

BOOK 26
August 2, 2023

BURLINGTON CITY COUNCIL REGULAR SESSION 8-2-2023

City of Burlington Governing Body met in Regular Session at City Hall's address, 1013 N. 4th Street, Burlington, Kansas, at 6:00 p.m. Wednesday, August 2, 2023. Mayor Luke called the meeting to order.

THE PLEDGE OF ALLEGIANCE

ROLL CALL: Stan Luke, Mayor

Council Members present:

<input checked="" type="checkbox"/> Jerilyn Curtiss	<input checked="" type="checkbox"/> Maxi Berryman	<input checked="" type="checkbox"/> Lewis Lenard (President of Council)
<input type="checkbox"/> Lila Van Horn	<input checked="" type="checkbox"/> Thomas P. Tschantz	<input checked="" type="checkbox"/> Martin Ernst

Superintendents Present:

<input checked="" type="checkbox"/> Kevin Boyce (Parks)	<input checked="" type="checkbox"/> Alan Schneider (Electric)	<input checked="" type="checkbox"/> Mark Davidson (Street)
<input checked="" type="checkbox"/> Doug Jones (Chief of Police)	<input type="checkbox"/> Danny Hawkins (Water/Wastewater)	

Also Present:

<input checked="" type="checkbox"/> Anne Brown (City Clerk)	<input checked="" type="checkbox"/> Mary Mader (Administrative Assistant)
<input checked="" type="checkbox"/> Philip Wright (City Attorney)	<input checked="" type="checkbox"/> Jimmy Hugunin (Zoning/Grants Clerk)
<input type="checkbox"/> Greg Holmquist (Assistant City Attorney)	<input type="checkbox"/> Kerri Weltha (Deputy City Clerk)

Media Present: Mark Petterson (Coffey County Republican)

VISITORS: John Kuhlmann, David Strawder, Kristen Hughes, Doug Hughes, Sydney Goldberg, Wade Bowie, Tom Hugunin, Tom Johnson

AGENDA:

Council Member Lenard, "I move to approve the agenda as modified." Council Member Ernst, "Second." Motion unanimously carried, 5:0.

MINUTES 7/19/2023: Mayor Luke, "You have before you the draft minutes of our regular session of July 19, 2023. Are there any additions or corrections?"

Council Member Curtiss, "I move to approve the draft minutes of July 19, 2023, as presented." Council Member Tschantz, "Second." Motion unanimously carried, 5:0.

APPOINTMENT: Sydney Goldberg – Law Enforcement Center Update

Sydney Goldberg, "Hi, everyone. Thanks so much for having me tonight. I am just here to give a quick update on the law enforcement center's progress and mostly to thank you all, as well as the city departments, for your patience through all of this process and your coordination on the courthouse street improvements, which have come along very nicely. I do have a floor plan and some elevations of the law enforcement center if anyone wants them. I can pass them out here. We are currently working through construction documents. We almost have those completed, and then there will be a quality control process for a couple of weeks as we coordinate with engineering disciplines and our construction partner to make sure nothing is missed.

"Then I'll give just a high-level schedule update. So, drawings will be completed on September 7th. The project will be bid from September 12th to October 9th. Bids will be opened on the 10th. Then there is a review process to make sure no scopes are missed. This is a very complex building, and we want to be very thorough in that review. Then on November 8th, we will submit the GMP to the commission, and they will ultimately decide if the project moves forward. We also have time built in there for value engineering to ensure that the budget is what the community expects and what has been communicated. We feel we are on track with the design and solution for the county. We do have some upcoming coordination with the city of Burlington, of course, so we know we need to coordinate on fire hydrants and emergency water access. We are doing some research on how many kilowatts this building will take over time so we can do that coordination. I am also here tonight to ask what else I need to add to my list so we can stay ahead of that coordination and keep things moving slowly. Feel free to jump in with other suggestions on where we need to be coordinating. Thank you all. What questions do you have?"

Mayor Luke, "I think coordination-wise, we have the water, electric, sewer, police, and of course, Mark (Street), so all the superintendents at one time or the other are going to be involved from here on out as they have

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been up to date. So, you probably have their contacts for that already.” Sydney Goldberg, “Yeah, absolutely.” Mayor Luke, “That should be the major contact points. As much head start that we can get for a lead if streets are going to be closed off or something so we can get it out on our websites so we can make sure everybody knows about it. God, forbid we have a traffic jam in Burlington.” Sydney Goldberg, “Yes, we will avoid that at all costs.” Mayor Luke, “I don’t know when school starts; I am not sure how things will go.” Sydney Goldberg, “Yeah, I should have mentioned that as well. We are looking forward with coordination with the school board. We wouldn’t look to start construction until November because we won’t have that total budget until November. We do have a little bit more time than anticipated for the coordination, but that is one of my next steps, and we are excited to coordinate that very closely to River City as well.”

Mayor Luke, “Any other concerns or questions or curiosity?” Sydney Goldberg, “Before I leave, I would just like to pass out my business card, which has my contact information, if that is okay. Whatever I can do to help with coordination. Please reach out anytime. Thank you all so much for having me.” Mayor Luke, “We appreciate the update.”

APPOINTMENT: John Kuhlmann – Damage to Property

John Kuhlmann, “Hello. I am here to provide some updates on this year's event, not the claim that remains unanswered, uncommunicated, and uncared about as far as I am concerned from your guys’ inactions to even communicate with me. The damages this year to the cars, house, and garage is an exact replica of last year, so you have that in the claim. So, that should speak for that matter right there in scope and value. Still equated to a substantial risk of total loss because of the burns of the roof, and this has been for multiple years. Which is part of the reason our claim is what it is and the amount is what it is. The penalty has to be sufficient enough for the city and for Steven Gifford to deter them from repeating these actions again and again and again. As Steven has said, as long as fireworks are legal, he is going to do fireworks. He said he was going to do modifications. His modifications failed; my roof is the exact replica of last year. I am perusing his insurance for that, and I am perusing everybody else that is responsible for that as well. Which is the city council because you are the ones that voted to have the illegal road closure, the city itself because it’s the cities property from which the damage was launched and where it took place from, happened on city property that happened to my property and the police department and their inactions to enforce the law; specifically, the criminal littering and the criminal damage and the battery to the people that happen to live at 825 Niagara Street.”

