

BURLINGTON CITY COUNCIL REGULAR SESSION 5-15-2019

City of Burlington Governing Body met in Regular Session at City Hall, 301 Neosho Street, Burlington, Kansas at 6:00 p.m. Wednesday, May 15, 2019. Mayor Stan Luke called the meeting to order.

ROLL CALL: Stan Luke, Mayor

Council Members present:

Lewis Lenard (President of Council) Dallas Scothorn Jerilyn Curtiss
 J.J. Jasper Thomas P. Tschantz Sharon Hall

Superintendents Present:

Kevin Boyce (Parks) Alan Schneider (Electric) Mark Davidson (Street)
 Doug Jones (Chief of Police) Danny Hawkins (Water/Wastewater)

Also Present:

Regina Kewley (City Clerk) Susan Stroh (Administrative Assistant)
 Tom Robrahn (City Attorney) Jimmy Hugunin (Zoning/Grants Clerk)
 Philip Wright (Assistant City Attorney) Anne Brown (Deputy City Clerk)

Media Present: Mark Petterson (Coffey County Republican)

VISITORS: Tom Hugunin; Paul Abendroth; and Girl Scout Troop 30207: Jessica Elliott, Heather Borden, Belinda Culp and six girls

AGENDA: *Council Member Lenard, "I move to approve the agenda as modified." Council Member Hall, "Second." Motion unanimously carried, 6:0.*

MINUTES 5/1/2019: *Council Member Curtiss, "I move to approve the draft minutes of May 1, 2019 as presented." Council Member Scothorn, "Second." Motion unanimously carried, 6:0.*

PUBLIC COMMENTS: None

APPOINTMENTS: Heather Borden, Girl Scouts – Rock Garden

Heather Borden introduced herself and her group, "I am Heather Borden and these girls are our Girl Scout Troop. Jessica Elliott is one of our troop leaders. Belinda Culp is behind her." Jessica Elliott, "I am a troop leader. Our other troop leader couldn't be here tonight." She had the girls stand in front of the Council and introduce themselves. The girls also showed Council rocks they had decorated and were encouraged to explain why they were at the meeting tonight. They want to have a rock garden for people to enjoy and encourage people to be kind to each other, encourage activity and exercise, encourage involvement in the community, and to be inspired. The girls wanted to ask Council where they could have their rock garden in a spot that is not taken in parks that kids go to.

Ms. Borden asked, "Mr. Luke, what are your thoughts on this?" Mayor Luke answered, "There are a couple of spots that would be a good location. We've got down by the Caboose (Caboose Park), and there's already a reason for people to stop and get out and be around there. We have parades there around it - Christmas time, the Homecoming, sometimes the Fair Parade goes down that route."

Mayor Luke continued, "Kelley Park wouldn't necessarily be a really good spot because people going through town wouldn't be going down there normally, but they could near the Caboose." Council Member Jasper asked Superintendent Boyce if he had any ideas. He replied, "I need to know more about where you want to place it." Ms. Borden, "That's kind of why they're here tonight. You've got to realize that these little girls are six to nine years old; they are a girl guided troop, but at this time they need adult guidance. When they came here, this is the first time doing something of this nature. They do want to have the rock garden, and as you can see they've worked really hard – you've seen some of their rocks."

While the girls showed the Council their rocks with their artwork painted on them, Ms. Borden continued, "These are some of the examples of things they are working on this year. We want them to know even at this young age, they might be little, but they sure are mighty; and that even young girls can make a difference in their community; but it takes the community to support them and encourage them." Ms. Elliott said, "We're a new troop that just started in November; so we're doing quite a lot for a brand new troop. They really are girl-led and they really want to participate in the community and bring positive thoughts and energy to people here and encourage others. If someone takes one (a rock from the Rock Garden), they may want to leave one. The girls can encourage people in the community, and keep doing them (decorating rock) in their free time."

Mayor Luke, "How big an area would you be considering?" Ms. Borden, "As big of an area the City would allow us to do, because it could continue to grow. This would be something we want to involve the community with. If there's a small spot for them to start with, then as it grows, we would come back and ask for an additional spot within the city; so they could possibly have multiple locations for rock gardens later on. Right now, they're looking for a small location to start their Rock Garden."

