

**BURLINGTON CITY COUNCIL REGULAR SESSION 11-20-2018**

City of Burlington Governing Body met in Regular Session at City Hall, 301 Neosho Street, Burlington, Kansas at 6:00 p.m. Wednesday, November 20, 2018. Mayor Stan Luke called the meeting to order.

**ROLL CALL:**  Stan Luke, Mayor

**Council Members present:**

Lewis Lenard (President of Council)       Dallas Scothorn       Jerilyn Curtiss  
 J.J. Jasper       Thomas P. Tschantz       Sharon Hall

**Superintendents Present:**

Kevin Boyce (Parks)       Alan Schneider (Electric)       Mark Davidson (Street)  
 Doug Jones (Chief of Police)       Danny Hawkins (Water/Wastewater)

**Also Present:**

Regina Kewley (City Clerk)       Susan Stroh (Administrative Assistant)  
 Tom Robrahn (City Attorney)       Jimmy Hugunin (Zoning/Grants Clerk)  
 Philip Wright (Assistant City Attorney)       Anne Brown (Deputy City Clerk)

**Media Present:** Mark Petterson (Coffey County Republican)

**VISITORS:** Cole Bakalar (KCP&L); Crig Marshall (U.S.D. #244)

**AGENDA:** *Council Member Lenard, "I move to approve the agenda as modified." Council Member Scothorn, "I'll second." Motion unanimously carried, 6:0.*

**MINUTES 11/7/2018:** *Council Member Curtiss, "I move to approve the draft minutes of November 7, 2018 as presented." Council Member Hall, "Second." Motion unanimously carried, 6:0.*

**APPOINTMENT: Craig Marshall – Appreciation**

Craig Marshall (U.S.D. 244 Superintendant) addressed Council, "I want to thank you and the City, and the way the City and the School District works together. We greatly appreciate that. A few weeks ago you helped Clay Rolf and the FFA group do the Day At The Farm with the 4<sup>th</sup> graders. It was an excellent opportunity. It was almost like their own little personal county fair down there, and they had a terrific opportunity, and I know you guys worked well with them to make sure that opportunity happened."

"Again, I just want to thank the City. I know we worked well with the Water Department in the change-over with our water meter. We have a terrific partnership. The other entities – Doug Rohr, Margquito Salano, and I just greatly appreciate that with Alan Schneider (Electric Superintendent), and Doug with the Police Department (Chief Jones), Danny with the Water Department (Superintendent Hawkins), Jimmy with Zoning and Grants (Zoning Clerk Hugunin), Mark with the Streets (Superintendent Davidson) – especially when the streets are slick and making a pass through our parking lot at the High School, and Tom (Attorney Robrahn) with our formal documentation with the Water Department with the water meter. Again, I just wanted to come and give you guys some positives. We greatly appreciate the excellent working relationship the School District has with the City." Council thanked him.

**APPOINTMENT: Cole Bakalar (KCP&L), Environmental Bonds Series 2007A and B - First Supplemental Indenture of Trust (Proposed Resolution 2018-04)**

Mayor Luke, "Cole, you have a choice; we can either alter the agenda to move you forward, or you can stay here until nine o'clock until we get to your section." Mr. Bakalar, "I'll have you move me forward." Mayor Luke, "Okay. We will go back to the Resolution with respect to KCP&L." He asked Attorney Robrahn if he would like to talk about it a little.

Attorney Robrahn said, "I can give you a brief introduction. I was asked (by KCP&L) if we would like to have a short presentation; and including myself, I think there are a lot of us that maybe would like a better understanding of what it is about. Take it from here, Cole."

Mr. Bakalar introduced himself, "I am a financial analyst for KCP&L (Kansas City Power & Light) in our Corporate Treasury and our Corporate Finance Department. I want to thank you for having me out, for your continued support, and for working with us for so long. Just to give you a little background on these bonds – they were initially issued in 1993 to fund solid waste disposal and water treatment facilities at Wolf Creek. We have refinanced and remarketed these bonds about every five years since then. What we will be doing here is actually not refinancing – it's just some remarketing, which in laymen's terms means we will be switching banks on this bond issue; and it's not a really super difficult process."