“Mr. Philip Wright here harassed me today on the phone and asked me what my settlement was. We are willing to settle for \$400,000 and strict police enforcement of local and state laws and regulations on fireworks and their discharging, which includes the regulations that includes illegal roadway launches. It is illegal to launch fireworks from a roadway in Kansas per Kansas state administrative regulation 2-6-9. He tried to lie to me today and tell me that this was a 2.5 – 3-year process and that this was going to be a long-drawn-out battle. I am here to give some education to Philip and to you guys because it is clearly outside of his scope of wills, estate, trusts, and probate, like his practice up in Overland Park. This is directly from Kansas 2023-2024 legislative sessions. 12-105b – uniform procedure payments of claims; presentment of claims; claims which would give rise to action under Kansas tort claims act; notice, contents, limitations on commencement of action; payments in advance of approval; auditing, and approval. All claims against a municipality must be presented in writing with the full account of the items, and no claim shall be allowed except in accordance with provisions of this section. A claim may be the usual statement account of a vendor or party or other written statement showing the required information. D – any person having a claim against a municipality or against an employee of a municipality which could give rise to an action brought under the Kansas tort claims act shall file a written notice as provided in this subsection before commencing such action. That action is the lawsuit part, so we are in the pre-lawsuit part. The notice shall be filed with the clerk or the governing body of the municipality and shall contain the following. I submitted it to the clerk, and I addressed it to both the council, the city, and the police department. The name and address of the claimant and the name and address of the claimant’s attorney, if any. I am not required to have an attorney; I have plenty of time to research these laws, which Philip has, I don’t know, refused to research. He thinks he knows what he is talking about, and we will see how that works out for him. 2 - a concise statement of the factual basis of the claim, including the date, time, place, and circumstances of the act, omission, or event complained of. 3 - the name and address of any public officer or employee involved, if known. 4 - a concise statement of the nature and the extent of the injury claimed to have been suffered, and 5- a statement of the amount

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of monetary damages that is being requested. In the filing of a notice of claim, substantial compliance with the provisions and requirements of this subsection shall constitute a valid filing of a claim.

“My claim has not been denied from you guys; you guys have not given me any answers, so that tells me right now, I have substantiated a valid claim. Otherwise, like Philip Wright did last year at my very first meeting, he would be telling me that I am absolutely wrong and that I have no standing whatsoever. So, back to where I was at. The contents of such notice shall not be admissible in any subsequent action arising out of the claim. Once notice of the claim is filed, no action shall be commenced until after the claimant has received notice from the municipality, that is you guys, that it has denied the claim or until after 120 days has passed following the filing of the notice of claim, whichever occurs first. A claim is deemed denied if the municipality fails to approve the claim in its entirety within 120 days, not 2.5 – 3 years Philip Wright. No person may initiate an action against a municipality or against an employee of a municipality unless the claim has been denied in whole or part.

“Any action brought pursuant to the Kansas tort claims act shall be commenced within the time period provided for in the code of civil procedure, or it shall be forever barred. Meaning the statute of limitations which was two years which I filed my claim May 26th, 2022, which allowed me to claim 2021 as well because I suffered the same damages in 2021. So, we are looking at two years of the damages that I have claimed plus the substantial loss of risk to my home and the unclaimed damages from 2023; unclaimed, they are not part of this claim. This could be a separate claim. I am willing to not have another claim if we can settle the first claim and prevent this from happening again. Except that a claimant shall have no less than 90 days from the date the claim is denied or deemed denied in which to commence an action. Meaning I have 90 days from whenever you guys deny the claim or the clock runs out, which is September 24th, 2023, and then I have 90 days to commence my lawsuit, or we can still settle. That deadline is December 23, 2023.

“Now I am going to read some excerpts here from the Kansas legislative research department. They made this finding on December 11th, 2015, and it pertains to the Kansas state tort claims act. Supplemental to 12-105b, which is what I just read, it requires that the claim be filed with the clerk or the governing body before I can proceed, and the governing body or municipality, which is defined as any unit of local government. A notice of claim law that does not apply to the state and its state agencies. I am not suing the state. I am suing you guys. So, we are on the 120-day and the 90-day clock, not 2.5 years to 3 years, Philip. The scope of liability, this is still from the Kansas legislative research department. The Kansas tort claim acts incorporates an open-end approach where liability is the rule and immunity is the exception. It is clear the law covers acts of negligence; plaintiffs have also asserted a variety of other torts under this law, including defamation, invasion of privacy, abuse of process, malicious prosecution, and nuisance. The event is a nuisance. It is a sound nuisance. It scares my animals, and it scares my children, and it goes on for 30 minutes straight—boom, boom, boom, boom, boom. You saw the videos. I am not lying.”

Mayor Luke, “Are you near the end?” John Kuhlmann, “I am getting there.” Mayor Luke, “You are getting -.” John Kuhlmann, “For some reason, on the agenda, it says 15 minutes, so we are going to roll with what the agenda says. We approved the agenda as is right? I am getting close to done. The agenda says 15 minutes. Okay, let me finish. The discretionary exception from liability single most encompassing immunity provided to this act. It provides the broadest scope of immunity of any of the 24 exceptions. Furthermore, it contains a discretionary ingredient. A classic example of discretionary function exception is illustrated by Robertson V City of Topeka 1982, which found the actions of police officers who removed a homeowner from his property allowed another intoxicated individual to remain on the premises who then burned the house fell within the discretionary function exception.

“The court said that absent the guidelines, which would be virtually impossible to formulate in anticipation of every situation an officer might encounter. Police officers should be vested with the necessary discretionary authority to act without the threat of potential large tort judgments against their employers, meaning the city of Burlington, Kansas, and its taxpayers. What are we going to do about my claim? Can we meet in private to settle?”

Mayor Luke, “We have been attempting to get information back from the insurance. We have not been successful in getting any data back from them, and until we do, we are not going to respond to anything.” John Kuhlmann, “You have a deadline.” Mayor Luke, “I understand that 100%.” John Kuhlmann, “I think you should make your insurance understand that deadline. September 24th, and then there is a 90-grace period where I have

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the leeway to wait until that 90th day to file my lawsuit. I want to settle. I don't want to go to court. I want this to end. I am tired of doing this. I've been in front of you guys five times this year, twice last year; I am ready for it to be done. I have called the cops since 2018. This needs to be handled. It is my property, and I do not consent to the litter, the damage, or the battery that happens to me because I have to stand outside and record this nonsense. It's not him setting off one firework like everybody else in town does. He does a 30-minute timed display to music which I have a Facebook post of somebody admitting they plan it all year. It takes them all year to plan out this event."

