

BURLINGTON CITY COUNCIL REGULAR SESSION FEBRUARY 21, 2018

City of Burlington Governing Body met in Regular Session at City Hall, 301 Neosho Street, Burlington, Kansas at 6:00 p.m. Wednesday, February 21, 2018. Mayor Stan Luke called the meeting to order.

ROLL CALL: Stan Luke, Mayor

Council Members present:

Lewis Lenard (President of Council) Dallas Scothorn Jerilyn Curtiss
 J.J. Jasper Thomas P. Tschantz Sharon Hall

Superintendents Present:

Kevin Boyce (Parks) Alan Schneider (Electric) Doug Mast (Street)
 Doug Jones (Chief of Police) Danny Hawkins (Water/Wastewater)

Also Present:

Regina Kewley (City Clerk) Susan Stroh (Administrative Assistant)
 Tom Robrahn (City Attorney) Jimmy Hugunin (Zoning/Grants Clerk)
 Philip Wright (Assistant City Attorney) Anne Brown (Deputy City Clerk)

Media Present: Mark Petterson (Coffey County Republican)

VISITORS: Jay Hale

AGENDA: *Council Member Lenard, "I move to approve the agenda as modified." Council Member Scothorn, "I'll second." Motion unanimously carried, 5:0.*

MINUTES 2-7-2018: *Council Member Lenard, "I move to approve the minutes of February 7, 2018 as presented." Council Member Tschantz, "Second." Motion unanimously carried, 5:0.*

APPOINTMENT: NONE

PUBLIC COMMENTS:

Jay Hale stated, "I don't know whether the Mayor will let you go in time tonight, but Willie Mays Aikens is scheduled to speak tonight at the High School. He was a ball player for Kansas City years ago, got caught up in drugs, got sent to prison, and has a story to tell about second chances. It starts at 6:45."

ELECTRIC DEPARTMENT: Distribution Updates

General: Superintendent Schneider, "We have been doing some line locates. We removed an electric service from a house on N. 5th Street that is going to be demolished. The men have been doing quite a few vehicle repairs and have been cleaning rubber goods."

Annual Utility Pole Counts: Superintendent Schneider said, "The men are currently in the process of doing the annual utility pole count for Mediacom and CenturyLink attachments to our poles. We charge them \$2 per attachment."

ELECTRIC DEPARTMENT: Power Plant/Production Update

General: On the production side, the men have been doing normal power plant duties and normal power plant maintenance.

Power Outage on February 17th: Superintendent Schneider explained, "The power outage at approximately 2:30 p.m. last Saturday effected all customers feeding out of the power plant substation. The cause was due to a bird that had flown in to build a nest in the top of the gridwork using metal wire that it had picked up in the street. It was just long enough that it was able to reach from the metal frame of the grid to the energized conductors feeding the distribution circuits. With the fault being so close to the tie breaker which interconnects to Westar's system, it caused it to trip open to protect our grid and the possibility of tripping open Westar's system. It did exactly what it was supposed to do. Once we determined it to be safe to re-energize, we did. We will do some minor repairs in the near future."

WATER/WASTEWATER DEPARTMENT: Distribution Update

General: Water/Wastewater personnel have been doing their normal duties: work orders, line locates, customer call-outs, meter reads and re-reads. They installed a meter service and a sewer tap for Everett Moddie's building south of town.

Lift Station #1: Superintendent Hawkins reported, "We've been working on the generators at the #1 Liftstation. The batteries were down on them, so we had to replace the batteries. While we were out there, we went ahead and hooked the generator up to it as well and ran the generator for a couple of hours. With the ice storm, I thought it would be good to keep us ready just in case we have another one tonight."

Lift Station #9: Superintendent Hawkins said, "We've been going out quite frequently to pump station #9, in the Burlington Place Apartments area. We've been needing to unplug the pump. Towels and other items that should not be flushed, have been; and if the problem persists, we will need to send them a letter telling them to quit flushing paper towels and other things."

WATER/WASTEWATER DEPARTMENT: Production Update

Water Treatment Plant Valve Replacement Project 2018 (WA 18-001): Superintendent Hawkins said, "The first round of the valves for the Valve Replacement Project have arrived at the Water Treatment Plant. Ed Bender, with UCI (the contractor), will hopefully be here tomorrow - it depends on the weather. We will go over what we are going to do." He explained that the valves that had been ordered, had been lost in transit. However, it worked out well for us because the company we ordered the valves from is going to provide better valves - and they are not charging us for them. Superintendent Hawkins, "So, we ended up with a \$19,000 savings; which was a good thing. It did not discourage our time as far as when we start. The start time planned for is March 1st; and the valves should be here. As soon as the Plant goes down, the first phase of the project will begin. I was pleased with that."

