

BURLINGTON CITY COUNCIL REGULAR SESSION May 16, 2018

City of Burlington Governing Body met in Regular Session at City Hall, 301 Neosho Street, Burlington, Kansas at 6:00 p.m. Wednesday, May 16, 2018. Mayor Stan Luke called the meeting to order.

ROLL CALL: Stan Luke, Mayor

Council Members present:

Lewis Lenard (President of Council) Dallas Scothorn Jerilyn Curtiss
 J.J. Jasper Thomas P. Tschantz Sharon Hall

Superintendents Present:

Kevin Boyce (Parks) Alan Schneider (Electric) Mark Davidson (Street)
 Doug Jones (Chief of Police) Danny Hawkins (Water/Wastewater)

Also Present:

Regina Kewley (City Clerk) Susan Stroh (Administrative Assistant)
 Tom Robrahn (City Attorney) Jimmy Hugunin (Zoning/Grants Clerk)
 Philip Wright (Assistant City Attorney) Anne Brown (Deputy City Clerk)

Media Present: Mark Petterson (Coffey County Republican)

VISITORS: Mike Tweedy (Floyd Lewis Foundation), Becky Richwine

AGENDA: *Council Member Lenard, "I move to approve the agenda as modified." Council Member Hall, "I'll second." Motion unanimously carried, 6:0.*

MINUTES 5-2-2018: *Council Member Curtiss, "I move to approve the minutes of May 2, 2018 as amended." Council Member Scothorn, "Second." Motion unanimously carried, 6:0.*

APPOINTMENT: Mike Tweedy - Veterans Banners

Mike Tweedy addressed Council on behalf of the Floyd Lewis Foundation, "I would like to thank this Council in its entirety for working with us on this project. Everybody thinks it's a phenomenal project - the cities, the counties, the state, the whole nine yards."

"A real brief synopsis of what we're doing in the future. We're going to every community this year. We have a contract and banners sold in every community, with the exception of Aliceville which we're working on. It was requested that we do Aliceville. So, this is what you guys helped us actually get started in 2016 when we first started talking about it. We're going to go county-wide. Hopefully, we'll be the first state county-wide to do publicity for this."

"The reason I'm here this evening is to ask for your thoughts and permission. We sold 86 banners last year. The larger ones on Highway 75 sold better than the smaller ones going east and west anywhere and up 3rd Street here. We have 56 sold so far this year, and haven't advertised anything yet. It is our thought to ask the Council this evening if we might do something we've seen other cities do - double banner the poles on the Highway. Your city staff did a phenomenal job last year; and I know it was some work for them the first time out; and we made it a little harder than we needed to inadvertently. Everybody worked very well together. KUDOS to the staff of all the departments that put that together and made that happen. In our thought process, if we could double those banners, it would mean you wouldn't be moving as much, and the larger banners seem to be more requested. They would be side by side; one on the east side of the pole and a new one on the west side of the pole - at each location that we number. That's one proposal we have. That's what cities around us have done because the locations on the Highway were limited. I know I talked to Kevin (Superintendent Boyce) about doing both sides of the Highway, and I think Alan (Superintendent Schneider). I think they picked the west side of the Highway - more locations, less traffic infractions, less distraction to traffic."

Council Member Lenard, "Do we need additional hardware?" Mr. Tweedy, "We provide 100% of that. Nobody - the city, the county - has any money funded in any of this. This is all for the Foundation. And your dollars, if you would have your brother-in-law put on one of the banners - the concept is the people who built the banners said they'd probably be good for three years. The big banner on the highway is \$200; we keep it and put it up for three years - the City graciously does that for us; and at the end of that three-year term, it belongs to you. And if you so choose to have another one rebuilt or put that one up, it's another donation."

"I can't thank the Council, the City's Staff, and the City's Departments enough. This worked flawlessly, after we got a couple of hiccups on our end done. It was a design issue on the people who designed some of our equipment - that's all it was."