Mayor Luke, "You have made your point, but as of tonight, there is not going to be any response." John Kuhlmann, "Okay, well, you are aware of the deadline, so I guess we are done."

Mayor Luke, "Okay, we have ten minutes before we have to have our hearing so we will go to any public comments."

PUBLIC COMMENTS: (1)

Kristen Hughes, "I am Kristen. I own Marie Belle. I spoke with Anne about us doing our first-anniversary customer appreciation event, and she suggested that I just kind of let you guys know what we were planning because I am going to do some stuff out on the sidewalk. I brought a mockup of the flyers I am going to hand out, and I just wanted to make sure that nobody had any questions to anything I was planning since it's out on the sidewalk and in some of the parking stalls out front of my building."

Mayor Luke, "It will be just in the stalls, not in the roadway?" Kristen Hughes, "Not out in the roadway, no. We plan on doing like a block party-themed event. We just wanted to block off a few of the stalls so we could have some... We are going to have Daniel and Darcy Grey play some music and maybe do some face painting and just little things like that." Council Member Lenard, "Would we be better off blocking the street off?" Kristen Hughes, "I don't think I need to block the street off. It's not going to be anything big." Mayor Luke, "Do you need barriers?" Kristen Hughes, "Possibly, that might be helpful." Mayor Luke, "Get in touch with Mark, and he can take care of that." Kristen Hughes, "Okay, I can do that." Mayor Luke, "Success for the first year and continue on." Kristen Hughes, "I hope so. Thank you, I just wanted to share that with you guys." Council Member Curtiss, "Good luck." Mayor Luke, "Thank you."

PUBLIC COMMENTS: (2)

David Strawder, "I'm David Strawder. I just had a couple of questions. I have talked with Mayor Luke about maybe purchasing the ground where the old sewer plant is. I just wondered how we were coming along with that. If we were getting any closer, or any idea what you want for it or what I need to do to help? What can I do to help?" Mayor Luke, "As you know right now, the issue is the easement as far as transfer of title. As of price, there has not been any discussion between the governing body with respect to that. We are going to be discussing later on in the meeting the property sales. Your property and another one would be the two that will be in those discussions. We would be better off giving you an answer after those open discussions." David Strawder, "That's fine. I was just wondering if there is anything that I can do to help." Mayor Luke, "I would think right now I can't think of anything that you would need to do until we decide exactly what we are going to do." David Strawder, "Okay, that will work."

PUBLIC COMMENTS: (3)

Wade Bowie, "As everyone has probably noticed, the parking project is over and done. I don't know if there are any issues from the city's perspective that need to be addressed by the county since that was just cleared on Monday by the commissioners. The city may have some input or feedback from citizens or residents, and maybe this is the place to bring it up, and it can be taken back to the commissioners." Mayor Luke: "I haven't heard anything at this point. But I did notice a couple of cars parked in there today and a couple parked in front of the courthouse on the street. Nobody has made any comments that I have heard today." Wade Bowie, "And it would mainly be traveling north on 6th Street where the grass was torn up, and there's the grass that they hydro-seeded, and I don't know if anything is going to grow very well in this heat." Mayor Luke: "Yeah. It is going to need some water." Wade Bowie, "And one of the issues that was brought up on Monday was we had the rain and around some of the culverts the erosion, and I think someone contacted the city, and that's going to be riprap."

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Mark Davidson, "That's what I wanted to address. We ended up doing the full culverts down 6th Street. There were two end sections left over, and it was suggested we put those on in the culverts on the west side of Hudson...or north and south of Hudson Street. That was in place of the D50 to riprap. I didn't really want the open tubes, and in visiting with Ryan, I believe it was Monday; he basically said if we didn't decide to go ahead and put the riprap in there that the city was going to be liable and responsible for any erosion. So, I told him to go ahead and do that. I wasn't really thrilled about that. I don't think the property owners will like that, but we were kind of put in a position like that. I wasn't very pleased with it. So, I guess my concern was the erosion wasn't part of the riprap; when it was backfilled, it wasn't compacted properly. So, now that I have said it, it's out in the open. I guess from now on, if anything like that happens, we'll take care of it, but I wasn't really thrilled that it was suggested that if we didn't go with what the engineering firm wants, then we would be responsible for it from there on, so."

Wade Bowie, "And when he refers to Ryan, he is referring to Ryan, who is the local superintendent overseeing the project for River City, just so it's clear. I don't know what that conversation was because I wasn't there. But there was going to be a conversation, and my understanding was the city agreed to riprap, so we'll look into--." Mark Davidson, "Yes, we agreed to riprap after I was told we would be responsible if we didn't take care of it. So, we went ahead and let River City put riprap. So, basically, putting the end sections on didn't do us any good. We are still having riprap in people's yards. So..." Wade Bowie, "So, that can be looked into; I don't know what the conversation was, but it sounds like it needs to be looked into and figured out. The county wants to be good stewards and communicate with the city. That's what the county is attempting to do, and it seems like there is some miscommunication or something going on here." Mark Davidson, "As I told Ryan, I am good with it. I'm just not pleased with the way he addressed me about doing the project. That if we don't agree to put the riprap there, then it will be the city's responsibility. So, go ahead and put the riprap in, and I guess it still falls under a year's warranty?" Wade Bowie, "Should." Mark Davidson, "Okay, then River City or Killough (Construction) can take care of it for a year then."

Tom Hugunin, "Well, the warranty, I think, would have to be a complete failure. I saw that erosion on top of that end section." Mark Davidson, "And putting riprap on top of that end section isn't going to alleviate the erosion. The erosion is caused because it wasn't backfilled properly and compacted properly. The D50 isn't going to make any difference. So, you guys go ahead and take care of it. Once it's done, we will fix it the way we want it." Tom Hugunin, "Guess I wasn't following you on that." Mark Davidson, "What's that?" Tom Hugunin, "Once it's done, you'll fix it the way you want it..." Mark Davidson, "You guys go ahead and fix it the way you want to do it, and then if we don't like it, we'll come and fix it ourselves." Tom Hugunin, "We will fix it how you want it." Mark Davidson, "No, we'll take care of it ourselves. Just put your riprap in, do it like Killough's going to do it, River City wants it, and if we don't like it, we will come back and fix it. That's all I have to say. I'm good with it. Put your riprap in and move on with the project."