Water Treatment Plant - Maintenance: Personnel have been doing normal maintenance at the Water Treatment Plant, and the Plant is running well. Superintendent Hawkins reported, "The Moyno pump is installed for the recycle, and we have been doing tests on it. The guys went in with hoses and cleaned out the sludge holding basin for the sludge press." He added, "I'd like to give a big thank you to Joe Augustyn who stopped by the Water Plant. He works with a company called Equovo, which is the company that took over our unit's filters when we had some electrical stuff going on. We asked Equivo to come back and they gave us another bid of \$6,000 to come back; and Joe asked the company why they were charging Burlington twice for the same thing; so they sent a guy out - Timothy flew in from Chicago and stayed with us for two days; and they charged us \$0. So, I want to thank Joe Augustyn for that."

STREET DEPARTMENT: Update

Superintendent Mast, "We've been doing normal duties, working on equipment, patching concrete, and doing snow and ice control. With the rain we got ice, so we had to go out and clean out drain boxes and culverts again."

POLICE DEPARTMENT: Update

Municipal Court: Chief Jones reported, "Municipal Court on February 8 went along well, even with one trial it took a while to get to the point where the defendant was found guilty. We were successful there. Otherwise, we have been extremely busy."

Robbery Incident at Pizza Hut: Chief Jones stated, "We had an incident at Pizza Hut parking lot after hours where an employee was robbed. I am not seeing much other detail at this point. It is still under investigation. We've been interviewing two people."

DCF Tip: Chief Jones reported, "Last week, we got a tip from Department of Children and Families on a child abuse case, and I've had people that have put a tremendous amount of hours on that. The child was in Children's Mercy, Overland Park; and we did the child abuse care hearing here this afternoon. The child was taken away from the mother and placed in foster care with Department of Children and Families for the safety of the child. This is the first baby born in Coffey County this year. At the time this happened, the baby was thirty-five days old. Broken left leg, broken right leg, bruises, and internal injuries.

Chief Jones, "The weather has not been cooperative on working anything else right now."

PARKS DEPARTMENT: Update

General: Superintendent Boyce reported Parks personnel have been doing normal duties, cleaning public buildings and restrooms, doing building and equipment maintenance, and removing snow and ice.

Training: Personnel attended KMU safety training, the Employee Benefits Meeting, and CPR training.

City Hall Storage Shelving: Superintendent Boyce, "We finished up the shelving units upstairs in City Hall."

FINANCE: Claims Ordinance & Payroll Ordinance

a. Claims Ordinance	2018-04	\$484,025.38
b. Payroll Ordinance	2018-04	\$ 85,097.39
	TOTAL	\$569,122.77

CLAIMS 2018-04: Council Member Lenard moved to approve City of Burlington pay Claims Ordinance 2018-04 in the amount of \$484,025.38 for payment of city bills, as presented. Council Member Scothorn said, "Second." Mayor Luke called for discussion. City Clerk Kewley said, "Tonight we have Brenntag for \$8,140.00; Kansas Power Pool for \$197,378.12; and Kansas State Treasurer for \$178,013.50 on refinancing our bonds and our Sewer Improvement Project payment. **Hearing no additional discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. Mayor Luke declared Claims Ordinance 2018-04 approved by unanimous vote, 5:0.**

PAYROLL 2018-04: Council Member Tschantz moved to approve City of Burlington Payroll Ordinance 2018-04 in the amount of \$85,097.39 as presented. Council Member Jasper, "Second." Hearing no discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. **All votes were in favor. Mayor Luke declared Payroll Ordinance 2018-04 approved by unanimous vote, 5:0.**

PLANNING & ZONING: Update

General: Zoning Clerk Hugunin did normal duties and working on inventories.

CPR Training: Zoning Clerk Hugunin, "I attended CPR training last Friday (February 16th). There will be another CPR class this Friday (February 23rd) from 10 o'clock to noon for those who did not attend the first session."

[3] CONTINUATION: February 21, 2018 Burlington City Council Regular Session

Tree City USA Recognition: Zoning Clerk Hugunin reported, "We received our Tree City USA recognition for the twenty-fourth year. They're working everything out for the recognition ceremony."

Tree Board Meeting: Zoning Clerk Hugunin, "We had a Tree Board meeting today. The date is set for Arbor Day, and I will get the flyer and other things done for that."

