

BURLINGTON CITY COUNCIL REGULAR SESSION 8-19-2020

City of Burlington Governing Body met in Regular Session at City Hall's address, 1013 N. 4th Street, Burlington, Kansas at 6:00 p.m. Wednesday, August 19, 2020. Mayor Stan Luke called the meeting to order.

ROLL CALL: Stan Luke, Mayor

Council Members present:

Jerilyn Curtiss (President of Council) Dallas Scothorn Lewis Lenard
 J.J. Jasper Thomas P. Tschantz Sharon Hall

Superintendents Present:

Kevin Boyce (Parks) Alan Schneider (Electric) Mark Davidson (Street)
 Doug Jones (Chief of Police) Danny Hawkins (Water/Wastewater)

Also Present:

Regina Kewley (City Clerk) Mary Mader (Administrative Assistant)
 Philip Wright (City Attorney) Jimmy Hugunin (Zoning/Grants Clerk)
 Anne Brown (Deputy City Clerk)

Media Present: Mark Petterson (Coffey County Republican)

VISITORS: Salli Stewart, Jessica Thompson, Becky Voorhies, Paul Abendroth

AGENDA: *Council Member Lenard, "I move to approve the agenda as modified." Council Member Tschantz, "Second." Motion unanimously carried, 5:0.*

MINUTES 8/5/2020: Mayor Luke, "You have before you the draft minutes of our regular session of August 5, 2020, are there any additions or corrections?"

Council Member Curtiss, "I move to approve the draft minutes of August 5, 2020, as presented." Council Member Tschantz, "Second." Motion unanimously carried, 5:0.

APPOINTMENT:

Salli Stewart, "I am here on behalf of Burlington Promotions. Since we did away with the Taste of Fall Festival, we were thinking about trying to come up with something else to do downtown that Burlington Promotions would sponsor. We would like to see if we could use the park on October 17th from 3:00p.m. to 10:00 p.m. We are going to keep it simple; maybe a free hot dog feed, hayrack ride, pumpkin decorating, and a movie in the park. Those are some of the things that we are planning. We are just starting right now, but we wanted to make sure that we could get the park, and everything would work out for us to do that. We wanted to offer something providing COVID-19 doesn't get in our way. So, we would like to use the park without any charge and get some help with barricades and things like that. I don't think we would need the buildings but maybe have them as a backup. If the weather is bad, we would probably just cancel. I don't know if we would need the buildings at all. While I am here, though, I'll ask for them too, so we have it as a backup."

Council Member Curtiss, "I move to approve Burlington Promotions using Kelley Park on October 17th from 3:00pm to 10:00pm." Council Member Lenard, "I second the motion."

Superintendent Boyce, "Gina, were the buildings empty?" City Clerk Kewley, "I just looked at the park. We will look at the buildings." Salli Stewart, "If they are busy, it's not a big deal. I really don't think that we will need them. Will the bathrooms still be open?" Superintendent Boyce, "Yes, unless they are predicting freezing weather." Salli Stewart, "Right, October 17th we should be okay."

Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0.

PUBLIC COMMENTS:

Paul Abendroth, "Since Gina is being replaced due to her retirement, is there any chance that we could get people working for the City back in the City again, instead of out of town? That's one of the questions that I have. It used to be that way. All the major employees lived in the City. I think it would help things out that way. You may not agree but that's my opinion and a few others also.

"Also, the City of Burlington has tried to get more people here by the caboose and the bathrooms downtown. The thing is people come into town... The City got on to the appliance store about their appliances that are out in the ...trash appliances showing and everything, so they had to put a fence up to hide all of that stuff. Well, right across the street, we have a building that looks like the dickens. It doesn't help anything at all. The old convenience store on the same street had a bunch of grass. I talked to somebody the other day, they were mowing the back part of the building, and he said he was mowing it because he parks there to mow some other place. After that, I noticed that the grass out in front of the building had been mowed. That was all that was mowed, there was a whole bunch of stuff in the back, weeds that are head tall. I park there to mow Michael's (Michael Abendroth – Son) building next door. I mowed some of that back in the back. This doesn't leave a very good notice on the City. It doesn't show very good. Is there any chance to get better care of this stuff?"