Mayor Luke: "Anything else? Anybody heard anything?" Council Member Lenard, "I had some questions about the parking lot and saving the trees and...it's just communication." Council Member Curtiss, "Yeah." Council Member Lenard, "But I think it looks good, and so..." Wade Bowie, "As many trees were saved, in fact, things were shifted to save trees because the county was aware of that, and Barb, the maintenance director at the courthouse, is a tree person. She wanted to do everything she could to save every tree, if possible, which the commissioners wanted to do as well. So that was done, and unfortunately, some trees had to go, and other trees will have to go as part of the jail side of the project."

Council Member Lenard, "Is the parking lot south part of the county then across from the Methodist?" Tom Hugunin, "The county paid to put that in years ago. I couldn't tell you exactly when, but yeah." Council Member Lenard, "The only thing, feedback, after looking at all the nice new shiny stuff, that doesn't look very good. It probably needs to be resurfaced."

APPOINTMENT: PUBLIC HEARING FOR 2024 CITY BUDGET

Mayor Luke, "We need to go into our public hearing now."

Opening the Public Hearing: Council Member Curtiss, "I move to authorize the Mayor to open the public hearing for the City Budget for 2024." Council Member Ernst, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0. Time Opened: 6:30 p.m.

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Mayor Luke, "The hearing is open for any public comments on the 2024 city budget for the city of Burlington, Kansas." No comments were made.

Taking Action: Council Member Lenard, "I move to adopt the City Budget for 2024 as presented." Council Member Curtiss, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0.

Closing the Hearing: Council Member Lenard, "I move to close the public hearing." Council Member Ernst, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0. Time Closed: 6:32 p.m.

PUBLIC COMMENTS: (3)

Mayor Luke, "We can now go back to our discussion. Any other discussion with respect to the law enforcement center?" Wade Bowie, "Just a preview or a heads up when the project does start so you have an idea, the entire courthouse parking lot that exists right now will be consumed. Part of it where it's going to be construction, the other part where it's going to be...what do they call those?" Tom Hugunin, "Lay-down area for materials." Wade Bowie, "Lay-down where they are going to have a portable office. That means that the county is going to utilize other areas than the county for lay down and for fleet vehicles for the county. Although it has not come to this, I did mention to the Chief (Jones), who didn't know one way or the other the other day if there was any city property that would be available to use for a lay-down yard if needed. If not, then we can look elsewhere but...just asking."

Mayor Luke, "Let me talk with a couple of people on some of their specific areas, and I'll let you know. I don't know if there is any at the street or anything at Parks or anything back here." Council Member Lenard, "If you could let us know what footprint requirements you need, that will probably help us too."

ELECTRIC DEPARTMENT: DISTRIBUTION Update

General: Electric personnel have been doing many line locates, customer service requests, tree trimming, shop maintenance, preventative line maintenance, street light maintenance, and vehicle and equipment maintenance.

Tree Trimming: Superintendent Schneider, "A big part of our time has been spent trimming trees out in the utility right of ways."

Cemetery Board Assistance: Superintendent Schneider, "I got a call from Dan Allen with the cemetery board; he requested that the city drill them a couple of holes for some pillars they are putting in the north end of the cemetery on Lynx Lane. So, we did assist them. We dug a couple of three-foot holes."

Personnel Policy Review: Superintendent Schneider, "We have been looking through the personnel policy guidelines."

Street Light Repair: Superintendent Schneider, "The line crew Monday morning did repair a street light service wire from the alley in the north end of town. A tree branch had fallen in the wind Sunday night. I got a call just shortly after eight, and we were able to take care of that really quickly."

ELECTRIC DEPARTMENT: PRODUCTION Update

General: Power plant personnel have been performing normal power plant and equipment maintenance, over current relay maintenance, plant reports, DC power supply, and substation maintenance.

Generators Capability Testing: Superintendent Schneider, "We have got two of our generator's capability testing done for the 2023 season that we have to do; we still have two to schedule. We will be getting those here in the next few weeks. We will watch the weather on that and do that accordingly."

Personnel Training: Superintendent Schneider, "We are still working with the new employees in cross-training."

Generation Project: Superintendent Schneider, "With the generation project, the crews are continuing to assemble parts. They are currently working on the natural gas supply line from the gas compressor from the power

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plant into the new generating unit. They are preparing for concrete supports coming out of the power plant for the eight-inch cooling lines that go to the cooling tower. They have been on-site and working.

"I believe I have seen it here in the packet is KPP Energy did a nice article about our project. I'd like to thank Anne. She helped me with that. It is very similar to what was in the Republican at the beginning of the project."

QUESTIONS/COMMENTS

Cemetery Board Assistance: Mayor Luke, "I had several questions as to why city staff was down at Graceland Cemetery doing the project and working down there. I talked with the Cemetery Board; even though the cemetery belongs to the city, they have jurisdiction over doing all the maintenance and upkeep and making sure that anything that was going to be done, such as that, was under their approval. That had been approved over three years ago to have it done. It just now is getting completed and taken care of." Superintendent Schneider, "If I understand it, that wrought iron that is missing is getting replaced as well." Mayor Luke, "Yes, they are supposed to have it go all the way around, and the guy is finally getting it, and they can complete their project."

WATER AND WASTEWATER: Distribution Update

General: Personnel have been doing the normal duties: line locates, work orders, reading meters, meter rereads, cleaning sewer lift stations, maintenance on trucks and equipment, attending safety meetings, customer call-outs, and concerns.

Chlorine Burnout: Council Member Lenard, "The water department is doing a chlorine burnout which is scheduled to end on August 14th. Along with that, they are flushing fire hydrants."

AMI Meters: Council Member Lenard, "We received over 200 meters, and they will start installing them."

Equipment Maintenance: Council Member Lenard, "They have been working on equipment."

WATER AND WASTEWATER: Production Update

General: Council Member Lenard, "The plant is running fine and averaging 700,000 gallons a day."

Quarterly Sampling: Council Member Lenard, "We had the best THMs and HAA5s in years for the month of July. We had 44 on our THMs and 28 on our HAA5s. The lower the number is, the better. Don't ask me what those acronyms mean; I am just the messenger. He said it is trending good."

WATER AND WASTEWATER: Personnel – Recommendation to Hire

Council Member Lenard, "Also, last week we had interviews, so we have recommendations for hire. We have two vacancies, and we would like to hire two trainees."

Council Member Lenard, "I move to extend an offer of employment to Cody Cowan for the position of Water/Wastewater Operator Trainee, at the starting hourly wage of \$22.00, with the start date of August 17th."

