BURLINGTON CITY COUNCIL REGULAR SESSION 2-3-2021

City of Burlington Governing Body met in Regular Session at City Hall's address, 1013 N. 4th Street, Burlington, Kansas, at 6:00 p.m. Wednesday, February 3, 2021. Mayor Stan Luke called the meeting to order.

THE LEDGE OF MEDEOMIN		
ROLL CALL: Stan Luke, Ma	yor	
Council Members present:		
☐ Jerilyn Curtiss (President of Court	ncil) Via Zoom 🛛 Dallas Scothorn	Lewis Lenard
J.J. Jasper	Thomas P. Tschantz	Sharon Hall
Superintendents Present:		
Kevin Boyce (Parks)	Alan Schneider (Electric)	Mark Davidson (Street)
Doug Jones (Chief of Police)	□ Danny Hawkins (Water/Wastewater))
Also Present:		
Anne Brown (City Clerk)	Mary Mader (Administ	rative Assistant)
Philip Wright (City Attorney)		g/Grants Clerk)
☐ Kerri Weltha (Deputy City Cler	·k)	
Media Present: Mark Petterson (0	Coffey County Republican)	
VISITORS: Jay Hale, Jon Howard	1	
AGENDA:		
Council Member Lenard. "I m	ove to approve the agenda as modified."	Council Member Tschantz. "Second."
Motion unanimously carried, 6:0.	ove to approve the agentual as mounted	20 miles in a second

<u>MINUTES 1/20/2021</u>: Mayor Luke, "You have before you the draft minutes of our regular session of January 6, 2021. Are there any additions or corrections?"

Council Member Hall, "I move to approve the draft minutes of January 20, 2021, as presented." Council Member Scothorn, "Second." Motion unanimously carried, 6:0.

APPOINTMENT:

None

PUBLIC COMMENTS:

THE PLEDGE OF ALLEGIANCE

None.

ELECTRIC DEPARTMENT: DISTRIBUTION Update

<u>General</u>: Electric personnel have been doing many line locates, customer service requests, tree trimming, shop maintenance, preventative line maintenance, and vehicle and equipment maintenance.

<u>Outage</u>: Superintendent Schneider, "We worked an outage Monday the 25th. It was not a call-out. The customer called at 8:00 a.m. when we came in. With the storms that came through early Monday morning or Sunday night, my suspect was lightning. It damaged a switch and an arrestor; they were burned."

<u>Service Maintenance</u>: Superintendent Schneider, "We did adjust a service. We had a customer that moved a shed in, and the service that was going to the house was low. We raised that to get clearance."

<u>Vehicle Maintenance</u>: Superintendent Schneider, "The men have been doing department vehicle maintenance by changing the oil and greasing the chassis still."

Personnel: Superintendent Schneider, "Bill Cole did start in the Electric Department on Monday the 25th. If Danny should need him back for anything on Alleghany's project, we are happy to loan him back. As always, we are happy to assist any department as we need to."

<u>Service Removed</u>: Superintendent Schneider, "We did remove an electric service at 8th and Alleghany today at the owner of the property request."

<u>Thank you's:</u> Superintendent Schneider, "I'd like to thank the Street Department. We borrowed their dump truck and trailer today. We had a whole bunch of scrap wire. We hauled it to Ray's Metal Depot in Iola. We sold 6,600lbs of scrap wire and received \$843.50 for that."

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ELECTRIC DEPARTMENT: PRODUCTION Update

<u>General</u>: Power personnel have been performing normal power plant and equipment maintenance, over current relay maintenance, plant reports, and substation maintenance.

Reports: Superintendent Schneider, "We are still filing reports and submitting those to KDHE. This time of year, we are very busy with that."

<u>Generator Maintenance</u>: Superintendent Schneider, "The men have been doing normal plant maintenance. They did a maintenance run on generator #4 this afternoon.

ELECTRIC DEPARTMENT: SOLAR

Superintendent Schneider, "In 2016, we adopted a parallel operation policy for customers that would want solar energy. We have our first customer that has gone through the process. Their install date is scheduled for February 18th; it would be next Thursday and Friday. There are specific requirements that they do have to meet to protect our system and themselves. They have gone through the checklist, I've looked at all of their specs, and they are well within compliance with our policy.

