

BURLINGTON CITY COUNCIL REGULAR SESSION May 2, 2018

City of Burlington Governing Body met in Regular Session at City Hall, 301 Neosho Street, Burlington, Kansas at 6:00 p.m. Wednesday, May 2, 2018. Mayor Stan Luke called the meeting to order.

ROLL CALL: Stan Luke, Mayor

Council Members present:

Lewis Lenard (President of Council) Dallas Scothorn Jerilyn Curtiss
 J.J. Jasper Thomas P. Tschantz Sharon Hall

Superintendents Present:

Kevin Boyce (Parks) Alan Schneider (Electric) Mark Davidson (Street Foreman)
 Doug Jones (Chief of Police) Danny Hawkins (Water/Wastewater)

Also Present:

Regina Kewley (City Clerk) Susan Stroh (Administrative Assistant)
 Tom Robrahn (City Attorney) Jimmy Hugunin (Zoning/Grants Clerk)
 Philip Wright (Assistant City Attorney) Anne Brown (Deputy City Clerk)

Media Present: Mark Petterson (Coffey County Republican)

VISITORS: Lance Davis (Curbside Flower Shoppe), Becky Richwine, Paul Abendroth

AGENDA: *Council Member Lenard, "I move to approve the agenda as modified." Council Member Scothorn, "I'll second." Motion unanimously carried, 6:0.*

MINUTES 4-18-2018: *Council Member Curtiss, "I move to approve the minutes of April 18, 2018 as amended." Council Member Scothorn, "Second." Motion unanimously carried, 6:0.*

APPOINTMENT: None

PUBLIC COMMENTS: None

ELECTRIC DEPARTMENT: Distribution Updates

General: Superintendent Schneider reported, "We have been very busy doing line locates with all the fiberoptics being buried around town. The men have been changing out some power poles, doing a little bit of equipment maintenance, and doing a little tree trimming."

3-Phase Metering Equipment: Superintendent Schneider stated, "Also, periodically we go out and verify the 3-phase metering equipment out on site for the 3-phase business customers. We verify that we don't have CTs that are bad, bad metering wires, anything of that nature. The men have been doing spot checks."

ELECTRIC DEPARTMENT: Power Plant/Production Update

General: Superintendent Schneider said, "It's not very exciting on the production side, but the men do stay really really busy. They're doing maintenance and repairs on generators; and they're doing power plant, building, and substation maintenance."

KMU Conference: Superintendent Schneider plans to attend the Annual Kansas Municipal Utilities Conference Thursday and Friday in Wichita.

WATER/WASTEWATER DEPARTMENT: Distribution Update

General: Water/Wastewater personnel have been doing their normal duties: work orders, customer concerns, and lots of line locates with the burying of fiberoptics.

Water Meter (Unused) Removal: Personnel have been busy removing the water meters at the request of property owners. It is going well.

Valve Exerciser Demonstration: Superintendent Hawkins reported, "We had a vendor come in and give us a demo on a valve exerciser that we are hoping to budget for in 2019. That would help us tremendously with keeping valves exercised and cleaned out. It was something neat to look at."

Sewer Lagoons - Ammonia Readings/Algae/Weirs: Superintendent Hawkins reported, "We did get our sewer sample back from Pace Analytical. The results were good, so our ammonia is back in check again; and we were pleased with that. We kept the State (KDHE) informed."

Water Leak: A water leak behind John Dietrich's old barber shop has been fixed.

Coffey County Hospital Water Meter - Replacement: Superintendent Hawkins said, "We are going to be replacing the hospital water meter. I have been talking with Vick Blaufaus at the hospital. We will schedule it when he gives us the green light to come in after hours so we're not disturbing the hospital. It will take a half hour or less."

Sewer Pump Station #9 / N. 2nd Street (Burlington Place Apartments): Superintendent Hawkins reported, "We had to remove diapers and rags again from Pump Station #9; but we are being proactive with that. I want to thank Tom (Attorney Robrahn) for reviewing a letter we are sending to help resolve the situation. It will be addressed that way."

WATER/WASTEWATER DEPARTMENT: Production Update

Water Treatment Plant: The flow has been increased at the Water Plant to 1100 gallons a minute because there has been an increase of usage.

