

BURLINGTON CITY COUNCIL REGULAR SESSION 5-18-2022

City of Burlington Governing Body met in Regular Session at City Hall’s address, 1013 N. 4th Street, Burlington, Kansas, at 6:00 p.m. Wednesday, May 18, 2022. Mayor Stan Luke called the meeting to order.

THE PLEDGE OF ALLEGIANCE

ROLL CALL: Stan Luke, Mayor

Council Members present:

- Jerilyn Curtiss
- George Shove
- Maxi Berryman
- Thomas P. Tschantz
- Lewis Lenard (President of Council) 6:15
- Martin Ernst

Superintendents Present:

- Kevin Boyce (Parks)
- Doug Jones (Chief of Police)
- Alan Schneider (Electric)
- Danny Hawkins (Water/Wastewater)
- Mark Davidson (Street)

Also Present:

- Anne Brown (City Clerk)
- Philip Wright (City Attorney)
- Kerri Weltha (Deputy City Clerk)
- Mary Mader (Administrative Assistant)
- Jimmy Hugunin (Zoning/Grants Clerk)

Media Present: Mark Petterson (Coffey County Republican)

VISITORS: Jay Hale, William Jackson, Linda Cole, Marlas Birk, Paul Abendroth, Wade Bowie

AGENDA:

Council Member Curtiss, “I move to approve the agenda as modified.” Council Member Ernst, “Second.” Motion unanimously carried, 4:0.

MINUTES 5/4/2022: Mayor Luke, “You have before you the draft minutes of our regular session of May 4, 2022. Are there any additions or corrections?”

Council Member Curtiss, “I move to approve the draft minutes of May 4, 2022, as modified.” Council Member Ernst, “Second.” Motion unanimously carried, 4:0.

APPOINTMENT: Linda Cole – Coffey County Cancer Support Group

Linda Cole, “My name is Linda Cole. I am here on behalf of the Coffey County Cancer Support Group. Myself and Aubrea Baker have taken over the reins from Martha Newkirk to be co-chairs of the soup lunch. Normally we do the soup lunch in March; however, since we have missed a couple of soup lunches, we are interested in having the soup lunch on Tuesday, October 11th. That is the second Tuesday of the month. I am here to request the use and waive of the fees for the two buildings at Kelley Park, Kelley Hall, and the 4-H Building, for Monday the 10th and Tuesday the 11th. We would like it on the 10th to get everything set up and Tuesday the 11th for the actual event. We had requested for March, but since we are out of the regular cycle. We may try to do a March one to get back on cycle; it will just depend on how things go. If Aubrea and I survive.” Council Member Curtiss, “You will, you will.” City Clerk Brown, “And the buildings were available.”

Council Member Curtiss, “I move to allow the Coffey County Support Group to use the 4-H Building and Kelley Hall for a soup luncheon on October 10th and 11th, at no charge.” Council Member Shove, “I second the motion.” Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 4:0.

Linda Cole, “Thank you so much.” Council Member Curtiss, “Thank you for doing this.”

APPOINTMENT: William Jackson – Farmers Market in Kelley Park

William Jackson, “I am here representing the Kansas Honey Producers Association. I am a board member of this organization, and I am here to request the use of the northeast (meant west) part of Kelley Park. There is a parking lot and two shelters on the northeast where the horseshoe pits are, and we would like to use 20 parking spaces. I want to use it for a honey bee swap meet. This is where people bring in their honey equipment; no live bees will be there, they bring in their equipment, and they buy, sell, and trade amongst themselves. With that, I have hosted in the last six months two of these, one in Humbolt and one in Pittsburg. The one in Humbolt, I had six vendors come in and approximately 20 buyers. The one in Pittsburg, I had seven vendors come in, and we had about 50 people come in to buy bee equipment and honey. I would like to see if I could use that parking lot and the two north picnic shelters just in case it rains. Also, as a tag along with that, since Burlington doesn’t have a farmers’ market, I would like to invite farmers, people selling tomatoes, and all the stuff they use to sell down there at the fire station. I want to blend them in with us and have a farmers’ market.”

