

BURLINGTON CITY COUNCIL REGULAR SESSION 7-21-2021

City of Burlington Governing Body met in Regular Session at City Hall's address, 1013 N. 4th Street, Burlington, Kansas, at 6:00 p.m. Wednesday, July 21, 2021. Mayor Stan Luke called the meeting to order.

THE PLEDGE OF ALLEGIANCE

ROLL CALL: Stan Luke, Mayor

Council Members present:

Jerilyn Curtiss

Dallas Scothorn

Lewis Lenard (President of Council)

J.J. Jasper

Thomas P. Tschantz

Sharon Hall

Superintendents Present:

Kevin Boyce (Parks)

Alan Schneider (Electric)

Mark Davidson (Street)

Doug Jones (Chief of Police)

Danny Hawkins (Water/Wastewater)

Also Present:

Anne Brown (City Clerk)

Mary Mader (Administrative Assistant)

Philip Wright (City Attorney)

Jimmy Hugunin (Zoning/Grants Clerk)

Kerri Weltha (Deputy City Clerk)

Media Present: Mark Petterson (Coffey County Republican)

VISITORS: Don Small, Dallas Saueressig, Pam Saueressig, Holly Crowdis, Brandon Conkle, Dick Townsend, Mike Tweedy, Jay Hale, Levi Saueressig, Wayne Drogemuller, Angela Stevenson, Doug Stevenson, Ethan Johnson, Paul Abendroth, Shirley Williams

AGENDA:

Council Member Lenard, "I move to approve the agenda as modified." Council Member Tschantz, "Second." Motion unanimously carried, 6:0.

MINUTES 7/7/2021: Mayor Luke, "You have before you the draft minutes of our regular session of July 7, 2021. Are there any additions or corrections?"

Council Member Curtiss, "I move to approve the draft minutes of July 7, 2021, as modified." Council Member Hall, "Second." Motion unanimously carried, 6:0.

APPOINTMENT: HEARING FOR STREET ASSESSMENTS

Mayor, "At this time we have an appointment for a hearing for the street assessments for 15th street improvements between Mohawk and Penobscot. I would accept a motion to open the public hearing."

Council Member Lenard, "I move to open the Public Hearing for Assessments for the 15th Street Improvement between Mohawk Street and Penobscot Street." Council Member Curtiss, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

No public comments were made.

Council Member Lenard, "I move to close the Hearing." Council Member Curtiss, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

PUBLIC COMMENTS (1):

Holly Crowdis, "Well, I believe the clerk miss Anne here knows what I'm talking about. Something that you own Anne. I am kind of bothered a little bit because I'm not getting any assistance. I have had a tree of yours fall on my property not too long ago and everyone is talking about the damages. To make a long story sound short, the problem is the safety of the tree is what I'm more concerned about. Of course, my insurance, I don't know why is not paying for it when I have full coverage. The fact of the matter that is bothering me so badly is that you do need some paper or something to be told that the tree is safe so it doesn't harm anyone in a rainstorm or anything of the sort. That is all I'm requesting; a paper saying that it is safe for those around me and people walking around my house. That's basically all I have to say. If I could get that paper, I'd be satisfied just knowing that the tree is safe because it did do a lot of damage to my place. And nothing has been done with the tree." Mayor Luke, "Okay, we will have Kevin look at it and respond to it in whatever format we need to do it in. We will find out whether it is our tree or not; we will respond on whatever it happens to be." Council Member Lenard, "Is this private property?" Council Member Curtiss, "Yes." Council Member Lenard, "Good enough for me."

[2] CONTINUATION: July 21, 2021 Burlington City Council Regular Session

PUBLIC COMMENTS (2): Option to Purchase Property between City and County:

Dick Townsend, "What I'm concerned about is the proposal for the new jail facility out here south of town. I'm thinking about if it is a positive for our community or a negative approach to our city. I have lived here for 50 years, and it is a really nice community, and I still want to live here. I see that we have two new businesses coming in. They have probably gone over our little village with a fine-tooth comb to see how much money they wanted to invest. If this jail situation would have been here and they went out south of town and looked at what we had to offer there, we might have been seeing their license plate as they left the community, and they would have invested in something else. We take great pride in this town--a little bit of this and a little bit of that. We have the only grocery store, the only hospital, and we have a nice little industrial park going down there. If we give that stuff up—we are here to have a payroll, not a roll call. Find out who is there and who isn't. I think there are some other guys who could add to this."

