

BURLINGTON CITY COUNCIL REGULAR SESSION April 18, 2018

City of Burlington Governing Body met in Regular Session at City Hall, 301 Neosho Street, Burlington, Kansas at 6:00 p.m. Wednesday, April 18, 2018. Mayor Stan Luke called the meeting to order.

ROLL CALL: Stan Luke, Mayor

Council Members present:

Lewis Lenard (President of Council) Dallas Scothorn Jerilyn Curtiss
 J.J. Jasper Thomas P. Tschantz Sharon Hall

Superintendents Present:

Kevin Boyce (Parks) Alan Schneider (Electric) Mark Davidson (Street Foreman)
 Doug Jones (Chief of Police) Danny Hawkins (Water/Wastewater)

Also Present:

Regina Kewley (City Clerk) Susan Stroh (Administrative Assistant)
 Tom Robrahn (City Attorney) Jimmy Hugunin (Zoning/Grants Clerk)
 Philip Wright (Assistant City Attorney) Anne Brown (Deputy City Clerk)

Media Present: Mark Petterson (Coffey County Republican)

VISITORS: Susan Faler (American Red Cross), Mark Chesney (Kansas Power Pool)

PUBLIC COMMENTS: None

AGENDA: *Council Member Tschantz, "I move to approve the agenda as modified." Council Member Lenard, "I'll second." Motion unanimously carried, 5:0.*

MINUTES 4-4-2018: *Council Member Curtiss, "I move to approve the minutes of April 4, 2018 as presented." Council Member Scothorn, "Second." Motion unanimously carried, 5:0.*

APPOINTMENT: American Red Cross Community Blood Drive: Reserve 4-H Building 6/6/18 (no charge)

Susan Faler with the American Red Cross, addressed Council, "We have a program called Leaders Save Lives (LSL). There is a high school student from Burlington, Cassie Isch, who is wanting to host one of these Leaders Save Lives drives. It is a blood drive in which the goal is to collect twenty-five units. If that goal is reached, they receive a \$50 gift card and the possibility of receiving a \$1,000 scholarship. She was asking of places she could possibly do the drive, and she brought up the 4-H Building. So, I have been asked by her to come before you and see if we might be able to use that building on June 6 free of charge for her to have that blood drive. Also, if you're interested in the information how we would save lives, I did bring flyers if you want one."

Mayor Luke asked Superintendent Boyce if anything is going on in the 4-H on June 6th. Ms. Faler said, "The blood drive would be from 1 p.m. to 6 p.m.; so our staff would be there from noon to 8 p.m." There was nothing already scheduled. *Council Member Curtiss stated, "I move to approve the request for the American Red Cross to hold their Community Blood Drive at the 4-H Building on June 6, 2018 from noon until 8 o'clock p.m. at no charge." Council Member Lenard, "Second." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0. (Note: They called after the meeting and changed the date to June 4th.)*

APPOINTMENT: Mark Chesney, Kansas Power Pool Activities

Mark Chesney, CEO of Kansas Power Pool, addressed Council, "It is a pleasure to be here. I think since the last time I was here, you had elections." Mayor Luke, "Yes, J.J. is our new Council Member." Mr. Chesney to Council Member Jasper, "It's a little late to say congratulations by the middle of April, but congratulations."

Mr. Chesney, "You may already know, but you may have not heard it directly from KPP. In the Legislature this year, municipal power had a difficult time. Many of us with municipal power tried to get the Legislature to be dissuaded on a bill that was advanced by the rural electric cooperatives; and we were not successful. I'll just highlight that now going forward because this is law now - if an annexation is going to happen where a new electric customer would exist that is not in an area that is not already in the city's certified territory (exterritorial area) and a customer of the city, the city would have to pay 8 1/2% of the gross revenues for period of ten years to the cooperative that the territory came from. It is now the law."

