

COUNCIL MEMBERS
Dallas Scothorn
Thomas P. Tschantz
Lewis Lenard
CITY CLERK
Regina R. Kewley



COUNCIL MEMBERS
Jerilyn Curtiss
Sharon A. Hall
Jane M. Griffith
CITY ATTORNEY
Thomas F. Robrahn

MAYOR STAN LUKE

CITY OF BURLINGTON

A Municipal Corporation

301 Neosho Street; P.O. Box 207; Burlington, Kansas 66839
Phone: (620)364-5334 FAX (620)364-2996 EMAIL: sstroh@burlingtonkansas.gov
Website: www.burlingtonkansas.gov

March 13, 2017

Dear _____ Electric/Plumbing license

In checking our records, I find that your electric/plumbing license with the City of Burlington expired or will expire on _____

If you wish to renew your license, it will be necessary for you to furnish the item(s) that are checked in the following list.

- Continuation Bond in the amount of **\$5,000 each**
- Proof of liability insurance in the amount of **\$100,000** death or injury of any one person.
- Proof of liability insurance in the amount of **\$300,000** death or injury to any number of persons in any one accident
- Proof of liability insurance in the amount of **\$50,000** for property damage in any one accident
- License Fee of **\$75.00**

If you are a new vendor with the City you will also need to provide proof of Master Electric/Plumbing certificate or Block license.

As soon as I receive the above checked items, your license will be sent to you.

Sincerely,

CITY OF BURLINGTON