Council Member Lenard, "I will say this, you will see a difference in the starting wages. This particular candidate does have his CDL. We are not going to have to make that investment, and it's already been made." Council Member Curtiss, "He is also familiar with a lot of heavy equipment."

Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0

***Council Member Lenard, "I move to extend an offer of employment to Michael Mattox for the position of Water/Wastewater Operator Trainee at the starting hourly wage of \$17.50, with the start date of August 23rd."* Council Member Curtiss, "I second the motion."** Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0

Mayor Luke, "I thank the committee, Anne, and Danny for doing the interviews."

STREET DEPARTMENT: Update

General: Personnel have been doing the normal duties: cleaning ditches, sweeping curb and gutter, fixing potholes and ruts, blading rock roads, repairing and re-rocking alleys, tree trimming, fixing and replacing street signs, and truck and equipment maintenance.

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School Cross Walks: Superintendent Davidson, “We got our crosswalks painted from Cross to Niagara for the school year.”

County New Parking Lot – 6th and Neosho – Jail Project: Superintendent Davidson, “Killough Construction came in. We had to do patches on 6th and Neosho, where we dug across for the water line. Instead of having the patches, I went ahead and made the decision to have the intersection ground down two inches and resurfaced so everything ties in. Coffey County had their patch they were going to do. Instead of having three patches, we have a complete intersection. The city did pay for the intersection and our two patches, nothing went to the county.

“We went in and ground down the parallel parking lines in front of the courthouse so they are no longer visible.”

Tree and Weed Maintenance: Superintendent Davidson, “We have been doing tree trimming and spraying for weeds.”

Drain Box Repair: Superintendent Davidson, “I think I mentioned at the last meeting the gas company (Atmos Energy) got into our concrete box behind the Mexican restaurant north of Neosho. We ended up tearing up almost 80 feet of the alley, tore out the concrete boxes, and we installed 60 feet of 24-inch culvert. We have to go back now and do some final grading in the alley to get it to drain. Hopefully, we will be able to do some hot mixing back there to get the water to get to the drain box. Mears with the gas company, they are coming through and filling in their crossings where they put up new services with concrete, so we have to wait for that to get done before we really do any final grading in the alley.”

POLICE DEPARTMENT: Update

General: Chief Jones, “Normal duties for us.”

Activities/ Cases: Chief Jones, “Assist outside agency calls. I don’t know if anybody heard about the motorcycle on Sunday. Trooper and deputies jumped it up north of town, and we didn’t know if it was coming this way. It wound up going east over to Anderson County at extremely high rates of speed. It was interesting for a while, but we weren’t involved with that one. We worked some non-injury accidents and arrests on city warrants.”

City Court: Chief Jones, “City court is a week from tomorrow on August the 10th.”

POLICE DEPARTMENT: Personnel

Chief Jones, “The police committee, with the assistance of Anne, helped us do some interviews on Monday the 24th. We interviewed two young men. The consensus of the police committee was that we offer them positions as reserve officers and get some training under them. Get to know them and get them to know us, and re-evaluate in 90 to 120 days. Both of the young men have accepted the positions with us as reserve officers and seem quite enthusiastic about it.”

POLICE DEPARTMENT: Nuisance Structure – 507 S. 6th – Resolution 2023-01

Chief Jones, “In your packet, I put some pictures on each side. I have a public officer statement about a condemnation of property. It's the one on the house fire back in April. Part of my research on this one, I have come up with a will that was filed last year; it is still in the name of David Espinosa, senior. There was a will filed that has been through probate. Both of his sons are now deceased, one of them in that fire. There is no mention in that will of Doug Espinosa's wife, Lauren. There are two heirs listed and a couple of grandsons listed in Colorado Springs. Since the notification is probably going to be a convoluted legal mess, I have turned it over to our master of convoluted legal messes and will be requesting Philip's assistance. My recommendation is that we still proceed with the condemnation proceedings so that I have that in my pocket to work with.”

Council Member Curtiss, “I move to approve Resolution 2023-01, to set the date, time, and place of a Public Hearing for 507 S. 6th Street to determine whether structures thereon should be condemned as unsafe and unfit, and to be demolished.” Council Member Ernst, “I second the motion.”

Chief Jones, “I’m afraid we are going to get into a similar situation that we got into with the Rick Powell property and his brother Michael Powell. That is why I am bringing Philip in early on this one.”

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Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0

POLICE DEPARTMENT: Speed Limit Signs

Chief Jones, "A couple of months ago, when the parking lot project was just being looked at and getting kicked off, we started talking about permanent change to the speed limits in the area of the courthouse and the grade school with the parking lot project complete. I think it would be the appropriate time. A little bit shorter time before school started than I was hoping for, but it's still before school starts. I would like to remove the school times off of those signs and just leave the speed limit 20mph signs making it a permanent 20mph on Neosho from 6th to 8th, then on 6th, 7th, and 8th from about a half of a block north of Neosho to about a half of block south of Niagara. We did talk about it at a couple of meetings and had the consensus of the council, but Mark and I had the feeling that it would be in our best interest to have you all's formal say so."

Council Member Curtiss, "Is that this?" Chief Jones, "It's actually a little further north and south of that. It's half of a block north and south where those boundary lines are. That general area, the vicinity of the grade school and the courthouse." Attorney Wright, "I have a dumb question for you, Chief. Are you going to put a school zone sign up so it is still considered a school zone even though the speed limit is not changing now?" Chief Jones, "We still have all of the school crosswalk signs up. Each one of the signs does have a school metal plate on the top above where the speed limit sign is. We are going to take the time off to avoid any attempts to legally argue whether or not it's an active school zone. The only thing that does is fines double in a school zone on speeding tickets only. I don't know if we have ever actually written a speeding ticket around the elementary school; we get stop signs, one-ways there. Speeding tickets, we get up by the middle school and high school on Cross Street. We can leave the school sign up that is not an issue. I think if we take the times off and make it a permanent 20 mph. I think that would be in everybody's best interest. Especially looking at the lengthy construction project and then the size of the jail and associated traffic that would be coming with that once it's complete."

Attorney Wright, "I just want to preserve it as a school zone still. I might take a look at it. I think what you are saying would probably work." Chief Jones, "Everybody else that we talked to, including the school superintendent, everyone has been in favor of it."

Council Member Curtiss, "I move to approve the speed limit change to being 20 mph on Neosho & Niagara Street, between 6th to 8th, and on 6th & 8th Street between Neosho and Niagara Street." Council Member Lenard, "I second the motion."

