

[2] CONTINUATION: September 21, 2022 Burlington City Council Regular Session

Gordan-CPA - Contract for City's 2022 Audit

Mayor Luke, "Later on, we had the 2022 audit contract. So, at this point in time, I would accept a motion to use Gordan CPA again for the 2022 audit."

Council Member Curtiss, "I move to accept Gordan-CPA's proposal as presented to perform City of Burlington's Financial Audit for Fiscal Years ending December 31 of 2022, at a cost not to exceed \$16,695." Council Member Ernst, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

APPOINTMENT: Burlington Promotions – Holiday Events Downtown

Ronda Gilbert, "I am Ronda Gilbert, and I am one of the committee members on the Burlington Promotions committee. I wanted to let you know about a couple of dates to see if they would be okay with you. Trick or treating downtown and around, we would like to have that again on October 31, which is a Monday. It would be right after school until about 5:30 p.m. We don't really need anything. I know the Police Department usually comes and helps give out candy or whatever, glow sticks, whatever they are doing. We don't really need anything for that if you guys are still okay with us doing that.

"Then my other date would be December 10th for the lighted Christmas parade. Usually, we have that on Wednesday, but we are going to switch that over to a Saturday. I am working with Bobby Skipper with the Economic Development. He and I are looking to kind of do a local chili cook-off or something like that, maybe right before the parade. We may need to put the roasters or crockpots on tables, maybe on the sidewalks, if we can get enough participation on that. We thought we might bring something a little different and go from there. On the parade, I will need a little bit of assistance as we usually block off the bridge and things like that." Mayor Luke, "Same as normal." Ronda Gilbert, "Yes, same as normal, but just on a different night." Mayor Luke, "It will start on 2nd Street and go west?" Ronda Gilbert, "Yes at 6:00 p.m."

Council Member Ernst, "On the Halloween one, what do you need there?" Ronda Gilbert, "I really don't need anything, but I like to tell you guys that we will be out and about. I think you had someone else come, Hornet Games. They asked about that. I just wanted to let you know that kids will be out there. So, hopefully, the police will be down there just kind of making sure that there is no trouble." Mayor Luke, "And that is after school?" Ronda Gilbert, "Afterschool to about 5:30 because I think other things open up, so we don't want to take away from that." Council Member Curtiss, "Sounds good."

Mayor Luke, "Doug and Mark, any issues?" Superintendent Davidson, "No." Chief Jones, "Previous years, they had asked to block off a block or two blocks or Neosho Street, but it doesn't sound like you are doing that this year." Ronda Gilbert, "For the trick or treat or for the parade?" Chief Jones, "Parade, we don't put barricades up for that; we just handle it. For trick or treat, I didn't know if you wanted barricades or not." Ronda Gilbert, "I don't think so because they are able to just go back and forth unless the Hornet Games needed something." Chief Jones, "They have already made arrangements." Mayor Luke, "Yes, they have already been in and talked with us. We appreciate the update, and we hope it's successful."

Superintendent Boyce, "Ronda, did you want to talk about the lights?" Ronda Gilbert, "I can bring that up just a little bit. I'm still kind of in the beginning stages of this, and I don't know if we will get it all worked out this year. I was talking with Scot at the Rec Center about maybe putting some trees of some sort. I am not sure if it's real or wooden for decorations. I visited with Kevin just a little bit about maybe putting it down at Kelley Park so people could drive through for Christmas; it would be neat. If we could get people who might purchase a tree that will decorate a tree for their family or loved one. Scot Jeffers and I, we have been talking a little bit about it. We don't have it all laid in stone. I have been talking to Kevin too about it, and he thought we might be able to put it where the RV spots are and use the electricity there. You may want me to come back with a little bit more solid plan. But I did want to give you an update that we are kind of thinking about something like that."

City Clerk Brown, "So, you want to do Christmas lights in the trees in the park?" Ronda Gilbert, "I don't know. I don't want to say what we are doing yet. I know we might want to get the Christmas trees at least and then maybe keep building on it." Council Member Curtiss, "Sounds like a good idea." Superintendent Boyce, "So, I recommended the RV Spots to use for power. My deal is if we do that, then I would have to block those off for rental." Mayor Luke, "Do we have many rentals that time of year?" Superintendent Boyce, "Not really. We would still have the city dam." Mayor Luke, "We wouldn't use all of those spots; I wouldn't think for the trees." Ronda Gilbert, "It kind of depends on how well it takes off." Mayor Luke, "You have the ones down by the river by the south end that would be a loop-through type of arrangement. Alright, keep us updated." Ronda Gilbert, "Alright, I will."