"City hall has also been working with CIC, our billing software, to ensure that we can get the adjustments right on energy that we may receive from them and/or what they still purchase. I have visited with Kansas Municipal Utilities and Kansas Power Pool to ensure that we had proper calculation of our avoidable energy cost to credit the customer for any excess generation. I did leave you all a note to describe how the process would flow. If you have any questions, I am happy to answer them."

Council Member Lenard, "Alan had this in his weekly report, like he said it has been 4-5 years, so I wanted to kind of get it back in my mind. I thought it would be good to socialize it to all of you as well. Just to make sure, if we get any questions in the community, then we would know kind of what is going on. I think Alan has done a good job getting this pulled together."

COMMENTS:

<u>Outage</u>: Superintendent Schneider, "One more thing, I would like to thank Chief Jones and Officer Klenda. I requested them to be onsite today over at 8th and Alleghany. They came over to help, and I appreciate that."

WATER AND WASTEWATER: Distribution Update

General: Personnel have been doing the normal duties: line locates, work orders, reading meters, meter rereads, maintenance on trucks and equipment, customer call-outs, and concerns.

<u>Water Leak:</u> Superintendent Hawkins, "We did repair a water leak in front of 1100 Freestate. A 2inch line pulled apart, and the ground heaved. It didn't take the men long to fix it."

<u>New Water Meters:</u> Superintendent Hawkins, "We are still out installing new water meters. We are trying to use up this good weather that we have before the sub freeze gets here."

Inventory: Superintendent Hawkins, "We have completed our inventory."

WATER/WASTEWATER: Production – Water Treatment Plant Update

Superintendent Hawkins, "The plant is running great."

Reports: Superintendent Hawkins, "I am super pleased today. We got our results back for our THM's and HAA5's at the water plant. It is our quarterly report. This is the best we have ever done since the plant has been online. So, I am super pleased with it and excited. The guys are doing a great job down there."

Routine Maintenance: Superintendent Hawkins, "We did some maintenance inside the plant. We got in and cleaned up the two reactors on both sides and the rapid mix and knocked the lime off of the mixers. It is all normal maintenance. So, we have a couple of hours of overtime for that. It went quick and easy. We are going to come back in the spring, and we are going to finish cleaning the walls off, which will be a little more labor-intensive."

<u>Lime Silo Feeder:</u> Superintendent Hawkins, "The lime silo feeder had a failure light on it. We had Krayton Cox come out and help us troubleshoot what was wrong with it. Right now, we are running it in manual, and we have had the guys go out every 15 minutes to turn the vibrators to the lime silo on. I got ahold of ACRISON today and ordered a new part for it. It is a controller. With their problems with COVID and they have a blizzard happening out there, they are looking at estimated time for it to arrive to us is in two weeks."

STREET DEPARTMENT: Update

<u>City Hall Renovations</u>: Superintendent Davidson, "I had a couple of guys come up and work on the front counter here for Anne. She requested that we help Jimmy on that a little bit."

General: Superintendent Davidson, "We have been doing our normal duties. We have been cleaning ditches, sweeping curb and gutter, fixing potholes and ruts, rocking gravel roads, repairing and re-rocking alleys, fixing and replacing street signs, and truck and equipment maintenance."

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<u>Vehicle Repair</u>: Superintendent Davidson, "We started repairing the headache rack, the cab cover, on the 2007 dump truck. It was two pieces of metal that were put together at the factory, and it was all but busted completely out. We got new metal for the new headache rack. Kyle Dauber cut out the old rack and is in the process of putting in the new one."

Street Sweeper Repair: Superintendent Davidson, "We have been doing maintenance on the street sweeper."

<u>Neosho Street Repair:</u> Superintendent Davidson, "There was a soft spot on Neosho St. on the eastbound lane at 13th and Neosho. We dug it out today. We thought we would have a bad base, but it turned out that just the asphalt was bad. So, it has about 4inches of base rock. This summer, when we do our hot mix projects, we will cut it out and put it back to hot mix."

<u>Vehicle Repair</u>: Superintendent Davidson, "We hauled in about 670 tons of road rock from the Paxton Quarry west of town. I think I mentioned it last time. It is close to town, and it is cheaper for us to bring it in with our trucks, and it gives the guys something to do in the winter. We saved about \$8.50 a ton hauling it ourselves rather than contracting it out."