Discussion on the exact locations on the streets took place.

Council Member Curtiss withdrew her motion. Council Member Lenard made the second. Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0

Discussion continued on the exact locations of the 20mph signs around the Elementary School and the Court House.

Council Member Lenard, "I move to approve the speed limit change to being a permanent 20 mph speed zone on Neosho and Niagara Street between 6th, 7th, and 8th where the existing signs are." Council Member Curtiss, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0

QUESTIONS/COMMENTS

Nuisance: Properties/Vehicles Update: Mayor Luke, "How are we doing on nuisance properties? I notice there are a whole bunch of them going on." Chief Jones, "I have been working on them as time permits." Mayor Luke, "I know that there are at least three or four that I probably get four or five phone calls a day on, and they are not from the same people. There are a lot of people that are seeing the issue with not only the grass but the many, many objects in the yard." Chief Jones, "Jimmy was actually talking earlier; he has a letter drafted or is going to have a letter drafted and is going to have one of my officers personally serve that this time. That would be one of them that would be on that list." Zoning Clerk Hugunin, "That is going to be a very detailed letter."

Mayor Luke, "There are at least six or eight that we really need to get a lot of clean up taken care of as well as grass mowed. I don't want to send our crews in there because I don't know what we are going to find underneath

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at the bottom where the ground is. Are those 10-day letters?" Zoning Clerk Hugunin, "They will get a 10-day letter, and then they won't get another notice the rest of the year. We can go mow it." Mayor Luke, "What about picking up all of the debris?" Zoning Clerk Hugunin, "My letter doesn't have debris. Mine is just vegetation." Mayor Luke, "Okay, what can we do about the debris?" Chief Jones, "As long as it meets the standards in city ordinance as to what constitutes unsightly, danger, and damage to property values and things like that." Mayor Luke, "Some of those need to be addressed pretty hard."

Attorney Wright, "What are the objects?" Mayor Luke, "Wood pallets, used galvanized roofing material, multiple vehicles, old washing machines, broken down lawn mowers, and just a variety of junk. That doesn't get into licensed or unlicensed or drivable or not drivable vehicles. There are those out there too. There is normally one item in the yard, not 15 or 20. We are going to have to hit those pretty hard." Chief Jones, "I'll get with you on specifics." Mayor Luke, "Okay."

Sign Maintenance: Council Member Lenard, "I have one since we were talking about signs. I noticed going south the sign at the post office is a 30-mph sign; the trees have grown down; the limbs have. I don't know who trims that up." Superintendent Davidson, "Well, we can look at it, but that's the state's right of way through there at the post office. We can look at it." Council Member Lenard, "Thank you." Mayor Luke, "The tree will be 15 feet taller before they show up." Council Member Lenard, "Maybe something will mysteriously happen."

PARKS DEPARTMENT: Update

General: Personnel have been doing the normal duties: cleaning public restrooms and buildings, and building and equipment maintenance.

Mowing: Superintendent Boyce, "We have been mowing and spraying weeds."

Watering: Superintendent Boyce, "We have been watering flowers and trees."

Coffey County Fair: Superintendent Boyce, "We did have clean up after the fair. This past weekend we had youth rodeo, and we had some clean up after that."

Caboose – Storage Use – Pam Scott: Superintendent Boyce, "We have a request for the use of the caboose for storage for Pam Scott for the old theatre. I think it's lights." Mayor Luke, "Florescent lamps that she would like to keep secured so that the workers aren't breaking them or being underfoot. It's sitting empty. It's not being used for anything. There is no power to it. It would just be a matter of allowing her to store those in there until she can have those installed." Council Member Lenard, "She has asked about it, and I am okay with it. The only thing is we are taking on liability. Her insurance has got to cover it." Council Member Curtiss, "Right." Council Member Lenard, "Then they can do what they want." Mayor Luke, "She is aware of that."

Superintendent Boyce, "We cover on our side any damage to the interior of the caboose. So, somebody and I will take pictures to make sure there is no damage."

FINANCE: Claims Ordinance & Payroll Ordinance

a. Claims Ordinance	2023-15	\$	<u>162,341.53</u>
b. Payroll Ordinance	2023-16	\$	<u>98,101.00</u>
	TOTAL	\$	260,442.53

CLAIMS 2023-15: Council Member Lenard moved to approve City of Burlington Claims Ordinance 2023-15 for the amount of \$162,341.53 for payment of city bills. Council Member Tschantz gave the second. City Clerk Brown, "The larger expenses we have tonight are Brenntag Southwest \$9,543.10, Contech \$11,351.88, Core and Main \$61,656.32, Protective Equipment Testing \$2,587.01, Tholen HVAC \$3,483.79, U.S. Line Company \$5,025.22." **Hearing no discussion, Mayor Luke instructed City Clerk Brown to poll Council for a vote. All votes were in favor. Mayor Luke declared, "Payroll Ordinance 2023-15 passed unanimously, 5:0."**

PAYROLL 2023-16: Council Member Tschantz moved to approve City of Burlington Payroll Ordinance 2023-16 in the amount of \$98,101.00, as presented. Council Member Ernst gave the second. **Hearing no discussion, Mayor Luke instructed City Clerk Brown to poll Council for a vote. All votes were in favor. Mayor Luke declared, "Payroll Ordinance 2023-16 passed unanimously, 5:0."**

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PLANNING & ZONING: Update

General: Zoning Clerk Hugunin, “Normal duties.”

City Hall – Computer Updates: Zoning Clerk Hugunin, “I have been working with Advantage Computers this week. They are updating the server and getting our backups running better and correctly. It is going to be a little bit of a process for them. Steve, the owner, will be up here probably next week to go over some stuff that he would like to see change on the backup system. What he is talking about, I think we do need to do. Because if a storm came through like it did the other night if it went down and that backup wasn't working correctly, everything is lost; unless we were able to get ahold of CIC and see what they had for backup on the client stuff. We are going to work on that with him and see what he can do for us.”

Census Reports: Zoning Clerk Hugunin, “I have been doing monthly census updates.”

City Hall – Council Room Repair: Zoning Clerk Hugunin, “The air conditioning is fixed in here now. Hopefully, you guys feel better.”

General: Zoning Clerk Hugunin, “I am still dealing with lots of phone calls with people coming in with different projects that they want to do.”