Mayor Luke, "What I would recommend is that we have our Parks Committee consider some spots around town, and we can get back to you with where that might be and what size and space might be involved." Ms. Borden explained to the girls what was being agreed and what the City would do for them. The troop usually meets every other Wednesday, and will meet next Wednesday. Mayor Luke said, "The Parks Committee can make the decision (Superintendent Boyce and Council Members Scothorn, Jasper, and Tschantz). We meet twice a month, but we don't need to have a council meeting." (continued)

[2] CONTINUATION: May 15, 2019 Burlington City Council Regular Session

Mayor Luke, “We appreciate you coming, and I’ll furnish the opportunity. We will get back with you in a reasonable time.” After thanking Council and having their picture taken with the Council, Girl Scout Troop 30207 left.

Mayor Luke, “I know they were looking at about a three or four foot circle, and they would put some form of a trim around it. They would have the rocks in there – painted and decorated like they were showing us – and put a sign on it. They will do all the work. If that’s not a logical spot there...” Superintendent Boyce said he did not want it in the grass at Caboose Park. Mayor Luke, “Right. Even if it’s just a standing thing there by the restrooms where people driving through could see it.” Council Member Lenard, “I suggest we let the Parks Committee figure it out.”

Mayor Luke, “Any comments from the public? Tom?” County Commissioner Hugunin said, “The restrooms would be a good place, I think, because I see a lot of people stopping in their cars to use the rest area.”

ELECTRIC DEPARTMENT: DISTRIBUTION Update

General: Electric personnel have been doing line locates, customer service requests, and some line maintenance.

Brush Pickup: Superintendent Schneider reported, “We spent last week picking up brush. The Electric Department themselves picked up about twenty-seven loads.”

LED Street Light Conversion (update): Superintendent Schneider, “Outside of just a few street lights that are down muddy alleys or something like that, the LED Street Light Conversion project is complete.”

Flooding at City Dam - Turn Power Off to two homes: Superintendent Schneider reported, “Due to the amount of water coming down the Neosho River, we got called in around 11:30 p.m. Sunday night. It got to a point the water was in one of the homes at Willow Bend, and was in the borderline of one, so we disconnected power to both of them; but we were able to leave power on to the others. Since yesterday, we turned power to one of those homes back on. Before we turn on power to the other home, we need to first make sure there are no safety issues.”

ELECTRIC DEPARTMENT: PRODUCTION Update

General: Power Plant personnel have been performing normal power plant maintenance and spraying weeds.

Rice NESHAP Compliance: [R.I.C.E. N.E.S.H.A.P. stands for *Reciprocating Internal Combustion Engine; National Emissions Standards Training for Hazardous Air Pollutants.*] Superintendent Schneider reported, “In 2019, R.I.C.E. N.E.S.H.A.P, the catalyst of the Power Plant, is required to be tested for annual compliance. I have been working with our engineers that help us do that job, Olson and Associates out of Nebraska. Visiting with them, our run hours on the generators for the last three years are low enough that we’re trying to get exception to extend that testing procedure out three years (to 2022). I am still working on that, but indications are that we won’t have to test those this year. That will definitely save us several thousand dollars.”

Annual KMU Conference - Update: Superintendent Schneider, “I attended the annual Kansas Municipal Utilities Conference in Wichita last Thursday and Friday (May 9th and 10th). It was a very interesting conference. I’ve said this before: a lot of things we are doing in Burlington, a lot of communities don’t have. We’re really on the ball with things, and it really shows when we go some places.”

WATER AND WASTEWATER: Distribution Update

General: Personnel have been doing the normal duties: line locates, work orders, reading meters, meter rereads, customer concerns. They picked up brush for the semi-annual brush pickup.

