different perspective where we make a lot of those decisions upfront.

"Sometimes it does result in extra cost on the front end. Here, I don't believe it does. We have tried to be conscious of that and not load things in that don't need to be in the early scope. I guess I'll point out that the biggest effort really in Kansas tends to be in managing way streams. KEG puts a lot of emphasis on new way streams in the water treatment plant, and existing way streams and identifying what are those, what's in it, and where is it going. We will have a process here where we will revisit the way stream analysis that has been done on the plant already. We will take all of that inventory that has already been done, and then we will look at how the new process changes that. We will work through a collaborative process with KDHE that they internally engage each of their departments that touches this and, in a way, lets us make what tends to be a really big decision upfront at the beginning of the project and make sure we have consensus with all of those groups. The process that was put in place probably a decade ago has been pretty successful. We are helping manage that. The old way of doing things was that we would make a lot of assumptions on our end, and we would kind of cross our fingers and hope that they would sign off at the end, and it created a lot of hard feelings. So, this is a good way to do it.

"The other thing that we will have to work on since we are tucked down next to the river is working with the Corps and understanding what flood risk management and practices need to be put in place with everything that we do. So, I have added that in this process. This will take us up to basically the final design. So, it is enough to go get funding; it is enough to make decisions on how you guys implement this in a capital improvements plan or anything like that. It won't give you a shovel-ready project at the end of the scope that I have in front of you here. It gets you right up to where we really start to do the heavy lifting of generating what tends to be dozens of pages of drawings and specifications and those kinds of things to get us to the end.

"That is about all I have to present on this. I guess the big question that comes out on this besides cost is a timeline. What we are outlining here is there are a couple of stops that we are waiting on data and, information, and decisions from you guys; in general, we are talking about four months. If you could lay this out end to end, we are allowing for four months. We like to try to over-achieve on that and I don't see on this project why we wouldn't be able to. This here would end up being an exhibit to an agreement that we would enter into, and we would probably just take that timeline and drop it right into that agreement that way. This isn't the agreement; there is a blank on the end for a signature; you don't have to sign this to accept it or anything like that. If you guys decide as a council, then we will come back and work with your attorney to get an agreement in place that we will, like I said, usually just attach this as an exhibit to the agreement, and we will wrap that up. Any questions on this?" There were none.

6th Street Water System Improvements: Jeff Shamburg, "I can move on to the 6th Street project. What I have for you guys tonight is a recommendation of award. Hopefully, that letter did make it into the agenda packet that you have with bid tabulation. As you guys can see, we received bids last Wednesday. We reviewed those bids, and we feel like there are no abnormalities. We did have one minor correction, as one of the bidders is noted on the bid tab, but it did not change the result substantially. The bid is underneath of our engineer's estimate, and we would recommend to award the amount for that project is \$259,844.40 to Killough Construction in Ottawa."

Council Member Curtiss, "I move to accept the bids as bona fide." Council Member Ernst, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

Mayor Luke, "You have the tabulation of the three bids on the page behind the recommendation, with Killough being the lowest cost. That is also a company that we work with quite a bit. This is being funded through the ARPA project funds that we received a couple of years ago. The projects have to be initiated and started in 2025, so we will be a little bit ahead of the schedule by starting to move on it in 2024."

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Bids: Killough Construction - \$259,844.40; Jadwin Construction & Development - \$398,130.00; Bettis Asphalt & Construction - \$413,139.93.

Council Member Curtiss, "I move to award the Sixth Street Water System Improvements construction contract to Killough Construction as presented, not to exceed \$259,844.40, as being in the best interest of the City of Burlington." Council Member Ernst, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

STREET DEPARTMENT: Update

General: Personnel have been doing the normal duties: cleaning ditches, sweeping curb and gutter, fixing potholes and ruts, blading rock roads, repairing and re-rocking alleys, tree trimming, fixing and replacing street signs, and truck and equipment maintenance.

Rock Hauling: Superintendent Davidson, "We have been hauling rock from the rock quarry. We started re-rocking some of the gravel roads out in the southwest part of town. We hauled in some rock to stockpile."

Waste Removal: Superintendent Davidson, "We have been hauling waste to the landfill."

Drainage Ditch Change: Superintendent Davidson, "On Willet Street between Sanders and Martindale, we had a sizable drainage ditch, and we were having some difficulties getting the city mowers staying on the shoulder, so we went and spent the last three days hauling in some four-inch ditch lining and lined it from the bottom of the ditch up to the street. So, all they will have to do now is spray it."