Levi Saueressig, "I have lived here my whole life. I don't want to see it. I don't think we need to build a jail. If you look at the architect's plans and figure that payment for 35 years--." Mayor Luke, "Levi, we can only talk about the option to sell property; we can't talk about the county's plans." Levi Saueressig, "Okay, I just would rather not see it in our community."

Mike Tweedy, "You're right; we shouldn't be talking about what happens at the county level in November. But informational-wise, what these people are referring to, if nobody in the room knows, is a 219-bed facility with 95 maximum-security cells in it, sitting in our industrial park. That is information that has not reached throughout the city as well as it should have for whatever reasons. We have heard about a jail and whether the city should sell that property for that use is a very good question. I think each of your constituents will talk to you. I think you have heard a lot of them in the last two or three days; each of you council members, has heard their opinions. I almost bet there has not been a large inrush of people saying yes, this is a good idea. That being said, I understand there are other people interested in the property. I understand some of the council members would rather almost literally give the property away to bring in jobs and infrastructure other than what the proposal is that you guys will vote on this evening. Each individual city council member is here to voice for their district for their constituents. I personally don't know if we need one or not. but if you sell the property either to the county or to whoever else it may be, we as your constituents hope that you tie the sale to something that only the city would allow in there. In other words, don't let an outside person come in and say that the city wouldn't sell it to the county, so someone will buy it and turn around and sell it to the county and let them do their thing anyway. As your constituents, we only hope that you will tie that property to something. It's our front yard; it is Burlington, Kansas' front yard. When you come into Burlington from the north or the south, that is your front yard. I haven't done enough research to know if we need it or not, but I know we don't need it there. Thank you for your time, I appreciate you hearing my voice."

Don Small, "It seems like they are going beyond the need of the county for a jail. If we need a new jail, fine build one, for our use. It is your job to protect the public and provide service to the public. But when you start bringing in – basically what you are doing is economic development by the county. They think they can make more money that way for whatever reason, taxes. We don't need that. We need to protect the people here rather than inviting everybody from New York or Los Angeles, or wherever it is. It seems like the idea that they are going too far. I might sell it to them if they want to just build a building for the county but the rest of it seems to be far beyond their function; what they are there for."

Brandon Conkle, "I would be a neighbor right across the road from there. I have children of my own. My honest opinion of the deal...to have that with outside people being brought in. We have our own jail system now; we can take care of our own people. But people getting paid to bring other people in and put our community at risk from outsiders that are not from our community. Every jail is escapable; that has been proven. Something is going to happen. I don't want to be the neighbor right across the road with small kids, nephews, and my wife babysits, to have anybody come out and harm any children. That is what we are here for; to protect our children. We don't need that to be there. It is just going to be in and out. The whole city doesn't need it. We have to protect our own."

Shirley Williams, "My husband Dave was unable to be here this evening. We are opposed to having this next to us. It is not in our best interest to have that there."

Angela Stevenson, "I also think it is a safety issue because the Sheriff's Department calls, most of their calls are north of town. When they get calls to respond to issues, they are going to be going through town at a major rate of speed. It is also a safety issue for our city to consider. It doesn't need to be south of town, if anything it needs to be north of town where the majority of their calls that they respond to are."

PUBLIC COMMENTS (3):

Jay Hale, "I want to talk about Ordinance 873. I want to stand in opposition. I want to be very careful about that. I love our community. I try to attend these meetings; I can't come to them all, but I try to attend them. I try to support you. I caution you to be very careful about that. As some of you know, I spent most of my adult life in the army. We dealt with this issue. Leaders dealt with it every weekend in the army. Right now, employers in our community have trouble in our community finding people that are willing to work and are able to work. Then people who are able to work on Monday."

[3] CONTINUATION: July 21, 2021 Burlington City Council Regular Session

Jay Hale, "In the army, we dealt with that, and we learned that it is just experientially soldiers who plan to get drunk on the weekend, there is a bunch of them, if they plan to drink Friday and Saturday, then they are ready to go to work on Monday morning. If they go and buy, we know this because we have looked at the sales; if they buy on Sunday, then Monday mornings are hard. So, we have a real problem. Just experientially I just caution the community. Employers have trouble already getting people that are going to work or able to work and we don't want to exacerbate that by giving them another option to miss work on Monday. I just caution you to step lightly on this and don't be in a hurry about moving that forward."