Sewer Pumpstations (liftstations) – Plugged with rags, etc. (Update): Superintendent Hawkins reported, “We’re still pulling rags out of our pumpstations. Sue (Administrative Assistant Stroh) has not heard this yet, but I am going to visit with her about writing a letter or notice to put in with utility bills to get people to stop putting rags, mop heads, diapers, and other stuff in the sewer. We had to pull a big ball of stuff about the size of a basketball out of Pump Station #1, on Pump #2; and we pulled the one in the yard by the Street Department. We’ve got to do something to get them to stop doing that.”

Neosho River – Flooding/Backup: Superintendent Hawkins said, “With the backup of the river to flood into the sewer system through the two manholes behind City Hall at Rock Creek; so we tarped them and put sandbags on top of them to keep the water from backing up into the sewer lines.”

Storage Building for Dirt: Superintendent Hawkins reported, “We completed the framework of the storage building for dirt. All we need to do is put the tin on it, and the roof.”

Water Meter Installation (ongoing): Personnel are still doing water meter installations, which will be ongoing for quite a while.

WATER/WASTEWATER: Production – Water Treatment Plant Update

Water Backed Up: Superintendent Hawkins reported, “At the Water Treatment Plant, with the water being backed up at John Redmond Dam, and with the quality of water we have been getting, we’ve probably increased the chemicals by about twenty percent. I want to thank Gina (City Clerk Kewley) and Doug (Chief Jones) for giving me the heads-up from the Corps of Engineers on the release of the flood waters. That was kind of an eerie situation – what would we do if the water does come into the water plant? I pulled out some of our emergency guides and information and reviewed them. Thankfully, the lake (John Redmond Reservoir) is starting to come down and the river is down and the river has come down within its banks.”

“I did have the two high service pumps and the two river pumps checked out, as well. They were serviced, and I always have the pumps harmonic balance tested and everything to make sure they are in good shape – and they are. The plant is running good.”

WATER/WASTEWATER: Waiver of Annexation for Water Outside City Limits, 1057 Lynx Terrace,

Superintendent Hawkins, “I now have the Waiver of Annexation for Wayde and Cecilia Thomsen for 1057 Lynx Terrace, south of town. I need it approved by the Council for the line to be extended out there.” Council Member Scothorn, “They pay all the way up to the property?” Superintendent Hawkins, “Yes. I’ve already given them an estimate of what it would cost to them. They signed the agreement letter and are aware of that.”

Council Member Tschantz stated, "I move to approve Waiver of Annexation (Application and Permit for Water Service Outside the Corporate Limits of City of Burlington, Kansas for Wayde and Cecilia Thomsen for 1057 Lynx Terrace, Burlington, Kansas." Council Member Hall, "I second it." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

STREET DEPARTMENT: Update

General: Superintendent Davidson reported, “We were busy getting equipment ready for the brush and trash cleanup. We’ve had numerous calls for water in the ditches and alleys; but there’s not much we can do about it until it starts to dry up.”

Spring Cleanup – Brush and Trash: Superintendent Davidson said, “We did our trash cleanup this week. We finished about 1 o’clock today. We took thirty-two loads to Coffey County Landfill, and we had a little over thirty-six tons. We had 1,300 pounds of metal, six tons of construction debris, and twenty-eight tons of solid waste. I would like to thank Kevin (Superintendent Boyce) for the use of John Hegg; and Danny (Superintendent Hawkins) for the use of Vinny Riccobono and Norman Foster. We were short Ron Ohmie this cleanup, so they let John, Vinny, and Norman assist us with the cleanup.”

STREET DEPARTMENT: Sidewalk Cost-Share Applications 2019-02 and 2019-03

Superintendent Davidson reported, “I do have two Sidewalk Cost-Share Applications.”

Application 2019-02: 203 S. 5th St.: Superintendent Davidson, “One application is for Kathy Peterson for 203 S. 5th Street. She is asking for 115 linear feet of sidewalk on the west side of her property.”

Council Member Jasper stated, "I move to approve Sidewalk Replacement Cost-Share Application 2019-02, Kathy Peterson for 203 S. 5th Street." Council Member Tschantz, "Second." Mayor Luke, "Any discussion?"