APPOINTMENT: County Government Day – Jeanne Haas

Jeanne Haas, "Thank you very much for letting me speak tonight. I am Jeanne Haas. On Wednesday, October 5, the seniors from the four high schools in the county will be coming to do a government day at the courthouse. I have reserved Kelley Hall. We take them down and feed them, which is sponsored by the Coffey County Economic Development. Then we have invited three entities. Our ambulance service, our fire department, and our sheriffs to do like a career brief presentation from each group.

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We have had drug dogs there. The teachers have requested it. We were going to do it until after the election because the county did not think—the teachers wanted it before so students could register to vote and understand the privilege. It is going to be Wednesday, October 5th. I am coming today to ask you to waive the Kelley Hall fees for the lunch for this event.”

Mayor Luke, “You have done this a couple years now?” Jeanne Haas, “We started in 2017, and we took off one year for COVID. This will be our 5th time to do it, and you have waived them in the past. We appreciate that very greatly.”

Council Member Lenard, “I move to approve Jeannie Haas request to use Kelley Hall for County Government Day on October 5, 2022, at no charge.” Council Member Shove, “I second the motion.” Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

Jeanne Haas, “Thank you all very much.” Council Member Curtiss, “It’s a great thing you do.”

PUBLIC COMMENTS

Kate Evans, “My name is Kate Evans, and I am one of the owners of Coffey County Land Title here in town. It came to our attention the other day that the City of Burlington sold four lots to Mae Builders. I was very disappointed that Coffey County Land Title did not get the title work. It instead went to Osage County to Advanced Title. I personally try to do whatever business I can in the county, and I think as a city of Burlington to be the sellers, it’s tremendously odd that the sale goes to Osage County. I just felt like it should be brought to the attention of all of you and, really, furthermore, the city. As a city taxpayer and a county taxpayer, therefore those dollars are leaving the county. I would think that every dollar really does count. I am new to the business. I have only been there two years. I purchased it from Polly in July of 2020. I am not 100% versed in everything that goes on. I have already spoken with Stan regarding this matter, and I didn’t think I was going to be able to come tonight, which is why I spoke with him. He mentioned something regarding a 1031 exchange which I don’t know if you are aware of what that is, but we do do 1031 exchanges. So, I don’t know where that...technically that part went through the cracks. I can’t say this because I don’t really know what the sale price was, but traditionally, we are cheaper than Advanced Title, so in the long run-- I am speaking in previous experiences. I don’t know if this time would have been, but across the board, traditionally, we are cheaper than Advanced. I just feel like you, as a council, and everyone within the city should be aware that that is where it went. I hope in the future, if it can’t be revoked this time, the city of Burlington would choose to keep it in the city. I guess that’s my piece. I just felt like you should know.” Mayor Luke, “Okay, we appreciate your comments,” Council Member Curtiss, “Thank you.” Kate Evans, “Thank you very much.”

ELECTRIC DEPARTMENT: DISTRIBUTION Update

General: Electric personnel have been doing many line locates, customer service requests, tree trimming, shop maintenance, preventative line maintenance, street light maintenance, and vehicle and equipment maintenance.

Pole Replacement: Superintendent Schneider, "I spoke last council of the broken pole between Napa and the carwash right across the street. We got that replaced and the old pole removed."

Rec Center Stoplight: Superintendent Schneider, "Mike Thorne with the Rec Center has come visited with me about the crosswalk lights between the Rec Center and the Middle School. We helped them trim a tree back because coming from the west; you could not see that signal that is on the pole there."

Circus: Superintendent Schneider, "We went down before the festival that Bobby Skipper spoke of that was down in Kelley Park. We checked all the plugs in the gazebo. Then as you go into Kelley Park through the stone gate, we have a transformer and electrical outlets that are there; we made sure all that was good to go for them."

Temporary Service: Superintendent Schneider, "We added temporary service for one new home that is being built at the corner of 9th and Alleghany. That’s in, and we are waiting on the electrician to get the disconnect in."