Drive Culvert Maintenance: Superintendent Davidson, "We put on a 20-foot extension on a drive culvert. We installed a new drive culvert at Jarboe and Sanders."

Alley Maintenance: Superintendent Davidson, "We have been rocking alleys."

Department Assist: Superintendent Davidson, "We helped replace the fuel pump on the city hall ranger."

Employee Benefits Meeting: Superintendent Davidson, "We attended the employee benefits meeting."

Department Assist: Superintendent Davidson, "We had a callout to help Alan with a transformer." Superintendent Schneider, "And thank you very much."

2024 Street Improvement Project: Superintendent Davidson, "Then I would like to go out for bids for the 2024 street improvement projects. That is going to entail doing three blocks of Cross basically from the Rec. Center to Cleveland Street. That will be a total tear out and replace with asphalt, and the other will be eight blocks of 2-inch mill and overlay on south 6th street from Niagara to Housatonic and one block on Alleghany on 75 HWY to 5th Street."

Mayor Luke, "That will be done after -- the one on 6th and Alleghany will be done after?" Superintendent Davidson, "I don't have a timeline on the 6th and Alleghany project. If it goes as usual and Killough Construction gets the asphalt bids, then there won't be a problem. I did request in the bid that they have three months to get Cross Street done, and 6th Street will be at their convenience whenever they can work us in. That has kind of been our standing agreement for some years now." Mayor Luke, "I just don't want to install it and tear it out." Superintendent Davidson, "Well, I need to get a timeline as to when we are going to do this. I kind of have an idea that it is going to be within the next four or five months. I think I would be able to put Killough off on 6th street until September if we need to." Mayor Luke, "Alright."

Council Member Ernst, "I move to authorize Superintendent Davidson to go out for bids for the 2024 Street Improvement Projects." Council Member Curtiss, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

POLICE DEPARTMENT: Update

General: Chief Jones, "Normal duties."

Medical: Chief Jones, "It has been an interesting month on the medical side, but I am here. I was released to light duty on Monday this week, the 19th. I am looking at probably a couple of weeks of light duty before they

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will release me to full duty. I am hoping it is only a couple of weeks of light duty. It was good to get back to the office because I was going stir-crazy.”

Activities/ Cases: Chief Jones, “Officers have been staying busy—arrests on city warrants. We had somebody charged for passing a school bus with its red flashing lights on.”

Swatting Call: Chief Jones, “We did have, you may see it in the news and the general sense, a swatting call. We received a phone call representing himself as a juvenile at an address here in town, saying he had a gun and he was going to kill his mother. Officers got there, and they handled it very discreetly; the teenager at home had no clue what they were talking about, and his phone showed no calls being made. The best we were able to determine was that this phone call came from somewhere around Atlanta, Georgia.”

New Vehicle: Chief Jones, “I was able to catch a ride with one of the sheriffs’ deputies down to Andover and brought the pickup back today. It is sitting outside if anybody wants to look at it after council. Otherwise, just stop in some time, and I’d be happy to show it off. I am so far pleased with this truck. It came in pretty good. I got the invoice for the equipment being installed on it. That was about \$8,600.00. With the purchase price of the vehicle puts us at \$50,000 and we budgeted \$55,000. So, I am delighted that that came in under budget and by a significant amount.”

Nuisance: Properties/Vehicles Update: Chief Jones, “Officers have been working some nuisance properties. Between the weather and medical, and I wasn’t the only one out on medical last month. We are still working on them; we haven’t forgotten. We will be getting the ones we are supposed to be getting. It just hasn’t worked out yet. I know it’s still sitting there.”

Council Member Berryman, “I am giving you a by week, but I’m coming for you next meeting.”

QUESTIONS / COMMENTS

Council Member Ernst, “On that swatting call, is that something that is going to be pursued since it originated in Atlanta?” Chief Jones, “All we can find out so far is that it apparently came from a provider that was based in Atlanta. That is as close as we can get right now. We don’t have any further way of getting it further than that. So, we don’t have anybody to go after. If we had an individual, kind of like Wichita did a few years ago, it was gamers. A gamer did a swatting call on another individual, and an officer was injured on that one. They were able to track him down, and he is facing charges on that one. As far as this one goes, we don’t have anything to get our hooks into to follow up. Unless somebody comes forward with more information, we are about as far as we can go on this one.” Council Member Ernst, “Okay.”