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Water Treatment Plant Valve Replacement Project 2018 (WA 18): Superintendent Hawkins, "The valve replacement that was to occur last week, got delayed. It ended up that as they were getting ready to put it together they didn't have the parts; so it got delayed and next Thursday and Friday everybody will be here. The valves are supposed to be here at the Water Plant at 10 o'clock tomorrow morning - everything is supposed to be laid out. We've already visited with the contractors and they are ready to go."

Water Treatment Facility - Security: Superintendent Hawkins said, "We installed some gates at the Water Treatment Plant. We are still working on that for security of the building, so we can open the doors to the building and still keep our motors cool during the summertime."

STREET DEPARTMENT: Update

General: Foreman Davidson reported, "We have been doing culvert replacements, driveway culvert replacements, and tilling and seeding ditches."

Peterbuilt: Foreman Davidson reported, "We had an electrical problem on our 2015 Peterbuilt. We took it to Kenworth in Emporia. There was a pinched wire under the dash; and they took care of that."

Crack-sealing: Foreman Davidson said, "We started crack sealing Tuesday. The plan was to get all the streets crack-sealed that APAC is supposed to chip-seal for us this year. Our guys got the crack sealing all done in one day, so we are ready for APAC to do the chip-seal. I contacted them about a month ago - I talked with Dave Duncan. Their expected date was the last week of May or the first week of June when they will be here to do that."

Equipment Maintenance: Yesterday, Street personnel started getting their chainsaws and equipment serviced in preparation for the potential storm, and got the trucks and everything fueled up.

STREET COMMITTEE - Fill Street Superintendent Position

City Clerk Kewley reported that the Street Committee (Council Members Curtiss and Jasper, Mayor Luke, and City Clerk Kewley) got together and did interviews for the Street Superintendent position. She said, "We interviewed Mark Davidson, and our recommendation is to hire Mark Davidson to the Superintendent position."

Council Member Jasper stated, "I move to promote Mark Davidson from Foreman to Street Superintendent, effective May 2, 2018, at the rate of \$34.14 per hour." Council Member Curtiss, "I second the motion." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

STREET COMMITTEE - Advertise for a Street Foreman

With Mark Davidson's promotion, the Street Foreman position was left vacant. **Council Member Curtiss stated, "I move to advertise for a Street Foreman, with internal applications to be considered first; and with the option that if a Foreman is hired from within the City of Burlington, a second applicant may be hired to fill the newly vacated position; and with applications to be taken for up to thirty days." Council Member Jasper, "I second." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.**

POLICE DEPARTMENT: Update

General: Chief Jones reported, "We have been staying busy, not quite as bad as last council meeting, but we're still staying busy. We have been assisting the Sheriff's Office with accidents, including that one Friday evening at Country Club Heights. We did assist with After Prom. We're still working domestics and mental health issues."

Mental Health Conference: Chief Jones said, "They've got a Mental Health Conference on May 21st. They want as many officers there as they can get. This is what Tracy Campbell and Lindsey Payer have been working on. From the sounds of it, the County Commissioners are five Commissioners in favor of serious discussion about how much money will it take and where to put it; so we're hopeful that we can maybe come up with a solution there."

KBI Audits: Chief Jones reported, "We got through the second of the two KBI audits. We haven't seen it in writing yet, but from everything she said during the audits, we passed in very good shape - flying colors."

2018 Dodge Charger (Update): Chief Jones, "We have the new car. All the equipment is installed, and it is in service. If anybody would like to see it, I could have Jay (Officer Szambecki) bring it up after the council meeting."

POLICE DEPARTMENT: Nuisances

(415 S 6th. Theda Darnell): Chief Jones reported, "One of the places we have been discussing on 6th Street, the offer the owner had from a potential purchaser fell through. The owner wasn't willing or ready to sell. I have decided we have spent long enough on this, and she was served her formal letter, and her forty-five day clock started ticking today. Her next move was actually to contact an auctioneer she'd been in contact with. We'll see if we can push a little."