Council Member Scothorn, “What’s our max on that - \$5000?” City Clerk Kewley explained the fund has \$10,000 per year. Council Member Scothorn, “How much is she going to take out of it?” Superintendent Davidson, “She is using \$1,150.” Council Member Scothorn, “Is David Carlson’s about the same?” Superintendent Davidson, “His is \$660.00. On April 17th, we approved one for Jeanne Mancuso for \$360.00.” Mayor Luke, “As far as I can recollect, we have never used the full annual \$10,000 in any particular year.”

Hearing no further discussion, Mayor Luke called for a vote, which was: Council Member Jasper stated, "I move to approve Sidewalk Replacement Cost-Share Application 2019-02, Kathy Peterson for 203 S. 5th Street." Council Member Tschantz, "Second." Motion unanimously carried, 6:0.

Application 2019-03: 619 Yuba St.: Superintendent Davidson, “The second one is for David Carlson for 619 Yuba Street for 66 linear feet of sidewalk for a total of \$660.00.” ***Council Member Hall stated, "I move to approve Sidewalk Replacement Cost-Share Application 2019-03, David Carlson for 619 Yuba Street." Council Member Lenard, "Second." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.***

STREET DEPARTMENT: Street Improvement 2019 – Asphalt Project: Present Bids

Superintendent Davidson stated, “Gina (City Clerk Kewley) and I opened bids for the Street Improvement 2019 Asphalt Project, Tuesday at 10 o’clock. Bids were received from Killough Construction for \$268,017.30, and from APAC – Shears for \$342,054.87. Bettis Asphalt did not submit a bid. I would like to present those as bona fide bids.”

Council Member Lenard stated, "I'd like to accept the bids as bona fide." Council Member Scothorn, "Second." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

Superintendent Davidson said, “I’d like to go ahead and accept the bid from Killough Construction for \$268,017.30.” ***Council Member Tschantz stated, "I move to accept Superintendent Davidson's recommendation to award the Street Improvement Project 2019 - Asphalt Project to Killough Construction, Inc. as presented, not to exceed \$268,017.30; as being in the best interest of the City of Burlington." Council Member Hall, "I'll second." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.***

[4] CONTINUATION: May 15, 2019 Burlington City Council Regular Session

STREET DEPARTMENT: Street Improvements 2019 – 6th & Alleghany Project

[Background: On February 6, 2019, Council unanimously accepted the proposal from Earles Engineering & Inspection, Inc. for Engineering Services for Street Improvements 2019 - 6th & Alleghany Project, as presented, not to exceed \$7,403.00.]

Superintendent Davidson said, “The next one is the Street Improvements 2019 – 6th & Alleghany Project. I’d like to proceed on with the project, get the plans, and have the Engineer draw up the bid sheet (Invitation to Bid); and have Tom (City Attorney Robrahn) review them; and then maybe by the next council meeting (June 5th), we could ask for bids.” Mayor Luke, “Okay.” Superintendent Davidson, “Is that doable, or would you like to go ahead, and I will get everything going and have Tom review them, and we’ll just go ahead and go out for bids?”

Mayor Luke, “What’s the Street Committee’s recommendation?” Council Member Scothorn, “I’m good with that.” Council Member Jasper, “Have Tom review them, and we’ll go for bids.” Superintendent Davidson, “Okay.” Council Member Jasper, “Or would you rather go for bids, and then have Tom review them?” Attorney Robrahn, “I’d probably better review them first.” Council Member Curtiss, “Yes.”

Mayor Luke, “Alright; we’ll put together documents for Tom to review, and we’ll meet and then we’ll be all set.” Superintendent Davidson, “Thank you.”

POLICE DEPARTMENT: Update

Flooding/City Dam: Chief Jones, “Like everybody else, we’ve been doing the water watch. We’ve been party central at City Dam last weekend, but we had no issues.”

Municipal Court: City court last Thursday went well.

Landlord/Tenant Dispute: Chief Jones reported, “We tried to have a department meeting last Friday; and at 4:15 Friday afternoon, we all got called to another large fight in progress. It turned out it was a landlord/tenant dispute with ten or eleven people involved. We got that one sorted out. It was good training for the new officers because they got to go on that one. The new officers started on Monday, May 6; and we’ve been hitting the training hard – there are a lot of topics to cover.”