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Mayor Luke, "You said the northeast corner; I think you mean the northwest?" William Jackson, "Oh, yes, northwest, excuse me." Mayor Luke, "The northeast is down at the river. There are no shelters down there." William Jackson, "The northwest. By the horseshoe pit and 20 parking lots. From where the chain link fence is at, if you count back to the road, are 20 parking spaces. I would like to use that area on August 6th when the city-wide garage sale. I would like to use it approximately from 11:00 a.m. to 5:00 p.m. would be the time for the swap meet, but I would like to get it reserved from 8:00 a.m. so I can rope it off. I will not be over at the playground area at all. People will bring their stuff, and I was planning on setting up one person per two parking spaces. So, I'd like to get permission from you guys to do this. As a member of the Kansas Honey Producers, this event is covered by a one-million-dollar insurance policy; the Kansas Honey Producers carry that for all our events like the State Fair and others. If you approve it, I'd like to get some cones or barricades."

Mayor Luke, "Mark?" Superintendent Davidson, "Yes, we can take care of that." Council Member Curtiss, "Do you need trash receptacles or things like that?" William Jackson, "I bring my own." Council Member Curtiss, "Okay, is that okay, Kevin?" Superintendent Boyce, "The only thing that I ask is that we go ahead and block off the 4-H building. If someone comes in to rent it and they have a big event, it could cause problems. We will just block it for Saturday until 5:00 p.m., so we don't have a conflict." Council Member Ernst, "And that was the same day as city-wide garage sales." William Jackson, "Yes." Council Member Ernst, "And there is nothing already down there or anything like that?" Council Member Curtiss, "No." William Jackson, "And maybe with this, we can bring more people to our city." Council Member Ernst, "Absolutely."

Council Member Shove, "I move to approve the utilization of the northwest portion of Kelley Park on August 6th from 8:00 a.m. to 5:00 p.m. for the Kansas Honey Producers Association and Farmers' Market. " Council Member Lenard, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0.

PUBLIC COMMENTS (1)

Mayor Luke, "Since you haven't been here before, the way we operate with public comments is that you have five minutes to make a statement. If we have questions, we will ask, but we will not have any further discussion, and we will move forward with whatever direction we need to move and get back to you on any solutions or whatever it is that takes place."

Marlas Birk, "Alright, I am Marlas. I live at 725 Kansas Street. My parents built the house in 1978, and I have lived there this whole time. So several weeks ago, we noticed there were some markings in our yard for utilities. We called and asked what was going to happen; we were told that they were going to work down by Mary Garrett's house. I'm old school. We all know where everybody lives; that would be what, 7th and Kansas? We were told nothing is going to be done on our end of the ditch; they were just getting elevation and trying to make it flow better. We are good with that; that's fine. This is maybe on a Monday or Tuesday. I came in on Thursday when I got home from work, and I have pictures if you would like to see them at any time, but the whole entire ditch has been redone at quite an elevation and quite a dramatic change. Which again, okay.

"What brings me here tonight is that I called several times to ask what is the –what do we do going forward? How are we going to make this ditch get back to mowable, usable, the whole nine yards? Brian, my husband, is not here right now, but he called, and he spoke to Mark or to Richard, I am not for sure which. We were told that they would come in and seed and knock off this; I call it a lip. It may be more of a ledge. I am not technical on these words. There is rock in what would be the grass between the ditch and the road, so much so that I used to be able to put my mower down and mow it, and I only had to weed-eat around the mailbox and whistles. I can't do that now. I called, left a message, and talked to Richard Mason one day. I called the next day and left a message. Then I called today. I was met with a very large mean attitude. Very verbally aggressive. I asked many times if he would stop and please listen to me and let me finish a sentence.

"I would say, sir, I was in an office at work, so I had other people around me; I kept saying, 'Sir, can I please just talk, please can I just say something, please.' You can talk; just go ahead and talk. Then I would talk, and he would then talk over me. He said well, you have called three times. I have only talked to him this one time. I am trying to find a resolution and what I asked is would he come to my house while I'm there so that we can look at this ditch. I am not talking a little ditch; I am talking as long as this room ditch. Could you please come over and look at this so we can find a resolution so I can continue to mow this ditch and maintain it. He told me that I could weed-eat it just like anyone else. I said well, it's this long and this wide; if I had more time, I would have brought measurements, and I have pictures on my phone.