"That remarketing does allow us to make some changes to the document that are already in there; and those changes we will be making will be: changing the bank like I mentioned to Sun Trust Bank. We will be removing insurance on the bonds which does not sound like it would be a good thing, but the insurance is dated now and investors no longer want it because it doesn't have any value; and the reason it doesn't have any value is because insurance companies now actually have lower credit rating than our company, so we're just getting rid of this insurance. We will be taking off the letter of credit on these bonds; that's to reduce expenses on our side. We will be replacing that letter of credit with a company which essentially just helps with the weekly marketing for investors."

"What we're asking the City to do is - essentially we're required to just amend some of these documents,

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including the Indenture, the Lease Agreement, and the Sublease Agreement; and that requires approval from you guys. So, we're asking the Commission for a resolution approving these changes, and authorizing the Mayor and City Clerk to execute and deliver the Insurance Cancellation Agreement, the Supplemental Indenture, and the Amendments to the Lease and Sublease for the City of Burlington." He said, "I think I hit you with a lot of information." Attorney Robrahn, "I think you condensed it very well."

**Council Member Lenard stated, "I move to approve Resolution 2018-04, Authoring the execution and delivery of a First Supplemental Indenture of Trust which amends the amended and restated Indenture of Trust relating to the City's Environmental Improvement Revenue Refunding Bonds (Kansas City Power & Light Company Project) Series 2007A and Series 2007B; and authorizing the execution and delivery of related documents; and other related matters pertaining to said Supplemental Indenture and Bonds." Council Member Hall, "I'll second." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried; 6:0.**

Mayor Luke asked Mr. Bakalar, "Do you need an original with signatures and seal on it tonight, or do we send it to you? What do you need?" Mr. Bakalar replied, "I will probably need to talk to our external counsel about that to see what we need; and I can get back to you." Mayor Luke, "Okay, get back with either Gina or Tom (City Clerk Kewley or Attorney Robrahn) and we'll get whatever format you need." Mr. Bakalar, "I'll get it tomorrow."

**PUBLIC COMMENTS: None**

**ELECTRIC DEPARTMENT: DISTRIBUTION Update**

**General:** Personnel have been busy doing line locates, normal line maintenance, and customer service requests. The men have been doing some much needed vehicle maintenance.

**Christmas Lights/Decorations:** Superintendent Schneider reported, "We spend a great deal of our time over the past two weeks getting Christmas lights on the downtown buildings and the pole decorations ready to be installed the first part of next week, depending on the weather."

**Electric Department – Sign:** Superintendent Schneider reported, "The Electric Department and Power Plant sign at the main entrance (north) has been there every bit of fifteen years, and is rotten. The men are rebuilding that."

**ELECTRIC DEPARTMENT: PRODUCTION Update**

**General:** Production personnel have been working on required reports and performing normal duties.

**Generator #2 - Turbo Charger Oil Filtration System Upgrades:** Superintendent Schneider, "Work is complete on the Oil Filtration System on Generator #2; and it is back in service. Other than that, the men are performing all the Plant maintenance; and they are also painting all the new piping they had to piece in to get the new filtration system in."

**KPP Banner:** Superintendent Schneider reported, "We have placed a public power holiday sign on the fence at the 4<sup>th</sup> & Neosho Municipal Parking Lot to promote public power. The banner was donated by the Kansas Power Pool and is a promotion that American Public Power Association is putting on to promote public power. There are more public power promotions to come, probably so people will understand where their power comes from." Council Member Scothorn, "Do you want the chairperson on the Electric Committee to get a picture taken in front of that banner?" Superintendent Schneider, "The head one, it's a great idea." Council Member Curtiss, the Chairperson, said, "I think she's not going to be there at that given time." Superintendent Schneider, "With that being said, my initial thought was a picture with the Electric Committee, or the City Council, or I have a picture of the banner and could ship that right over to KPP in the morning – whatever you all would like to do." Council Member Lenard, "What about your crew? We could do that, too. You guys are the ones that manage the system. There's nothing wrong with that." Superintendent Schneider, "They could." Council Member Lenard, "With the Electric Committee Chairman." Mayor Luke, "Jimmy (Zoning Clerk Hugunin) will take your picture." Superintendent Schneider, "I'll get something to them."