[2] CONTINUATION: August 19, 2020 Burlington City Council Regular Session

Mayor Luke, "Do you have contact with individuals that own that building?" Paul Abendroth, "I have no contact, no." Mayor Luke, "We don't either. That is part of the problem." Paul Abendroth, "Well, if stuff doesn't get mowed, they normally go in and mow it. I assume the City mowed it in the front, but they didn't mow the back because it was a mess back there." Mayor Luke, "We didn't mow the front." Paul Abendroth, "I wonder who did?" Mayor Luke, "I don't know." Paul Abendroth, "Interesting." Mayor Luke, "If we would have mowed the front then we would have mowed the back." Paul Abendroth, "I didn't know. That is why I was asking. The last I heard, this guy was back east somewhere. His wife is supposedly working for the government up in Kansas City, the last I heard. I know he closed his building over in Lebo, and the one he had in Emporia is closed also. It's hard telling where he is at." Mayor Luke, "We will see if we can track him down."

ELECTRIC DEPARTMENT: DISTRIBUTION Update

General: Electric personnel have been doing many line locates, customer service requests, tree trimming, shop maintenance, preventative line maintenance, and vehicle and equipment maintenance.

Power Pole Replacement: Superintendent Schneider, "The men are still replacing power poles that are out in the field."

Protective Equipment Testing: Superintendent Schneider, "This last week we had protective equipment testing company here from Great Bend. They were here to do our annual high voltage testing on our line trucks and protective equipment: rubber goods, blankets, hoses and things of that nature. We have completed that for the year."

ELECTRIC DEPARTMENT: PRODUCTION Update

General: Power personnel have been performing normal power plant and equipment maintenance.

Annual KPP Operability Testing: Superintendent Schneider, "We have completed our annual capability testing for the year. The results have been recorded, and they have been submitted to Kansas Power Pool along with the generation cost. This year that cost was roughly \$4,3000.00, and that will be reimbursed to the city from the Kansas Power Pool. In doing this every year, it is what sets our capacity payments that KPP will pay to the city. KPP uses our capacity, along with other generating cities, to help keep the transmission cost low for the member cities of KPP."

KPP Email Phishing: Superintendent Schneider, "I don't know how many of you get emails from Kansas Power Pool, but someone has hacked them. They are using staff and board member's names, but the email address is fake. Please pay attention there before you open anything. They are coming with attachments with viruses. KPP's I.T. (Information Technology) staff is working to resolve that issue."

WATER AND WASTEWATER: Distribution Update

General: Personnel have been doing the normal duties: line locates, work orders, reading meters, meter rereads, maintenance on trucks and equipment, customer call-outs, and concerns.

Possible Water Leak: Superintendent Hawkins, "We did dig up the corner of 6th and Kennebec. It was not a water leak. We ended up tearing up a perfectly good road. I'm sorry, Mark. We thought it was one and it ended up not being one."

Sewer Cleanout: Superintendent Hawkins, "We did finish the water line flushing in town with the chlorine burnout. All the fire hydrants in town have been completely flushed out. We are still cleaning sewers, and we will continue to clean sewers for several more weeks. We have hit a few snags, and we will probably have to dig up a few in certain areas that possibly have roots in it. We will repair those shortly. With the water flushing that has been going on the water usage has gone up. With the rural water districts and the surrounding towns doing their flushing at the same time, the usage is between 650,000 to 700,000 gallons depending on the day."