"My two concerns are I want resolution with the ditch. I want help getting it to where I can mow it. I want some help getting it figured out. I want the rock that is now in the grass that wasn't there before to be removed. It's from the street. I know they are going to fix the street, and I appreciate that. That house was built in 1978 we have always had a different road. I like the progress that the city is making. I have no complaints about any of that. Two things, I think we should return it to a mowable, dealable state so that it looks good. Second of all, I am a city taxpayer. I did not call and was not grouchy or unruly or belittling or badgering or any of those words that you want to use towards the city employee, but that is what I was met with. Frankly, if I call three times or two times, it shouldn't matter. I only spoke to him once. I kept asking, is there a time that you can come to the house so I can show you. I don't know the terminology; I may not be explaining it right. I have pictures.

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“So, I guess I asked to be on the agenda, but I didn’t do it until today because it didn’t happen until today, or I would have went the other route and got on the agenda. I did call and speak with Anne. I am an open book on whatever it is you want to know about the conversation. I wish I would have recorded it. Those are my two issues. I want to say with the ditch, you can see the erosion, so all of my dirt from my yard is going down into the ditch. I understand that if you don't plant within a certain time, it is less likely it's going to come up. Can we put seed down and put straw or something over it to help keep it there, so I don't have the erosion problem? And can we knock off this lip or ledge, whatever you want to call it? I don't know if you guys want this stuff?”

Council Member Curtiss, “I’ll look at it.” Marlas Birk, “I want to be able to put my mower down like I have since 1978 and mow it. I am not asking for anything special.” Mayor Luke, “Is there a time of day that appointments can be made with you there?” Marlas Birk, “Yes, I am off on Fridays. I get off work at Wolf Creek at 4:30. I offered him to make the choice of the time; I just needed to know when. I'm calling asking for questions and answers. That's all. I am just trying to figure out what we do next. It doesn't have to be that big of a deal.” Mayor Luke, “Has an appointment been scheduled?” Marlas Birk, “I tried to with him today; I said how about today. He said he had to be here. I said okay, how about the next day. You tell me when you’re available. If I have to take time off work and it’s more convenient, I will do so. But I am off all day on Fridays. I am totally flexible. A couple of concerns with it is with the rock; we are supposed to fling our grass out towards the road, which means other people’s houses and cars are right there. Kansas Street is not a very wide road. He told me I could weed-eat it like everyone else. I can’t physically weed-eat. I pay somebody to weed-eat around the house, the whistles, and the mailbox but not for a strip this big and this long. I understand you guys have a right of way to it. I am not knocking any of what was done. I just want it better. I know I am not the only one on that road with issues. I am the only one here, though.”

Mayor Luke, “Alright, we will make sure an appointment is made.” Marlas Birk, “Okay, and then is there another step that I need to take for resolution, or do I wait until after that appointment. How does that work?” Mayor Luke, “Make the appointment; if we can resolve the issue at that time, then we will set the schedule to do that. If it is not resolved by our next meeting, which is in two weeks, get on the agenda.” Marlas Birk, “Okay, then on the second point, which was the attitude and aggression. He said he had many complaints, and everyone is complaining. I apologized for that, but I am not making any complaints really. I am really trying not to complain. Anne did offer me a formal complaint paperwork that she is going to send me. I am going to go ahead and take that. I don’t know if I am going to fill it out. I don’t know the procedure for that either. I can contact you tomorrow to get that from you?” City Clerk Brown indicated yes.

PUBLIC COMMENTS (2)

Paul Abendroth, “I have a question following up with that. Is there a certain angle these ditches are supposed to be limited to?” Mayor Luke, “Not that I am aware of, but I would have to check into it to find out. I don’t know.” Paul Abendroth, “It’s kind of ridiculous having to weed-eat a ditch all the time.” Mayor Luke, “I have to do the same thing, I know. I don’t like weed-eating either. I would have to do an investigation on it. I have no idea, Paul.” Paul Abendroth, “In front of the laydown yard that they have, they used to have a big ditch in there too. It has all been filled in now, so they don’t have it. Just to the north of them, there you have the big angle ditch in there again. Maybe we ought to start thinking about putting culverts in and fill in them ditches.” Mayor Luke, “We will have to investigate that.” Paul Abendroth, “It is kind of ridiculous all of the deep ditches they have around town.” Mayor Luke, “Well, we have a flat town.” Paul Abendroth, “You have a bunch of ditches in a flat town.” Mayor Luke, “We will look into it. I can’t answer your question. I don’t know.” Paul Abendroth, “Okay.”