ELECTRIC DEPARTMENT: DISTRIBUTION Update

General: Electric personnel have been doing many line locates, customer service requests, tree trimming, shop maintenance, preventative line maintenance, street light maintenance, and vehicle and equipment maintenance.

Tree Trimming: Superintendent Schneider, "The men have been tree trimming in the utility right of ways."

Coffey County Fair: Superintendent Schneider, "We have been down at Kelley Park getting ready for the Coffey County Fair checking lights and receptacles throughout the park. We also checked all of the campsites by the river and west of the stadium to make sure those were working properly. We changed a light pole down at the rodeo arena. Then we hung banners for the Fair Board on the north side of the stadium as we do every year."

ELECTRIC DEPARTMENT: PRODUCTION Update

General: Power personnel have been performing normal power plant and equipment maintenance, over current relay maintenance, plant reports, DC power supply, and substation maintenance.

Reports: Superintendent Schneider, "We are submitting and updating KDHE reports."

Personnel- Cross-Training: Superintendent Schneider, "We are also doing cross-training within the plant. We are teaching some of the others about the generation run schedules and catalyst data logging reports. We have to keep track of those for KDHE and the EPA."

ELECTRIC DEPARTMENT: Outages and Call-outs

Call-outs: Superintendent Schneider, "We worked the one call-out Saturday, July 10 when the tree had fallen on an electric service, pulled a meter off of the house, so we replaced that once the tree was cleared and it was safe."

Outage – 4 Rivers Cooperative: Superintendent Schneider, "I visited with Mark Doeble and Zack Peak (Line Manager). We had a pretty good conversation. We discussed safety. In the future, if they are working in our territory and there is a chance of exposure to our system, we are going to work together for not only our staff's safety but also theirs as well. We are going to work on the line of communication. Mark did apologize for the incident and for the interruption to our customers."

ELECTRIC DEPARTMENT:

Employee Appreciation Lunch: Superintendent Schneider, "I helped prepare and cook the meal at the employee appreciation lunch last week."

QUESTIONS/COMMENTS

Council Member Lenard, "I set in on the KPP call this week; I think Alan did too. Just as a positive note, the ECA charges for electricity are coming in under budget. They are under budget for June. At this point, our energy costs are still trending down which is a good thing, recovering that. I am really pleased with what KPP is doing and the direction that they are going."

WATER AND WASTEWATER: Distribution Update

General: Personnel have been doing the normal duties: line locates, work orders, reading meters, meter rereads, cleaning sewer lift stations, maintenance on trucks and equipment, customer call-outs, and concerns.

Clean up: Superintendent Hawkins, "We have gone back around town again and dressed up the areas that we have dug."

Water Leak: Superintendent Hawkins, "We had a pretty big water leak at the northwest corner of 9th and Potomac. That took a little bit of time to get that taken care of. We got that fixed."

Car Wash Barricade: Superintendent Hawkins, "We repaired a metal barricade for the car wash across the street. A tractor-trailer apparently drove over it and pulled it away from the meter. We straightened it back up and reinstalled it."

[4] CONTINUATION: July 21, 2021 Burlington City Council Regular Session

Water Meter Installs - AMI: Superintendent Hawkins, “Our suppliers, that I reported before, did come up with a few AMI meters. We are still installing the few that we did get. They are still back-ordered until October.”

Water Quality: Superintendent Hawkins, “We have been going around and flushing dead-end lines and trying to keep the water quality up.”

Sewer Lagoon Fence: Superintendent Hawkins, “I visited with my committee and the city attorney sometime back, about a month ago, concerning a boundary line that we have at the sewer lagoon on the west side. It is a property boundary line. The city attorney strongly recommended that the city put up a fence along that property. I visited with Kevin to see if there would be any issues with where we put the fence up. I didn’t want to mess with the farmers as well. So, we decided if we could get two 20-foot gates that would give a 40-foot opening. I gathered three quotes. The first one is a company from Topeka, Kansas Fencing \$19,425.00, Hold Em Fence Company out of Grove for \$16,021.33, and then Midland Fence out of Emporia for \$8,887.14. Why there is such a drastic change, I have no idea. I was instructed to bring it here and see if we could put in a fence. My recommendation would be to use Midland Fencing for \$8,887.14.”