**WATER AND WASTEWATER: Distribution Update**

**General:** Personnel have been doing normal duties, line locates, meter rereads, customer concerns. They also attended safety training.

**2019 Ford F-250 (Update):** Superintendent Hawkins reported, "The truck did come in. There is a possibility that it may be here this Friday. There's a good chance, but we'll see."

**Utility Vac Trailer – Update:** Superintendent Hawkins said, "I got ahold of JC, with Vermeer. The vac trailer arrived this morning at the store and we may see it possibly this Friday as well, or maybe Monday. They are trying to get all the adaptations and everything on it."

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**Water Leak – 3<sup>rd</sup> & Hudson:** There was a water leak at 3<sup>rd</sup> and Hudson. Superintendent Hawkins stated, “I want to thank Mark (Superintendent Davidson) and all his guys. They helped out tremendously with that. It turned out to be bigger than what we had anticipated, and without their help, there was no way we could have gotten it done. Thank you. We got that done in a very reasonable amount of time; in less than two and a half hours we had it back on and water was going.”

**WATER/WASTEWATER: Production – Water Treatment Plant Update**

Superintendent Hawkins, “We’ve been doing indoor maintenance. The Plant is running real good right now. With Dave Mefford retiring, we’re doing more training with the guys. So, I have been working on training a lot. We are still receiving applications for two Non-certified Water Operators.”

**PERSONNEL EVALUATION – Vincent Riccobono - Evaluation**

Superintendent Hawkins stated, “I have Vincent Riccobono’s, we call him Vinny, personnel evaluation. He’s been with us for a year. I’m very pleased with what he had done for us. He’s been a delight and works hard. My recommendation with his evaluation is a 2% merit increase.” ***Council Member Tschantz stated, “I move to accept Vincent Riccobono’s first year personnel evaluation as presented, and to grant a pay increase to \$16.45 per hour, effective November 24, 2018.” Council Member Curtiss, “I second the motion.” Hearing no discussion, Mayor Luke called for discussion. Motion unanimously carried, 6:0.*** Mayor Luke said, “Congratulate Vinny tomorrow.” Superintendent Hawkins, “I will. Thank you. Appreciate it.”

**STREET DEPARTMENT: Update**

**General:** Street personnel have been sweeping curb and gutter, and will start sweeping the highway and downtown tomorrow to spruce it up for the holiday. They have been hauling waste to the landfill.

**Spreader Box issues:** There were some issues with one spreader box with corrosion in the wiring, so personnel rewired the spreader box.

**Veterans Day:** Superintendent Davidson reported, “On Veterans Day, we had three guys come out about 3 o’clock to put some mix on the streets because they were starting to get slick. Sunday night we put some salt on the streets downtown to try to get ahead of the weather. We were out about two hours on Sunday night and four hours on Monday.”

**Water Leak – 3<sup>rd</sup> & Hudson:** Superintendent Davidson, “As Danny (Superintendent Hawkins) said, we helped with the water leak at 3<sup>rd</sup> and Hudson.”

**STREET DEPARTMENT: Bowers Civil Engineering – Street Management System**

**Audit:** Superintendent Davidson reported, “Norm Bowers said he will be down Wednesday, November 28<sup>th</sup> to do our street survey, depending on the weather. It looks like we might have snow Sunday afternoon, so it will be a little difficult to survey our streets if they are covered with snow. We may have to delay it another week.”