Council Member Curtiss, "So, you visited with Kevin?" Mr. Tweedy, "Initially. Kevin, Alan, and I worked this whole thing out - and Steve Lewis. Initially, they thought the west side would be more attractive to the city because there's actually more locations." Council Member Curtiss, "Okay. And you talked to them about the doubling of banners?" Mr. Tweedy, "I have not." Council Member Curtiss to Superintendent Boyce, "Can you see a problem?" Superintendent Boyce, "No." Mayor Luke, "There might be a few (poles) where we've got transformers or something hanging so we wouldn't be able to put a banner on the opposite side because the banner would be right across from the transformer." Mr. Tweedy, "But I'm sure we've got some locations. You've got that Highway 75 traffic. If you go to our website and read the biographies of these people (Veterans) and some of the information that's coming in from out-of-state on them. Emporia got huge KUDOS on what they did; and we're right there with them."

Council Member Curtiss, "Are you talking about Neosho Street, too?" Mr. Tweedy, "Not Neosho Street at this point in time." Council Member Curtiss, "But if you've got 56 more you sold, do you have enough there for

[2] CONTINUATION: May 16, 2018 Burlington City Council Regular Session

56?" Mr. Tweedy, "I don't know for sure. I'll just ask for permission to do banners - double hangers - on all of them. I won't be back here bothering you again on it." Mayor Luke, "Some of them might be moved to other communities?" Mr. Tweedy, "Yes, right now it looks like we've got 6 that we'll move outside of Burlington, because they wanted to be in the program, but their city didn't do it." He added, "If anybody is interested, I can provide all the names of all the people who are doing this in other communities. We've got a phenomenal backing county-wide; here again, it's because you guys helped us. I don't have to have an answer tonight. I just wanted to address it." Mayor Luke, "I will ask Alan and Kevin to look at it and see how many we can actually get there."

Mr. Tweedy, "One more thing we talked about with other cities, you might see banners going up that do not have a face or a veteran's name on them. It's something other cities have done. If someone wants a banner up on their business, they would be able to purchase this banner - just like it was a veteran, and put it in front of her business. It won't have the business name on it or dates served, but they offer this little Veterans banner for out in front of the business to show patriotism." Council Member Hall inquired about the cost. Mr. Tweedy, "Depends on where they are; and we are now re-evaluating. Right now the banners are \$150 going across (E/W), and \$200 going up and down (N/S); and the banners are a lot larger going up and down. So we made a little loss on the north/south banners; and we made a little extra money on the east/west one. We're re-evaluating and might make the margin closer. The actual fixtures these banners hang on are \$200 a set; and we're funding 100% of all of it."

Council Member Lenard stated, "I move to approve the Floyd Lewis Foundation to continue with their effort to hang banners for Veterans, with the coordination with the Parks Department and the Electric Department." Council Member Curtiss, "I second the motion." Hearing no additional discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

Mr. Tweedy said, "Thank you very much. Thanks to each and every one of your crew - last year, this year. We'll work with the two departments, and I'm sure they'll direct us in a manner that we keep everybody happy on both sides."

Superintendent Boyce, "I have a question on timeframe - put them up, how long they hang?" Mr. Tweedy, "Exactly the same as last year - unless you want to do something different" Council Member Lenard mentioned the issue we had last year. Mayor Luke, "We had an issued last year that the first of December came on a weekend; and we didn't take the Veterans banners down on the Friday before and put up Christmas stuff quick enough - and somebody went on Facebook and said that Burlington is cancelling Christmas because of Veterans." Mr. Tweedy, "These two gentlemen here (Superintendents Boyce and Schneider) have driven all of that. We have a guideline we'd like and they expanded it, because it fit their profile of when they wanted to do stuff; so you guys are pretty much driving that." Mayor Luke, "We will consider doing it the same as we've done; and then we can immediately go into holiday banners and not have any in between time." Mr. Tweedy, "Perfect. Sounds good."

AGENDA - Addition - Executive Session for Attorney/Client Privilege under Legal Department

Council Member Lenard stated, "Before we proceed, I'd like to make one more edit to the agenda, if I may. Under Legal Department, I'd like to add an Executive Session for Attorney/Client Privilege, with the Governing Body and City Attorney, for twenty minutes." **Mayor Luke stated, "We have a motion to add an Executive Session to the Agenda for Attorney/Client under Legal Department, for a time of twenty minutes, with the Governing Body and City Attorney present." Council Member Lenard said, "Move to approve." Council Member Curtiss, "Second." Mayor Luke called for a vote. Motion unanimously carried, 6:0 Mayor Luke, "The motion has been approved, and that has been added to the Agenda."**

APPOINTMENT: Ge Kue, Red Dragon, Business Showcase (318 Neosho): He did not show up.