Nuisance: Grass/Weeds Update: Zoning Clerk Hugunin, “I am still working on getting yards mowed and sending out letters. I am down on yards to the normal ones.” Superintendent Boyce “We have our normal two that we have been mowing; south 10th and 1111 Lamoille. Then Jimmy gave me one on Willet that we will do on Monday.”

OTHER COMMITTEE OR COUNCIL BUSINESS

LKM Annual Conference: Mayor Luke, “Alright, we have our league annual conference designation of a voting delegate and an alternate.”

Council Member Curtiss, "I move to appoint Stan Luke as City of Burlington's League of Kansas Municipalities Voting Delegate, and Lewis Lenard as Alternate Delegate. " Council Member Berryman, "I second the motion."

Council Member Curtiss, “They always do a fine job.”

Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0

LEGAL DEPARTMENT: Update

General: Attorney Wright, “Normal duties.”

Executive Session: Attorney Wright, “I don't really have anything that I can discuss without it being deemed attorney-client privilege with regard to a potential claim and also some general legal advice when talking about the water increase. Both of those subjects would be considered attorney-client privilege. They are not ultra-pressing, so I don't know if the council wants to discuss that.” Mayor Luke, “How much time do you think you need?” Attorney Wright, “Probably 10 minutes, and I don't think the city will be taking any action on any one of them.” Mayor Luke, “Just information. Let's do it tonight. We will put it in at the end of the meeting.”

CITY CLERK: Update

General: City Hall Staff have been busy with customers paying utility bills, many calls and inquiries, preparing work orders, vouchers for bill paying, payroll, and council meeting minutes.

Court Clerk: City Clerk Brown, “I just want to let you know that a lot of you may not know Lisa Birney. She is our utility/court clerk. She has been working diligently on cleaning up really old warrant lists and getting everything up to date. She is doing a good job on that. She is getting close. It's just something else that goes on in the office that you guys don't typically know about. It has been quite an undertaking to do that.”

Reports: City Clerk Brown, “I did hand out the utility revenue reports and also second-quarter financials.

Interviews: City Clerk Brown, “I have been very busy the last couple of weeks. I have sat in on the water interviews and police interviews.”

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Water Rate Analysis: City Clerk Brown, “I have been working with Danny, the water committee, Mary, and Philip on the water rate analysis and ordinances there.”

Personnel Policy Update: City Clerk Brown, “I have been working with Mary and also the committee on the personnel policy.”

Budget 2024: City Clerk Brown, “I have been preparing for the budget hearing.”

QUESTIONS/ COMMENTS

Reports: Council Member Lenard, “I was looking through the revenue, and the electric is way down. The electric for July is down 34%, which I am baffled with the heat but year to date, it looks like we are down 52%. That may not be totally accurate but 34% for the year to date. Do we have any ideas where the trends may be originating from? Why they are so low?” City Clerk Brown, “I don't know on that, and you also have to consider too the July amount that we brought in would have been for half of June. The hot stuff has not come in yet. You might see that next month and September.”

REPORT BY CITY OFFICERS:

MAYOR’S COMMENTS

Industrial Park #4: Mayor Luke, “At our meeting two weeks ago, there was a presentation made by Blake Thomsen with a request to purchase our Industrial Park of 20-plus acres on the south end of town. We had two weeks to think about it and come up with any questions or concerns you might have. We need to look at taking action one way or the other with respect to this. I would accept a motion to either sell or not to sell. It is up to you guys.” Council Member Lenard, “What was the feedback that you guys did receive?” Mayor Luke, “The feedback I received was not to sell.” Council Member Lenard, “Unanimously?” Mayor Luke, “From the ones I did receive information back.”

Council Member Lenard, “I move to not sell the property as requested.” Council Member Curtiss, “I second the motion.”

Council Member Lenard, “Have anything, Jimmy?” Zoning Clerk Hugunin, “Yeah, just why? He will ask why. I am just asking. He will ask me that question, why?” Council Member Lenard, “Do you want to summarize?” Mayor Luke, “I think the major issue is that unsure of the site that people will be driving by and what they will see. The potential of it takes it into the tax roll, but it is a minor tax roll. There may be a better opportunity coming down in the next six months to a year that would be more advantageous to the community. There was a little hesitancy on foresight on what would be coming down the road with respect to his business. I think there were a lot of concerns and open thoughts on that. At this point in time, the consensus was we did not feel it was in the best interest of the city to sell the property.” Zoning Clerk Hugunin, “Okay.”

Council Member Ernst, “If they came back with a different proposal or more information, would they just need to resubmit their request?” Council Member Lenard, “I think that’s fair.” Zoning Clerk Hugunin, “Okay, so what more information do you want so I can explain it to him?” Council Member Lenard, “Let me pause right there because we already met once, and we talked about a business plan.” Zoning Clerk Hugunin, “My point is Lewis, we sold other ground, and we didn’t ask him for a business plan. He is already in business. I am just saying I know these are questions that are going to come around.”

Mayor Luke, “I talked with the League with their attorneys on that particular issue, and there is nothing in state statute that precludes us from asking for a business plan. There is nothing in there also that says he doesn't have to provide one. It's open. The only thing he says is to be careful because if you require it now, then we need to require it always in the future. If you reject it because of the business plan, then there is an opportunity for a discrimination lawsuit to be filed if you don't require the same thing from somebody else.” Zoning Clerk Hugunin, “Makes sense.” Council Member Lenard, “I think the answer to Martin is that if things change and he has something. You can read the minutes from last time; it’s quite clear ...there’s a lot of unknown.”

Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0

Old Sewer Lagoon: Mayor Luke, “The other piece of property is the old water plant, sewer plant facility down behind the Strawder’s property. It is approximately 12 acres. There are areas there that are trees. There are

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areas there where the concrete from the old plant sticks up above the ground. There will be a 40-foot easement going across somewhere across the property as soon as we identify where the sewer lines are. The old storage facilities, they just pushed the walls in, and all of the concrete is just a little bit below the surface. They filled in whatever dirt would fill in the spots. We have not used it in over 25 years. The question is, is there any reason to retain it? At one time, it was thought of as a possible site for a solar farm. It's not big enough to meet a lot of requirements there. It takes about six or seven acres, and I don't know if there would be seven acres of useable land where you could put a solar farm. If that happened, the closest spot to connect to any of our circuitry is Kelley Park; everything else is 4-Rivers. So, we wouldn't be able to connect to any of those locations at all.