**Paving of Gravel Streets – Petition Needed:** Council Member Lenard inquired whether we have an inventory of what streets are not paved - like we may have one or two paved street, then one that is not, and another that is. He wondered if we have an inventory of what those streets and locations are; because I think we have some provisions to pave those, if we choose to go that route, without a petition?” Superintendent Davidson, “We have a listing of them; but I’m still under the impression it has to be petitioned by the property owners. We still need to have fifty-one percent of the owners sign a petition to have a gravel road done.”

**Plans for Excess Hot-mix from APAC / Redo S 3<sup>rd</sup> Street Municipal Parking Lot:** At council on November 7<sup>th</sup>, Superintendent Davidson said he wanted to wait until spring to discuss use of the more than four-hundred-eighty tons of remaining hot-mix that came from APAC. Tonight Council Member Jasper asked, “With the extra mix we got from our litigation with APAC, is that a direction we could go, or is that not going to cover very much?” Superintendent Davidson, “My feeling on that is if we choose not to have APAC lay the material for us, we would have possibly Killough; and at that point, we’re not going to have a guarantee from either company on the hot-mix or having it laid. My initial thoughts, and I’ll bring it to Council next spring, is I would like to redo the parking lot behind City Hall with that hot-mix. It is in dire need of repair – we have a lot of cracking, we have a lot of places where utilities have dug in it. I would like them to come in and take off two inches, and then lay this four-hundred-eighty ton of hot-mix. That will be, of course, up to your discretion.”

**POLICE DEPARTMENT: Update**

Chief Jones stated, “It has been normal calls for us. It seems like we’ve been working a lot of accidents.

**Prescription Pill Theft:** Chief Jones reported, “We worked a theft of prescription pills. When we arrested the guy, we recovered 165 out of 200 pills. He had already taken or dispersed the remainder.”

**Suspicious Vehicle – Driver with multiple offenses:** Chief Jones said, “A vehicle caught the Sheriff’s attention this afternoon. The driver thought he had court and decided to drive to town in the only vehicle he had that was running, which had a 2004 Nebraska tag on it. Turned out he had an open case on him anyhow. He did not like how one of his previous courts had gone on child custody, and he chose to send 278 text messages to his ex-wife in a twenty-four period; so he will be talking to our judge about that, as well as some other stuff he’s got in district court.”

**Court:** Chief Jones, “We’ve done quite a bit of training lately. Officers recertified on the tasers. They had a four-hour block of Human Trafficking Training last week.”

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**PARKS DEPARTMENT: Update**

**General:** Superintendent Boyce, "We have been cleaning public buildings and restrooms, mulching tree leaves in Kelley Park, building and equipment maintenance." Parks personnel have also been trimming tree limbs in the parks.

**Kelley Hall – Sewerline Repair:** Superintendent Boyce reported, "We did have a sewerline plugged up in Kelley Hall. The cause turned out to be tree roots on the southeast corner of the building. Once we did break through with the sewer machine and got everything running, I had a plumber come in and put a cleanout on the outside of the building because we had a difficult time getting the sewer machine to go out of the building. We got that taken care of, so hopefully we won't have any more issues with that."

**Banners – 'Welcome':** Parks personnel cleaned the 'Welcome to Burlington' banners and have them ready to go back up the first of the year.

**Veterans Day Banners – Display timeframe:** Superintendent Boyce stated, "For the Veterans Banners, I would like to have a set time for when they go up and when they come down. My recommendation would be to run mid-October to end of November or 1<sup>st</sup> of December, depending on how the calendar falls and the weather. Council Member Lenard, "I thought we already had that." Superintendent Boyce, "I don't think we have it...." Council Member Lenard, "I'm pretty sure we do." Superintendent Boyce, "I think it's kind of a verbal agreement now." City Clerk Kewley said that we had discussed it last year that we would leave them up the whole month of November. Mayor Luke, "Next week is the end of November; and it's all a matter of when Thanksgiving falls, this year it's early." Superintendent Boyce, "Right, after this year – after the end of 2018 - it will be the 1<sup>st</sup> of December when we take the Veterans banners down." Superintendent Hawkins, "It would be nice. My Grandfather is out there. I'd like to see it stay until the 1<sup>st</sup> of December. Not that I'm taking anything away from the others, it's just my personal feeling."