Sewer Lagoon Riprap - Sewer Lagoon Riprap Bid Increase Request: Superintendent Hawkins, "The last thing that I have is for the sewer lagoon riprap with Mike Schmidt. Mike has been in contact with the quarry that he was visiting with that did our bid. They are not going to be able to get the 4 – 6-inch rock that we want. So, he is talking with another quarry on the north end of Coffey County but the cost is going to be roughly \$10,000 more to add. In the bid process, he did come in at \$41,000.00 under the previous. If we add \$10,000.00 to it, we will still save \$30,150.00."

Council Member Tschantz, "I move to authorize an increase of \$10,000 for the sewer lagoon riprap bid from Schmidt Excavating, for the total bid to adjust from \$65,100.00 to \$75,100.00, as being in the best interest of the city." Council Member Hall, "I second the motion."

Council Member Lenard, "So, I'm guessing it is the same spec of limestone?" Superintendent Hawkins, "Yes, it will be the same size. They are just not crushing it at the quarry that he got the bid from and he has to go to another. He is having to go further to get it. Also, he believes that he can start within the next 2-3 weeks."

Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0.

WATER/WASTEWATER: Production – Water Treatment Plant Update

Superintendent Hawkins, "The plant is running really well."

[3] CONTINUATION: August 19, 2020 Burlington City Council Regular Session

QUESTIONS:

Council Member Lenard, "Is there any reason why all the rural water districts are flushing all at the same time?" Superintendent Hawkins, "Yes. We notify them far enough in advance to prepare. If they are doing disinfection byproduct testing, we don't want to fail them. So, we let them know in advance so they can test before or after. Usually, the first couple of days, we are running free chlorine out of the water treatment plant. There is a transition period running monochloramines over to free. Once they start pulling on us, then they start cranking up their chlorinators out in their systems. Then they start to dump water on the ground to try to get rid of any nitrification or anything that could be in the system. We try really hard to work with our rural water districts and our surrounding towns."

STREET DEPARTMENT: Update

Salt Building Construction: Superintendent Davidson, "We did get our salt building completed. With lumber, plywood, trusses, and miscellaneous hardware, the building cost us under \$6,000. We used metal off of the roof that was replaced by insurance. We were able to get enough of that to do the roof and sides. The concrete was due to the sale of the old Penny's plant. So, I think the City did very well. I guesstimate the building between \$15,000 and \$20,000 the way it sits now. We got it for less than \$6,000. They guys did a very nice job on the building. I am very proud of what they have done."

Kennebec Bridge Project: Superintendent Davidson, "We are going to have the Kennebec Bridge opening on September 14 at 10:00 here at City Hall. I will keep you informed on how that goes."

General: Superintendent Davidson, "We have been doing our normal duties. We have been cleaning ditches, sweeping curb and gutter, fixing potholes, culvert cleaning, tree trimming, and servicing equipment. We have been painting crosswalks to get ready for the school traffic."

POLICE DEPARTMENT: Update

General: Chief Jones, "Normal calls."

Cases: Chief Jones, "Kevin (Superintendent Boyce) brought to my attention that we had vandalism at the dog park with spray paint. An officer was given that to investigate and came up with a private mailbox and some playground equipment also. The officer came up with a suspect and his girlfriend, who helped with one spray paint project, he admitted to all three. Everything has been turned over to the County Attorney. The County Attorney is not very amiable to the school trying to work a deal out with the kid and keep it off of his record. We will wait to see how that turns out. He would be going through municipal court, but his partner was a 17-year-old juvenile so the County Attorney agreed to take the whole case."

"We spent a significant part of last week working a rape case. When the officer did the probable cause affidavit and took it to the judge, the judge put a \$750,000 bond on that person. I think that is one of the highest bonds set on one of our cases."

City Court: Chief Jones, "We did have city court last week and we got out of here about 7:00p.m. We ran through a lot of cases that night."