PARKS DEPARTMENT: Update

General: Superintendent Boyce reported, “We have been cleaning public buildings and restrooms; doing equipment and building maintenance. For some reason the birds are building their nests in the gutters this year, which makes no sense. We have also been mowing and weedeating, most of our time. We also mowed two nuisance properties.”

City Beautification Project – Flowers Planted: Superintendent Boyce stated, “Monday night, they planted flowers. Thank you to Dallas (Council Member Scothorn) and the Burlington Jaynes.”

Spring Cleanup - Trash: “As Mark (Superintendent Davidson) said, we did have one employee help with the trash cleanup. I normally help out with it also for a couple days, but I was trying to get ahead on the highway mowing and beat the rain, trying to get ahead for Memorial Day weekend.”

FINANCE: Claims Ordinance & Payroll Ordinance

a. Claims Ordinance	2019-09	\$	<u>270,452.84</u>
b. Payroll Ordinance	2019-10	\$	<u>85,636.49</u>
	TOTAL	\$	356,089.33

CLAIMS 2019-09: Council Member Lenard moved to approve City of Burlington Claims Ordinance 2019-09 for the amount of \$270,452.84 for payment of city bills. Council Member Hall gave the second. City Clerk Kewley said, “We have payments tonight for Brenntag Southwest for \$11,939.14; Core and Main, \$15,841.99; and Kansas Power Pool, \$158,177.59.” **Hearing no additional discussion, Mayor Luke instructed City Clerk Kewley to poll Council. All votes were in favor. Mayor Luke declared, “Claims Ordinance 2019-09 passed unanimously, 6:0.**

PAYROLL 2019-10: Council Member Tschantz moved to approve City of Burlington Payroll Ordinance 2019-10 in the amount of \$85,636.49, as presented. Council Member Hall gave the second. **Hearing no discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Luke declared, Payroll Ordinance 2019-10 passed unanimously, 6:0.**

PLANNING & ZONING: Update

General: Zoning Clerk Hugunin has been doing normal duties.

Nuisances – General: Zoning Clerk Hugunin reported, “I think, as Mark (Superintendent Davidson) said, a lot of stuff got cleaned up with the Spring Cleanup; and things are looking pretty good. There are a few places I need to go back and talk to and get things taken care of.” He added, “I have been getting a lot of calls about mowing. I have been calling and contacting people to mow. I know it’s been wet and is drying out, but it looks like we’ve got more rain coming.”

[5] CONTINUATION: May 15, 2019 Burlington City Council Regular Session

Nuisance – Trailer at Matt Barrett’s Trailer Park: Zoning Clerk Hugunin reported on the trailer at Matt Barrett’s Trailer Park. He said, “Coffey County Housing Authority got involved and got the Coffey County Commission to waive the Coffey County Landfill fees. Now, they’re deciding what they are going to do – tear it down there, or get someone to haul it out. They are trying to come up with the funds for that.”

Jeff Chandler: Zoning Clerk Hugunin reported, “The Mayor brought this up today and other people have also. Jeff Chandler bought property (630 Lewis Street) at Industrial Park #1 behind the radio station. He is storing vehicles there, which it is zoned for equipment, vehicles, storage. He’s already got a permit to put a fence up, and is waiting for it to dry up so he can get the fence in.”

Auction on purplewave.com: Zoning Clerk Hugunin, “The purplewave.com auction of un-needed City equipment is going on online; and things seem to be going pretty decently.”

F.I.R.M. Flood Plain Mapping (update): Zoning Clerk Hugunin gave a reminder of the Flood Plain meeting tomorrow (May 16th) at the 4-H Building from 2 p.m. to 7 p.m.