Kennebec Bridge Project Change order #2: Superintendent Davidson, "In your packets, Mary had put a change order for both bridges. Ronda Willard with B&G Consultants contacted me. A.M. Cohron and Sons, Inc., where the roadway is and the new bridge deck, there is approximately a four-to-six-foot area that they had to dig down. The plans called for that to be filled back in with road rock or dirt; they suggested we fill that in with flowable fill. We won't see the benefits right away, but in the future, we will. It will keep the road from settling when we bring the new asphalt in. We require Danny and anybody who does a road cut that they put it back with flowable fill. That is part of the project when the asphalt plant gets back up and running, which will probably be the first of April, then they will come back and tie the road and the bridge in together. At this time, it will be the flowable fill and road rock when they get ready to open the bridges.

"For an update on the bridges, both bridges have been poured. Last Wednesday, I believe it was, they poured the railing on the Osborne Bridge. They poured the railings on the Bowman Bridge today. So, they have made up quite a bit of time. I think that we will see the bridges open by maybe the last week of this month. They will be about two weeks ahead of schedule."

Mayor Luke, "Okay, change order #2 will require a motion to do the additional cost associated with the bridges."

Council Member Jasper, "I make a motion to accept Change Order #2 for the Kennebec Bridge Project for an increase of \$6,538." Council Member Scothorn, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

Council Member Lenard, "I did happen to stop by there one day when they happened to be up there, and the guy kind of bent my ear. He said that if we would have put sidewalks or other things like that, then we could have gotten grants. I can't speak to that; it may have been a timing thing too." Superintendent Davidson, "I guess I can't speak on it either. However, when we talked with Moni El-Aasar with B&G Consultants before he retired, he indicated our bridges were not long enough in length to be covered by a federal grant. There is a certain length, and we fell under that by several feet. That is part of the reason we never pursued the federal monies." Council Member Lenard, "Thank you."

POLICE DEPARTMENT: Update

General: Chief Jones, "We have had our normal calls."

<u>Cases</u>: Chief Jones, "We have had a couple of arrests on city warrants. We have been doing many interviews for the child sex abuse case we are working on, financial crimes, and ID theft. City court is next week."

Records Management System: Chief Jones, "The County got us hooked up with the new records management system yesterday. We had some training today, and we will have more training tomorrow. This stuff has some potential; we will have to wait and see. We are back to the point where we can look at record management and see what happened overnight or for the last few days."

<u>216 Hudson St – House Demo:</u> Chief Jones, "We had the bid opening Monday at 10:00 a.m. for the 216 Hudson demolition. We received two bids from Graybeal & Son Construction (\$1,800.00) and Schmidt Excavating (\$2,750.00). Both bids appear to meet the minimum criteria, and I would recommend that Council accept the bids as bona fide."

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Council Member Lenard, "I move to accept the bids presented as bona fide." Council Member Scothorn, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

Chief Jones, "Before I make a recommendation, I would like some legal guidance from the City attorney." Attorney Wright, "I received an email from Michael Powell, who is the decedent's brother. Since we have talked, Mayor, I confirmed and saw the order called the decree of descent that gave the title of the Hudson street property to Michael Powell and his brother. I also have seen a quick claim deed from the brother to Michael Powell. So, the title of the property is in Michael Powell's name. He indicated that he had already contacted a local contractor to remove the house, and he would give me the schedule as soon as he got it from the contractor. So, as far as accepting any bids at this point, I would defer action. I understand that one of the bid requirements is for it to be held open for at least 90 days. We have some time before we have to accept a bid, and we might as well let Mr. Powell clean this up if he is so inclined to do that. I will also state that the decree of descent indicated that there was a bank account that had money in it, and it looks like it is going to be more than enough to take care of this."

Mayor Luke, "Alright, then at this time, the recommendation is to delay issuing any contracts until we get some more information from him." Attorney Wright, "I will contact Mr. Powell this week and emphasize that we need a schedule or some kind of time frame of what is happening." Mayor Luke, "Alright, looks like we are progressing down the right path." Attorney Wright, "We are, and I think he is doing it at a fairly timely pace."

PARKS DEPARTMENT: Update

General: Superintendent Boyce, "We have been cleaning public restrooms and buildings. We have been doing building and equipment maintenance and tree trimming."

Equipment – Grasshopper Mower: Superintendent Boyce, "I have been working on getting quotes for the grasshopper mower. I have passed those out. When we did our budget, I did estimate our trade-in would be \$3,500, and we budgeted \$11,500. We are well within that, basically because we didn't get the full hours. So, we are up on the trade-in. My recommendation is to go with the contract price with Moridge Manufacturing."