PARKS DEPARTMENT: Update

General: Personnel have been doing the normal duties: cleaning public restrooms and buildings, and building and equipment maintenance.

4-H Building – Hot Water Heater: Superintendent Boyce, “We do have the hot water heater in for the 4-H Building. I will be working with the plumber on installing that. We just have to look at the schedule for when the building is available and when the plumber is available.”

Employee Benefits Meeting: Superintendent Boyce, “We attended the employee's benefits meeting.”

Flower Quotes: Superintendent Boyce, “I have the quote packet out to Arnold’s Greenhouse for the flower quotes. We will be getting that back. We have been working on the concrete flower pots, getting them turned and ready.”

PARKS DEPARTMENT: Personnel – Recommendation to Hire

Superintendent Boyce, “We did job interviews. I believe we had seven applications for the Parks Department. I’d like to thank Anne, Maxi, and Lila for sitting in on those. My recommendation would be Kyle MacFadgen.”

Council Member Berryman, “I move to extend an offer of employment to Kyle MacFadgen for the position of Park Maintenance Worker at the starting hourly wage of \$18.25, effective March 11, 2024.” Council Member Curtiss, “I second the motion.” Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0

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FINANCE: Claims Ordinance & Payroll Ordinance

a. Claims Ordinance	2024-04	\$	<u>495,276.05</u>
b. Payroll Ordinance	2024-04	\$	<u>102,906.26</u>
	TOTAL	\$	<u>598,182.31</u>

CLAIMS 2024-04: Council Member Curtiss moved to approve City of Burlington Claims Ordinance 2024-04 for the amount of \$495,276.05 for payment of city bills. Council Member Strawder gave the second. City Clerk Brown, “The larger expenses we have tonight are Border State Industry \$9,732.45, Brenntag Southwest \$6,064.32, Kansas Power Pool \$217,255.87, and Kansas State Treasury \$151,710.75.” **Hearing no discussion, Mayor Luke instructed City Clerk Brown to poll Council for a vote. Mayor Luke declared, “Claims Ordinance 2024-04 passed, 6:0.”**

PAYROLL 2024-04: Council Member Curtiss moved to approve City of Burlington Payroll Ordinance 2024-04 in the amount of \$102,906.26, as presented. Council Member Ernst gave the second. **Hearing no discussion, Mayor Luke instructed City Clerk Brown to poll Council for a vote. Mayor Luke declared, “Payroll Ordinance 2024-04 passed, 6:0.”**

PLANNING & ZONING: Update

General: Zoning Clerk Hugunin, “Normal duties.”

City Hall – Doors: Zoning Clerk Hugunin, “I met with the door company yesterday. They came to look at this door, the door by the map room, and also the front door here. We have an opener that is not working right. They are going to get back to me on what they can do. He doesn’t know if he can do anything with this door because they don’t do aluminum. He is going to check to see if he could get hardware or something so we could basically rebuild that door. That is the route that he is looking at right now. If not, then he is going to refer me to someone who can do something with it.”

Permits: Zoning Clerk Hugunin, “I have been updating permits.”

City Hall – Ford Ranger: Zoning Clerk Hugunin, “Like Mark said, they helped with the fuel pump on the Ford Ranger. I’d like to thank Mark for letting his guys help me do that. I shouldn’t say help me. I helped them. I think I handed them tools and held the flashlight.”

City Hall – New Vehicle: Zoning Clerk Hugunin, “I am still working on bids for the city hall vehicle.”

Security System: Zoning Clerk Hugunin, “We are testing a little bit of a security system here and at the water plant. I have that kind of hooked up. We are just seeing how that goes with the quotes and bids we are doing on that right now.”

QUESTIONS / COMMENTS

City Hall – Front Sign: Mayor Luke, “How about the sign?” Zoning Clerk Hugunin, “They said they would be here when they got here. I have seen three other ones, and I have talked to those people, and they are waiting on them, too.”

LEGAL DEPARTMENT: Update

General: Attorney Wright, “Normal duties.”