Council Member Lenard, “Do you have that in your budget?” Superintendent Hawkins, “Yes, we have a \$30,000 line-item budget for it.” Mayor Luke, “There is nothing there now. They have been trespassing on the property when they go in and hunt and leave debris behind. The ground gets rutted up and it makes it difficult for us to go in and take care of the rock and everything around it.” Council Member Scothorn, “Did they all get the same specs, I take it?” Superintendent Hawkins, “Yes, I told them we want it to look exactly like what is already there.”

Council Member Scothorn, “I move to approve the quote to Midland Fencing out of Emporia for a total of \$8,887.14.” Council Member Hall, “I second the motion.” Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

Superintendent Hawkins, “They told us that they are roughly about a month and a half out. I will keep everyone posted as they come.”

WATER AND WASTEWATER: Production Update

General: Superintendent Hawkins, “The plant is running very well.”

Water Issues: Superintendent Hawkins, “We are noticing that the taste and odor of the water are getting better. We have been slowly backing the sodium permanganate and carbon down but we are not going dramatically yet. We want to make sure we keep the taste better.”

STREET DEPARTMENT: Update

General: Personnel have been doing the normal duties: cleaning ditches, sweeping curb and gutter, fixing potholes and ruts, blading rock roads, repairing and re-rocking alleys, fixing and replacing street signs, and truck and equipment maintenance.

Killough Construction – 2021 Street Projects: Foreman Mason, “We have been painting lines for our hot mix project. We finished painting the parking lines at the courthouse and the school.”

Culvert Replacement/ Addition: Foreman Mason, “We replaced a large culvert on Cross Street. We also put in a culvert on the backside of City Hall to drain the water from the parking lot into the backside of the drain box. This way it no longer drains along the surface of Highway 75.”

QUESTIONS/COMMENTS

Street Improvement Schedule: Council Member Scothorn, “When do we have Burlingwood scheduled? Was that this year?” Mayor Luke, “I don’t remember if it was this year or next year.” Council Member Curtiss, “Next year I think.” Council Member Jasper, “Heather was this year. It was supposed to be last year but we moved them.” Council Member Scothorn, “Alright.”

Kennebec Bridge – Bowman Bridge Approaches: City Clerk Brown, “Mark had mentioned at the last council that there was an increase for the Killough for doing the bridge approaches for \$4,600. We need to make a motion to approve that for the increase.” Council Member Jasper, “For audit reasons?” City Clerk Brown, “Yes.”

Council Member Jasper, “I make a motion to accept a price change for the 2021 Street Improvement projects for an increase of \$4,600.” Council Member Scothorn, “I second the motion.” Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

POLICE DEPARTMENT: Update

General: Normal Duties.

Cases: Chief Jones, “We have been staying quite busy. We are working on vehicle accidents. We have made several arrests on a variety of things; city warrants, traffic stops that led to narcotic possession, bench warrants that also led to narcotic possession. Some of these are misdemeanors that will be going to the city court. Some of them are meth and will be going to the district court.”

[5] CONTINUATION: July 21, 2021 Burlington City Council Regular Session

“We have had a juvenile incident at the swimming pool that led to physical violence between a couple of kids.

“Yesterday, we received calls on unlicensed solicitors. They gave us a description of the guy going door to door and it turned out that there were actually three of them. That same description fits all three; tall, skinny kid with shorts, blue polo shirt, and blonde hair.”

OK Kids: Chief Jones, “A few months ago I came to council to ask about a backup plan for OK Kids to use Kelley Park as an alternate site if we needed it. We had an OK Kids meeting today, and with the news about the rapid increase of COVID numbers, we do not see the feds relaxing their restrictions at all. If anything, we are probably going to see them become even more restrictive. We made the decision that we are going to use Kelley Park as our primary site for OK Kids. It will be a one-day event on just Saturday, September 11. I appreciate you all giving us permission to do that a couple of months ago. That is what we are going to have to do. This is our 20th OK Kids event; it is not what we wanted to do. We wanted to be out at Riverside West at John Redmond, but we don’t see it happening. After the Fair, I will be getting with Kevin, and I may have to get with Alan about leaving some electric up and putting some more in. It will be a month and a half after the fair is over. We will get that figured out as we go along.”