ELECTRIC DEPARTMENT: DISTRIBUTION Update

General: Electric personnel have been doing many line locates, customer service requests, tree trimming, shop maintenance, preventative line maintenance, street light maintenance, and vehicle and equipment maintenance.

Service Transfer: Superintendent Schneider, “Bill Cole is working on his chapter testing for the apprenticeship program.”

Infrared Detector: Superintendent Schneider, “What we have done is I got with Kansas Municipal Energy Agency, and we have borrowed their infrared detector to scan our power lines. We started in the southwest part of town. We will work our way through town as we progress. We have found some issues that you can't see with your eye. We found some arrestors and switches that we have replaced that were tracking to ground. When it's raining or wet somehow, it could cause a little extra tracking that might cause the lights to flicker. They didn't set a time frame for us. We are just going to use the heck out of it until another city within Kansas needs it. We are going to scan the whole system. It has been very beneficial so far.”

New Light for Customer: Superintendent Schneider, “We installed a new rental light for a customer in the northwest part of town.”

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Water Department Assist: Superintendent Schneider, "Two of the men, helped the Water Department this morning with their water line replacement."

ELECTRIC DEPARTMENT: PRODUCTION Update

General: Power Plant personnel have been performing normal power plant and equipment maintenance, over current relay maintenance, plant reports, DC power supply, and substation maintenance.

Reports: Superintendent Schneider, "We have been completing reports."

Generator Project: Superintendent Schneider, "We are helping where we can with the generator project. They are still on hold, unfortunately, with our footings and foundation. There is a gentleman coming in out of Columbus, Ohio, to do all that work for the project. In the meantime, they are still staging and mounting equipment and stuff like that. They are making a lot of progress; things just got shifted around a little bit. I have been in contact with Allgeier Martin. We have our new plant drawings updated. They are still working on relay settings. Things are progressing very well over there."

Substation Transformer – Caused Outage – Damages: Superintendent Schneider, "The biggest thing I talked about last council; the crew was in about the substation transformer. The crew is here on site. Everything was going well. Upon inspection of our tap changer, there was evidence of electrical damage with whatever surge that happened coming in on one of those nights; our tap changer has some damage to it. We got it out, and it is in for repair. I have spoken with Anne, and she has spoken with our insurance company. We are going to go ahead and file a claim on that. We are going to have some documentation that we have. They are going to provide documentation. The name of that company is Power Systems Diagnostics, and also Midstates Transformer out of Newton has supplied some of those materials. We are going to have some documentation from both of them and some that I have to present to the insurance company as well to help with this claim."

Power Interruption: Superintendent Schneider, "Friday the 13th, we did have a break-in operation in the substation. A turtle dove had gotten in our grid work. Surprisingly, I don't know how the turtle dove lived and wandered off. We had two fuses blow that actually feeds our power plant, just station power in there. There was a momentary blink for our customers; it came right back up as it should. That was the only power interruption on that."

QUESTIONS/COMMENTS

Council Member Lenard, "So, as we go through with the infrared, do we have all the materials that may need to be repaired, or will we just prioritize those if we don't have them?" Superintendent Schneider, "Yes, we have them, and if we don't, we will get some coming. It will most likely be a set of bells, pole top insulator, a switch, or a lightning arrestor, and we keep all of that stuff in stock." Council Member Lenard, "No, major hits with the budget or lead time?" Superintendent Schneider, "No." Council Member Lenard, "Okay, thank you."

WATER AND WASTEWATER: Distribution Update

General: Personnel have been doing the normal duties: line locates, work orders, reading meters, meter rereads, cleaning sewer lift stations, maintenance on trucks and equipment, attending safety meetings, customer call-outs, and concerns.

CDL Class B – Joe Ward: Superintendent Hawkins, "I am pleased to announce that Joe passed the CDL, so he is official class B CDL certified. I want to thank Mark Davidson for letting us borrow the trucks and Norman for training Joe for that. That was good."

Training: Superintendent Hawkins, "Chris and Norman did attend the confined space entry training. They passed that. They attended that for two days."

Fire Hydrant Replacement – Southern Coffey County Without Water: Superintendent Hawkins, "Today we completed the fire hydrant replacement out there at 6th street in front of the Coffey County road and bridge crew. I am very grateful to Mark and his guys for coming out and helping us with gravel. I want to thank Alan and his guys, Bill and Cody; we would not have been able to do it without their help. I am very grateful for their help. It took us roughly just a hair over six hours before we had the water back on. That project is finally completed, which we are very grateful for."