Council Position - Ward 3 Position 1 – Cara Mays: Attorney Wright, “The first thing we need to talk about is yesterday morning, the city was served with a lawsuit by Cara Mays. I got an email at 3:38 p.m. yesterday afternoon saying that a hearing was scheduled for 2:30 p.m. this afternoon over in Anderson County. I attended that hearing. At that hearing, the judge determined Cara Mays was duly elected to the Ward 3 city council position and that the city did not have authority to do what the city did. So, welcome Cara Mays to the city council.”

KOMA Complaint – Cara Mays: Attorney Wright, “The city council has a letter in front of them that is a response letter to the complaint. It was a KOMA complaint filed by Cara Mays, I believe, on January 18, 2024. Amber Smith is the Assistant Attorney General who is managing this. Originally, we had to respond a couple of

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weeks ago but she gave us an extension of time in order for me to prepare a response and have the city council approve the response. This was emailed to the city council previously, along with all of the exhibits. If you are good with the response, I want to just pass around a letter now and have everybody sign it. I don't know if it matters which one we sign. Should I just use this one?"

Mayor Luke, "That's fine." Attorney Wright, "Okay, I am just going to start here, and we will just go around and have everybody sign it. Lila, can you hear me?" Council Member Van Horn, "Yes." Attorney Wright, "Do you authorize me to sign this letter on your behalf?" Council Member Van Horn, "Yes, I do." Attorney Wright, "Thank you, I appreciate that. I'll do that before I hand it around."

Executive Session: Attorney Wright, "I believe that is all I have other than the executive session at the end of the meeting."

OTHER COMMITTEE OR COUNCIL BUSINESS:

Coffey County Fair Association - Kelley Park Annual Lease Agreement & Schedule: Attorney Wright, "It was pointed out to me that we may have skipped over the Fair Association Lease. I didn't know if you wanted to wait until the end or go ahead and take care of that." Mayor Luke, "It doesn't matter; we can do it now." Attorney Wright, "Whatever is the mayor's pleasure." Mayor Luke, "We can do it right now. We have a 15-year agreement with the Fair Board for the utilization of Kelley Park. Each year, we redo a one-year renewal so they end up with still 15 years. They have indicated that they want to utilize the fairgrounds from July 7th – July 31st and have provided us with the schedule of events. We need a motion to grant them to utilize the Kelley Park with the one-year extension."

Council Member Ernst, "I move to grant Coffey County Agriculture Fair Association a one-year extension to the Kelley Park Annual Lease Agreement for the use of Kelley Park from July 7th through July 31st, 2024, and for other scheduled events as listed by the Fair Board for 2024." Council Member Strawder, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

CITY CLERK: Update

General: City Hall Staff have been busy with customers paying utility bills, many calls and inquiries, preparing work orders, vouchers for bill paying, payroll, and council meeting minutes.

Work Session: City Clerk Brown, "I would like to set up a work session at City Hall for February 29, 2024, at 9:30 a.m. to go over the new personnel policies and procedures."

Council Member Curtiss, "I move to have a work session on February 29, 2024, at 9:30 a.m. at City Hall." Council Member Ernst, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

Mayor Luke, "All governing body members are invited to be there if they are available." City Clerk Brown, "This is going to be a review to go over the new personnel policy to make sure you are good with all of the changes." Council Member Strawder, "I do have a couple of questions on it. Should I ask those questions at that time?" Mayor Luke, "It's better to ask the gal that put it together." Council Member Strawder, "Okay, because there were just a couple of items that I saw." Attorney Wright, "That is what the work session is exactly for." City Clerk Brown, "Yes, we will be doing the Zoom meeting with her."

Annual Water Use Report: City Clerk Brown, "I have completed the annual water use report and filed it online with the state."

Interviews: City Clerk Brown, "I sat in on Park and Water Departments interviews."

Bid Opening: City Clerk Brown, "I sat in on the bid openings for the 6th Street project."

Employee Annual Benefits Meeting: City Clerk Brown, "We had the annual benefit employee meeting. That went over well, like always."

Security Cameras – City Hall & Water Plant: City Clerk Brown, "Danny, Jimmy, and I, as Jimmy had mentioned, have been working with Verkada. It's security cameras. We have set one up to see how it is kind of

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going to work, but we have also gotten bids from Advantage Jayhawk Software. We are looking into that and seeing which direction we want to go for security cameras within city hall and at the water plant.”

Finance Meeting: City Clerk Brown, “I have also scheduled the finance meeting for next Thursday, February 29, at 3:00 p.m. in the back meeting room.”