PUBLIC COMMENTS: None

ELECTRIC DEPARTMENT: Distribution Updates

General: Superintendent Schneider reported, "We have been doing normal duties and service requests by customers. We are still busy changing power poles, which has been our focus lately; and doing lots of line locates."

Automated Meter Infrastructure - Landis+Gyr (Software): Superintendent Schneider reported, "I worked with Landis+Gyr software programmers to modify how our billing data extract file records our kilowatt hour usage. What was happening is that we are starting to see our meters roll around to zero. In the billing system at City Hall, we are using five digit reads to calculate the bills; the meters are set up properly and were programmed five digit display; but the billing extract file from Landis+Gyr naturally was carrying a sixth digit over, which was causing issues in the billing software. The issue was fixed. Carol (Utility Billing Supervisor) worked with Computer Information Concepts, and they were able to confirm the issue is fixed and working as it should."

[3] CONTINUATION: May 16, 2018 Burlington City Council Regular Session

ELECTRIC DEPARTMENT: Power Plant/Production Update

General: Superintendent Schneider said, "The Power Plant crew performed maintenance runs on Generators #4 and #6 last Tuesday, May 8th. Other than that, the men have been doing normal Power Plant maintenance."

KMU Conference: Superintendent Schneider attended the Annual Kansas Municipal Utilities Conference the 3rd and 4th of May in Wichita. He said, "A lot of the discussion was on distributed generation and service territory changes. Much of this we discussed already. I was surprised on the distributed generation side of it that many cities have not set a policy or even discussed this yet like we have. There were lots of them; so when and if somebody approaches them about solar, they're going to have their hands full getting this worked out. I'm glad we set our policy a couple years back."

Electric Committee Meeting after tonight's Council: Superintendent Schneider stated, "If at all possible, I'd like to see the Electric Committee after council."

WATER/WASTEWATER DEPARTMENT: Distribution Update

General: Water/Wastewater personnel have been doing their normal duties: reading meters, doing line locates, work orders, and customer concerns.

Sewer Lagoon Access Road: Superintendent Hawkins, "We've been working at putting in some fill in the road at the sewer lagoons. I want to thank Mark (Superintendent Davidson) for helping us with that. We will work on that a few days and make it so we can check on the lagoons without getting stuck."

Sewerlines - cleaning: Personnel have been cleaning sewerlines between Hudson and 12th going north. There have been some issues in that area, and they got that taken care of.

Sewer Pump Station #9 / N. 2nd Street (Burlington Place Apartments): Superintendent Hawkins reported, "Last Friday, Pump Station #9 failed. We pulled the pump and took it to Kansas City to Douglass Pumping. We will be sending a repair bill to the responsible party for that. We're being proactive with that."

Budget 2019: Superintendent Hawkins is still working on the budget for 2019.

WATER/WASTEWATER DEPARTMENT: Production Update

Water Treatment Plant Valve Replacement Project 2018 (WA 18): Superintendent Hawkins, "We did get the project done with the valve replacement. That was a long night. I left at 4:30 in the morning. The valves are working great."

"We had several things done that same day while we were down. We had Shane Newland (Shane Newland Repair, LLC) who comes in and does our yearly chlorination rebuild and everything. A couple of chlorinators had to have some repairs done, so the bill is about \$1,800 higher than normal; but he got it taken care of for us, and we're online."

"Also, we had Gary Armatrout (Water Loss Solutions) come in. He completed the backflow device checks on the backflow preventers. He also checked all of our pumps in the Water Plant, and everything is good with that."

STREET DEPARTMENT: Update

General: Superintendent Davidson reported, "We have been crack sealing, and replacing alley culverts and driveway culverts."