Service Removal: Superintendent Schneider, "We removed the electric service from the old Christian church that is set for demolition."

ELECTRIC DEPARTMENT: PRODUCTION Update

General: Power plant personnel have been performing normal power plant and equipment maintenance, over current relay maintenance, plant reports, DC power supply, and substation maintenance.

Generator #4 Maintenance: Superintendent Schneider, "We are working on generator #4 exciter motor. Who knows how old it is? It is probably the same one when generator #4 was installed. It is a little electric DC generator that runs off of the output shaft of the generator, and then as it does, that DC voltage excites the generator to produce AC voltage for our customers."

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Reports: Superintendent Schneider, "We are completing plant reports."

Generator Project: Superintendent Schneider, "We have helped here and there as needed with the concrete pour for the new generator project."

ELECTRIC DEPARTMENT: Personnel – Recommendation to Hire

Superintendent Schneider, "My next item is the recommendation to hire a new employee. We did a second interview with the electric committee for one of our vacant positions as apprentice lineman 1. I'd like to recommend that the city hire Bradley Fischer as apprentice lineman 1 for the department. He does have a little bit of line experience as he has been doing some electrical line building."

Council Member Lenard, "I move to extend an offer of employment as an electric lineman to Bradley Fischer, with the starting wage of \$21.34 to begin on or around October 5." Council Member Ernst, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

Superintendent Schneider, "Thank you. I will call him as soon as we are done this evening."

ELECTRIC DEPARTMENT: Generator Project

Superintendent Schneider, "A little update on the generator update. All of the concrete for the generator project inside the plant is poured as of now. I was gone, but they poured on Friday. There is an estimate of roughly 135 yards in the walls of the generator itself. The footer is a whole other piece of concrete. They do now have the forms removed. I printed pictures for you all to see it, and they are on my desk. I apologize for that. They are going to let that cure for 30 days. Actually, the gentleman that is going to move the generator and the engine into the power plant was onsite to help with the pour last Friday. They will have to install that generator. They will have to go in that west building, and if you drive by, you can't miss it; the north end of the power plant, they have about a 10.5-foot section of that wall out. They used that to get the pump truck boom in to pour concrete. So, you will see a big hole there. We have had it tarped up, and we will back tarped up tomorrow or Friday. It doesn't really make it that secure, but we will keep the weather and hopefully the animals out."

"Martin (Council Member Ernst) had asked a question, and I waited to answer so I could tell the whole council tonight. In our contract with Mr. Wheeler, it says from the time that the motor is placed and secured on the foundation, there is a six-month time frame in that contract. I don't guess that he is going to take that long; I think he is going to move quicker than that. That is what the contract says. I did get a chance to visit with him. Apparently, he is getting old like me; he is down in the back, and he is going back to Ohio to see his regular doctor and see what the heck is happening to him. He is a little bit sore right now. He snuck out early today."

RESOLUTION – APPROVING KPP NAME CHANGE

Mayor Luke, "The meeting that I was at last Thursday and Friday they have the executive board of the pool has decided it would be an advantage to them to change their name from the Kansas Power Pool Community Owned Power to just Kansas Power Pool Energy. Each of the cities has to sign off on the name change, as well as they have to modify the 2nd amendment agreement. Once all of the cities have signed off, then it all has to go to the attorney general because, as a joint action agency, the attorney general has to approve any and all modifications and changes to the initial agreement that was put in place that passed through him over ten years ago. In fact, it's close to 15 at this point. Several cities have already done it. It was put together by JT Klaus and his legal firm, which represents the pool. Eight or ten cities have already signed it, so it is up to us whether or not we want to continue with the process and go ahead and approve the name change and then also the change in the 2nd amendment. There is nothing else in the contracts that have changed; it is just the change in the name."

Council Member Ernst, "What was the reason behind this?" Mayor Luke, "I don't know all of the ins and outs and the executive board meeting that made the decision to do that. I do know that they have had all kinds of phone calls thinking that the Kansas Power Pool was building swimming pools and a variety of different things. When I was on the board, they played the messages that was left on their phones. They finally may have decided that that was enough. I don't know for sure on that."