OTHER COUNCIL BUSINESS: Proclamation - March proclaimed to be March For Meals Month

To honor the Meals On Wheels Program which helps combat Senior hunger and isolation in America, Mayor Luke proclaimed March to be March for Meals Month in Burlington.

PERMITS: Permits issued by Zoning Clerk Hugunin: None

LEGAL DEPARTMENT: Update

Commercial Building Nuisances - 404 Neosho: Attorney Robrahn said, "I have been doing a little more work on the commercial nuisance building we've got; and I got the list from the Kansas State Historic Preservation Office of all the architects, engineers, and contractors that we can have look at that."

Mayor Luke, "I have a couple of questions. Are we putting the cart before the horse if we have somebody come in and do the evaluation before we have any enforcement in place with respect to ordinances or whatever?" Attorney Robrahn, "Doug (Chief Jones) has definitely followed what the code requires, but he's not a bonded or licensed contractor. I think he probably feels a little bit uncomfortable assessing the problems that may be going on with that structure. I don't think it's necessarily putting the cart before the horse. I would say it's just a way of protecting our liability issues by making sure we've had a professional go in and check this and advise us, is basically how I perceive this."

Mayor Luke, "We have a mixture of residential and commercial properties that have issues. Do we need to have some form of ordinance in place that has some meat behind it other than what we already have for notification (or nullification?) to these property owners (or 'properties')?" Attorney Robrahn, "I was looking into that this afternoon because I had a feeling somebody might raise some questions. No, I think we've got everything we need; it's just a matter of proceeding on it. It's basically what most cities of our size do have."

Mayor Luke, "Alright. Anything else?" Attorney Robrahn, "No. You're not letting me off easy." Mayor Luke, "Well, it's not a subject that's going to disappear."

Council Member Lenard, "Are you kind of going along the lines of an ordinance that would give us on fines and remedies, or things like that - or what are you thinking?" Mayor Luke, "Well, right now, I don't think we have done anything - I'll use the word 'aggressive' with any of our nuisance properties at this point; the old theater being one. We've just kind of slapped them on the hand and said 'please'. I think we need to go beyond that; and I don't know how we legally proceed to go beyond that point." Council Member Lenard, "The last one I remember is the one down by the vet clinic, and it took a while." Attorney Robrahn, "I think in most cases, the property owner usually comes through and does the right thing, so we don't have to go the extra step. I think now, we're getting to where we're going to have to go the extra step on this one. I think because of the fact that it's got the yellow tape wrapped around it on the front street of town - that's making it an issue." Mayor Luke, "It's a very obvious thing and a lot of people ask about it. I probably get four or five questions a day, no matter where I go."

Superintendent Mast, "Is anything falling off the building yet? As far as I'm aware, there's never been anything that's fallen off the building. We just were told to take those barricades down there because they thought there was going to be a possibility of it happening. So, to my notion, there really hasn't been a problem there yet." Mayor Luke, "Nothing has fallen that I am aware of. It's just that it continues to bow out. Every time it gets moisture or something, it kinds of bows out a little further. It's just a matter of it's been a year or close to it, and we need to take some steps other than just try to notify him (Mr. Oliver) that there's a problem. At least, that's my opinion."

Council Member Curtiss, "Aren't their hands kind of tied since it's a historic site?" Mayor Luke, "No." Attorney Robrahn, "We just have to take a little extra precaution - notify the State and go through the process. As long as they're notified and they know what we're doing; if they have a problem with it, they'll let us know; but if they don't say anything, we'll just proceed on with what we need to do." Mayor Luke, "How long do we have to give them to respond as to whether they like or dislike what we're doing?" Attorney Robrahn, "Well, Doug (Chief Jones) is mentioning sixty days; but I'm not sure we need to give them even that long. To me, we should give them the same amount of time we're giving the property owner, which from the date of the publication of the resolution that we're going to do something, we have thirty days to have a hearing and the State would be given notification of that hearing just like our property owner. That's all they asked when I called them, they said 'just notify us whenever you're doing something or when you're having a hearing'."