Ditch at 10th & Neosho: Superintendent Davidson reported, "We started working on the ditch at 10th and Neosho, trying to get it to drain. Eventually, we'd like to put some D-50 rock in there to line the ditch and help keep it from eroding, and maybe make it a little easier to mow."

Street Shop - Overhead Door Replacement: Personnel are replacing the overhead door at the Street Shop.

STREET DEPARTMENT: Street Improvements - 2018 Asphalt Project: Request to go out for Bids

Superintendent Davidson stated, "I would like to ask Council's permission to go out for the 2018 Asphalt Project bids." *Council Member Jasper stated, "I move to authorize Superintendent Davidson to go out for bids for the 2018 Asphalt Project." Council Member Curtiss, "I second the motion."* Mayor Luke called for discussion. Council Member Lenard said, "I'd like to add to that, 'with the review of the bid by the City Attorney', to make sure that we have covered everything we had (problems with) last year with APAC. You know, if there is maybe another company on getting the asphalt done, make sure we've got everything covered." *Council Member Jasper amended the motion to read, "I move to authorize Superintendent Davidson to go out for bids for the 2018 Asphalt Project, with the review of the bid by the City Attorney." Council Member Curtiss, "I second the motion."* Hearing no additional discussion, Mayor Luke called for a vote. *Motion carried unanimously, 6:0.*

POLICE DEPARTMENT: Update

General: Chief Jones reported, "It's been the usual run of calls for us - juveniles, domestics. We did have a vehicle stolen Monday night either during or after those thunderstorms that came through. It was probably more spur of the moment conveyance, and not necessarily a targeted vehicle - this was a 1993 Ford Ranger."

KPOA Training: Chief Jones and Officer Stice were in Iola today for Kansas Peace Officer Association training. It was a good training class.

[4] CONTINUATION: May 16, 2018 Burlington City Council Regular Session

POLICE DEPARTMENT: Nuisances: 404 Neosho St. and 326 Neosho (George Oliver)

Chief Jones reported, "On Friday, Mr. George Oliver showed up in town. He paid the utility reconnect fees to connect power to both of the buildings (The Music Box Theatre at 404 Neosho and the Movie Theater at 326 Neosho). Superintendent Schneider refused to hook up The Music Box because of safety concerns; but he does have power at the old movie theater."

"My officers made contact with Mr. Oliver and set up a meeting on Monday morning with him, me, and Tom Robrahn (City Attorney) at Tom's office. There, Tom had drafted a letter for my signature; and I served it to Mr. Oliver personally - a demand letter that he provide a written plan to City Council prior to the June 6th council meeting as to what exactly he intends to do with The Music Box Theatre. So, the ball's in his court. We're optimistic, but we'll see what happens."

PARKS DEPARTMENT: Update

General: Superintendent Boyce said that Parks personnel have been doing normal duties, cleaning public buildings and restrooms, doing building and equipment maintenance, mowing, weedeating, and spraying weeds,

Beautification Project: Superintendent Boyce said, "We did get the flowers planted May 9th. Thanks to Jerilyn and Dallas (Council Members Curtiss and Scothorn) and the Burlington Jaynes for helping with that."

Arbor Day Celebration: Superintendent Boyce said, "For the Arbor Day Celebration at Oak Park on May 7th, we planted three trees; so, we are watering flowers and new trees."

Nuisance Mowing: Personnel mowed one nuisance lot today, 928 DesMoines.

Elm Tree at the Methodist Church (6th & Niagara): Superintendent Boyce provided an update on the Elm tree on the Methodist Church property, "Tim McDonnell, District Community Forester for the Kansas Forrest Service, was in town on May 11th. He did the evaluation on the Elm tree. I have the written evaluation if anybody wants to see it, and will provide a copy to the Church also. His recommendation is to add the Elm tree to the Hazard Tree list."