QUESTIONS/COMMENTS

Council Member Lenard, “Since OK Kids is a one-day event, will there be no camping?” Chief Jones, “There will still be free camping that weekend at John Redmond Riverside West. Small groups or family groups can socialize; they don’t fall under the restrictions. If they are vaccinated, they don’t have to wear masks. If they are not vaccinated, they do have to wear masks. Kids 12 and under can’t be vaccinated. Because of HIPPA, they cannot ask if they have been vaccinated; they just have to assume it. The whole point of OK Kids is for kids, and if the kids that are 12 and under for an outdoor event have to wear masks because they are on federal property, that’s not feasible.”

Council Member Lenard, “So, will there be a request of the city then to vacate camping fees and allowing camping?” Chief Jones, “We are not going to have any camping in Kelley Park. We are intending to use the entire park, and we don’t want people trying to drive in and out, going to their campers. If they want to camp, they can call Julie Bull and make reservations out at Riverside West at John Redmond.” Council Member Lenard, “Okay, thank you.”

PARKS DEPARTMENT: Update

General: Personnel have been doing the normal duties: cleaning public restrooms and buildings, building and equipment maintenance, spraying, watering flowers and trees, and mowing.

Mowing: Superintendent Boyce, “Mowing has been taking up most of our time. Not only are we mowing our properties, but also we have mowed six nuisance properties in the last week.”

Coffey County Fair: Superintendent Boyce, “We have been preparing Kelley Park for the fair.”

Mosquito Fogging/Spraying: Superintendent Boyce, “We will continue fogging for mosquitos twice a week for a couple of more weeks; we will monitor it and see what happens.”

FINANCE: Claims Ordinance & Payroll Ordinance

a.	Claims Ordinance	2021-14	\$	<u>744,029.20</u>
b.	Payroll Ordinance	2021-15	\$	<u>88,100.09</u>
	TOTAL		\$	832,129.29

CLAIMS 2021-14: Council Member Lenard moved to approve City of Burlington Claims Ordinance 2021-14 for the amount of \$744,029.20 for payment of city bills. Council Member Hall gave the second. City Clerk Brown, “The larger expenses we have tonight are Core and Main \$11,175.64, KPP \$256,957.17, Killough Construction \$342,340.89, MFA Oil \$17,214.18, and Shane Newland Repairs \$20,955.22.” **Hearing no additional discussion, Mayor Luke instructed City Clerk Anne Brown to poll Council. All votes were in favor. Mayor Luke declared, “Claims Ordinance 2021-14 passed unanimously, 6:0.”**

PAYROLL 2021-15: Council Member Tschantz moved to approve City of Burlington Payroll Ordinance 2021-15 in the amount of \$88,100.09, as presented. Council Member Hall gave the second. **Hearing no discussion, Mayor Luke instructed City Clerk Anne Brown to poll Council for a vote. All votes were in favor. Mayor Luke declared, “Payroll Ordinance 2021-15 passed unanimously, 6:0.”**

PLANNING & ZONING: Update

General: Zoning Clerk Hugunin, “Normal duties.”

[6] CONTINUATION: July 21, 2021 Burlington City Council Regular Session

Permits: Zoning Clerk Hugunin, "I have been busy with permits. I have been working with Bomgaars on a sign permit and a fence permit for their property. I have been getting a lot of calls on the vacant property next door. There is a lot of interest in that property. I assume once these people start getting the bills for the mowing that the city has done, they will drop their price and get rid of it pretty quick."

Employee Appreciation Picnic: Zoning Clerk Hugunin, "I helped get things set up here for the employee picnic."

Industrial Park – Option to Sell to County: Zoning Clerk Hugunin, "I will say on this property out here. No matter which way it goes, it still has to go to the planning board for a special use permit if it's approved through the vote and everything. That would still be another route that would have to happen."

Council Member Lenard, "Because it's industrial..." Zoning Clerk Hugunin, "If it's commercial, residential, or industrial, it has to go to a special use permit since it is a government office." Council Member Lenard, "Does the county understand that?" Zoning Clerk Hugunin, "I don't know. I haven't talked to the county. I was just doing this reading today." Mayor Luke, "It has been mentioned to the Sherriff." Council Member Lenard, "Does the Commission understand?" Mayor Luke, "That I don't know."