**Council Member Jasper stated, "I move that we display the Veterans Banners from the middle of October to the end of November or 1<sup>st</sup> of December, weather permitting." Council Member Hall, "I second." Council Member Scothorn, "When did you put them up this year?" Superintendent Boyce, "I believe it was the 21<sup>st</sup>, 22<sup>nd</sup>, 23<sup>rd</sup> of October. They were waiting on some materials to put up the additional banners – the new banners." Council Member Jasper, "In our motions do we do anything about our departments schedules or anything like that?" Mayor Luke, "It's basically dependent on the weather; unless we have an extreme outage or something where we can't use the bucket truck." Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.**

**FINANCE: Claims Ordinance & Payroll Ordinance**

a. Claims Ordinance	2018-21	\$	351,156.59
b. Payroll Ordinance	2018-23	\$	85,481.26
	TOTAL	\$	436,637.85

**CLAIMS 2018-21:** Council Member Lenard moved to approve City of Burlington Claims Ordinance 2018-21 in the amount of \$351,156.59 for payment of city bills, as presented. Council Member Hall gave the second. City Clerk Kewley reported, "Kansas Power Pool for \$221,827.08; R.W. Vaught Technical Services for \$9,061.00; and NERO World for \$9,891.29. These are the bigger ones." Hearing no additional discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Luke declared Claims Ordinance 2018-21 approved by unanimous vote, 6:0.

**PAYROLL 2018-23:** Council Member Tschantz moved to approve City of Burlington Payroll Ordinance 2018-23 in the amount of \$85,481.26, as presented. Council Member Lenard gave the second. Hearing no discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Luke declared Claims Ordinance 2018-23 approved by unanimous vote, 6:0.

**PLANNING & ZONING: Update**

**General:** Zoning Clerk Hugunin has been doing normal duties.

**KACE Training:** Zoning Clerk Hugunin reported he attended training November 7th through 9<sup>th</sup> in Topeka.

**Department Inventories:** Zoning Clerk Hugunin said, "I have been working on the inventory for all the departments; and I've been working on the inventory for City Hall."

**Nuisance Property, 415 S. 6<sup>th</sup> (Theda Darnell):** Zoning Clerk Hugunin reported, "I haven't heard from Mr. Darnell for the last couple of weeks concerning his mother's property. He is making progress. He's got the side yard cleaned up and is keeping it mowed. What do you want me to do? I guess I just need some guidance." Mayor Luke, "Is there a method to condemn the house?" Attorney Robrahn, "Yes, there is. We could begin the method." Mayor Luke, "I think we need to notify them that we're going to start that process. They have had ample time to get whatever they need to get done inside and out, and things seem to be at a standstill. I think we

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need to start the process.” Council Member Jasper, “Who’s this fall down to? I mean Jim (Zoning Clerk Hugunin) and Tom (Attorney Robrahn)?” Mayor Luke, “The legal side.” Council Member Jasper, “Yes, and then it goes to the Chief.” Mayor Luke, “And it’s delivered.”

Council Member Jasper, “How long has it been, Jimmy, since you’ve seen any improvement?” Zoning Clerk Hugunin, “Probably three or four weeks.” Council Member Jasper, “Do you feel like he’s making a conscious effort at it?” Zoning Clerk Hugunin, “I haven’t seen anything happen lately, but with the weather, too....” He added, “I have never been on the inside, so I have no idea what the inside looks like. I think Doug (Chief Jones) is the only one that’s been inside.” Chief Jones said, “I haven’t. She wouldn’t let anybody inside. I mean, when they did actually move her down to the apartments, there were some people that were allowed in, but they said it was as bad on the ground floor as any episode of Hoarders you’ve ever seen; the second floor was actually pretty decent.”