Mr. Chesney continued, "In that same bill, energy agencies in the state - there are only two: Kansas Power Pool is one of them and Kansas Municipal Energy Agency in Overland Park is the other - we tried to advance and we were successful with the notion that maybe the Municipal Energy Agencies (MEAs) ought to be exempt from the Kansas Corporation Commission (KCC). The MEAs have been subject for decades to regulation by the KCC - that's old. The KCC has never asserted jurisdiction - ever. Well, last November the KCC opened the docket and invited everybody into the tent to comment on the extent to which the KCC should have jurisdiction over MEAs. In January this year, they issued an order which said nothing more than what is already in statute; that is that KCC has jurisdiction. Except that in the bill that we ran and it's now law, a Kansas Energy Agency can become exempt from the KCC jurisdiction, provided that there is an election by the members. Tomorrow, we have a membership meeting in McPherson; some of you in this room are going to be there. That's one of the things that's going to be accomplished - there's going to be a question advanced, 'Should KPP vote to be exempt from the KCC?' Frankly, you really don't want the KCC approving your rates after you've approved them; because the twenty-four cities that belong to the KPP are the ones that set the rates. The KPP did not oppose that at all; and the tone pretty obviously was that nobody in the Legislature particularly wants more regulation. We've got a membership meeting tomorrow for two or three reasons - that's one of them, to put that question to our members."

(continued)

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"Another thing that's going to happen tomorrow is that we have a meeting of a Capacity Payment Task Force that we've assembled. All of the cities in KPP that own generation inside their city - there's about half of our twenty-four members that do; those resources having been pooled in KPP, there are capacity payments paid to the cities; and so for your energy, you get capacity payments and for anything new that would come along, you would get capacity payments for. The purpose for the Task Force meeting is that about a year and a half ago the Board determined that the power amount of that capacity payment ought to be revisited from time to time - it ought to be visited annually; so the meeting tomorrow morning at 9 o'clock is to take this up again. There are a few people on that Task Force that are new to KPP meetings, and there is a little bit of instruction needed to ramp people up in their understanding."

"One other thing that's going to happen tomorrow, we're going to give all our members an update on our power supply planning. I think I've been here and told you that we have a contract with Westar for 59 megawatts of capacity and energy from the Jeffrey Energy Center, which is their plant just north of St. Marys in Potawatomi County. Their contract comes to an end in 2022. I get asked the question of 59 megawatts, is that a lot? We have an aggregate load of all twenty-four of our member cities of about 210 megawatts; 59 megawatts is significant. Will we replace it? Yes, we will. Then the question is 'what's the technology, the fuel?' We've done a lot on that; we have time on our side. We've got a quantitative presentation planned for tomorrow that will take about forty-five minutes; so I will not do that tonight."

"We're going to do something we've never done before. We're going to load up several of the staff and go to all of our cities that have new governing body members and do a bit of an orientation on: What is the relationship between KPP and the City? How does governance work? What is the energy cost adjustment? There are a variety of things that make for maybe even a two-hour sit-down. We have that on our calendar and we will get with you to set up a date that will be convenient for you." Mr. Chesney concluded, "Those are the things that we want to be sure you are updated on."

Mr. Chesney, "Is there anything on any subject that I can talk about, address, or respond to, or help you think through?" Council Member Lenard, "You discussed the vote of being under the KCC for the rates. I get that part of it; but the big umbrella of the KCC and regulations that keep it a fair market for all the players - are there other components that we may be giving up with being under that jurisdiction by just looking at the rates, or are we looking at just one side as far as the city and/or the KPP as a whole?"

Mr. Chesney, "We're not all together lock, stock, and barrel 100% if that happens. We're not exempt on transmission charges; we're not exempting on transmission if we rebuild transmission - nobody is. When we asked for the legislation in our testimony, one of the ways we put it is, 'We just want to be exempt the same way that G&T (Generation & Transmission) electric cooperatives are exempt. So, our exemption as it is in law, mirrors the exemption that electric cooperative G&Ts have. Every year, we do a Rate Forum, and it is a deep deep dive on the economics associated with putting the budget together. We present that to our members in November in the Rate Forum, and the idea is that they have thirty days to really examine that before they come back together in December to make formal approval. We have felt justified in believing that we absolutely open up the entire book of business that we have for inspection and criticism because after all it's the member that set that." He summarized, "I don't think we're really giving up anything because the members have entire control over the rates. From a governance standpoint, the Board of Directors are elected from the membership - from the cities we serve, so the governance has always been there. Transmission is a different animal, so we're not exempt there and won't be." Mr. Chesney offered to answer more questions. There were none, and Mayor Luke thanked him. Mr. Chesney left the meeting.