Auburn Pharmacy New Location: Superintendent Hawkins, "We have been working with a gentleman named Burt with Auburn Pharmacy getting ready for the building site that is going to be north of Pizza Hut. I have been talking back and forth with him about the water and sewer."

Fire Extinguishers: Superintendent Hawkins, "I would like to thank Kevin for the fire extinguishers that he does for us every year. He got them done."

WATER AND WASTEWATER: Production Update

General: Superintendent Hawkins, "The plant is running well."

Sludge Blow Down Timer Replacement: Superintendent Hawkins, "We had a switch go out on us on our sludge blow down timer on the west side. Tom Miller out of Kansas City had three in stock, so he overnighted one to us, and we will install that first thing in the morning."

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Switch Replacement: Superintendent Hawkins, "Krayton Cox came into the water treatment plant and got the switch into our polymer tank system. He has it to where the guys can push the switch on and fill the day tank from the bulk storage tanks."

Old Tubing Replacement: Superintendent Hawkins, "Also, we replaced the old tubing from the water treatment plant. The lines, over time, get brittle from chemicals being in them. We pulled and ran new tubing through there. That is completed."

Outside Lights Replaced: Superintendent Hawkins, "I'd like to thank Alan and his guys again. They replaced the lights out front of the plant. I am very grateful for them. They put in LED lights so they are very bright and it helps us a lot, especially when we come out in the middle of the night. Thank you for that."

STREET DEPARTMENT: Update

General: Personnel have been doing the normal duties: cleaning ditches, sweeping curb and gutter, fixing potholes and ruts, blading rock roads, repairing and re-rocking alleys, tree trimming, fixing and replacing street signs, and truck and equipment maintenance.

Gutter Replacements: Superintendent Davidson, "We removed and replaced a layback gutter at Burlingwoods. We still have approximately another 90 feet of gutter in front of two houses we need to replace. That will be done through the hot mix project. We just need to have some dry weather for a few days."

Hauling Waste: Superintendent Davidson, "We have been hauling waste to the landfill."

Spraying for Weeds: Superintendent Davidson, "We are starting to spray round-up around our shop and some of the bridge abutments and hard-to-reach areas."

Equipment Maintenance: Superintendent Davidson, "We had an air dryer go bad on one of our dump trucks. We were able to get to Emporia today to pick one up, and we installed it in-house. We had a quote from Kenworth in Emporia. Their installation was \$1,196.00. We were able to buy it from Hoyt Truck Sales in Emporia for \$269 and installed it ourselves. We were able to save some money there."

STREET DEPARTMENT: Sidewalk Cost-Share Applications 2022-01

Superintendent Davidson, "I have a sidewalk cost-share application for your approval for Holly Tompkins at 1010 Hudson Street. I have looked at it, and it is in front of her daycare. It is in definite need of replacement. It will go back to five-foot as ADA standards require. It is 100 feet long. We haven't used any money out of our sidewalk funds this year, so we are set really well for that."

Council Member Lenard, "I move to approve Sidewalk Replacement Cost-Share Application 2022-01, Holly Tompkins for 1010 Hudson Street." Council Member Ernst, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0.

Council Member Lenard, "Remind me what our budget is for that annually?" Superintendent Davidson, "We have \$10,000."

POLICE DEPARTMENT: Update

General: Normal Duties.

Activities/ Cases: Chief Jones, "We have an individual upset about the noise the neighbor was making; he went over to them and identified himself as a Burlington Police Officer. When my officer got there, he identified himself as a Lansing Police Officer and then as a Lansing Correctional Officer. Then he got to identify himself to the jailers, and then he got to identify himself to the judge. He went to city court last week, and he pled guilty to that."

"We had an individual who apparently is an attention seeker for mental health issues. She makes contact with someone on social media and gives them a location saying I'm here, and I'm going to harm myself. A lot of these people try to do the right thing, so they contact our dispatch, and they contact us. An officer spent over three hours on Friday trying to find her. Turns out she wasn't even in this area; she is somewhere around Overland Park."

"We are working on a fraud case that also has the impersonation aspect to it. The individual's ex-wife got an accessory that is attempting to convince people that he is a judge in Mississippi and has already taken this guy for quite a bit of money."

"We worked a domestic with two victims. He fled probably because he was an intoxicated 19-year-old. He did come back and turn himself in the next day."