Scam Calls: Chief Jones, "I dealt with a very distraught and upset resident who had gotten one of the social security card scams. They call and pretend to be a law enforcement agency and tell you that they found your social security card in connection with a car full of drugs and a lot of blood because you are now a person of interest, they are going to freeze your account. This person was extremely upset. She called City Hall because she couldn't even figure out how to call the police department because she couldn't look the number up. I spent quite a bit of time with her to get her calmed back down. I put out another post on our Facebook page to not even be polite to these people, just hang up. It is all a scam. They are just trying to steal things. There is no reason to stay on the phone with them. If it turns out to be someone that you don't know or that is not on your caller ID list then, just hang up. We get these constantly."

POLICE DEPARTMENT: Personnel Debra Klenda – Evaluation

Chief Jones, "I apologize for not getting this in sooner, but between the last two weeks, it has been busy. Also, this officer has been out on medical. I got Deb Kenda's evaluation done yesterday afternoon and got it turned in. It is short notice, but it is her anniversary date for her 4th yearly evaluation. Deb has been doing a very good job for us. She has continued to expand her roles with us, and I am very pleased with Officer Klenda. I am recommending a merit raise."

Council Member Lenard, "I move to accept Debra Klenda's personnel evaluation as presented, and to grant a pay increase to \$21.70 per hour, effective August 22, 2020." Council Member Hall, "I second the motion." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0.

[4] CONTINUATION: August 19, 2020 Burlington City Council Regular Session

PARKS DEPARTMENT: Update

General: Superintendent Boyce, “We have been cleaning public restrooms and buildings. We have been doing building and equipment maintenance. Most of our time has been spent mowing grass. We also have been spraying weeds and grass in gravel areas and watering flowers and trees.”

Flowers: Superintendent Boyce, “For the last 5 to 7 days I have noticed a decline in the potatoes vines, they run clear out of the pots. We will watch them, and if they start looking really bad then we will remove them.”

Fogging / Spraying Mosquito: Superintendent Boyce, “We are still fogging for mosquitoes.”

Nuisance Property – Mowing: Superintendent Boyce, “We have mowed two nuisance properties today; 8th and Yuba and 10th and Des Moines. They are two of our regulars.”

Coffey County - Fair: Superintendent Boyce, “We got the demolition derby area bladed down and smoothed out.”

Hazardous Tree Removal: Superintendent Boyce, “I have talked to a few tree contractors about getting quotes. I did hand that out to you all. It is basically the same as last year. We have 10 trees that need to come out. The trees will be removed and hauled to the burn pile. The stumps will be ground out, pile the grindings back in, then we will remove that and fill it with dirt and put grass seed in. Then we have three stumps of trees that either the Street Department or the Parks Department has removed. My recommendation for that would be Trenary’s Tree Care for \$5,050.00.”

Council Member Tschantz, “I move to accept the quote from Trenary’s Tree Care for removal of 10 hazard trees and grinding out 3 stumps, not to exceed \$5,050.00, as being in the best interest of the city.” Council Member Hall, “I second the motion.” Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0.

PARKS DEPARTMENT: City Dam Retaining Wall Repair (West)

Superintendent Boyce said, “I do have a bigger drawing of the City Dam Retaining Wall now. If anyone is interested in seeing it, please get with me. As of right now, 14 contractors have acquired the plans for it. We will have the bid opening on September 15th at 10:00a.m. here at City Hall.”

FINANCE: Claims Ordinance & Payroll Ordinance

a. Claims Ordinance	2020-15	\$	<u>332,849.57</u>
b. Payroll Ordinance	2020-17	\$	<u>92,451.75</u>
	TOTAL	\$	425,301.32

CLAIMS 2020-15: *Council Member Lenard moved to approve City of Burlington Claims Ordinance 2020-15 for the amount of \$332,849.57 for payment of city bills. Council Member Scothorn gave the second.* City Clerk Kewley, “The larger expenses of the whole ordinance tonight are to Electronic Comm. \$3,041.53, Kansas Power Pool \$225,125.22, Thweatt Electric \$11,176.70, U.S. Line Company \$4,141.18.” Council Member Lenard, “What was Thweatt Electric for?” City Clerk Kewley, “They did the generator.” **Hearing no additional discussion, Mayor Luke instructed City Clerk Kewley to poll Council. All votes were in favor. Mayor Luke declared, “Claims Ordinance 2020-15 passed unanimously, 5:0.”**