Council Member Lenard, "I Move to Approve Resolution 2022-07, Approving A Name Change to The Kansas Power Pool ("KPP"), A Municipal Energy Agency (The "KPP"); Approving A Second Amendment to The Agreement Creating The KPP; And Authorizing the KPP to Execute Such Second Amendment and All Other Necessary Actions to Change Its Name." Council Member Ernst, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

Council Member Lenard, "I move to approve the second amendment to the agreement creating the Kansas Power Pool, a municipal energy agency." Council Member Ernst, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

WATER AND WASTEWATER: Distribution Update

General: Personnel have been doing the normal duties: line locates, work orders, reading meters, meter rereads, cleaning sewer lift stations, maintenance on trucks and equipment, attending safety meetings, customer call-outs, and concerns.

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AMI Meters: Superintendent Hawkins, "The guys are still out putting in the one-inch meters right now. We are getting those in the ground."

New Employee: Superintendent Hawkins, "We got a hold of Noah Hollinger, our new employee. He is going to start about the first of October. We are excited to get him on board and going."

Supply Issues: Superintendent Hawkins, "I contacted a couple of our vendors, and what they are telling me right now is that they are 30 weeks out for a lot of things like brass and copper fittings, risers, compression fittings, and things like that. We are ordering a little bit of inventory in advance to hopefully stay ahead of that. They have kept us informed because 30 weeks is a long time to wait on parts, but we want to make sure we don't run out."

WATER AND WASTEWATER: Production Update

General: Superintendent Hawkins, "The plant is running well. I am very pleased with what the guys are doing inside. The water is doing really well."

Water Usage: Superintendent Hawkins, "We are still pumping a lot of water. I am hoping that we will get some rain before too long."

Routine Maintenance: Superintendent Hawkins, "We are scheduling the first of October our normal maintenance. We will have the new guy help us. We will be cleaning mud, sludge, and rapid mix within the reactor. It will just be scheduled routine maintenance."

STREET DEPARTMENT: Update

General: Personnel have been doing the normal duties: cleaning ditches, sweeping curb and gutter, fixing potholes and ruts, blading rock roads, repairing and re-rocking alleys, tree trimming, fixing and replacing street signs, and truck and equipment maintenance.

Drive Culvert: Superintendent Davidson, "We have installed a new drive culvert for the new home at 9th and Allegheny. That entailed digging a little over a block and half of ditch to get water to drain."

Rocking Alley's: Superintendent Davidson, "We have been re-rocking several alleys."

Catchbox Failure: Superintendent Davidson, "At TrustPoint Insurance at 4th and Garrettson, we had a catch box fail. It drains the water from the west part, comes down to TrustPoint's parking lot, crosses the road on Garrettson to the south, and goes back to the highway, then down to the crick. We had part of that fail. So, they went up and removed the concrete, recompacted the material around it, then they poured back a new concrete base and concrete sidewalk around the base."

Driveway Maintenance: Superintendent Davidson, "There was a driveway down on 5th street that had quite a drop off after we overlaid the road last year. We went and got some hot mix and made that a less sharp drive entrance."

Drive Culvert: Superintendent Davidson, "We installed a new culvert on a drive in Jarboe in the alley. They are putting in a new garage."

Salt and Chips Supply: Superintendent Davidson, "We went ahead and mixed up some salt and mix for this winter just because we are trying to see where we are at on our salt supply. We are going to go ahead and order one or two truckloads. At this time, I think we will have enough to get us through. I would like to use up what we have before it gets so solid that we can't get it out of the bin. We are going to go ahead and order some chips to replenish what we have used. We are looking at bringing in a couple hundred tons of chips. They are getting a little hard to come by. We are going to have to get them out of Gas city; it is the closest quarry we can find. As bad as I hate to, we are going to use our trucks to haul. Last time we had chips hauled in, it cost \$9.00 for the chips, and the hauling was almost \$12.00. I don't see that being very frugal with our money. I think we can haul it cheaper than that."

POLICE DEPARTMENT: Update

General: Normal Duties.

Kyle Dauber Acknowledgment: Chief Jones, "City employee by the name of Kyle Dauber from the Street Department, Saturday morning he was driving down Cross Street and finds a bank bag and when he opens it, he sees there is \$313 cash in it. He called it in and turned it over to one of our officers, Randy Stuart. Randy was able to locate the owner of the responsible party for the bank bag, and it happened to be the church. It happened to be the change bag for one of the carnival games down there for the circus. It is one of those deals; the true measure of a man is what he does when nobody is watching. I would like to compliment Kyle on that. That was very well done on his part."