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404 Neosho (George Oliver): Council Member Curtiss, "We haven't heard from the Music Box owner?" Chief Jones, "I don't believe he's had any contact with any of us." Superintendent Hawkins, "The vendor that came and saw my valve rings, used to sing down there; and he was very disappointed in what he saw." Council Member Curtiss, "Along with all the rest of us."

PARKS DEPARTMENT: Update

General: Superintendent Boyce reported that Parks personnel have been doing normal duties, cleaning public buildings and restrooms, and doing building and equipment maintenance. Mowing and spraying are taking up most of their time right now. They attended the KMU safety training yesterday.

Beatification Project: Superintendent Boyce said, "Flower planting will be May 9th, 5 p.m. Meet at Caboose Park - weather permitting."

FINANCE: Claims Ordinance & Payroll Ordinance

a. Claims Ordinance	2018-09	<u>\$ 94,236.01</u>
b. Payroll Ordinance	2018-09	<u>\$ 80,824.98</u>
TOTAL		\$175,060.99

CLAIMS 2018-09: Council Member Lenard moved to approve City of Burlington pay Claims Ordinance 2018-09 in the amount of \$94,236.01 for payment of city bills, as presented. Council Member Hall said, "Second." Mayor Luke called for discussion. City Clerk Kewley reported expenditures, "We've got Heartland Environmental, \$11,232.10; Republic Services, \$11,360.00; and Wheeler World, Inc., \$16,279.59." Hearing no additional discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. Mayor Luke declared Claims Ordinance 2018-09 approved by unanimous vote, 6:0.

PAYROLL 2018-09: Council Member Lenard moved to approve City of Burlington Payroll Ordinance 2018-09 in the amount of \$80,824.98 as presented. Council Member Jasper, "Second." Hearing no discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Luke declared Payroll Ordinance 2018-09 approved by unanimous vote, 6:0.

PLANNING & ZONING: Update

General: Zoning Clerk Hugunin reported he has been doing normal duties. He said, "I have been doing major updates to the webpage on the software side of it, which I think helped increase the speed a little."

Permits: Zoning Clerk Hugunin reported, "As you can see in the packets, I've been pretty busy with permits. I still have several open permits, but hopefully someone will be in to sign them."

Arbor Day Celebration: The Arbor Day Celebration was been postponed due to the rain. It has been rescheduled to Monday, May 7th, same place and same time: Oak Park at 5:30 p.m.

INDUSTRIAL & COMMERCE: Lance Davis, Curbside Flower Shoppe, Business Showcase

Council Member Lenard stated, "About six months ago, our Economic Development (Director Stacy Haines) from the County was here. As part of their FOCUS groups, they develop committees; and they communicated to the cities that there were gaps in communications and services between the cities and some of the local businesses. So, Jerilyn (Council Member Curtiss) and I volunteered to kind of be a focal point for that (in Burlington). Working with Stacy and Brandon (Chamber of Commerce Director Haines), they sought some local businesses that would kind of be the guinea pig. We tried to create some framework (an agenda) to help guide the presentation. This is our maiden voyage, but the intent is to provide an opportunity for the businesses to come in and give an overview of their business and anything thing the City can do to help these local businesses. Council Member Lenard, "With that, I will turn it over to Lance, who is our guinea pig and has the Curbside Flowers."

Mr. Davis, "Let me give you a little background about myself first. I started my first business at the age of seventeen, with my mom and dad, in Yates Center. I started my second business at twenty-one, also in Yates Center. I opened my third business, which brought me to Burlington, at age twenty-five. Now we have Curbside Flowers in Burlington. Why I chose Burlington was - it was so close to home, and I commute to work every day. When I heard Lasting Impressions was going out of business, I felt Burlington could support two flower shops. I felt I was the perfect fit for the community; I was young; I had fresh new ideas - nothing against other businesses, but I just felt I could bring something new to the community."

"My first year was very crazy, very hectic. I was learning. I didn't know what to expect from the community because I was an outsider and I didn't know how people would accept that - if they would support the business or if they wouldn't. So, that's why I chose to rent. I'm a renter in a beautiful building. I hope to purchase a building. I want something with a little more outside space so I can expand my garden. I have a section in the store I'll talk about later. Another thing that brought me to Burlington was it's a larger realm of little towns in Coffey County that I can service."