PAYROLL 2020-17: *Council Member Hall moved to approve City of Burlington Payroll Ordinance 2020-17 in the amount of \$92,451.75, as presented. Council Member Tschantz gave the second. Hearing no discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Luke declared, “Payroll Ordinance 2020-17 passed unanimously, 5:0.”*

PLANNING & ZONING: Update

General: Zoning Clerk Hugunin, “Normal duties. I have issued many permits.”

City Hall Updates: Zoning Clerk Hugunin, “The sign on the front door is up. I am going to be doing a little trimming on it.”

CARES Program: Zoning Clerk Hugunin, “I have been working on a resolution for the Coronavirus relief task force. I’ll have that for the next meeting. Stan and I have been going to those meetings. The SPARKS or CARES money that we will be receiving. We have submitted an amount and we will get approval on that or know more on Friday.”

CDBG-Grant: Zoning Clerk Hugunin, “I have also been working on the grant administrator for the CDBG – Grant. I have contacted 10 or 11 that are in our section and I have gotten two back. One was Thrive Allen County and another one from the Southeast Kansas Regional Planning Commission. Thrive Allen County was \$12,000. Southeast Kansas Regional Planning Commission was \$6,600. Those are the quotes that we have gotten. I don’t know what you guys want to do there.” Mayor Luke, “What is the Governing bodies pleasure?” Council Member Lenard, “Why the difference? Is it man-hours? Is there more behind the difference?” Zoning Clerk Hugunin, “They all have man-hours figured in, and I don’t know why there is a big difference.” Council Member Lenard, “I don’t know if I could make a recommendation based on just two numbers.” Zoning Clerk Hugunin, “If you guys want me to wait for more, I can contact people again.”

[5] CONTINUATION: August 19, 2020 Burlington City Council Regular Session

Council Member Lenard, “Is there a dedicated block of man-hours allocated with that?” Zoning Clerk Hugunin, “That is not a question that I can answer.” Council Member Lenard, “Okay, so I’m going to suggest that we table it and get some more information.” Zoning Clerk Hugunin, “Okay, I will see what I get.” City Clerk Kewley, “We pulled the list off of our region that the Kansas Department of Commerce gave us. We had to use those particular agencies in our region. We just sent them last week so we might get some more in.”

Nuisances: Chief Jones, “We did send some letters out. The one that Paul was asking about, the investment company that owns the Shopko Building and the grass lot to the east of them, they have been working on it. They have not finished it but they have at least made some progress. The one that owns the old One Stop building, what I have to work with is what the Register of Deeds and the Treasures Office has for an address. The other one I was able to come up with an investment company out of Scottsdale, Arizona. Even though there are signs on the building about a real-estate company trying to sell it, I chose to send it to the owner, and I have not received any contact back. I also haven’t gotten a no one at this address or return to sender or anything like that. I’m waiting to see. If I don’t get a response this week, then I will go through the real-estate agent to see if we can get anything done with Shopko. That is one outfit out of Scottsdale and one out of Chicago. They are probably completely befuddled that there is a property that they are responsible for in Burlington, KS.”

Zoning Clerk Hugunin, “They do have an updated real-estate. There is another company now.” Chief Jones, “Stein or somebody else yet again?” Zoning Clerk Hugunin, “Yes, someone else.” Chief Jones, “It seems like it changes on a week by week basis.” Superintendent Boyce, “There was someone this week that put up a new sign in front of Shopko.” Zoning Clerk Hugunin, “Yes, it just changed.” Chief Jones, “We had an alarm call up there, I think Tuesday of this week. We get up there, and no one is around, all the doors are locked, and there are no out of County or State tags there. We have nothing. We are still working on it, but we don’t have a lot to grab a hold of there.”