FINANCE: Claims Ordinance & Payroll Ordinance

a. Claims Ordinance	2018-10	\$375,045.62
b. Payroll Ordinance	2018-10	\$ 84,066.15
TOTAL		\$459,111.77

CLAIMS 2018-10: Council Member Lenard moved to approve City of Burlington pay Claims Ordinance 2018-10 in the amount of \$375,045.62 for payment of city bills, as presented. Council Member Hall said, "Second." Mayor Luke called for discussion. Deputy City Clerk Brown reported expenditures, "It's mostly general maintenance, like Danny (Superintendent Hawkins) said, and a little extra on Shane Newland Repair, LLC. The main one is Kansas Power Pool for \$216,636.65." **Hearing no additional discussion, Mayor Luke instructed Deputy City Clerk Brown to poll Council for a vote. Mayor Luke declared Claims Ordinance 2018-10 approved by unanimous vote, 6:0.**

PAYROLL 2018-10: Council Member Tschantz moved to approve City of Burlington Payroll Ordinance 2018-10 in the amount of \$84,066.15 as presented. Council Member Hall, "Second." Mayor Luke called for discussion. Council Member Scothorn, "A quick question on overtime with the Police Department, what did we have going on?" Chief Jones, "Which days?" Council Member Curtiss, "It ended May 11th." Chief Jones said he hadn't seen that sheet, so didn't know what numbers they were looking at. Council Member Curtiss gave him the sheet. Chief Jones, "We had city court on the 10th. We had a couple officers out sick a couple different times, so officers would have worked shifts. We had some training. We had the special details for After Prom; and we assisted the Sheriff's Office with that 420 Saturation Patrol on April 20th. Basically normal duties covering officers out sick is the big one. I had one officer with what we thought was Bronchitis, it turned into Walking Pneumonia; so that officer was off for more than a couple of days. That's mainly what that overtime is." **Hearing no further discussion, Mayor Luke instructed Deputy City Clerk Brown to poll Council for a vote. All votes were in favor. Mayor Luke declared Payroll Ordinance 2018-10 approved by unanimous vote, 6:0.**

PLANNING & ZONING: Update

General: Zoning Clerk Hugunin has been doing normal duties, and has been very busy with permits.

Arbor Day Celebration: Zoning Clerk Hugunin reported, "The Arbor Day Celebration on May 7th at Oak Park went over fairly well. We gave away twenty-one trees and one raffle tree; and like Kevin (Superintendent Boyce) said, three trees were planted."

PLANNING & ZONING: Planning Commission Meeting Scheduled for June 7, 2018

Zoning Clerk Hugunin informed Council, "I've scheduled a Planning Commission meeting for June 7th (Thursday), at 7 p.m. at City Hall. I have two people that are applying for variances."

Variance BZA-V-2018-001 for a Tattoo Parlor, 406 Neosho: Zoning Clerk Hugunin said, "One is for a tattoo parlor that will be going in behind Jake's Barber Shop. A Tattoo parlor is one thing that is not allowed by the Zoning Regulations; so he is applying for a variance to have that."

[5] CONTINUATION: May 16, 2018 Burlington City Council Regular Session

Variance to Build a Home out of Shipping Containers at 10th and LaMoille: Zoning Clerk Hugunin, "Another variance I am going to have is for a home built at 10th and LaMoille. They want to build it out of shipping containers. I have been talking with other cities on their regulations and how they do it. I think if we do this, we will put the requirements in the permit that the home has to have a pitched roof, it has to be painted, etc. Shipping container homes are getting popular. I have seen the plans, it's pretty decent."

OTHER BUSINESS: Proclamation - Business Appreciation Month

Burlington's Mayor Luke and New Strawn's Mayor Petterson signed a proclamation proclaiming June 2018 as Business Appreciation Month in the Cities of Burlington and New Strawn, and encourage all residents to salute their local businesses and their employees for their contributions to our communities, and to join in this important observance.

PERMITS: Permits issued by Zoning Clerk Hugunin:

2018-010 Rebecca Tuttle - 1420 Merrimac - Fence
2018-011 Matt Moon 509 S. 4th - Garage
2018-012 Lanny Ratzlaff - 322 E. Kennebec - Garage

LEGAL DEPARTMENT: Nuisances: 404 Neosho St. and 326 Neosho(George Oliver)

Attorney Robrahn said, "As you heard in Doug's (Chief Jones's) report, we met with Mr. Oliver on Monday morning; and we'll see what happens in the future on that."