Council Member Lenard, "To follow up, you guys are going to the meeting tomorrow to vote on behalf of the City. We've kind of been through this before on different issues that we signed up for the city or the KPP, and I just don't feel like - I know you explained on the rates, but there's more to it; so I guess I am disappointed and wish I'd been better informed of what really the details of this vote are because it commits our city - we're part of this, we're supporting this. You know, the co-ops are kind of out there with their rates, so if we're adopting what they have, I wish I know everything." Mayor Luke, "The co-ops out there establish their own rates." Council Member Lenard, "We're going to be signed up the same thing as a rule, and I don't know....." He continued, "You guys are going out there and representing the City; and here we are now learning about this the day before."

Mayor Luke, "The rural sets their own rates, so they're not under the Commission (KCC); and it goes to their customers; and their customers can question their rates and to look at the books. Under KPP, the cities themselves and their representatives that are the voting members at the annual meetings determine whether or not the rates they've had a month to review are adequate to meet their needs and ask all kinds of questions at the Rate Forum. Then they decide whether those are fair rates or are not fair rates for them. That's basically the only jurisdictional thing that we are proposing our ballot on is the fact that once the city approves rates, that we don't have to submit them to the KCC for their review - that's basically everything that's in the exemption. Transmission, generation, EPA, everything else, falls under the jurisdiction of the KCC - has and still will. We can't build or do anything transmission wise without the KCC's first approval. We have no choice."

(continued)

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Council Member Tschantz asked about the radius of the service area around the city. Mayor Luke, "We have the map of the certification areas. We can get you a copy of it, but it goes up to the river on the north, out past Country Club Heights on the west, south past the area Abendroth bought and the 160 acres in that area, the river is still pretty much on the east side. It goes in areas we were not quite sure of before, but now we have that map and the County has overlaid the streets under that jurisdictional area; and we can get everybody a copy of that." Zoning Clerk Hugunin said he can print them off. Mayor Luke, "The departments, the Water Department and Electric Department, all have copies of it so they know where our certified areas are."

Council Member Tschantz, "So, we do have enough room in case something happens so we need to expand?" Mayor Luke, "Yes. On the west side where Mike Abendroth just annexed (1198 12th Road), he's got thirty-seven other acres there that are in our service territory." Council Member Curtiss, "To what direction?" Mayor Luke, "To the west and slightly north." He added, "To the south, we've got south Housatonic just south of J.J. (Council Member Jasper's property) all that property that's there all the way down to 10th Street. That area in there is all in our certified area." Council Member Tschantz, "Then we just go as far north as the river?" Zoning Clerk Hugunin, "I think we go to about 14th Road."

Mayor Luke, "If they own the property and they choose to be annexed, and Lyon/Coffey wishes to challenge it, and we decide to annex it, we owe them (Lyon/Coffey) 8 1/2% of the revenue for a ten year period of time." Council Member Tschantz, "Just off that one property?" Mayor Luke, "Yes, whatever we receive from that piece of property. That's off House Bill 323."

ELECTRIC DEPARTMENT: Distribution Updates

General: Superintendent Schneider reported, "The men have been doing a lot of line locates. They have been doing line maintenance and repairs with the favorable weather; and have been changing out quite a few power poles. They've also been doing equipment maintenance."

Spring Brush Pickup: Superintendent Schneider, "The men hauled brush for the cleanup. They worked all day Monday and part of the day on Tuesday and were finished. We didn't see near what we normally do. From Neosho south, which is what the Electric crew did, they picked up thirteen loads of brush."

ELECTRIC DEPARTMENT: Power Plant/Production Update

General: Superintendent Schneider reported, "On the production side, the men did normal power plant and generator maintenance. Nothing major happened, they have been keeping busy on day-to-day work."

WATER/WASTEWATER DEPARTMENT: Distribution Update

General: Water/Wastewater personnel have been doing their normal duties: work orders, line locates, customer concerns, and reading meters.