PERMITS: Building Permits issued by Zoning Clerk Hugunin:

2019-010, Jeff Chandler - 630 Lewis St. - Fence

2019-011, Harold Davis - 1005 S. 15th - Shed

2019-012, Jeff Sellman - 1057 Lynx Ter. - Single Family Dwelling

LEGAL DEPARTMENT: Update

Attorney Robrahn reported, “I have been advising Department Heads. I’ve been working on this ingress/egress easement for the waste treatment plant access road. **(Is this for the Sewer Lagoon access road?)** I finally got legal descriptions for that.” He added, “I talked with Philip (Assistant City Attorney Wright), and he said Municipal Court is moving well.”

CITY CLERK: Update

General: City Hall Staff have been busy with preparing meter readings for utility bills. They have also been preparing work orders, vouchers for bill paying, payroll, and council meeting minutes.

Administrative Assistant – Interviews: City Clerk Kewley participated in interviews for the Administrative Assistant position on Tuesday, May 7th.

Street Improvement 2019 – Asphalt Project: City Clerk Kewley participated in the bid opening yesterday for the 2019 Street Improvement Asphalt Project.

Wolf Creek Nuclear Plant - #2 E-Drill: City Clerk Kewley participated in the Wolf Creek E Drill today with Coffey County Emergency Management.

Audit of 2018: City Clerk Kewley reported, “The Auditors (Mize Houser & Company) were here last Thursday, May 9th. We will continue to submit information, as needed.”

Budget 2020: City Clerk Kewley said, “Started working on the budget last week. We have scheduled a finance meeting for Thursday, June 13th at 9 a.m., with the Finance Committee and the Superintendents. This will be one of the first Finance Committee meetings to prepare the 2020 Budget.”

WOR/CCR Reports – Insertions and Distribution: City Clerk Kewley reported that this month’s utility bills will be mailed in envelopes with the Water Quality Reports and the Coffey County Chamber of Commerce Flyer on Housing Preservation Grants inserted.

Notice to not flush Rags, Mopheads, etc.: City Clerk Kewley, “Danny, in your update you mentioned wanting to put a letter on flushing of rags and such in with the utility bills.” Superintendent Hawkins, “Yes, I’d like to do a notice or something.” City Clerk Kewley, “It would be nice to include them with this mailing, so we don’t have to send more letters later. We can talk about that later.” Superintendent Hawkins, “That’s fine.”

Business Appreciation Picnic on June 7th: City Clerk Kewley reminded everyone, “The Business Appreciation Picnic is Friday, June 7th from 11 a.m. to 1 p.m. at Kelley Park. Approximately 210 invitations will be mailed tomorrow.”

Employee Appreciation Picnic on June 10th: The Employee Appreciation Picnic is on Monday, June 10th, from 11 a.m. to 1 p.m. at Kelley Park. City Hall will be closed from 11 to 1.

Memorial Day, Monday May 27th – Closed: City of Burlington will be closed on Monday, May 27th for Memorial Day.

Other: City Hall Staff have been really busy with handling numerous calls and inquiries.

CITY CLERK’S OFFICE: Administrative Assistant Position – Recommendation to Hire

City Clerk Kewley stated, “The Interview Committee, which consisted of Sharon Hall (Council Member), Anne Brown (Deputy City Clerk), and myself, interviewed applicants for the Administrative Assistant position. I would like to recommend we hire Mary Mader at \$15.00 an hour.”

Council Member Hall stated, “I move to extend an offer of employment to Mary Mader for the position of Administrative Assistant, at the starting hourly wage of \$15.00.” Council Member Curtiss, “I’ll second it.” Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

[8] CONTINUATION: May 15, 2019 Burlington City Council Regular Session

REPORT BY CITY OFFICERS:

City Clerk’s Office – Rearranged: City Clerk Kewley, “If you would like to look at my office, it has been rearranged, and I’ve got a lot more room. I do need to thank Jimmy (Zoning Clerk Hugunin) because I had him working for days on it. He did a great job.”

Spring Cleanup – Thank you: Council Member Tschantz, “I’d like to thank the city departments for the cleanup they did this week. They did a fine job. I saw loads and loads of trash going down the road. Thank you, gentlemen.”