LEGAL DEPARTMENT: Executive Session for Attorney/Client Privilege

Mayor Luke, "At this time, I would accept to go into Executive Session for Attorney/Client Privilege, with the Governing Body and the City Attorney for a period of twenty minutes." *Council Member Hall made the motion to enter into Executive Session for Attorney/Client Privilege, with the Governing Body and the City Attorney for a period of twenty minutes.* *Council Member Curtiss, "I'll second it."* **Hearing no discussion, Mayor Luke called for a vote. Motion carried unanimously, 6:0.**

Council entered the Executive Session at 6:32 p.m. Extension: Council Member Hall moved to extend the Executive Session for five minutes. Council Member Lenard seconded the motion. Motion carried unanimously, 6:0. Council re-entered the Executive Session for five minutes and exited the Executive Session at approximately 6:57 p.m.

Council Action Taken - Develop a Policy for Competitive Bidding to be adopted by Ordinance: *Council Member Lenard stated, "I make a motion that the City work with the City Attorney, the Governing Body work with the City Attorney, to develop a Policy for Competitive Bidding that will be adopted by Ordinance, applicable for all departments."* *Council Member Hall, "I'll second the motion."* Mayor Luke called for discussion; hearing none, he called for a vote. **Motion carried unanimously, 6:0.**

Table the Electric Plant Additional Generation Project contingent on Adoption by Ordinance a Policy for Competitive Bidding: *Council Member Lenard stated, "I would also like to make a motion at this time that we table the Electric Plant Additional Generation Project until the Policy for Competitive Bidding is complete."* Mayor Luke asked if the policy and the ordinance will be the same thing. Attorney Robrahn said, "It's going to be the same thing - you're going to pass the policy by ordinance." *Council Member Curtiss, "I second the motion."* Mayor Luke called for discussion; hearing none, he called for a vote. **Motion carried unanimously, 6:0.**

CITY CLERK: Update

Deputy City Clerk Brown provided City Clerk Kewley's update.

General: City Hall personnel have been busy with preparing meter readings for utility billing. They have been preparing work orders, vouchers for bill paying, payroll, and minutes for the council meeting.

Kansas Power Pool Training: City Clerk Kewley attended the KPP training last Wednesday, May 9th. *(It was the training Mark Chesney had said KPP put together to meet with all the cities with respect to providing them with the insight as to the interface between Kansas Power Pool and the cities.)*

Audit of 2017: The auditors (Mize Houser & Company) were onsite last Tuesday, May 8th. They were scheduled to be here for two days, but were here for only one. Everything looked good, and we will continue to provide additional information to them, as needed.

Budget for 2019: City Clerk Kewley has started working on the 2019 Budget. A Finance meeting has been scheduled for Tuesday, June 12th, at 10 a.m. in the meeting room at 303 Neosho; with the Finance Committee and the Superintendents in preparation of the 2019 Budget.

Business Appreciation Picnic on June 1st: Everyone was reminded about the Business Appreciation Picnic on Friday, June 1st from 11 a.m. to 1 p.m. at Kelley Park. This week, City of Burlington and City of New Strawn plan to mail approximately 230 invitations.

Employee Appreciation Picnic on June 4th: The Employee Picnic will be on Monday, June 4th from 11 a.m. to 1 p.m. at Kelley Park.

Memorial Day Closing: City Hall will be closed on Monday, May 28th in observance of Memorial Day.

Other: Deputy City Clerk Brown, "We have been handling normal calls and inquiries."

[6] CONTINUATION: May 16, 2018 Burlington City Council Regular Session

CITY CLERK: Personnel: Resignation - Carol Mahon / Advertise Position

Resignation: Mayor Luke said, "We have received from Carol Mahon her resignation as an employee of the City as she will be moving out of town. She wants to thank the Mayor, the Governing Body, fellow office staff, and other departments. She is moving to DeSoto. (Carol's last day of work will be June 22, 2018.)"

Advertise to Fill the Position: Council Member Hall stated, "I move to advertise until filled the position of Utility Billing Supervisor/Assistant Municipal Court Clerk, with internal applications to be considered first; and with the option that if an employee is hired from within the City of Burlington, and a second applicant is qualified to fill that vacated position, he/she may be hired to fill the newly vacated position." Council Member Curtis, "I second it." Mayor Luke called for discussion; hearing none, he called for a vote. Motion carried unanimously, 6:0.