City Clerk Kewley, "So, are we going to work out the funding for that?" Attorney Robrahn, "That's kind of what we need to do - the funding." Council Member Lenard, "I see it a little bit opposite of that. We need to get a ballpark of what that is going to be. I mean, all we're asking is for an estimate, and we could be figuring out the funding parallel to that - not that we're going to approve it, but if it's \$5,000 that's one thing, but if it's \$50,000 or

[4] CONTINUATION: February 21, 2018 Burlington City Council Regular Session

whatever, that's different." Attorney Robrahn, "Yes, you've kind of got two phases. You've got to decide if you want to find somebody to help Doug (Chief Jones) assess it; and then from there whatever the assessment is, you need to decide on what you want to do about spending money on it. Does that make sense?" Council Member Lenard, "Yes. If they're giving us somebody they approve or recommend." Attorney Robrahn, "They put caveats, it's not necessarily they're suggestion - it's just a list of people they consider qualified people to have look at it. There are all kinds of people (contractors) such as ceramic tile specialists, roof people - it's a mixture of all kinds of specialists. The problem I have is trying to find somebody who can generally advise on everything."

Council Member Jasper, "If we were to decide something was to be done, could we get a refund - so to say - from the property on the taxes or something?" Attorney Robrahn, "Yes, we would assess it back to the property, but he may never pay his taxes." Council Member Curtiss, "Is he paying taxes?" Chief Jones, "He's not in arrears at this point." Council Member Curtiss, "How many years does it take to be in arrears?" Chief Jones, "The County Treasurer considers anything more than three years to be in arrears. The County Attorney is responsible for doing tax sales on property that is in arrears. The County Attorney historically - previous to Chris Phelan, it was more along the line that it had to be five years arrears before he'd even touch it. I don't know Chris Phelan's attitude on it right now, I'm not aware that it has come up." Council Member Curtiss, "How many years has this man owned this place? It's been quite a while, hasn't it?" Chief Jones said David Woogie owned the theater at 404 Neosho in 2014; so George Oliver has probably owned it more than two years. He also owns the old movie theater across the street at 326 Neosho.

Superintendent Mast, "You could get a bunch of money wrapped up into this and never get your money back. You're talking \$50,000 - that could be pennies compared to what it's going to cost." City Clerk Kewley, "We may be forced to assess property taxes to raise the money for it because we don't have set aside. We would have to petition to raise taxes to pay us back." City Attorney Robrahn, "In 2009, I had to put a new roof on my building and it was \$20,000; so that gives you an idea right there." Council Member Jasper, "I think I saw it on the market for \$37,000." Mayor Luke, "He didn't pay that much for it; maybe for the two together."

Council Member Lenard, "How about if we maybe find somebody to get an estimate for getting an inspection and go from there? If it's a lot, that's going to change our approach, wouldn't it?" Council Member Curtiss, "I would think we'd need to do that first, yes." Council Member Jasper, "If it's going to cost us a bunch of money, I would say so." Attorney Robrahn, "When I talked to the State, they were realistic too; they said, that if the City deems that it's not practical to save it, demolition is the way to go. I don't think the State's going to stand in our way, if we need to do that." Council Member Curtiss, "Then we'd have to go through all those steps that you have mentioned in the past?" Chief Jones, "Plus, there has to be some way to preserve the building to the west of it; because if we did demolish it (404 Neosho), we can't cause any damage to the building to the west - or any damage that's caused to it has to be repaired." City Attorney Robrahn, "So, demolishing could end up being expensive, too, just because of the care we'd need to take."

Council Member Jasper, "So, if somebody is walking down the sidewalk and something falls off and hits somebody - who is liable for that?" Chief Jones, "It's a city sidewalk. That's why the barricades are there." Council Member Tschantz, "And we hear a lot of complaints about the barricades being there." Chief Jones, "It's a liability." Superintendent Mast, "I'm sure it would be the property owner's liability, because we don't take liability for anybody's sidewalks." City Clerk Kewley, "I think it would be the owner." Attorney Robrahn, "Believe me, in a law suit, you're going to be named." Superintendent Mast, "I'm sure they're going to name the City, but we don't take liability for anybody's sidewalks in town; so unless that's different than everywhere else..." Attorney Robrahn, "But the problem is, we've already identified this as a problem and put yellow tape around it; and if it was to sit without taking any action on it..... Do you see what I'm getting at?" Chief Jones replied, "Questions that would be asked would be 1) Was the City aware of it? 2) Did the City take reasonable precautions to protect the public?" Superintendent Mast, "We did what we could." Council Member Tschantz, "We have taken precautions by putting barricades around it."