"I offer many different kinds of services. We are a full-service florist. I do interior design. I do - you name it, I could probably do it. At Christmastime, I do in-home decorating for customers. When they would come into the store and see (decorated trees, etc.) they would ask if I could do that at their house - I said absolutely. I started that last year and it's gone over really really well. I think I'm going to continue to grow in the future."

"I have experience in industry. I had my gift store in Yates Center for five years. I had both locations for about eight months; and then when I saw Burlington's was succeeding so well, I weighed the odds and saw that my numbers were like five times more in Burlington versus Yates Center; so I decided to close that location, and

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dedicate myself to Burlington full-fledged. That was something very exciting. My people in Yates Center don't like that very much; but that's okay - I have to look out for what's best for me, and it looked best for the business. I made that choice and I haven't looked back, so that's a positive."

"I'm not a very large business, so I can't employ a lot of people. I have myself full-time. I have another designer full-time; and I have two part-time helpers. I don't offer them any type of benefits perse'. Of course, I give them a store discount, which is kind of a benefit."

"I talked about the increase in my sales - it's about five to seven times more than what I was doing in Yates Center. That's really really good."

"Business Challenges I was having, should I'd say - other business owners kind of having beefs with things I might carry in the store; they might see it like a competition to them. But that's something I can work out with them and myself." He added, "I don't think that is something that is like a business challenge in Burlington, but an individual challenge I guess."

"When I first opened in Burlington, I just kind of did it out of the clear blue. I didn't really come to Burlington or the City and say, 'What do you have to offer?' - but I chose not to do that. I know it's available for new businesses so when they do come to town they can get resources and help. It's something I didn't do, but maybe I should have."

"My goals for the future: I would definitely like to continue to grow my business; continue to support the other organizations that I get involved with. Burlington Promotions is phenomenal. I work closely with the Chamber of Commerce - they're a great asset in promoting all businesses, I feel."

Mr. Davis asked for questions or comments. Mayor Luke, "When you're looking for outside space, how much space are you looking for?" Mr. Davis, "I would like a building with space so I can display more outside flowers. Not like sidewalk space, I should say more like on the side of the building. There's a few little things available that have that space available, I just haven't really dove into that quite yet."

Mayor Luke, "We appreciate having you in town. I've heard many comments about your inventory, all positive by the way." Council Member Curtiss, "I enjoy going into his shop, looking around, and purchasing. I really do. I appreciate what you have." Council Member Hall said she enjoys visiting his shop, too. Mr. Davis, "Something I forgot to talk about - my vendors. I probably have close to fifty different vendors that I purchase from currently. I do have five local vendors in there right now on kind of like a consigned opportunity. I had some space available that I didn't think I could fill up with inventory I have, so I opened that up. It is kind of a nice asset that I added to the business; and it's gone over very well. I started that up in February and the last few months have been very successful with that. Flowers - I support local as much as possible. Of course, there's no place to buy flowers around here locally; but two close suppliers - one is in Wichita and one is out of Topeka. I do have a California supplier, as well that I don't use very often. I try to support the two closer more local suppliers as much as possible."

Council Member Curtiss mentioned, "I don't remember who, but you provided flowers to somebody and they were very impressed with you doing that; so, thank you." Mr. Davis, "You might mean Life Care Center. I do donate flowers, like to the Life Care and The Meadows for special occasions - Thanksgiving, Christmas; just trying to give back to the community and the businesses. They support my business, so I give back to them a little bit. I will do that with any business and partner with anybody like that."

Mayor Luke, "We appreciate you visiting with us tonight." Mr. Davis, "I hope I did alright." Mayor Luke, "You did fine." Council Member Curtiss, "Thank you for being our guinea pig."

OTHER COMMITTEE OR COUNCIL BUSINESS: Proclamation - Community Action Month, May 2018

Mayor Luke signed the proclamation requested by ECKAN, entitled 'May 2018 Community Action Month', recognizing the continued work and dedication of Kansas Community Action Agencies.