QUESTIONS:

Council Member Curtiss, “Do you think we will have fall clean up?” Council Member Lenard, “I think we should plan on it.” Council Member Curtiss, “We already have a bunch of tree limbs on Alleghany and mattresses already out.” Mayor Luke, “As far as I’m concerned, we will have the fall clean up. We just have to find out when the landfill is going to give us the free timeline. Then we can post the information for it.” Council Member Lenard, “Should we look at accelerating that and propose a date to the County to get the landfill. If we wait until school gets back in and other things progress, then maybe...I hate to just wait.” Chief Jones, “School does start Friday this week.” Mayor Luke, “I can check with the commissioners and see if they have any ideas.” Council Member Curtiss, “And see what the earliest date that we could get it done.” Zoning Clerk Hugunin, “It has usually been the first or second week of October.” Mayor Luke, “I’ll check on it and see, but right now it is unknown.”

PERMITS: Building Permits issued by Zoning Clerk Hugunin:

- 2020-013 Chris Grow 1209 Merrimac – Shed
- 2020-014 Christy Allen 721 Osborne - Shed
- 2020-015 Robert Coulter 201 S. 14th – Shed
- 2020-016 Nancy Craighead 1303 Potomac – Shed
- 2020-017 Jim Toy 809 Alleghany – Shed
- 2020-018 Stephen Smith 515 N. 1st - Shed

LEGAL DEPARTMENT: Update

City Attorney Wright, “I don’t have much. We had municipal court. It went fast and smooth. Since the last meeting I was able to go through the CDBG -grant contract and those materials. It looked good to me. We are good to go.” Mayor Luke, “We signed the papers and sent them.” City Clerk Kewley, “Yes, they were sent today.”

ORDINANCE:

None.

CITY CLERK: Update

General: City Hall Staff have been busy with customers paying utility bills, many calls and inquiries, preparing work orders, vouchers for bill paying, payroll, and council meeting minutes.

Audit: City Clerk Kewley, “Sean, our auditor, had made contact with me through email. He is in the draft stages of our 2019 audit. I will soon be receiving the draft and then come before you with the final.”

2021 Budget: City Clerk Kewley, “I did pass out the 2021 Budget.”

COVID-19 Update: City Clerk Kewley, “We have continued with COVID-19 updates through conference calls with the League of Municipalities.”

[6] CONTINUATION: August 19, 2020 Burlington City Council Regular Session

QUESTIONS:

REPORT BY CITY OFFICERS:

Council Member Tschantz, “There has been talk around town that the Mayor is no good and he needs to resign. I can say to these people that have been saying these things that if they didn’t like him the first time then they shouldn’t have voted for him the second time. The things that people are saying are slander. I guess we don’t want to go there, do we Philip?” City Attorney Wright, “You can slander a public figure. You can say whatever you want about a public figure essentially. They can say whatever they want. I don’t think the City would want to take any action.” Council Member Tschantz, “Personally, I don’t appreciate it. No one else knows what is being said probably but it is not good. I don’t appreciate it.” City Attorney Wright, “What kind of things are being said? I don’t know if we want to air dirty laundry. Are we talking about things that are threatening or are we just talking about mistruths and stuff like that?” Council Member Tschantz, “I think some of them are mistruths.” City Attorney Wright, “Nothing that is threatening towards any member of the Governing Body or the Mayor?” Council Member Tschantz, “Not yet.” City Attorney Wright, “Okay, then we would have a little bit of a different issue, right? All you have to do is watch politics. People say all sorts of things about all sorts of people.” Council Member Tschantz, “We are small-town politics. The thing about it is if they didn’t want them being Mayor, then they should have voted for somebody else.” City Attorney Wright, “I couldn’t think of better advice to give to somebody.”