"At this point in time, I've talked with David, and the issue is not that we need to have a final legal agreement drawn up because we don't know where the easements are going to end up exactly. He is just looking for a resolution as to the fact that assuming all the I's can be dotted and T's crossed with respect to purchase price, what happens if we have to go in and damage his crops and how much space and where the easement is, and the title wouldn't transfer all that until it's all done. That way, he can move forward, and yes, it's going to happen, and right now, we can't go in there because all of the crops are over there where we will have to go in and do borings to come up with where the lines are."

Superintendent Davidson, "The 40-foot easement, do we still maintain that access road? Is that still going to be city property?" Mayor Luke, "No, that will be part of the negotiations, but we talked about it, and that road will be maintained by Strawder's." Council Member Lenard, "So, Danny took me out one day trying to explain the stuff with the easement and some of those challenges. One of those other things we got to talking about is our lagoons and some of our other things that we have and what will happen to those in the future, and I kind of asked him, as you guys know, we are looking at doing a lot of maintenance with our water rates and electric rates and our policies and procedures, and we haven't been really proactive with our five-year plans on a lot of this stuff. So, I kind of asked Danny about a five-year plan for the water. If everything grows in the city, we are going to need water, lagoons, and stuff like that. I asked him that maybe we ought to look at a five-year plan for that, and he says that they still use that land down there to put dirt for the department and different things. So, I am still trying to flush that out. It might be advantageous for the water committee and Danny to get together to determine if releasing that property would be in the best interest of the city. It sounds like we can't make more land."

Mayor Luke, "Yeah, where we have our two lagoons, there is a spot over there for one more, but I don't think there is room for more than that." We raised the lagoons up and got more life out of what we have, and if push comes to shove, we are landlocked. Having those options would be good, but we need to determine what our long-term plan was." Council Member Ernst, "Can we not just hold off on making a decision?" Mayor Luke, "Yeah. David, would you be available to meet sometime during the day time?" David Strawder, "Yes, where ever you need me to. I just need a little bit of notice. Can I say something?" Mayor Luke, "Sure." David Strawder, "I understand what you are saying; if it's not going to happen, it's not going to happen. If there is a chance that there is, I would just like to know what we are talking about for dollar figures so I can figure up what I have to do with that, but I guess we are back to square one now. If the city doesn't want to sell it, that's going to..."

Attorney Wright, "Let me clarify what the city is saying. The city is willing to research the issue. They need more information before they can make a determination, but they are willing to consider it is what I'm hearing. The other part of this is there is going to be sometime pass because this easement a big deal for us for sure, and we can't determine where that is going to lie until the crops are gone and we can go poke holes in the ground to go find where the lines are at. As far as a time frame for your guys, I don't see any action happening this year at all with regards to being able to do anything. I think that is a pretty good summary of where we are at."

Mayor Luke, "As far as things for him to do." Attorney Wright, "I don't think the city is telling you no, but they aren't telling you yes. The city is doing what cities do because we have a lot of people here, and it's a political process." David Strawder, "I understand. It is what it is." Attorney Wright, "People will say the city is jacking you around, maybe the case or not, but I think the city is willing to consider it. We just have to get it ironed out." Davis Strawder, "I see what you're saying." Council Member Lenard, "I think the one thing that we need clarity on is, Danny asked for clarity on, hey, we are spending time on trying to track down the property lines; if we are not agreeable to sell it, then let's just stop." Attorney Wright, "If there could be some future need for it, that will be the end of it, I think."

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Council Member Lenard, "That's what we have to vet and understand. And if it is, tell me how we are going to use it; if not, then let's get rid of it." Attorney Wright, "Yeah, it doesn't make any sense for it to sit there like it has, but it sounds like Danny has been using it maybe a little bit, and maybe there is a future need for it. The last thing the city wants to do is have to go out and eminent domain some property and take property from somebody because we sold that 20 years from now, you know. Fair enough?" David Strawder, "It is what it is." Attorney Wright "I hate that saying, which doesn't mean anything, but that is exactly what we are talking about right now." Zoning Clerk Hugunin, "I did have someone ask a question on how those were zoned, and those are both zoned ag. The old lagoons and the new lagoons."

EXECUTIVE SESSION:

Council Member Lenard, "I make a motion to enter into an executive session for ten minutes on matters that would be considered privileged under the attorney-client relationship per K.S.A. 45-4319b with the Governing Body, City Clerk Brown, and Attorney Wright present." Council Member Ernst, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0.

Entered 7:22 p.m. Exited 7:32 p.m. No action was taken.

Council Member Ernst, "I make a motion to enter into an executive session for ten minutes on matters that would be considered privileged under the attorney-client relationship per K.S.A. 45-4319b with the Governing Body, City Clerk Brown, and Attorney Wright present." Council Member Lenard, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0.

Entered 7:34 p.m. Exited 7:44 p.m. No action was taken.

FUTURE AGENDA ITEMS:

GENERAL: City Debt - How to fund projects Expense Tracking on Projects Budget 2024	GAAP - Infrastructure Capitalization City/County Grant Funds – Discussion on Matched Funding Council Discussions on Evaluations, Succession Planning, etc.
ELECTRIC DEPARTMENT: Power Plant - Additional Generation PARKS DEPARTMENT: Events in Parks (Updates)	<i>RICE NESHAP Compliance</i>
LEGAL DEPARTMENT: Municipal Court Updates	Misc. Legal - Documents, Cases, Contracts, etc.
PLANNING AND ZONING Work with Advantage Computers and City Departments to improve Cyber Security Nuisance Grass: Work with PD FIRM Floodplain Map Changes – Updates	Quarterly Construction Valuation Report Prepare Easements for any City-owned property without one Permits - Building/Zoning/etc. Burlington Corporate Boundary Updates on Map (Work with State)
POLICE DEPARTMENT Nuisances (Work with Zoning Clerk) Voice Stress Analyzer Project	Department Activities and Cases
STREET DEPARTMENT: Concrete St. Repairs/Free State Ct. Replacement/Repair Pavement Management System/Asset Management System	Street improvement Plan, Paving Gravel Streets, Crack Filling, Street Improvements 2023 Asphalt Project
WATER & WASTEWATER DEPARTMENT: Sewer Lagoon Maintenance/	Sensus Water Meter Replacement Sewer Liftstations –Flushing Rags, etc. Sewer Lagoons - Analysis (KRWA/funds for dredging)

Mayor Luke declared the meeting adjourned.

Approved by the Governing Body and signed by Anne C. Brown, City Clerk