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“Then Kevin calls me Monday morning, and we had a tree that was chopped down at Kelley Park. We had officers take the initial report, and then we got a tip from a couple of concerned citizens. At least two of the individuals have been identified. One of them was booked and charged, and released on an OR (own recognizance) bond. The other one, officers are preparing an affidavit for an arrest warrant for him. I actually have a query into Philip with what direction the city attorney wants to go. This could potentially be a very serious charge. There are provisions in state law for committing criminal damage on municipal property, particularly a site that the municipality owns that is set aside for special events, which is Kelley Park. This could be a quite serious charge if it goes that direction.”

City Court: Chief Jones, "We had city court last Thursday. It went well. We were done in a very timely manner."

Nuisance: Properties/Vehicles Update: Chief Jones, "I have one property that is about 2/3rds of the way through their countdown. I will go back and inspect on May 31st. If it isn't abated by that point, then I will be at the city council meeting the next night to start condemnation proceedings on it."

QUESTIONS/COMMENTS

Case Question: Council Member Lenard, "How big was the tree?" Chief Jones, "Kevin said replacement cost was going to be about \$300 - \$400, and I am thinking it was about eight inches around." Superintendent Boyce, "Six-to-eight-inch walnut. When we did the clean up down there ten years ago, or so, it was one that I recommended that we save." Attorney Wright, "What did they do with the tree? Burn it?" Chief Jones, "No, it's laying right there." Superintendent Boyce, "It was in the way for fishing, would be my guess." Chief Jones, "Actually, the information that we got was that they were tired of getting their lines caught in the tree." Council Member Lenard, "They need to learn how to cast."

PARKS DEPARTMENT: Update

General: Personnel have been doing the normal duties: cleaning public restrooms and buildings, tree trimming, mowing and spraying, building, and equipment maintenance.

Mowing and Spraying: Superintendent Boyce, "Mowing has been taking most of our time. We also have been spraying weeds."

Flowers – Beautification Project: Superintendent Boyce, "We got the flowers planted thanks to the Burlington Jaynes, Carie Collins, Cathy Rohrer, Jennifer Hugunin, Christy Hess, Sheree Damashek, and Angela Boyce. Then we had two city council members, Jerilyn Curtiss and Maxi Berryman." Council Member Curtiss, "We didn't last long. It was hot, and we are old." Superintendent Boyce, "It was a very warm evening."

Nuisance: Mowing: Superintendent Boyce, "Since the last council, we have mowed three nuisance properties. I can't remember the address, but we took the house down last fall at 10th and Niagara. Then 1110 Lamoille and then the lot over here next to Bomgaars. We have been very busy mowing."

QUESTIONS/COMMENTS

Council Member Curtiss, "The hanging baskets look great too."

FINANCE: Claims Ordinance & Payroll Ordinance

a. Claims Ordinance	2022-10	\$	<u>361,816.50</u>
b. Payroll Ordinance	2022-10	\$	<u>94,170.65</u>
	TOTAL	\$	455,987.15

CLAIMS 2022-10: Council Member Curtiss moved to approve City of Burlington Claims Ordinance 2022-10 for the amount of \$361,816.50 for payment of city bills. Council Member Lenard gave the second. City Clerk Brown, "The larger expenses we have tonight are Brenntag Southwest \$6,756.50, Kansas Power Pool \$194,538.80, and Wheeler World \$75,000.00." **Hearing no additional discussion, Mayor Luke instructed City Clerk Brown to poll Council. All votes were in favor. Mayor Luke declared, "Claims Ordinance 2022-10 passed unanimously, 5:0."**

PAYROLL 2022-10: Council Member Lenard moved to approve City of Burlington Payroll Ordinance 2022-10 in the amount of \$94,170.65, as presented. Council Member Ernst gave the second. Hearing no discussion, Mayor Luke instructed City Clerk Brown to poll Council for a vote. All votes were in favor. Mayor Luke declared, "Payroll Ordinance 2022-10 passed unanimously, 5:0."

PLANNING & ZONING: Update

General: Zoning Clerk Hugunin, "Normal duties."

Nuisance: Grass/Weeds: Zoning Clerk Hugunin, "Most of my time has been spent with grass. I have about 18 on my list now. 70% of those were to be mowed today; with the few inches of rain we got, it's going to back that off a little bit. I have made contact verbally with everyone, with the property owners. They do know if it is not mowed by this weekend, they will get 10-day letters."