MAYOR’S COMMENT(S): Flood Plain Public Meeting on May 16th in Burlington

Mayor Luke, “I want to stress again that as Jimmy mentioned, with them being in town for the Flood Plain meeting tomorrow between 2 and 7, we need to show interest in what they’re doing to the town to get a better understanding of what’s going on with respect of changing the Flood Plains taking things out, putting things in. If they had been here last week and saw that we had two houses under water...” He added, “The key thing is, let them know that we’re concerned and we’re interested.” Zoning Clerk Hugunin, “I did get a phone call on that wanting me to add stuff like that. Steve Danielson is the one I talked to and told him we did have a couple houses here that weren’t in the city limits. I did let him know – he was already aware of that, but wanted to know if we had any other issues; but I don’t think we did.” Mayor Luke, “The meeting tomorrow is from 2 to 7. I’m assuming they’ll have pictures.” Jimmy concurred, “They’re supposed to have computers and laptops set up so they can go one on one with people.”

FUTURE AGENDA ITEMS:

GENERAL: City Debt - How to fund projects Expense Tracking on Projects LKM KOMA/KORA Class (Host in August 2019) LKM Regional Supper (Host in November 2019) Election 2019 – Mayor and Council All Wards, Position 1	GAAP - Infrastructure Capitalization City/County Grant Funds – Discussion on Matched Funding Council Discussions on Evaluations, Succession Planning, etc. Flooding 5-2019 - Updates
ELECTRIC DEPARTMENT: Power Pant - Additional Generation <i>R.I.C.E. N.E.S.H.A.P. Compliance</i>	Light Poles - LED Replacement/Street Light Conversion
PARKS DEPARTMENT: Events in Parks (Updates) City Dam - West Wall Repair – Engineering Services Proposals	Kelley Park Light Poles – Repair/Replace (also see Legal) Girl Scout Rock Garden - Location
LEGAL DEPARTMENT: Municipal Court Updates Misc. Legal - Documents, Cases, Contracts, etc.	Park Agreements: 1) Agr of 12-2018 - City & Rec. Com. – <i>Review in Spring 2019</i> 2) Committee – Review and Update Park Contracts
PLANNING AND ZONING Industrial Park Lots for Sale, etc. Work with NexTech and City Departments to improve Cyber Security Nuisance Structure & Properties: Work with PD F.I.R.M. Floodplain Map Changes – Updates Burlington Corporate Boundary Updates on Map (Work with State) Permits - Building/Zoning/etc.	Quarterly Construction Valuation Report Prepare Easements for any City-owned property without one City Hall - Awning Replacement (switch to metal) 415 S. 6 th (Theda Darnell Property) – Demolition-Hire Contractor Addition Nuisance Structures for Possible Condemn/Demolish Auction on purplewave.com (unused/unneeded items)
POLICE DEPARTMENT Nuisances (Work with Zoning Clerk) Voice Stress Analyzer Project	Department Activities and Cases Reserve Police Officers
STREET DEPARTMENT: Concrete St. Repairs/Free State Ct. Replacement/Repair Excess Hot-Mix from APAC Litigation/Redo S 3 rd St. Municipal Parking Lot in 2019 Pavement Management System/Asset Management System Old Penny’s Concrete Building – renovation/door/etc.	Street improvement Plan, Paving Gravel Streets, Crack Filling, Street Improvements 2019 6 th & Alleghany Project Crap Fair: Provide Barriers Street Improvements 2019 Asphalt Project
WATER & WASTEWATER DEPARTMENT: Sensus Water Meter Replacement Fire Hydrant – 3 rd & Neosho Storage Building for Dirt -Construction WQR/CCR and TOC Violation (& Chamber Letter)– Distribution Water Outside City Limits – Wayde Thomsen f/1057 Lynx Ter.	Sewer Lagoons - Analysis (KRWA/funds for dredging) Sewer Lagoon Maintenance/Updates Personnel – Hiring a W/W Non-Cert. Operator Sewer Liftstations –Flushing Rags, etc. Flooding

Mayor Luke declared the meeting adjourned the meeting.

Approved by the Governing Body and signed by Regina R. Kewley, City Clerk