Chief Jones stated, “Just FYI, there are a number of steps we have to go through for the process of condemning property. This is not something that’s going to happen within the next two weeks – it’s going to be more like sixty days.” Attorney Robrahn, “Or longer.” Council Member Hall, “I think we need to get started.” Chief Jones, “Yes, because we have to publish it in the paper (notification of a public hearing) – there’s quite a bit involved.”

**OTHER COUNCIL BUSINESS: Christmas Gifts**

**Chamber Gift Certificates (Boards/Governing Body):** City Clerk Kewley stated, “It’s that time of year again for Chamber of Commerce Gift Certificates for Board members and the Governing Body. I would like to recommend to give a \$20 gift certificate to each Board Member, City Attorney, City Treasurer, Council Member, and the Mayor. Can I get a motion to do that again this year?”

**Council Member Scothorn stated, “I move to give a \$20 Chamber of Commerce Christmas gift certificate to each Board Member, City Attorney, and City Council Member, and to the City Treasurer and the Mayor.” Council Member Curtiss, “I second it.” Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.**

**Christmas Gift of Paid Day Off for Employees:** City Clerk Kewley stated, “It is also the time of year for the Christmas gift for the City employees. For quite a few years (since 2009), the Council has been good enough to give us a day off for a Christmas gift. If you want to do that again this year, we were looking at Monday, December 24<sup>th</sup>, which is Christmas Eve. I am recommending that day as the gift day. I have heard a lot of good comments and I know the employees really appreciate you giving them that.”

**Council Member Curtiss stated, “I move to give each City of Burlington employee the gift of an additional paid day off for Christmas, with the day off for this year to be Monday, December 24<sup>th</sup>, with the option that if an employee is on duty that day, the employee can arrange for another day off in lieu of the 24th of December.” Council Member Scothorn, “Second.” Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.** City Clerk Kewley, “Thank you.”

**LEGAL DEPARTMENT: Update**

**Resolution 2018-04:** Attorney Robrahn stated, “I reviewed the KCP&L Resolution and their Indenture Agreement for our Resolution 2018-04, which was presented and passed earlier tonight.”

**Municipal Court:** Mayor Luke asked about City Court. Chief Jones said is tomorrow and it will be reported on next council.

**CITY CLERK: Update**

**General:** City Clerk Kewley reported that City Hall personnel have been busy preparing meter readings for utility bills. They have also been preparing work orders, vouchers for bill paying, payroll, and minutes for the council meeting.

**Goals and Accomplishments:** City Clerk Kewley reported, “We will be handing out the Goals and Accomplishments on Monday for updating for the Goals in 2019 and Accomplishments in 2018. Sue (Administrative Assistant Stroh) is asking for them to be back to her by Friday, January 4, 2019.”

**Training – Master City Clerks Academy:** Anne Brown, Deputy City Clerk, attended the Master City Clerks Academy last week in Wichita. She said that it’s been really good training. They covered human trafficking, cyber security, fraud - a lot of good topics were covered this year.

**City Hall Closed for Long Thanksgiving Weekend:** City Clerk Kewley stated, “I can’t speak for the other departments, but City Hall will be closed Thanksgiving Day and Friday (November 22<sup>nd</sup> and 23<sup>rd</sup>).”

**General:** City Hall Staff handled normal calls and inquiries.

**GOVERNING BODY COMMENTS: LKM Activities**

Mayor Luke said, “I just want you to know the brochure that was given to you is basically all the activities that the League of Kansas Municipalities is going to be working on in Topeka before the governing bodies there, as well as the back is issues that are impacting the small communities and all communities in the state of Kansas. That is on the federal agenda – or the anticipated federal agenda. Just to let you know they don’t just sit by and wait for somebody to come to them, they actively go out and seek this policy; so they’re looking out for us as best they can. If you have a chance to reach out to your legislators, feel free to do so; use this as kind of a talking tool. Eric Smith, here in town still, will talk with you, too; you’re welcome to give him a call.”