Council Member Lenard, "I move to approve the purchase of the Grasshopper Model 400D/72" Mower, with the trade-in of the Grasshopper 2016 325D/72 for \$5,250.00, for the price of \$9,423.25 from Moridge Manufacturing." Council Member Curtiss, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

Superintendent Boyce, "Sorry for getting that out on short notice. When I contacted them and got a representative to come in and look at our trade-in, they got a delivery of motors that will go in the mower we will be receiving. They ordered 220 motors and got 70 of them in because of COVID related issues. They pushed this through, and I just got it this morning. That is why it was short notice."

PARKS DEPARTMENT: City Dam Retaining Wall Repair (West)

Superintendent Boyce, "I also passed out a couple of pictures. One is of the black fencing at the walking trail bridge out at the blue water tower. That is what I am looking at to put at the city dam on the east side of the ADA ramp sidewalk. I am getting quotes from the Burlington Lumberyard, Waverly Lumberyard, and Lebo Lumberyard on that. I contacted the company that is making the handrails for the stairs in an attempt to get them all to match. The gentlemen that I talked to said that it would have to be engineered for them to even look at it. So, they will not engineer it. Even though it will match basically what they are building, the degrees and other things will be off.

"We are working on putting up the guard rail at the parking lot at the city dam now. We have been working with B&B Bridge, and they have some dirt work left to the south of where the concrete work was done. There is a little bit of clean-up down below yet, but it is still a little too soft for them to get down there, and it is even softer now. The handrailing to go on the stairs, we are looking at the last week of February, which I think is the 22-27."

Mayor Luke, "So, both railings on the stairs as well as the ramp will be available at that time?" Superintendent Boyce, "I am hoping the ramp will be here. We will install it ourselves weather permitting." Mayor Luke, "So what they have left is the stairs, the railing, the dirt work, then any clean up that they need to do?" Superintendent Boyce, "Yes."

Council Member Lenard, "How wide are these stairs here, Kevin going down?" Superintendent Boyce, "They are 10 feet?" Council Member Lenard, "Will there be a handrail in the middle?" Superintendent Boyce, "There will be one on both sides." Council Member Tschantz, "Why not have one in the middle? That is an awful wide staircase." Superintendent Boyce, "I don't know." Council Member Lenard, "I am not an expert, but we may want to just look into it because it is wide." Superintendent Boyce, "Okay." Council Member Lenard, "What do you guys think?" Council Member Jasper, "If you want to look into it. I'm sure it meets all ADA compliances being a staircase since it--." Council Member Tschantz, "Well, ADA compliance is not on that staircase since it is going down, you can't get a wheelchair down it. A handicapped person, it's going to be harder for them to get down it. I've been up and down that staircase already, and it is hard for me to get up with no handrail, period, let alone with not having one in the middle." Council Member Jasper, "If you want to look at it, we can look at it." Council Member Lenard, "Let's let Kevin look into it."

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<u>Coffey County Fair Association - Kelley Park Annual Lease Agreement & Schedule:</u> Superintendent Boyce, "We have the Fair Board contract. We do this every year. It is a one-year renewal to a 15-year contract and then their schedule."

Council Member Hall, "I move to grant Coffey County Agriculture Fair Association a one-year extension to the Kelley Park Annual Lease Agreement for the use of Kelley Park from July 5th through July 28th, 2021, and for other scheduled events as listed by the Fair Board for 2021." Council Member Scothorn, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

FINANCE: Claims Ordinance & Payroll Ordinance

a.	Claims Ordinance	2021-03	\$ 253,109.28
b.	Payroll Ordinance	2021-03	\$ 85,029.97
		TOTAL	\$ 338 139 25

<u>CLAIMS 2021-03</u>: Council Member Lenard moved to approve City of Burlington Claims Ordinance 2021-03 for the amount of \$253,109.28 for payment of city bills. Council Member Hall gave the second. City Clerk Brown, "The larger expenses we have tonight Armscor \$3,410.00, B&B Bridge Company \$140,866.84, and Core and Main \$11,427.50, which includes AMI meters." Hearing no additional discussion, Mayor Luke instructed City Clerk Anne Brown to poll Council. All votes were in favor. Mayor Luke declared, "Claims Ordinance 2021-03 passed unanimously, 6:0."