MAYOR'S COMMENTS: Independence Day Celebration on July 4th

Mayor Luke said, "On July 4th, we will be having our fireworks display and everything else at Kelley Park just like we have in the past. We have several local food people who will be having food down there. We have Jake's band, Highway 75, will be providing the music for that. We have budgeted for this, as well as Strawder. The Recreation Center is taking it to their board. We have several others that are contributing to the program, so it will be similar to what we've done in the past." (Mayor Luke, Vicki Wolford (Fair Association), and Salli Stewart (Burlington Promotions) have worked together the past few years to coordinate the Freedom Festival Celebration. Funds are funneled through Burlington Promotions, City of Burlington.)

MAYOR'S COMMENTS: Mayor Luke steps down from the Electric Committee and Appoints New Chair

Mayor Stepping Down: Mayor Luke stated, "Due to the appearance of a conflict of interest, I will be stepping down from the Electric Committee, effective immediately. Lewis (Council Member Lenard) will be the Chairman." Council Member Lenard, "We may want to talk about that." Mayor Luke, "My appointment is that Lewis will be the Chair Person of that Committee, effective immediately. I don't want it to be a conflict, an issue, so therefore I will step out of the position."

REPORT BY CITY OFFICERS: Governing Body Makes Decisions

Council Member Lenard said, "I had a note here. I know that J.J. is new to the Council. I just want to remind everybody that decisions can be made by the Governing Body; and none of us can act or bind the City on our own. This applies to City Council, Mayor, and everybody. Additionally, open competitions, confidentiality of communications - especially personnel. It's just a reminder."

CITY OFFICERS: Electric Committee Meeting canceled

Mayor Luke stated, "The Electric Committee scheduled for after this Council meeting is canceled."

FUTURE AGENDA ITEMS:

GENERAL City Debt – How to fund projects Water Rate 2018 forward (updates) Promote Businesses (Business Do Overviews at Council) 2019 Budget Independence Day Celebration (Updates by Mayor)	Financial Program Software (CIC) - updates GAAP – Infrastructure Capitalization 2017 Audit City Hall Vacancy of Utility Billing Supervisor/Asst. Ct. Clerk
ELECTRIC DEPARTMENT: Power Plant-Add Generation: Proposals Engineering, Design, Construction - Project on hold as of 5-16-2018	
PARKS DEPARTMENT: Events in the Parks (Updates) City Dam West Wall Repair	General Update, Activities, etc. Banners (Veterans)
LEGAL DEPARTMENT: Municipal Court Policy for Competitive Bidding / Ordinance to Adopt it	Misc. Legal - Documents, Cases, Contracts, etc.
PLANNING AND ZONING Industrial Park Lots - for Sale, etc. Work with NexTech and City Departments to improve Cyber Security Property Annexed to City - Co-ops/City Right to Serve Utilities (Work with County Mapping)	Work w/PD on Nuisance Structure regulations Quarterly Construction Valuation Report Prepare Easements for any City-owned property without one City Hall - Awning Replacement (switch to metal)
POLICE DEPARTMENT Nuisance Updates Nuisance - 404 Neosho - Work with Zoning Clerk/Attorney to get structure assessed	Department Activities/Cases/etc.
STREET DEPARTMENT: Concrete Streets - Repair/Replace Sidewalk Repairs on City Rights-of-Way Street Improvements 2018 Asphalt Project	Pavement Management System/Asset Management System Street Foreman - Fill Position
WATER & WASTEWATER DEPARTMENT: Pump Repairs (Clearwell/River Intake) Hospital - Water Meter Replacement	Water Plant - Valve Replacement (WA 18-001) Lead & Copper Monitoring - Survey Update Sewer Pump Station #9 - Repair Water Meter installations Sewer Lagoon - Maintenance/Updates

Mayor Luke adjourned the Council Meeting.

Approved by the Governing Body and signed by Anne C. Brown, Deputy City Clerk