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OK Kids: Chief Jones, “OK Kids, we had an absolutely perfect weekend. We had a really good turnout. The only issue we had was that we did have weather and rain coming in that night, so we had to cancel the movie. That was the only thing we had to cancel. The next day the breakfast and church service went well. We did really good with OK Kids. We were very happy to be out at Redmond again.”

Activities/ Cases: Chief Jones, “Sunday afternoon. We have a couple that is on again, off again, on again, off again; estranged couple. He gets really upset that her boyfriend is over at her house. He drives up here from Toronto, and the fight is on; punching and shoving. Then he goes and gets the pistol out of his truck and puts five rounds in the radiator of the boyfriend's pickup. He flees the city, gets down to his brother's place in Yates Center, walks over to the Woodson County Sheriff's Office, and turns himself in, saying he messed up and is going to jail. He was right; he did. He is in on a \$75,000 bond for aggravated assault on multiple counts. I hate to say it, but the first thing that came to mind was the words to an old song about, ‘reckless I shot and hit right where I was aiming.’”

“We have been making arrests on domestic violence calls. We arrested another guy for his third violation from a protection stalking order. We have been working some fights, mainly family-type fights. We've also had non-injury accidents and funeral escorts. We have had arrests on city warrants.”

“We have had no issues from the carnival.”

Nuisance: Properties/Vehicles Update: Chief Jones, “The property on Des Moines Street where the house fire was at, that property has been cleaned up. There is a hole in the ground, and there is a couple of loads of fill dirt ready to be pushed into the hole. It looks pretty good.”

“The only other thing I have is that the mayor and I have been talking about the plan for the truck parked on Neosho Street down at Vintage Sisters.” Council Member Berryman, “I drove by at 5:30. The truck is gone, and the barricades are sitting on the sidewalk right now.” Chief Jones, “Hopefully, they will only be doing work on the weekend. His wife told me today that they would be hanging awnings this weekend, and that should be the last that they need. That may alleviate that issue.” Council Member Lenard, “Do we leave the barricades there for them to put up, or will they be removed?”

Chief Jones, “What we did with the business with what went in where Pioneer Hardware used to be, I had moved those barricades up onto the sidewalk, then when they brought their high lift stuff in then, they just put them back where they needed them. Then when they were done, they moved them back up onto the sidewalk. I am not positive if they are completely done. Those barricades are back up on the sidewalk. It's feasible to leave them on the sidewalk, and if they need to park their truck there, then they can park the truck there and move the barricades around it. I'd be okay with that, but that is a council decision.”

Mayor Luke, “We know he works at Wolf Creek, and they are going into an outage. He is not going to be doing much after the first of October with respect to any work there. If they get the awnings up this weekend, and that is the only thing that they really need the truck for, then it should be gone starting Monday morning at least. At that point in time, if it is still there, as we have discussed, that is where we start removing the barricades and giving citations. We will move on from there.” Council Member Lenard, “I'm good with that.” Mayor Luke, “Other thoughts?” Council Member Curtiss, “I just want it gone.” Mayor Luke, “I know it's hard to see around. It's a bad intersection to start with, and it makes it worse when that truck is sitting there.”

PARKS DEPARTMENT: Update

General: Personnel have been doing the normal duties: cleaning public restrooms and buildings, tree trimming, mowing and spraying weeds, watering flowers and trees, building and equipment maintenance.

Circus/Carnival: Superintendent Boyce, “We prepped Kelley Park for the circus/carnival. I worked with Bobby Skipper to get him things that he needed from us. We did the walk-through of the ball field/soccer field last Wednesday. At that time, the gentleman from the circus showed up also and kind of did a walk-through with us. That is when we found out that they were going to be parking trucks and campers up in that area also, not just a tent. We all agreed since it had been so dry and there was no rain in the forecast that, it would be okay. If they come back, we may have to look at placing them in a different location than the ball field/soccer field.

“Monday, when we did the walk-through, there were two spots. I think it was just where the camper was parked; their air conditioner dripped water, then when they drove off, it cut a little bit of a rut. That took a five-gallon bucket of dirt. Then there was another place the same way that was out of bounds of the soccer field. Scot said just to leave it; it would be fine. I went ahead and put another five-gallon bucket of dirt in it. Everything is good. The UTVs that were there left today. The carnival huts, he was disassembling those tonight.”