PAYROLL 2021-03: Council Member Tschantz moved to approve City of Burlington Payroll Ordinance 2021-03 in the amount of \$85,029.97, as presented. Council Member Hall gave the second. Hearing no discussion, Mayor Luke instructed City Clerk Anne Brown to poll Council for a vote. All votes were in favor. Mayor Luke declared, "Payroll Ordinance 2021-03 passed unanimously, 6:0."

FINANCE – Emergency Sick Leave Pay

Mayor Luke, "Due to COVID, the previous motion on that was to the end of the year. The federal government has expanded that until the 31st of March. We just need to update ours for the employees who have not taken the 80 hours will have access to that now until the end of March."

Council Member Hall, "I move to approve the use of remaining COVID - 19 Emergency Sick Leave Pay (ESLP), retroactively effective January 1, 2021, until March 31, 2021." Council Member Scothorn, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

PLANNING & ZONING: Update

General: Normal duties and general maintenance around City Hall.

<u>216 Hudson St – House Demo:</u> Zoning Clerk Hugunin, "I attended the bid opening for the demolition."

<u>Inventory</u>: Zoning Clerk Hugunin, "I have been working with Mary on inventory. We are trying to get all of that straightened out."

<u>Employee Benefits Meeting</u>: Zoning Clerk Hugunin, "I have been helping Anne a little bit with the employees benefits meeting and getting everything set up for it."

<u>Thank you – City Hall Counter Work:</u> Zoning Clerk Hugunin, "Mark is a little modest. He said his guys came up here to help me; I did very little. They did all of the work. It turned out better than anything I could do. We appreciate them coming up and doing that."

<u>Cleveland: Street or Avenue:</u> Zoning Clerk Hugunin, "I think you all have a letter here. I have been talking with Amber in Emergency Management. Those condos over on Cleveland Street are having some issues with people trying to get an address or their mail. Our system shows Cleveland Street, but the original plat from 1885 shows it as Cleveland Avenue. So, the post office has it as Cleveland Avenue, but everything we have says Cleveland Street. So, I'm looking for some guidance on which way to go. If we leave it the same in our system, we don't have to change road signs or change anything. If we go with what the post office says, we will have to send out letters to some people with the Cleveland Street address to change to Cleveland Avenue. That will affect 14 residents if we go with Cleveland Avenue. I don't know which way to go; it is going to take a while. I don't know how long it will take in the systems. I know the last time we had changes, it took a long time for people to get stuff changed. Either way, we are going to be looking at that. I am looking at a recommendation from you guys. Emergency Preparedness really wants us to have it as Avenue; they said it would be easier."

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Mayor Luke, "Easier for who, them or us?" Zoning Clerk Hugunin, "I'm assuming them and the post office." Council Member Jasper, "Is it going to affect ambulances and stuff like that, trying to get to where they needed to go?" Chief Jones, "They don't differentiate; they just say '921 Cleveland'." Council Member Jasper, "That is my only concern." Zoning Clerk Hugunin, "It won't affect them at all." Council Member Scothorn, "I'd say leave it street." Council Member Jasper, "Yes, if it doesn't affect safety, I'm fine with leaving it." Zoning Clerk Hugunin, "Okay, I will let her know."

OTHER COMMITTEE OR COUNCIL BUSINESS:

LEGAL DEPARTMENT: Update

<u>MT Networks – Tower Lease Agreement</u> Attorney Wright, "I think all I've got is the MT Networks contract. I don't know if anyone has any questions about that? If not, I would recommend accepting the contract as is." Mayor Luke, "Any questions?" Attorney Wright, "Somebody has to have something?" Council Member Lenard, "You did a good job, and we got it socialized way in advanced." Attorney Wright, "Well, I'm not sure that was me. I had a lot of help from Anne." City Clerk Brown, "And Mary."

Council Member Lenard, "I move to approve the MT Networks Tower Lease Agreement contract as presented." Council Member Tschantz, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

ORDINANCE:

CITY CLERK: Update

General: City Hall Staff have been busy with customers paying utility bills, many calls and inquiries, preparing work orders, vouchers for bill paying, payroll, and council meeting minutes. For January we will be sending \$3,590.06 in delinquent utility accounts to the Kansas Set-Off Program for collections.