Council Member Jasper, "So if somebody gets inside of those barricades and something falls off?" Chief Jones, "I can't control people climbing fences or walking around barricades." Attorney Robrahn, "We have things called attractive nuisances." City Attorney Robrahn, "Like children going out to the cemetery, climbing on tombstones, getting hurt, and parents suing the cemetery. The parents prevail in the lawsuit because it was an attractive nuisance." City Clerk Kewley, "Doesn't a tort law protect municipalities, as well?" Attorney Robrahn, "Yes, we have some protection there."

Council Member Curtiss, "So, are we going to have somebody look at it then to see?" Chief Jones, "I have a question for Tom. If we look for a general inspector off that list from the State, can we simply start contacting and asking for their estimates, their idea of what they would charge to do one of those estimates - or do we have to go through bid process?" Attorney Robrahn, "With public funds, we're going to have to go through bid process." Chief Jones, "So, that's going to take a motion by the City Council to go out for bids to get an inspector." Council Member Tschantz, "It'll take a couple months." Council Member Lenard, "Figuring out what the scope is, though, going inside and..." Mayor Luke, "But, we don't have access to go inside." Attorney Robrahn, "We're going to have to get a court order to get on the inside." Mayor Luke, "Well, we can start that process to get a court order to get inside." He added, "And we could contact to see who would be interested without any cost being involved." Chief Jones, "Maybe we could put out a request for proposals or something." Mayor Luke, "Yes." Council Member Lenard, "Some of that is like a request for information so we just get some preliminary - we're not getting proposals or cost estimates at this time." Attorney Robrahn, "We won't be binding ourselves." (continued)

[5] CONTINUATION: February 21, 2018 Burlington City Council Regular Session

Council Member Tschantz, "I'll make that move." Council Member Curtiss, "Whatever it was, huh?" Council Member Tschantz, "Absolutely, as long as we can get it taken care of." Council Member Lenard, "Do we need a motion just to go out for information?" Attorney Robrahn, "Let's do - make a motion." Council Member Jasper, "The information we're going to say in that motion is to not be at any cost at this moment?"

Attorney Robrahn advised, "You need to make a motion to put out for a submission of information or bids regarding the assessment and physical condition of this structure at 404 Neosho Street." Chief Jones, "The structure commonly known as the Old Opry House, Old Music Box Theatre." Attorney Robrahn, "No funds to be expensed at this time." Chief Jones, "There has been no authorization to spend any funds at this time."

Council Member Tschantz made the motion to authorize City of Burlington to request information - from the architects/contractors/engineers/specialists on the Kansas State Historic Preservation Office sent to City Attorney Robrahn - in regards to providing an assessment on the physical condition of the structure located at 404 Neosho Street in Burlington, which is commonly known as the Old Opry House and Old Music Box Theatre; with the understanding that no funds are to be expensed at this time. Council Member Curtiss, "I second it." Hearing no discussion on the motion, Mayor Luke called for a vote. Motion unanimously carried, 5:0.

Council Member Curtiss, "I just feel we've got to do something. We've got to start somewhere. We've been talking about this forever." Mayor Luke, "If he would even let us know what he (Mr. Oliver) would sell it for, we have people that would buy it." Attorney Robrahn, "Let me ask you this, who do you want to work on this project? I think also, not to drag Jimmy into it..." Council Member Tschantz, "Yes, I think Jimmy (Zoning Clerk Hugunin) ought to assist Doug (Chief Jones)." Attorney Robrahn, "I can assist them if they want me to. Mayor Luke agreed that Attorney Robrahn would assist Chief Jones and Zoning Clerk Hugunin.

Council Member Curtiss, "Do we know how much Woogie sold the property for?" Chief Jones, "I could probably get that information through the courthouse records." Attorney Robrahn, "The County Appraiser's Office might be able to help us on that."

CITY CLERK: Update

General: City Hall Staff have been preparing meter readings for utility billing. They have been preparing work orders, vouchers for bill paying, payroll, and minutes for the council meeting.

Employee Benefits Meeting, February 13: City Clerk Kewley and City Hall Staff attended the Employee Benefits Meeting was Tuesday, February 13th.

Year-end Reports Completed: City Clerk Kewley finished the year-end reports to the State, Federal, Social Security, and Kansas Public Employees Retirement System (KPERS).

City/County Fund Reports (Parks/Recreation, Infrastructure): City Clerk Kewley reported she finished the City/County Grants for Infrastructure and for Parks & Recreation. The City/County Grant Fund reports for money received for 2017 have been completed and have been sent to the County Commissioners along with letters showing how we used last year's funds, how we plan to use funds received this year, and expressing appreciation.