PERMITS: Permits issued by Zoning Clerk Hugunin: None

2018-003 Journey's Inc. - 1298 N 4th - Sign

2018 -004 Jessie Chadwick - 710 Franklin - Shed

2018-005 Donald Miller - 1325 Neosho - Shed

2018-008 Gail McGrit - 1015 Osborne - Deck

2018-009 Lynzie Gilmore - 317 Lamoille - Fence

LEGAL DEPARTMENT: Update

Sewer Pump Station #9 / N. 2nd Street (Burlington Place Apartments): Attorney Robrahn reported, "For the Water Department, I reviewed the letter regarding the problem we've been having at Pump Station #9. That's been about it. It's been slow the past couple of weeks."

LEGAL DEPARTMENT: Mayor's 2018 Annual Appointments

Mayor Luke, "You have before you the Mayor's Appointments for May 2, 2018, which will be from May 2, 2018 through the first meeting of the Council in May 2019. Do we have any motion in respect to the appointments?"

1. **City Clerk:** Mayor "We need a motion to ratify appointment of City Clerk, Regina R. Kewley."
Council Member Curtiss stated, "I move that we ratify the Mayor's annual appointment for City Clerk to be Regina R. Kewley from May 2, 2018 through the first meeting of the City Council in May 2019." Council Member Hall, "I'll second." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.
2. **Chief of Police:** Mayor, "We need a motion to ratify appointment of Chief of Police, Douglass L. Jones."
Council Member Lenard stated, "I move that we ratify the Mayor's annual appointment of Chief of Police to be Douglas L. Jones, from May 2, 2018 through the first meeting of the City Council in May 2019." Council Member Tschantz, "Second." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.
3. **Electric Superintendent:** Mayor, "We need a motion to ratify appointment of Electric Superintendent, Alan Schneider."
Council Member Scothorn stated, "I make a motion that we ratify the Mayor's annual appointment of Electric Superintendent to be Alan Schneider from May 2, 2018 through the first meeting of the City Council in May 2019." Council Member Lenard, "Second." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.
4. **Parks Superintendent:** Mayor, "We need a motion to ratify the appointment of Parks Superintendent to be Kevin Boyce."
Council Member Scothorn stated, "I make a motion to ratify the Mayor's annual appointment for Parks Superintendent to be Kevin Boyce from May 2, 2018 through the first meeting of the City Council in May 2019." Council Member Jasper, "I second." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.
5. **Water & Wastewater Superintendent:** Mayor, "We need a motion to ratify the appointment of Water and Wastewater Superintendent to be Danny Hawkins."
Council Member Tschantz stated, "I make a motion to ratify the Mayor's annual appointment for Water and Wastewater Superintendent to be Danny Hawkins from May 2, 2018 through the first meeting of the City Council in May 2019." Council Member Hall, "I'll second." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.
6. **Street Superintendent:** Mayor, "We need a motion to ratify the appointment of Street Superintendent to be Mark Davidson."
Council Member Curtiss stated, "I make a motion to ratify the Mayor's annual appointment for Street Superintendent to be Mark Davidson from May 2, 2018 through the first meeting of the City Council in May 2019." Council Member Hall, "I'll second." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.
7. **All Other Appointments of Boards, Officers, and Committees:** Mayor, "Now we need a motion to ratify all other appointments for Boards, Officers, and Committees."
Council Member Scothorn stated, "I will make a motion to ratify the Mayor's Annual Appointments of all other Boards, Officers, and Committees from May 2, 2018 through the first meeting of the City Council in May 2019." Council Member Hall, "I'll second. Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.
8. **Ratify all Appointments inclusively:** Mayor, "Now, we need a motion to ratify the Mayor's Annual Appointments."
Council Member Hall stated, "I make a motion to ratify the Mayor's Annual Appointments for 2018, from May 2, 2018 through the first Council meeting in May 2019, as presented." Council Member Scothorn, "Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

CITY CLERK: Update

General: City Hall Staff have been busy with customers paying utility bills. They have been preparing work orders, vouchers for bill paying, payroll, and minutes for the council meeting.

Kansas Set-off Program Delinquent Utility Accounts: City Clerk Kewley stated, "This month, we only have one delinquent utility account in the amount of \$152.90 to the Kansas Set-off Program for collection. That's really good. This will be the third month that we've really not sent many in."