Kansas Campers Association: Superintendent Boyce, “Starting tomorrow, the Kansas Campers Association will be moving in. Some of them will show up tomorrow and Friday. There are an estimated 25 of them. They may not need that space against that wall. I want to say the last time that they were here, they did put a camper there. They used it for a handicap spot.”

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Dynamic Discs Course: Superintendent Boyce, “They are pretty much ready to start on the disc golf course as soon as the cement contractor has time to fit it into their schedule. He voiced he would like to do it next spring. Scot pushed that it happens this fall rather than next spring. He said he would probably be able to fit it in. Still, at this time, we won’t have any expenses but maybe a little bit of labor. If you guys are all still good with it then I will give Scot the go-ahead to get started.” Council Member Curtiss, “Yes, I am.”

QUESTIONS/COMMENTS

Council Member Lenard, “Has the camper club reserved Kelley Hall? Are they using it again this year?” Superintendent Boyce, “Yes. Some of them will be here until the 30th. I believe they have Kelley Hall rented until then also.” Council Member Curtiss, “That was my question; how long they were going to be here.” Superintendent Boyce, “The ones that are retired will be here until Thursday. The ones that aren’t will leave Sunday probably.”

FINANCE: Claims Ordinance & Payroll Ordinance

a. Claims Ordinance	2022-18	\$	<u>592,381.82</u>
b. Payroll Ordinance	2022-19	\$	<u>94,569.26</u>
	TOTAL	\$	686,951.08

CLAIMS 2022-18: Council Member Curtiss moved to approve City of Burlington Claims Ordinance 2022-18 for the amount of \$592,381.82 for payment of city bills. Council Member Lenard gave the second. City Clerk Brown, “The larger expenses we have tonight are Burlington Plumbing and Heating \$9,419.44, KC Bobcat \$8,571.64, Kansas Power Pool \$396,150.25, Power System Diagnostics \$4,155.10, and Wheeler World \$75,000.00.” **Hearing no additional discussion, Mayor Luke instructed City Clerk Brown to poll Council. All votes were in favor. Mayor Luke declared, “Claims Ordinance 2022-18 passed unanimously, 6:0.”**

PAYROLL 2022-19: Council Member Curtiss moved to approve City of Burlington Payroll Ordinance 2022-19 in the amount of \$94,569.26, as presented. Council Member Ernst gave the second. **Hearing no discussion, Mayor Luke instructed City Clerk Brown to poll Council for a vote. All votes were in favor. Mayor Luke declared, “Payroll Ordinance 2022-19 passed unanimously, 6:0.”**

PLANNING & ZONING: Update

General: Zoning Clerk Hugunin, “Normal duties.”

Nuisance: Grass/Weeds: Zoning Clerk Hugunin, “I am still dealing with people mowing their yards and getting their ditches taken care of. I have one outstanding, and I am working on him.”

Permits: Zoning Clerk Hugunin, “I have been updating permits. I have issued a couple of building permits since last week for a couple of new homes. One is for over here at 9th and Alleghany, where the trailers were. There is already a home going in there.”

Zoning Changes: Zoning Clerk Hugunin, “A gentleman came in about rezoning some property that he bought. He is wanting to do a duplex on there. It just so happens I had another person that bought property and are wanting to turn it into a duplex. We are going to have to look at rezoning those properties from R1 to R2. It shouldn’t be a big deal, but it is going to require the planning board to have a couple of hearings. So, I am trying to get all that worked out and everything we need so we can just do it all in one night instead of having multiple nights of hearings.”

County Free Landfill Week / Burlington City Wide Clean-Up: Zoning Clerk Hugunin, “The county announced the free landfill October 10 -15. So, my question is – we talked about maybe doing it once a year in the spring and taking a look and see how it went and then looking at the fall. So, I am just seeing where you guys are at before I make up flyers.” Council Member Lenard, “Not much of a notice.” Zoning Clerk Hugunin, “They used to give us plenty of notice, but we have to pretty much find it in the paper now. I think either Mary or Laura found it in the paper. So, yeah, very short notice.” Mayor Luke, “They just did it at their last meeting.” Mark Petterson, “Because the paper asked.” Zoning Clerk Hugunin, “So, yeah, very short notice.”