OTHER COMMITTEE OR COUNCIL BUSINESS:

ORDINANCE 874 – Street Assessments

Mayor Luke, "We will do Ordinance 874 first based on the hearing that we just had, there was no opposition to that. We do have an ordinance that has to go in place for the assignment of the fees to the residents."

Council Member Curtiss, "I move to adopt Ordinance 874, An Ordinance Assessing Costs for 15th Street Improvements between Mohawk Street and Penobscot Street, with the amount of \$12,878.52 for materials being assessed the property owners, and the City of Burlington absorbing the amount of \$5,951.98 for equipment and labor." Council Member Scothorn, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

ORDINANCE 873 – Sunday Liquor Sales in Burlington

Council Member Scothorn, "I move to adopt Ordinance 873, Authorizing Sunday Sales of Alcoholic Liquor and Cereal Malt Beverage in The Original Package Within the City of Burlington, Kansas. This Ordinance amends the Code of The City of Burlington, Kansas - Chapter iii Beverages." Council Member Hall, "I second the motion."

Council Member Lenard, "I'm riding the fence on this, as Jay had commented. I do believe even if we approve this and put it to the voters. I think the voters of the community would probably take care of this. It is one of those catch-22s. For that reason, I probably wouldn't support it." Council Member Curtiss, "I feel it needs to go before the voters." Mayor Luke, "It will go before the voters under the condition that a petition is completed and verified within the 60 days, so that it can go on the November ballot." Council Member Curtiss, "This will get out in the papers so that they will know." Council Member Jasper, "So, if a petition is not brought to the table, it ends and is passed?" Mayor Luke, "That is correct. It will go into effect if the petition is not brought in with verified signatures."

Hearing no further discussion, Mayor Luke called for a vote. Council Member Jasper, Hall, Curtiss, and Scothorn voted, 'Yea' and Council Member Lenard and Tschantz, voted 'Nay'. Mayor Luke declared the motion passed, 4:2.

RESOLUTION

LICENSE

LEGAL DEPARTMENT: Update

Option to Purchase Property between City and County: Mayor Luke, "Before we enter a discussion, we need to have a motion and a second, then we can have a discussion, then we would have the vote. I would accept a motion at this time to accept the option to sell property between the City and the County."

No motion was made.

CITY CLERK: Update

General: City Hall Staff have been busy with customers paying utility bills, many calls and inquiries, preparing work orders, vouchers for bill paying, payroll, and council meeting minutes.

Revenue Neutral Rate: City Clerk Brown, "We notified the county of our intent to exceed the RNR – Revenue Neutral Rate. That changes all of the budget dates. We now have until October 1st to turn the budget into the county clerk."

ARPA Grant: City Clerk Brown, "We received the first half of the ARPA grant money for the amount of \$192,894.95."

[7] CONTINUATION: July 21, 2021 Burlington City Council Regular Session

City/County Infrastructure Money: City Clerk Brown, "The city received the second half of the City/County infrastructure funds."

Budget - Finance Meeting: City Clerk Brown, "I attended the budget finance meeting last Thursday."

Delinquent Shut Offs: City Clerk Brown, "We had 17 delinquent shut-offs today and we still have five that are off. Everyone else is back on."

Budget for Nuisance Properties/ Special Improvement Funds: City Clerk Brown, "I would like to discuss the special improvement fund. We have been talking about how to get money into that. I spoke with our auditor and our options are to transfer that money; it has not been budgeted for this year, but we can still do it. We have one more check, I found out yesterday, coming in from the FEMA money from the 2019 flood. It is going to be a little over \$12,000. We can put that money into the special improvement fund. It would be my recommendation to do that rather than to do a transfer for this year. Moving forward, my suggestion would be to make scheduled transfers. We can do that from the general, electric, sewer, or water funds. We need to set it up under the transfers as we do with the rest of our year-end transfers. Depending on how much you want to put into that fund, my recommendation would be to not take it out of the general; if you take a large amount out of there, we are going to have to raise taxes. That is up to you if you want to do that or not. If you take it out of the revenue funds, electric, sewer, and water, we could split it, so it is not such a burden on one of the utilities. I would still caution the amount."