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Council Member Shove, “How many did you say, 18?” Zoning Clerk Hugunin, “18 properties. Several of them have been mowed. Doug (Chief Jones) did deliver a 10-day letter for me on Alleghany. They happened to be mowing when he showed up to do that. That worked out well. There will be 13 10-day letters sent out Monday if they are not mowed. It looks like the weather is going to be good; it should dry out. I drove around quite a bit; I don't think Anne has seen me in the office much because I have been driving around and checking on these. There were probably five or six mowers stuck on some of these properties. They were trying, but they were soft. Once it dries up a little more, a day or two, we will see them mowed. That is the promise they have made, so we will see how it goes.”

City Hall - Signs: Zoning Clerk Hugunin, “I just started putting up the no parking signs on the garage doors and getting signs up to keep the gates from being blocked.”

City Hall - Fence: Zoning Clerk Hugunin, “We are still waiting on them to come to install the fence, but they are backed up with the weather too.”

QUESTIONS/COMMENTS

Council Member Curtiss, “So what happens with this 10-day letter and they don't mow? Do we go in a mow?” Zoning Clerk Hugunin, “Kevin will probably be asking to hire about five more people, yes.” Superintendent Boyce, “Or I'll take volunteers.” Council Member Curtiss, “I can mow; I like to mow. Not when it's too hot, though, because I'm too old.” Zoning Clerk Hugunin, “The 10-day letter goes off of the day when they received the letter.” Council Member Curtiss, “Okay, thank you.”

OTHER COMMITTEE OR COUNCIL BUSINESS:

LEGAL DEPARTMENT: Update

General: Attorney Wright, “I have a quick report. We had municipal court; it went really well. I have been working on this FIRM ordinance and just general inquiries.”

CITY CLERK: Update

General: City Hall Staff have been busy with customers paying utility bills, many calls and inquiries, preparing work orders, vouchers for bill paying, payroll, and council meeting minutes.

Auditors: City Clerk Brown, “The auditors will be here tomorrow on site. They have really dwindled it down. They used to be here a week at a time. They are doing so much scanning anymore, and we are able to send it via email and secure sites and everything. We will continue to send information as they request it.”

Budget 2023: City Clerk Brown, “I have started working on the budget. I have tentatively set the finance meeting for Tuesday, June 7th at 9:30 a.m. here at City Hall with the finance committee and the superintendents in preparation for the 2023 budget.”

Closed - Memorial Day: City Clerk Brown, “A reminder that City Hall will be closed Monday, May 30 for Memorial Day.”

MAYOR'S COMMENTS:

FUTURE AGENDA ITEMS:

GENERAL: City Debt - How to fund projects Expense Tracking on Projects Budget 2022	GAAP - Infrastructure Capitalization City/County Grant Funds – Discussion on Matched Funding Council Discussions on Evaluations, Succession Planning, etc.
ELECTRIC DEPARTMENT: Power Plant - Additional Generation PARKS DEPARTMENT: Events in Parks (Updates)	<i>RICE NESHAP Compliance</i>
LEGAL DEPARTMENT: Municipal Court Updates PLANNING AND ZONING Work with Advantage Computers and City Departments to improve Cyber Security Nuisance Grass: Work with PD FIRM Floodplain Map Changes – Updates	Misc. Legal - Documents, Cases, Contracts, etc. Quarterly Construction Valuation Report Prepare Easements for any City-owned property without one Permits - Building/Zoning/etc. Burlington Corporate Boundary Updates on Map (Work with State)
POLICE DEPARTMENT Nuisances (Work with Zoning Clerk) Voice Stress Analyzer Project	Department Activities and Cases
STREET DEPARTMENT: Concrete St. Repairs/Free State Ct. Replacement/Repair Pavement Management System/Asset Management System	Street improvement Plan, Paving Gravel Streets, Crack Filling, Street Improvements 2022 Asphalt Project
WATER & WASTEWATER DEPARTMENT: Sewer Lagoon Maintenance/	Sensus Water Meter Replacement Sewer Lagoons - Analysis (KRWa/funds for dredging) Sewer Liftstations –Flushing Rags, etc.

Mayor Luke declared the meeting adjourned.

Approved by Governing Body and signed by Anne C. Brown, City Clerk