Council Member Curtiss, “I think it is a good thing for us to do.” Zoning Clerk Hugunin, “I’m asking. It’s up to you guys.” Council Member Lenard, “I think we should. The other thing, last week somebody asked about refrigerators and stuff. I thought we socialized that the trash would pick up one, but there are still people that didn’t get that. So, we may want to re-socialize that again.” Superintendent Davidson, “I don’t think they will pick up large appliances. It is just couches and furniture.” City Clerk Brown, “I thought it said bulk items?” Council Member Lenard, “I thought last time she said...” Zoning Clerk Hugunin, “Bulk items, yes, but I don’t think anything with refrigerant in it.” Council Member Lenard, “Oh, okay.” Superintendent Boyce, “Refrigerant has to go to a separate spot.”

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Mayor Luke, "We used to have people that would scavenge around and pick those up all the time, but now they aren't with us any longer." Zoning Clerk Hugunin, "People aren't picking things up, and metal prices aren't what they used to be." Mayor Luke, "Then you will separate brush like we did last time? Two weeks apart?" Zoning Clerk Hugunin, "If that is what you want to do." Council Member Curtiss, "I heard last time people were wondering why it was two weeks." Zoning Clerk Hugunin, "The reason we did it is because everyone was throwing their brush in the clean-up piles. I think we did brush a week after, so we are having to go around and kick off the brush off of the piles." Council Member Curtiss, "I understand that then." Council Member Lenard, "So, let's replicate the model we did in the spring and keep the spacing out. Hopefully, we get this in a routine." Mayor Luke, "Okay, so you will put the flyer together?" Zoning Clerk Hugunin, "I will put the flyer together. Like I said, I made a change; instead of junk clean up, it says trash clean up. I think that will help a little bit too."

QUESTIONS/ COMMENTS

Council Member Lenard, "Would it be possible, Jimmy, we use to get an update on how many permits we had for the year?" Zoning Clerk Hugunin, "Yes, I can do that. It's not outstanding."

OTHER COMMITTEE OR COUNCIL BUSINESS:

LKM Annual Conference: Mayor Luke, "Alright, we have to determine a voting delegate for the LKM conference." Council Member Curtiss, "Who is going?" Mayor Luke, "Jerilyn, Maxi, Lewis, myself, and Anne." Council Member Curtiss, "Lewis can be our delegate this year."

Council Member Curtiss, "I move to appoint Lewis Lenard as City of Burlington's League of Kansas Municipalities Voting Delegate, and Stan Luke as Alternate Delegate." Council Member Ernst, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

ORDINANCES:

LEGAL DEPARTMENT: Update

General: Attorney Wright, "Normal duties."

EXECUTIVE SESSION:

Attorney Wright, "We need to have an executive session. I don't know whether action will be taken or not, so I'd rather do it now than at the end of the meeting."

Council Member Ernst, "I make a motion to enter a 10-minute Executive Session for Non-Elected Personnel Matters with the Governing Body, Mayor Luke, City Clerk Brown, Attorney Wright, and Superintendent Schneider present." Council Member Curtiss, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0. Entered 6:51 p.m. Exited 7:01 p.m.

Council Member Lenard, "I make a motion to enter a 10-minute Executive Session for Non-Elected Personnel Matters with the Governing Body, Mayor Luke, City Clerk Brown, Attorney Wright, and Superintendent Schneider present." Council Member Shove, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0. Entered 7:03 p.m. Exited 7:13 p.m.

No action was taken.

CITY CLERK: Update

General: City Hall Staff have been busy with customers paying utility bills, many calls and inquiries, preparing work orders, vouchers for bill paying, payroll, and council meeting minutes.

Level Pay Letters: City Clerk Brown, "The new level pay contracts have been prepared, and they will be sent out to the utility customers at the end of the month. This is something we do annually. We refigure and adjust the bills according to their average of what they have been throughout the year. They have to sign a new contract every year."

KPER's Meeting: City Clerk Brown, "Kerri, and I will be attending KPER's meetings next week. It is the first time in a couple of years that we have been able to attend in person."

Court Fall Conference: City Clerk Brown, "Lisa will be attending the fall court conference in Pittsburg on September 29th and 30th."