Council Member Scothorn, "You need us to tell you whether we want you to use the \$12,000?" Council Member Curtiss, "The FEMA money?" City Clerk Brown, "Yes, that is my recommendation. Is that what you would like to do?" Council Member Curtiss, "Do you need a motion?" Mayor Luke, "We will take a motion when we know exactly how many dollars it is." Council Member Curtiss, "Okay, well I am in favor of putting that money in there." Council Member Lenard, "We could make the motion to move the FEMA funds when they become available to move over." Mayor Luke, "And not set a number to it."

Council Member Lenard, "I make a motion to move the FEMA money into special funds to be allocated towards nuisance properties." Council Member Hall, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

Council Member Lenard, "In addition to that, we don't know what it would look like, over the history because we don't have a good track record of nuisance properties but we do need to have the funds available so Doug (Chief Jones) can do his job so we can attack nuisance properties. I would propose that we go to our friends at the county and ask them for an additional \$35,000 and waive future landfill fees as we address that with a target of around \$50,000 a year to help with that. Based upon what happens there, Anne, then we can look at those accounts on how we pull from those in the future." Mayor Luke, "And with the discussion with our friends at the county, is the \$35,000 an annual thing or a one-time?" Council Member Lenard, "I think for now it needs to be one time. Let's see how it goes and have the first right to go back and ask. If we aren't removing any properties then we shouldn't be entitled to it."

Mayor Luke, "The fees--." Council Member Lenard, "Wipe all land fill fees when we go out for bids; we will have that portion waived." Mayor Luke, "For whenever the bids go out, alright." City Clerk Brown, "Would you like me to start budgeting for the transfers on that?" Council Member Lenard, "What is our deadline?" Council Member Curtis, "Do we have to figure out what an amount would be that we would have to transfer?" City Clerk Brown, "Well, it is up to you, whatever you would like. If we are going to start doing it, it would be wise to start budgeting--." Council Member Tschantz, "Transfer funds from different departments?" City Clerk Brown, "The electric, sewer, and water." Council Member Tschantz, "I'm against that." City Clerk Brown, "If you did a small amount, that is up to you. That way, it is set, and we don't have to worry about where we are taking it from. We do year-end transfers as it is now, out of some of those. It does pull it out of their expense line items to bring it down into the transfers. But that is whatever the governing body chooses to do."

Council Member Curtiss, "When we get the FEMA money, would we have the special improvement line item?" City Clerk Brown, "The special improvement line item is already there. We have less than \$4,000 in it. There is not any money coming into it." Council Member Curtiss, "Okay." Mayor Luke, "It would be a matter of setting in the base for what we want to do for when we go into the next budget period. We have it established that this is what we want to do if we need to, to get the funds." Council Member Curtiss, "It is usually around \$4,000-\$5,000 per residence, on average?" Chief Jones, "For a single residence."

Council Member Lenard, "The part that, when Kent Hoyt was on the city council, he was really good at this. You take a property and build a new \$150,000 house on there, then you have new taxes and new families and you have cleaned up the property. There are long-term benefits to investing this money." Council Member Jasper, "I agree with all of that but I think we create our own capital. I don't agree with going to the county at this time."

[8] CONTINUATION: July 21, 2021 Burlington City Council Regular Session

“I think we create our own capital and we don't have to spend it every year. We don't have to refuel it. As we come across it, we use it and then we figure out a way to bring that capital back. Right now, I am pretty hesitant with asking the county for any money.”

Council Member Lenard, “They offered it. They offered it here and you know what? It doesn’t hurt to ask. Right?” Council Member Tschantz, "If they offered it, I'd take it. But taking it out of the general fund and our funds for our employee's departments, that isn't right." Council Member Lenard, "I think you need to illustrate the funds where they come from. It is not--." Council Member Tschantz, "I know where the funds come from." City Clerk Brown, “There are capital improvement line items within the general fund that we could possibly take it out of. It would not cut the salaries.” Council Member Jasper, “No, we aren’t going to cut salaries. We want to still give out salaries. Don’t we get \$200,000 already from the county per year? What do we buy with that?” City Clerk Brown, “That is all infrastructure money. It goes for streets or--.” Council Member Jasper, “Have we ever bought a truck or a car with that?” City Clerk Brown, “We have the equipment reserve for that. No, not with the city/county money. There are set guidelines for what we can use that for and we have to report it to the county each year as well.”