Liftstation #1 - Mop found: Superintendent Hawkins said, "We pulled another mop head out of our #1 pump at Pump Station #1. I don't know how they're getting them down into the sewer, but somehow they are."

Council Member Jasper inquired where sewer Liftstation #1 is located. Superintendent Hawkins, "It is the one down at the south end of 2nd Street - it's the little building (south of the Happy Tails Dog Park). They are our big Gorman Rough pumps. About 80% of all the sewage in town goes through them. The other one is the one out on Highway 75 south of town." Council Member Jasper, "It's pretty hard to narrow down where that's (mop heads) coming from then." Superintendent Hawkins, "We have some ideas. We're going to do some savvy investigation because we are going to visit some places that we have an idea with."

Sewer Lagoons - Ammonia Readings/Algae/Weirs: Superintendent Hawkins reported, "We've been spending a lot of time out at the sewer lagoons. Last quarter, we did our sampling out there and we noticed our ammonia readings were a little high. We noticed last fall that we had a lot of algae in the lagoons; so we immediately started seeing what we could do chemically to help in the sewer lagoons before we went out of compliance with anything with the state. We got some products that will actually help with denitrofication of ammonia from the water; and it's been doing a great job for us. We're going through stages with it and the chemical. We also went in and did some repairs on the weirs in the cells themselves. The guys got those done." He added, "Also, we've been keeping the State of Kansas involved with all of our testing and what we're doing. Anytime we do any testing or make changes, we have to let them know; and they're very pleased with what we're doing."

Sewer Lagoons - Safety Repairs/Steps: Superintendent Hawkins said, "We've been installing steps that go down into the sewer lagoons on the effluent side so that it's safe so in the wintertime when we're checking it, we're not walking down the rocks trying to get down there. We're making a concrete platform, and handrails to make it safe for the operators to do that."

Sewer Lagoons - Raising Water Level and Add Riprap: Superintendent Hawkins reported, "Another thing we did was we had Charlie Swinderman from Kansas Rural Water Association (KRWA), come and put a fresh set of eyes on everything. He had a great idea to raise the height of the level of the water in the sewer lagoons by about six inches, which will add about 6.4 million gallons of water to the lagoons. The reason for that is it gives us another twenty days of detention time; so by the time the first gallon of water goes out, instead of being 120 days, it will be 140 days; and that will help with our sampling and testing as well."

"In the process of that, the lagoons are roughly twenty-two years old; and we've not been doing much rip-rapping around it; so we've asked Jerry Sowder to bring in some four-inch rock to areas that are needing a little attention, and we're going to go in and riprap it ourselves. It's general maintenance we just need to keep doing."

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Brush Pick-up: Superintendent Hawkins, "As Alan (Superintendent Schneider) said, brush pickup was real minimal this year; but I think it was due to the weather - people didn't want to get out and do stuff like trim trees because it was too cool and windy." (*The Water Department picked up brush north of Neosho Street.*)

Projects Coming Up: Superintendent Hawkins, "I have also been working on 2019 projects that are going to be coming up for budgetary purposes."

WATER/WASTEWATER DEPARTMENT: Production Update

Water Treatment Plant: The Water Treatment Plant has been running well.

Water Treatment Plant is Secured: Superintendent Hawkins reported, "We have secured the Plant itself; so if you come to visit us, just come to the front door and ring the doorbell, and we will come. It may take us a few minutes, but we will be there."

Water Treatment Plant Valve Replacement Project 2018 (WA 18): Superintendent Hawkins, "We are on schedule for the valve replacement next Thursday and Friday. The valves are in; all the assembly pieces should be in, and hopefully we will be ready. Hopefully after next Friday, we'll have all the valves in the filters and everything done and that will be complete."

STREET DEPARTMENT: Update

Spring Cleanup: Foreman Davidson stated, "I would like to thank Kevin, Jimmy, and John Hegg for helping with the Spring Trash Cleanup. (Superintendent Boyce, Zoning Clerk Hugunin, and Parks Attendant Hegg, respectively) We were done by 10 o'clock Tuesday morning. We hauled 31 loads of solid waste; and also C&G, and metal to the Landfill - a total of 35 1/4 tons of materials."