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**GOVERNING BODY COMMENTS: Kansas Power Pool Board Meeting – Future of Electric Vehicles**

Mayor Luke reported, “At the last KPP Board meeting, we had a conference call with a person from Efrey that handles electric vehicles. It is interesting that today there are thirty-five different models of electric vehicles that are being manufactured in the United States. By the year 2021, there will be over a hundred different manufacturers. Electric vehicle, even with the emissions put out by the electric facility generating that electricity to charge the batteries, emits one-third the amount of pollutants into the air as does gasoline. If you do a life cycle cost on initial cost, maintenance, and fuel, an electric vehicle is cheaper to own, operate, and maintain; and one dollar of electricity is basically the amount of energy needed to supply the vehicle as per one gallon of gasoline. So, it’s kind of interesting.”

“I don’t know how fast electric vehicles are coming our direction; but I do know that the American Public Power Association (APPA) and several of the larger communities are looking at doing charging station installations for people who are passing through, as well as distances, for employees, as well as their clients. I don’t know that they’re going to have electric vehicles here or not, or how soon; but I will let you know when they’re coming down the road.” Council Member Curtiss said, “We’ll cross that bridge when we get to it.” Mayor Luke, “They’ll be putting out a couple different models within a couple years.” He added, “I drove one in 1984; and I had an electric vehicle drivers license.”

Council Member Curtiss, “Happy Thanksgiving, everybody.” City Clerk Kewley, “Happy Thanksgiving.”

**FUTURE AGENDA ITEMS:**

<b>GENERAL:</b> City Debt - How to fund projects Water Rate - 2018 Forward (updates) Goals for 2019 and Accomplishments in 2018	GAAP - Infrastructure Capitalization Promote Businesses with Business Showcases
<b>ELECTRIC DEPARTMENT:</b> Power Pant - Additional Generation	Thermal Imaging of Electric System
<b>PARKS DEPARTMENT:</b> Events in Parks (Updates) City Dam - West Wall Repair Christmas Lights/Decorations	Veterans Banners and Brackets for Utility Poles 'Welcome' Banners (update)
<b>LEGAL DEPARTMENT:</b> Municipal Court	Misc. Legal - Documents, Cases, Contracts, etc.
<b>PLANNING AND ZONING</b> Industrial Park Lots for Sale, etc. Work with NexTech and City Departments to improve Cyber Security Nuisance Structure & Properties: Work with PD Old Equipment & Misc. – Sell on purplewave.com Departmental Inventories	Quarterly Construction Valuation Report Prepare Easements for any City-owned property without one City Hall - Awning Replacement (switch to metal) Permits - Building/Zoning/etc. 415 S. 6 <sup>th</sup> (Theda Darnell Property) Condemn to Demolish
<b>POLICE DEPARTMENT</b> Nuisances (Work with Zoning Clerk) Patrol Car – Waiting on Delivery (Purchase approved 8-1-2018)	Department Activities and Cases
<b>STREET DEPARTMENT:</b> Concrete Street Repairs Sidewalk Repairs on City Rights-of-Way Excess Hot-Mix from APAC Litigation/Redo S 3 <sup>rd</sup> St. Municipal Parking Lot in 2019	Pavement Management System/Asset Management System Street Improvement Projects
<b>WATER &amp; WASTEWATER DEPARTMENT:</b> Blue-Green Algae (Assist KDHE watch Sewer Lagoon - Maintenance/Updates TTHMs - KDHE Survey Updates	Sewer Lagoons - Analysis (KRWA/funds for dredging) Sewer Pump Station #9 Personnel – Hiring two W/W Non-Cert. Operators 2019 Pickup – Update (Purchase approved 7-18-2018) David Mefford’s Retirement

**Mayor Luke declared the meeting adjourned.**

**Approved by the Governing Body and signed by Regina R. Kewley, City Clerk**