REPORT BY CITY OFFICERS:

Tire Pickup: Council Member Berryman, “I have a couple of things. Would the city be able to do a tire pickup? The neighborhoods are crawling with tires.” Attorney Wright, “Could I weigh in on that just briefly? I don’t know all of the nuances with regard to nuisance tires, but there are a lot of federal and state regulations with regard to disposal of those. If you go get the tires changed on your car, it costs you money to have those disposed of.” Council Member Berryman, “Correct.” Attorney Wright, “The answer to the question is maybe, but the city needs to consider how much that might cost the city.”

Council Member Berryman, “To me, it’s an eyesore that can be addressed.” Attorney Wright, “I don’t disagree. I am just saying there are a lot of considerations that need to be thought about.” Council Member Berryman, “I totally agree because I know tire disposal, but is it something that we can research.” Mayor Luke, “Yes. We can go to the landfill, which is run by the County. I am not sure who the head person on that one is, and check with them and see what kind of support we can get to dispose of the tires.” Council Member Berryman, “Super, because if we can get 50% that would help us.”

Personnel – Code Enforcement Officer: Council Member Berryman, “Then I have something else; a few months ago, I proposed having a part-time code enforcement. If Doug dies, heaven forbid --.” Chief Jones, “I’m going to sick my wife on you.” Council Member Berryman, “But I think it’s something that we need to consider for the summer months because you never know what’s going to happen, seriously. Then all of a sudden, not that you were doing that much on it, but if it comes to a dead screeching halt, I think it’s something that we need to proactively pursue.” Mayor Luke, “One part of it is on the agenda for the finance meeting--.”

Council Member Berryman, “I will be there.” Mayor Luke, “And we will look at how much we want to allocate and then see if we have a code enforcement officer in one of the nearby cities that would have time if they are not being used full-time. Then they would already be experienced.” Council Member Berryman, “Super, thank you.” Council Member Strawder, “I think I wouldn’t be opposed to full-time. I am sure there is enough other stuff around on enforcement.” Council Member Berryman, “If we get part-time, I am pushing for part-time; I am sneaking this one in.”

MAYOR’S COMMENTS:

Executive session: Mayor Luke, “I have nothing else, so at this time, I would accept a motion to go into executive session.”

Council Member Ernst, “I make a motion to enter a 10-minute Executive Session for consultation with an attorney on matters that would be deemed privileged in an attorney-client relationship per K.S.A. 75-4319(b); to render legal opinion on pending litigation, with the Governing Body, Mayor Luke, City Attorney Wright, and City Clerk Brown present.” Council Member Curtiss, “I second the motion.” Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

No action was taken. Entered 6:43 p.m. Exited 6:53 p.m.

FUTURE AGENDA ITEMS:

GENERAL: City Debt - How to fund projects Expense Tracking on Projects Budget 2024	GAAP - Infrastructure Capitalization City/County Grant Funds – Discussion on Matched Funding Council Discussions on Evaluations, Succession Planning, etc.
ELECTRIC DEPARTMENT: Power Plant - Additional Generation PARKS DEPARTMENT: Events in Parks (Updates)	<i>RICE NESHAP Compliance</i>
LEGAL DEPARTMENT: Municipal Court Updates PLANNING AND ZONING Work with Advantage Computers and City Departments to improve Cyber Security Nuisance Grass: Work with PD	Misc. Legal - Documents, Cases, Contracts, etc. Quarterly Construction Valuation Report Prepare Easements for any City-owned property without one Permits - Building/Zoning/etc.

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FIRM Floodplain Map Changes – Updates	Burlington Corporate Boundary Updates on Map (Work with State)
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POLICE DEPARTMENT Nuisances (Work with Zoning Clerk) Voice Stress Analyzer Project	Department Activities and Cases
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STREET DEPARTMENT: Concrete St. Repairs/Free State Ct. Replacement/Repair Pavement Management System/Asset Management System	Street improvement Plan, Paving Gravel Streets, Crack Filling, Street Improvements 2024 Asphalt Project
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WATER & WASTEWATER DEPARTMENT: Sewer Lagoon Maintenance/	Sensus Water Meter Replacement Sewer Liftstations –Flushing Rags, etc.	Sewer Lagoons - Analysis (KRWA/funds for dredging)
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Mayor Luke declared the meeting adjourned.

Approved by the Governing Body and signed by Anne C. Brown, City Clerk