Council Member Lenard asked, "With our trash pickup, is the volume where it has been in the past? With the cold weather? I know it was freezing that weekend before we had the brush pickup, and I didn't see a whole lot out." Foreman Davidson, "There was quite a bit out - small piles, and there were probably ten large piles. The first stop we made was one full truckload. We picked it up, put it in the truck, took it to the Landfill, and put more in another truck. The next pile was the same way - we filled up two trucks there. Everything else was about normal. People set things out - tires and things we don't pick up. Household trash we would not pick up, we put it back up in the yard. It was probably close to normal."

Sidewalk Replacement - 4th & Garrettson: Street personnel poured concrete for the sidewalk replacement they did at 4th and Garrettson. They also tilled and seeded the area.

General: Street personnel patched some holes on rock roads. They also did some work at the Animal Shelter for Animal Control Officer Foster.

Personnel Issues - Excessive speed: Council Member Tschantz, "I have a comment. This morning the guys were hauling stuff out to the Landfill from the yard. One of the drivers going down Alleghany was going fast and had the motor wrapped out and everything, and was doing more than thirty miles an hour. I went down to the yard and I talked to the operator that was down there loading a truck and I told him we need to slow down." Foreman Davidson asked if he had any idea how fast the driver was going. Council Member Tschantz, "I have no idea how fast he was going, but he was moving."

Council Member Jasper, "We train our employees from the bottom up to take the chain-of-command. Now, Jerilyn (Council Member Curtiss) and I are on the Street Committee, and Mark Davidson is Foreman. If you've got an issue, let's not do this in an open meeting - this is a governing meeting, let's talk about open discussion stuff. You're talking about a personnel issue right now. You could come to me and/or Jerilyn, and we'll handle it from there; or you could go to Mark yourself. As far as stopping the work flow, in my opinion is not something we want to do." Council Member Tschantz, "I didn't stop any work flow." Council Member Lenard, "If you gave direction to an employee, or talked to an employee, potentially it's just thin ice." Council Member Tschantz, "I just wanted to make a comment that he needs to slow down a little bit." Foreman Davidson, "I spoke to the guys before lunch that I was informed what had happened; and I asked them to please watch their speed through town."

POLICE DEPARTMENT: Update

Spring Cleanup of Nuisance Properties: Chief Jones stated, "Quite a bit of the 35 tons of trash they picked up was from some places that were on our active watch list. They made a significant difference on some of the places - not the two most frequently discussed ones, but some of the others that we've been working actively on."

General: Chief Jones, "We have been crazy busy the last two weeks. We've been dealing with overdosing on meth, and the first of two KBI audits. We have been working domestics like you wouldn't believe. We had two calls for domestics just today; it turned out they were both just verbal."

SADD Pre-Prom Mock Disaster: Chief Jones reported, "We did the SADD (Students Against Destructive Decisions) annual exercise - the Pre-Prom Mock Disaster at Kelley Park. Waverly school couldn't attend due to scheduling. We had all the other Juniors and Seniors in the county there with the exception of some FFA (Future Farmers of America) kids who couldn't make it; the Fire Department, Sheriff's Office, us, Emergency Medical Services, Life Flight helicopter. It was a good turnout. We had a good day for it."

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Municipal Court: Chief Jones, "We had city court last Thursday, and at 6:15 p.m. we were completely through with the docket, except for a trial. We got done at 8:30 p.m."

High-Speed Car Chase: Chief Jones reported they have been working accidents, including a vehicle chase that came through Burlington and is reported with quite a bit of detail on the front page of this week's newspaper. He said, "That chase was a very worrisome one because we've got a stolen car coming through town at 100+ miles an hour. We tried to get stop sticks to deflate the tires, but he avoided those; and at that point, our only option was to try to stay up with him with our emergency lights flashing and our sirens going to try to give people up ahead some warning what's coming - we can't just let them barrel through town at 100 miles an hour and not do anything. It started in Fredonia and got up here quick at the speeds he was going. A guy stole a car from Subway restaurant down at Fredonia at about 20 minutes or a quarter to 9:00, and by just a few minutes after 9, he was here. He was flat moving. Fortunately, he wound up sliding past Embankment Road and wound up in Riverside West and had nowhere to go from there." He added, "He tried to swim away - he jumped in to the river, got about fifteen feet, and realized how cold it was. We called EMS out to the point to check him for hypothermia because he was hurting."