Street Department Interviews: City Clerk Kewley participated in the Street Superintendent interviews on Thursday, April 19th.

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CCR/WOR: The 2018 Water Quality Report (State's Consumer Confidence Report) has been distributed as the State of Kansas requires: mailed with the City utility bills, published on the City's website, posted in City Hall, mailed to the County Health Department and our customer cities and Rural Water District. The certification of distribution has been mailed to the State.

Additional Generation - Electric Committee Meeting: City Clerk Kewley reported, "Attended the Electric Committee meeting last Wednesday, April 25th, with our financial advisor, David Arteberry of George K. Baum & Company, on preliminary financing options for the potential added generation project."

Audit of 2017: City Clerk Kewley stated, "The auditors (Mize Houser & Company will be onsite next Tuesday and Wednesday, May 8th and 9th."

Other: City Clerk Kewley, "We have been handling normal calls and inquiries."

MAYOR'S COMMENTS: Council Meeting Schedule for July

Mayor Luke, "July 4th falls on the first Wednesday of July. I make a recommendation that we only hold one meeting in July, and that would be on July 18th as the 4th is a holiday. That will require a motion from the Governing Body."

Council Member Hall stated, "I make a motion that due to the first Wednesday of July being a holiday (Independence Day), we hold only one meeting of the City Council in July, and for that to be on Wednesday, the 18th." Council Member Jasper, "Second." Mayor Luke called for discussion. Council Member Lenard ask about the signing of vouchers and documents that would normally be done at the meeting on the first Wednesday of the month. City Clerk Kewley said, "Signing of the payroll and benefits and all that can be done ahead of time. It's already been approved through the budget." *Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.*

MAYOR'S COMMENTS: Kansas Power Pool Meeting with Governing Body

Mayor Luke said, "Last meeting, Mark Chesney said they had put together a group to meet with all the cities with respect to providing them with the insight as to the interface between Kansas Power Pool and the cities. Mark had said he would set a Wednesday, as that's our normal council night. It would be next Wednesday, the 9th. There has been no time set; and the question I have for you is - Do you want to have the meeting; and if so, what time? It can always be at a different time, because we are the only member city that has council meetings on Wednesday nights." Council agreed that 6 p.m. on May 9th would be okay. Mayor Luke said the meeting would be about an hour to an hour and a half long, depending on the number of questions.

CITY OFFICERS: None

FUTURE AGENDA ITEMS:

GENERAL City Debt – How to fund projects Water Rate 2018 forward (updates) Promote Businesses (Business Do Overviews at Council)	Financial Program Software (CIC) - updates GAAP – Infrastructure Capitalization
ELECTRIC DEPARTMENT: Power Plant-Add Generation: Proposals Engineering, Design, Construction	
PARKS DEPARTMENT: Events in the Parks (Updates) City Dam West Wall Repair	General Update, Activities, etc.
LEGAL DEPARTMENT: Municipal Court	Misc. Legal - Documents, Cases, Contracts, etc.
PLANNING AND ZONING Industrial Park Lots - for Sale, etc. Work with NexTech and City Departments to improve Cyber Security Property Annexed to City - Co-ops/City Right to Serve Utilities (Work with County Mapping)	Work w/PD on Nuisance Structure regulations Quarterly Construction Valuation Report Prepare Easements for any City-owned property without one City Hall - Awning Replacement (switch to metal)
POLICE DEPARTMENT Nuisance Updates Nuisance - 404 Neosho - Work with Zoning Clerk/Attorney to get structure assessed	Department Activities/Cases/etc.
STREET DEPARTMENT: Concrete Streets - Repair/Replace Sidewalk Repairs on City Rights-of-Way	Pavement Management System/Asset Management System Street Foreman - Fill Position
WATER & WASTEWATER DEPARTMENT: Pump Repairs (Clearwell/River Intake) Hospital - Water Meter Replacement	Water Plant - Valve Replacement (WA 18-001) Water Meter installations Lead & Copper Monitoring - Survey Update Sewer Lagoon - Maintenance/Updates

Mayor Luke adjourned the Council Meeting.

Approved by the Governing Body and signed by Anne C. Brown, Deputy City Clerk