Council Member Curtiss, "So, we don't have to spend all the money we get from them? It doesn't matter that we carry over?" City Clerk Kewley, "You'll see in the letter that we usually have money set aside that we carry over on what we are looking at doing. I know the Parks Department is wanting to save for the wall of the City Dam." Mayor Luke, "We also have other infrastructure we plans for, we just haven't spent the money for it yet." Council Member Curtiss, "Okay, I was just wondering."

Finance Meeting: The Finance Committee will meet 3 p.m., Thursday, March 1st, at 303 Neosho.

Other: City Hall personnel have been handling normal calls and inquires.

CITY OFFICERS COMMENTS: Mayor Luke

Mayor Luke, "I receive each month from our Senator, Bruce Givens, activities that are going on in Topeka. If you would like to receive these, you just need to go out to his website or his email and have it forwarded to you. That would be at bruce.givens@senate.ks.gov."

"There's a lot of activity going on. In fact, this past week they passed an item that impacts the City of Burlington. It's associated with the rural coops and the utilization of who has the right to serve when a piece of property is annexed into the city. I obtained a map of the area that we are certified to serve. I gave that to Jimmy (Zoning Clerk Hugunin); he's going to work with Cara at the County (Appraiser/Mapping). We're going to overlay that onto the current streets to know exactly where we can expect a fight and where we have jurisdiction. It's expensive if we have a fight."

"They are also on equal custody bills for divorced parents, Medicaid suspension, Cyber Security Act, transparency bill, seat belt, Kansas Municipal Rides - which impacts our swimming pool and the slides we have there, US 50 Highway Ford County, public health hazards, changes in banking codes, updating substances included in the Uniform Controlled Substance Act, law enforcement, agencies concerning applications under

[6] CONTINUATION: February 21, 2018 Burlington City Council Regular Session

Senate Bill 180, Kansas Money Transmitter Act, So, there's a lot of things going on, some of which impacts the city directly, some of it has potential in the future. I think it's something everybody ought to be aware of and at least look once in a while to see what's out there. KMU puts out an update all the time. So, if you read in the communications packet (Council Reading File) what KMU puts out, they put out everything that will associate with municipal utilities. They've got a new registration process at the State. I don't know whether organizations like KMU, KMEA, KPP, other groups that represent a block of municipalities will have to register as lobbyists or not, but they might have to under that particular requirement. It's important that we stay on top or at least in touch with what's going on out there. The same thing happens in the state of Washington (Washington D.C.). It's tougher to keep in touch with what's going on there. Every day, I get a report from them, but if there's anything important in there, I'll bring it back. Next meeting, I'll bring an update. I'll be in Washington next Sunday through Thursday. I'll bring you back what we discussed with senators and representatives up there and what their feel for the direction things are going."

FUTURE AGENDA ITEMS:

GENERAL City Debt – How to fund projects Water Rate 2018 forward (updates)	Financial Program Software (CIC) - updates GAAP – Infrastructure Capitalization
ELECTRIC DEPARTMENT:	Power Plant - Add Generation - Get Proposals for Engr/Design
PARKS DEPARTMENT: Events in the Parks (Updates)	General Update, Activities, etc.
LEGAL DEPARTMENT: Municipal Court	Misc. Legal - Documents, Cases, Contracts, etc.
PLANNING AND ZONING Industrial Park Lots - for Sale, etc. Work with NexTech and City Departments to improve Cyber Security Work w/PD on Nuisance Structure regulations Property Annexed to City - Coops/City Right to Serve Utilities (Work with County Mapping)	Quarterly Construction Valuation Report Prepare Easements for any City-owned property without one City Hall - Awning Replacement (switch to metal)
POLICE DEPARTMENT Nuisance Updates Nuisance - 404 Neosho - Work with Zoning Clerk/Attorney to get structure assessed	Department Activities/Cases/etc.
STREET DEPARTMENT: Concrete Streets - Repair/Replace Sidewalk Repairs on City Rights-of-Way	Pavement Management System/Asset Management System Street Improvements: 2017 Asphalt Project (assessment)
WATER & WASTEWATER DEPARTMENT: Water Meter installations Neosho River - Riverbank Erosion/Dike/Gravel Bar/etc.	Waterline Replacement Project - Updates Pump Repairs (Clearwell/River Intake) Sewer Lagoon - Maintenance/Updates Water Plant - Valve Replacement (WA 18-001) Lead & Copper Monitoring - Survey Update Middle School Water Meter Replacement

Mayor Luke adjourned the Council Meeting.

Approved by the Governing Body and signed by Regina R. Kewley, City Clerk