POLICE DEPARTMENT: Nuisance (Update)

Chief Jones reported, "Spring Cleanup helped with some of the nuisances. Haven't heard any positive outcomes on anything else yet. I know that Jane (Griffith) had asked for the phone number of the one property owner. I have not had a chance to follow up with Jane to see whether she's got anything going on that yet or not." Council Member Curtiss, "That place is a mess, it's horrible!" Chief Jones, "It's literally falling down. It is in bad shape and we will have to do something with it. I'm really hoping the property and the new owner can get the structure demolished. I've tried calling Jane several time, but can't get ahold of her, but I will catch up with her and see where we're at."

PARKS DEPARTMENT: Update

General: Superintendent Boyce reported that Parks personnel have been doing normal duties, cleaning public buildings and restrooms, and doing building and equipment maintenance. They have started mowing, spraying weeds. They helped with the city-wide cleanup.

Public Water - Turning Water On again: The Parks Department started turning water back on in the restrooms, and by the end of the week most everything will be back on.

Elm Trees: Superintendent Boyce said, "Some of you have been contacted, I believe, about the Elm tree on the southwest corner of the United Methodist Church property (at 6th and Neosho). Tim McDonald with the State Forestry Service did come through and took a look at it. He does have some concerns. He will be back next week or the week after to do some measuring and testing on it. He will come back with the determination of whether it is a safe tree or a hazard tree."

City Dam West Wall Repairs: Superintendent Boyce reported, "I have been in contact with the engineers (Bartlett & West Engineering) again on the west wall at the City Dam. Before contacting the engineers, I wanted to make sure everybody is on board with that before I have them come and look at it. We kind of started this in 2014, and we backed off from it and have been saving money up for it. I feel money-wise, we are setting alright to go forward with it."

FINANCE: Claims Ordinance & Payroll Ordinance

a. Claims Ordinance	2018-08	\$340,954.71
b. Payroll Ordinance	2018-08	\$ 80,347.25
	TOTAL	\$421,301.96

CLAIMS 2018-08: Council Member Lenard moved to approve City of Burlington pay Claims Ordinance 2018-08 in the amount of \$340,954.71 for payment of city bills, as presented. Council Member Jasper said, "Second." Mayor Luke called for discussion. City Clerk Kewley reported expenditures, "Davis Moore, \$18,356.50 for the Police car; Kansas Power Pool, \$184,628,029; R.W. Vaught Technical Services, \$4,400." Hearing no additional discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. Mayor Luke declared Claims Ordinance 2018-08 approved by unanimous vote, 5:0.

PAYROLL 2018-08: Council Member Tschantz moved to approve City of Burlington Payroll Ordinance 2018-08 in the amount of \$80,347.25 as presented. Council Member Lenard, "Second." Hearing no discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Luke declared Payroll Ordinance 2018-08 approved by unanimous vote, 5:0.

PLANNING & ZONING: Update

General: Zoning Clerk Hugunin reported he has been doing normal duties. He thanked City Attorney Robrahn for handling the annexation of 1198 12th Road while he was at K.A.C.E. training April 4th through the 6th in Manhattan. He helped with the Spring Cleanup on Monday, and is getting permits ready to send to the County Appraiser.

Arbor Day Celebration: The Arbor Day Celebration in Burlington is on April 25th in Oak Park at 5:30 p.m.

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OTHER COMMITTEE OR COUNCIL BUSINESS: Business Appreciation & Employee Picnics

City Clerk Kewley, "We need a motion to schedule our Business Appreciation picnic for Friday, June 1st, and the Employee Appreciation Picnic for Monday, June 4th." *Council Member Curtiss stated, "I move to schedule the 2018 Business Appreciation Picnic for Friday, June 1st, and the Employee Appreciation Picnic for Monday June 4th, with both picnics being from 11 a.m. to 1 p.m. at Kelley Park." Council Member Scothorn, "Second."* Hearing no discussion, Mayor Luke called for a vote. *Motion unanimously carried, 5:0.*