MAYOR’S COMMENTS:

Mayor Luke, “I have put out on the Leagues website for 60 days the application for the City Clerk. We put it out internally and sent it to the newspaper. We are in the very early stages. We are nowhere near any indication. I will agree with Paul that whoever gets the position is going to be in or near the city limits. If it is someone outside, they will have to relocate. We are not going to have long-distance travel. Right now, we are just getting started.” Council Member Tschantz, “Let’s define long-distance travel, 10 miles from the City, 5 miles, what?” Mayor Luke, “No more than 10 miles.” City Clerk Kewley, “You would have to do a charter ordinance. That’s what they had to do for me. Many cities have to do that whenever it is a small community trying to find people to come to town.” Council Member Lenard, “We had to do it with the police and made some accommodations for living in New Strawn.” Council Member Tschantz, “I just wanted to have that made clear.” City Clerk Kewley, “It is good to have it clear.” Mayor Luke, “It is not a new process. It is something we have had to do in the past.”

City Attorney Wright, “If I might, it is a difficult situation because you have a pretty limited quality of applicants this close, right? I’m not sure I would limit applicants. You’d want to make it a condition of employment maybe, and that is going to limit a lot of people. I would be pretty open-minded. I understand where the City is coming from, and everyone wants that. They want someone from here to do that. The fact of the matter is that the City is not churning out those kinds of people very often, right? That’s a real problem. You really want to get a good person and the best person that you can find. I think that is going to require a little bit of an open mind and acceptance of hiring somebody from the outside. I hope you can find somebody that is from here.” Council Member Lenard, “You are living proof of that, Phil.” City Attorney Wright, “I am.” Council Member Lenard, “You have to be flexible in today’s environment.” City Attorney Wright, “You really do. COVID-19 is really changing the relationship of the traditional way the everybody has been doing business, that is because of the ability to do things remotely. It has blurred the lines of really where do you have to be to do a job, right?” It is interesting to watch.”

FUTURE AGENDA ITEMS:

GENERAL: City Debt - How to fund projects Expense Tracking on Projects Budget 2021 Flooding 5-2019 – Updates	GAAP - Infrastructure Capitalization City/County Grant Funds – Discussion on Matched Funding Council Discussions on Evaluations, Succession Planning, etc.
ELECTRIC DEPARTMENT: Power Plant - Additional Generation	<i>R.I.C.E. N.E.S.H.A.P. Compliance</i>
PARKS DEPARTMENT: Events in Parks (Updates) City Dam - West Wall Repair – Engineering Services Proposals	Kelley Park Light Poles – Repair/Replace (also see Legal) Girl Scout Rock Garden - Updates
LEGAL DEPARTMENT: Municipal Court Updates	Misc. Legal - Documents, Cases, Contracts, etc.
PLANNING AND ZONING Work with Advantage Computers and City Departments to improve Cyber Security Nuisance Structure & Properties: Work with PD F.I.R.M. Floodplain Map Changes – Updates Burlington Corporate Boundary Updates on Map (Work with State)	Quarterly Construction Valuation Report Prepare Easements for any City-owned property without one Addition Nuisance Structures for Possible Condemn/Demolish Permits - Building/Zoning/etc.
POLICE DEPARTMENT Nuisances (Work with Zoning Clerk) Voice Stress Analyzer Project	Department Activities and Cases
STREET DEPARTMENT: Concrete St. Repairs/Free State Ct. Replacement/Repair Pavement Management System/Asset Management System	Street improvement Plan, Paving Gravel Streets, Crack Filling, Street Improvements 2020 6 th & Alleghany Project Street Improvements 2020 Asphalt Project
WATER & WASTEWATER DEPARTMENT: Sewer Lagoon Maintenance/	Sensus Water Meter Replacement Updates Storage Building for Dirt -Construction Sewer Lagoons - Analysis (KRWA/funds for dredging) Sewer Liftstations –Flushing Rags, etc.

Mayor Luke declared the meeting adjourned.

Approved by Governing Body and signed by Regina R. Kewley, City Clerk