Health Department Drive Through Flu Shot: City Clerk Brown, "The drive-in flu shot will be October 7th from 11:00 a.m. to 1:00 p.m. at the fire station in the parking lot. I wanted to ask if the governing body is still agreeable to – we have in the past paid for employee's shots. They could go down to the clinic, and we'd pay for the flu shots for employees and their spouses too. Correct, Doug?" Chief Jones, "I think so. I know it was employees for sure; I don't know about their spouses." Council Member Lenard, "Do they do that during lunch, but we pay for the--?"

[9] CONTINUATION: September 21, 2022 Burlington City Council Regular Session

City Clerk Brown, “Yes, and I just found out about this today right before the meeting, so I didn’t have a chance to look at what we have done before.” Council Member Ernst, “That is October 7th?” City Clerk Brown, “October 7th.” Chief Jones, “And they are doing drive-ins at fire stations around the county. Burlington at station 3 will be the last one, and it is going to be the only one during the day over the lunch hour. All the rest of them are evening.”

Council Member Lenard, “So, do we pay for it regardless, or are we just talking about this drive-through?” City Clerk Brown, “Usually, what the employees have done before is they will go down to the clinic, and then they will send us a bill. Is what we have done in the past.” Mayor Luke, “Health Department.” City Clerk Brown, “Yes, what did I say?” Mayor Luke, “Clinic.” City Clerk Brown, “Sorry, the Health Department.” Chief Jones, “There will be some that want the shot but can’t make that particular one.” Council Member Curtiss, “But we don’t know if it has been spouse included or not?” City Clerk Brown, “I will check into that.” Mayor Luke, “We will find that out.”

QUESTIONS/COMMENTS

Council Member Lenard, “The league stuff, when are you sending that stuff out?” City Clerk Brown, “I will get that out at next council, which will be right before we leave to go.”

REPORT BY CITY OFFICERS:

MAYOR’S COMMENTS:

Council Member Position Change: Mayor Luke, “George Shove has relocated to ward two. Therefore, he has submitted his resignation from position one, ward one. That position is now open. What I would like to do, if it is the governing body’s pleasure, is have George fill that spot on a temporary basis. I can do all the notifications for the 45 days and still have the position filled until that point in time. If nobody applies or is interested, then we can look at making it a permanent appointment in ward one.” Council Member Lenard, “I think that is a good idea. If somebody comes in later – we fill it for the term then?” Mayor Luke, “Yes. If somebody comes in then, it’s whenever the next election is. Is that acceptable to you, George?” Council Member Shove, “Yes, sir.”

FUTURE AGENDA ITEMS:

GENERAL: City Debt - How to fund projects Expense Tracking on Projects Budget 2023	GAAP - Infrastructure Capitalization City/County Grant Funds – Discussion on Matched Funding Council Discussions on Evaluations, Succession Planning, etc.
ELECTRIC DEPARTMENT: Power Plant - Additional Generation	<i>RICE NESHAP Compliance</i>
PARKS DEPARTMENT: Events in Parks (Updates)	
LEGAL DEPARTMENT: Municipal Court Updates	Misc. Legal - Documents, Cases, Contracts, etc.
PLANNING AND ZONING Work with Advantage Computers and City Departments to improve Cyber Security Nuisance Grass: Work with PD FIRM Floodplain Map Changes – Updates	Quarterly Construction Valuation Report Prepare Easements for any City-owned property without one Permits - Building/Zoning/etc. Burlington Corporate Boundary Updates on Map (Work with State)
POLICE DEPARTMENT Nuisances (Work with Zoning Clerk) Voice Stress Analyzer Project	Department Activities and Cases
STREET DEPARTMENT: Concrete St. Repairs/Free State Ct. Replacement/Repair Pavement Management System/Asset Management System	Street improvement Plan, Paving Gravel Streets, Crack Filling, Street Improvements 2022 Asphalt Project
WATER & WASTEWATER DEPARTMENT: Sewer Lagoon Maintenance/	Sensus Water Meter Replacement Sewer Liftstations –Flushing Rags, etc. Sewer Lagoons - Analysis (KRWA/funds for dredging)

Mayor Luke declared the meeting adjourned.

Approved by Governing Body and signed by Anne C. Brown, City Clerk