PERMITS: Permits issued by Zoning Clerk Hugunin: None

LEGAL DEPARTMENT: Update

USD #244 Water Meter (Middle School): Update: Attorney Robrahn said, "I revisited the waterline and metering USD#244 agreement; and I think both parties involved thought the Letter of Understanding (signed 2/12/2018) was adequate if I would just make it legal so we could record it. In order to do that, I had Fred Walrod come in and provide us with a legal description to the easement, added that into our Letter of Understanding; and also added for notary acknowledgements to the signatures. By doing that, it will allow for us to record that at the Register of Deeds Office; and that is where it should be as a public record, so when we're all gone from here it can be found."

CITY CLERK: Update

General: City Hall Staff have been busy preparing meter readings for utility billing this month. They have been preparing work orders, vouchers for bill paying, payroll, and minutes for the council meeting.

Local Emergency Planning Commission Meeting: City Clerk Kewley and Chief Jones attended the LEPC meeting this morning.

Financials: City Clerk Kewley, "I handed out the first quarter financials. If you have any questions come visit me or call me and we can go over it."

Budget 2019 City Clerk Kewley, "Danny (Superintendent Hawkins, talked about the 2019 projects. Next month, I will start working with the Superintendents on line items in preparation for the 2019 Budget."

Other: City Clerk Kewley, "We have been handling normal calls and inquiries."

MAYOR'S COMMENTS

Power Plant - Additional Generation: Mayor Luke said, "We have a meeting scheduled with David Arteberry (George K. Baum & Company) on Wednesday (April 25th) at 3 o'clock, at 303 Neosho to discuss potential options with respect to financing if we decide to move forward with the additional electric generation."

Spring Cleanup: Mayor Luke, "We got a lot of positive comments about how quickly we got the trash and brush picked up. A couple of comments were about the size of some of the piles."

CITY OFFICERS: Economic Development/Chamber of Commerce Committee to Promote Business

At the November 15, 2017 council, Council Members Lenard and Curtiss volunteered to represent the City and work with Stacy Haines, Coffey County Economic Development Director, to promote business in Burlington.

Council Member Lenard stated, "On May 2nd, we'll have the initial visit to Council by one of our local businesses to give an overview of the business. It will be Lance Davis, Curbside Flowers & Gifts." Mayor Luke, "Have him get ahold of Gina (City Clerk Kewley)." City Clerk Kewley, "I already have it scheduled on the council agenda."

FUTURE AGENDA ITEMS:

GENERAL City Debt – How to fund projects Water Rate 2018 forward (updates)	Financial Program Software (CIC) - updates GAAP – Infrastructure Capitalization
ELECTRIC DEPARTMENT: Power Plant-Add Generation: Proposals Engineering, Design, Construction	
PARKS DEPARTMENT: Events in the Parks (Updates) City Dam West Wall Repair	General Update, Activities, etc.
LEGAL DEPARTMENT: Municipal Court	Misc. Legal - Documents, Cases, Contracts, etc.
PLANNING AND ZONING Industrial Park Lots - for Sale, etc. Work with NexTech and City Departments to improve Cyber Security Property Annexed to City - Co-ops/City Right to Serve Utilities (Work with County Mapping)	Work w/PD on Nuisance Structure regulations Quarterly Construction Valuation Report Prepare Easements for any City-owned property without one City Hall - Awning Replacement (switch to metal)
POLICE DEPARTMENT Nuisance Updates Nuisance - 404 Neosho - Work with Zoning Clerk/Attorney to get structure assessed	Department Activities/Cases/etc.
STREET DEPARTMENT: Concrete Streets - Repair/Replace Sidewalk Repairs on City Rights-of-Way	Pavement Management System/Asset Management System Street Superintendent - Fill Position
WATER & WASTEWATER DEPARTMENT: Pump Repairs (Clearwell/River Intake)	Water Plant - Valve Replacement (WA 18-001) Water Meter installations Lead & Copper Monitoring - Survey Update Sewer Lagoon - Maintenance/Updates

Mayor Luke adjourned the Council Meeting.

Approved by the Governing Body and signed by Regina R. Kewley, City Clerk