Council Member Scothorn, “Can we use \$10,000 of that money?” City Clerk Brown, “Not for this.” Council Member Scothorn, “Isn’t this infrastructure?” City Clerk Brown, “It’s not considered infrastructure.” Council Member Jasper, “If we have their permission, asking if we can take \$10,000 out of this \$200,000 that they are already giving us, can we use it to clean up properties and start building a capital budget?” City Clerk Brown, “If you are wanting that to go into that special improvement fund, we already have that fund set. It would just be going to the county and asking if we can use part of this money for that and being able to put that money in there.”

Council Member Lenard, “Ask for the money, then we will figure out what other options are.” Council Member Scothorn, “The worst that they are going to do is tell us no way. I think there are some commissioners that want to clean up some of the communities, along with the communities." Council Member Curtiss, "Yeah." City Clerk Brown, "Then that also takes away from infrastructure, but that is up to you all." Council Member Scothorn, "I'd still call that infrastructure. We are cleaning up the town." Council Member Tschantz, "I do too." Council Member Scothorn, "I know it's not doing roads or water lines." Mayor Luke, "I will schedule a time on their agenda."

REPORT BY CITY OFFICERS:

Option to Purchase Property between City and County: Council Member Lenard, “So, it is possible for the county to come back with other purchase options if this was to be revised. Is that a true statement? If they revise it – we didn't make a motion as it was presented so they could come back with a revised proposal and then we would have to address it." Council Member Jasper, "My guess is that is going to happen." Council Member Lenard, "Alright, that is all I needed."

Thank you to the public: Council Member Jasper, “I am glad everyone showed up. I heard what you said. We appreciate it. Thank you.” Council Member Lenard, “Thank you.” Council Member Tschantz, “Thank you very much.”

Work Session: Council Member Curtiss, “Are we going to have a work session? We had talked about it that a couple of months ago that we needed to have another one. I think it is about time we have another one.” Mayor Luke, "Alright, next meeting, come back with dates that you're available to have a work session."

MAYOR’S COMMENTS:

FUTURE AGENDA ITEMS:

GENERAL: City Debt - How to fund projects Expense Tracking on Projects Budget 2021 Flooding 5-2019 – Updates	GAAP - Infrastructure Capitalization City/County Grant Funds – Discussion on Matched Funding Council Discussions on Evaluations, Succession Planning, etc. Plan Council Work Session
ELECTRIC DEPARTMENT: Power Plant - Additional Generation	RICE NESHAP Compliance
PARKS DEPARTMENT: Events in Parks (Updates) City Dam - West Wall Repair – Engineering Services Proposals	Kelley Park Light Poles – Repair/Replace (also see Legal) Girl Scout Rock Garden - Updates
LEGAL DEPARTMENT: Municipal Court Updates	Misc. Legal - Documents, Cases, Contracts, etc.
PLANNING AND ZONING Work with Advantage Computers and City Departments to improve Cyber Security Nuisance Structure & Properties: Work with PD FIRM Floodplain Map Changes – Updates Burlington Corporate Boundary Updates on Map (Work with State)	Quarterly Construction Valuation Report Prepare Easements for any City-owned property without one Addition Nuisance Structures for Possible Condemn/Demolish Permits - Building/Zoning/etc.
POLICE DEPARTMENT Nuisances (Work with Zoning Clerk) Voice Stress Analyzer Project	Department Activities and Cases
STREET DEPARTMENT: Concrete St. Repairs/Free State Ct. Replacement/Repair Pavement Management System/Asset Management System	Street improvement Plan, Paving Gravel Streets, Crack Filling, Street Improvements 2020 6 th & Alleghany Project Street Improvements 2020 Asphalt Project
WATER & WASTEWATER DEPARTMENT: Sewer Lagoon Maintenance/ Sensus Water Meter Replacement Updates Storage Building for Dirt -Construction	Sewer Lagoons - Analysis (KRWA/funds for dredging) Sewer Liftstations –Flushing Rags, etc.

Mayor Luke declared the meeting adjourned.

Approved by Governing Body and signed by Anne C. Brown, City Clerk