<u>Thank you – Street Dept.</u>: City Clerk Brown, "I would like to reiterate the thank you to Mark's guys, Ron and Daniel, that came here to finish the inside of the cabinets. You all may have not seen what it looked like before, but you need to go around and look at it. It looks great. We just need to paint it to finish it off; other than that, it is done. It looks very nice. Thank you again, Mark." Council Member Hall, "It looks good."

Annual Fair Board Lease: City Clerk Brown, "We completed the annual agreement for the Fair Board."

<u>216 Hudson St – House Demo.</u>: City Clerk Brown, "I participated in the bid openings for the demo at 216 Hudson Street last Monday."

<u>Street Improvement Projects</u>: City Clerk Brown, "We have the street improvement project bid opening on February 15th at 10:00 a.m."

<u>Year-End Reports.</u>: City Clerk Brown, "We completed our year-end reports to the state, federal, social security, and KPERs."

<u>Annual Water Use Report.</u>: City Clerk Brown, "I am working on the annual water use report. I am just about finished with it. I just need to submit that to the state."

Finance Meeting: City Clerk Brown, "I tentatively want to schedule a finance meeting for Friday, February 26th. That will be after the CPI. I was thinking 3:00 p.m., are you available?" Mayor Luke, "As far as I know right now." Council Member Hall, "I think that will work." City Clerk Brown, "If that doesn't work, we can change the time."

Employee Benefits Meeting: City Clerk Brown, "I wanted to remind everyone that the employee's benefit meeting is next Tuesday, February 9th at 9:00 a.m."

REPORT BY CITY OFFICERS:

Council Member Lenard, "We failed to recognize one of our guests tonight. Hiding in the back is Jon Howard, who is also our most recent Troop 139 eagle scout." Mayor Luke, "Congratulations. I knew when we first started that he was trailing Philip." Attorney Wright, "Yeah, I tried to take it easy on him."

MAYOR'S COMMENTS:

Mayor Luke, "The only thing that I am going to add is that I will be working with Mary on the agenda for the items that have been submitted for the planning session. If there is any documentation, we need to build a timeline or other things for when things need to be completed; then we will have those. The agendas will be out electronically on Monday, February 8th, so you will have them ahead of schedule."

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FUTURE AGENDA ITEMS:			
GENERAL: City Debt - How to fund projects	GAAP - Infrastructure Capitalization		
Expense Tracking on Projects	City/County Grant Funds - Discussion on Matched Funding		
Budget 2021	Council Discussions on Evaluations, Succession Planning, etc.		
Flooding 5-2019 – Updates	Plan Council Work Session		
ELECTRIC DEPARTMENT: Power Plant - Additional Generation	RICE NESHAP Compliance		
PARKS DEPARTMENT: Events in Parks (Updates)	Kelley Park Light Poles – Repair/Replace (also see Legal)		
City Dam - West Wall Repair - Engineering Services Proposals	Girl Scout Rock Garden - Updates		
LEGAL DEPARTMENT: Municipal Court Updates	Misc. Legal - Documents, Cases, Contracts, etc.		
PLANNING AND ZONING	Quarterly Construction Valuation Report		
Work with Advantage Computers and City Departments to improve Cyber Security	Prepare Easements for any City-owned property without one		
Nuisance Structure & Properties: Work with PD	Addition Nuisance Structures for Possible Condemn/Demolish		
FIRM Floodplain Map Changes – Updates	Permits - Building/Zoning/etc.		
Burlington Corporate Boundary Updates on Map (Work with State)			
POLICE DEPARTMENT Nuisances (Work with Zoning Clerk)	Department Activities and Cases		
Voice Stress Analyzer Project			
STREET DEPARTMENT: Concrete St. Repairs/Free State Ct. Replacement/Repair	Street improvement Plan, Paving Gravel Streets, Crack Filling,		
Pavement Management System/Asset Management System	Street Improvements 2020 6th & Alleghany Project		
	Street Improvements 2020 Asphalt Project		
WATER & WASTEWATER DEPARTMENT: Sensus Water Meter Replacement Sewer Lagoons - Analysis (KRWA/funds for dredging)			
Sewer Lagoon Maintenance/ Updates Storage Building for Dirt -Construction Sewer Liftstations -Flushing Rags, etc.			

Mayor Luke declared the meeting adjourned.

Approved by Governing Body and signed by Anne C. Brown, City Clerk