

BURLINGTON CITY COUNCIL REGULAR SESSION FEBRUARY 15, 2017

City of Burlington Governing Body met in Regular Session at City Hall, 301 Neosho Street, Burlington, Kansas at 6:00 p.m. Wednesday, February 15, 2017. Mayor Stan Luke called the meeting to order.

ROLL CALL: Stan Luke, Mayor

Council Members present:

Lewis Lenard (President of Council) Dallas Scothorn (arrived ~6:02) Jerilyn Curtiss
 Jane M. Griffith Thomas P. Tschantz Sharon Hall

Superintendents Present:

Kevin Boyce (Parks) Alan Schneider (Electric) Doug Mast (Street)
 Doug Jones (Chief of Police) Danny Hawkins (Water/Wastewater)

Also Present:

Regina Kewley (City Clerk) Anne Brown (Deputy City Clerk)
 Tom Robrahn (City Attorney) Jimmy Hugunin (Zoning/Grants Clerk)
 Philip Wright (Assistant City Attorney) Susan Stroh (Administrative Assistant)

Media Present: Mark Petterson (Coffey County Republican)

VISITORS: Martha Newkirk (Cancer Support Group), Salli Stewart (Burlington Promotions), Jim Ochs (UCHA), Joyce Ochs

AGENDA: *Council Member Curtiss, "I move to approve the agenda as modified." Council Member Griffith, "I'll second." Motion unanimously carried.*

MINUTES Regular Session 1-18-2017: *Council Member Griffith, "I move to accept the Draft Minutes of Regular Session on January 18, 2017 as adjusted." Council Member Tschantz, "I second." Motion unanimously carried.*

APPOINTMENT: Salli Stewart - Taste of Fall Festival in Kelley Park (1st weekend in October)

Salli Stewart addressed Council on behalf of Burlington Promotions, "I want to thank you for letting us use your departments for the Taste of Fall Festival. They do a great job every year and go above and beyond. We appreciate the help we get from them; we couldn't run the event without their help. We appreciate everything they do."

Mrs. Stewart said, "I want to ask if we can have Kelley Park again on the weekend of October 7th for the Taste of Fall Festival. I think we usually get it from Friday evening to Sunday; but primarily, we need it on Saturday. I think we just get it for the whole weekend to make sure. We probably really don't need it on Sunday, if you've got something else going on." City Clerk Kewley, "Are you going to need Kelley Hall? Someone has it reserved for a family gathering, and there's a reunion the next day." Mrs. Stewart, "Normally, yes. Sunday would not be a problem, so I guess we just wouldn't use that. I will ask them (Burlington Promotions) if they want to switch, but I don't think we'll want to change the dates, we will just stick with the first weekend in October." City Clerk Kewley said the weekend of September 30th is good with no reservations for the buildings."

After more discussion, Mrs. Stewart said, "Let's just go with the first weekend in October and we'll just work with it." She asked, "How far in advance do you need a request for the following year?" City Clerk Kewley said, "It would be nice, if you are going to be having the Taste of Fall Festival the same Friday, Saturday and Sunday each year - the first weekend of October, to have a standing time. I know you had some changes, but if you're going to have it the same time every year, it would be nice if the Council would authorize you to have use of Kelley Park and the buildings for the Taste of Fall Festival the first weekend in October each year." Mrs. Stewart, "That's probably what we ought to do, if we could; and if something changes, we can let you know. That way, it would be reserved on an on-going basis."

Hearing no further discussion, Mayor Luke read the suggested the motion, 'I move to approve Salli Stewart's request on behalf of Burlington Promotions to hold the Taste of Fall Festival in Kelley Park on the first weekend (Friday, Saturday, Sunday) of October of each consecutive year, including reservations for all facilities for those days and with street closing requested and with help from the City Departments.' Council Member Griffith, "I so move." Council Member Curtiss, "Second." Mayor Luke called for discussion. Council Member Lenard said, "I guess if you're not going to use all the facilities, we just need to know so we can put them back out for the public. Is that fair?" Mrs. Stewart, "Yes." Concerning use of Kelley Park this year, Superintendent Boyce said, "The only thing I can see is with somebody else having reserved Kelley Hall, is an issue that you won't be able to block it off." Mrs. Stewart, "Right, and parking would be an issue, also." After some discussion, it was realized that Kelley Hall was reserved on Saturday from 5:30 p.m. to 9:30 p.m.; and Mrs. Stewart said, "Actually, that's no problem at all because like last year, we were out of there - cleaned up and everything - by 5 o'clock." It was agreed there is no parking problem because Kelley Hall is reserved by another party in the evening, not during the day. **Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0.** Mayor Luke asked Mrs. Stewart that Burlington Promotions notify the City Clerk's Office if they are not going to be using all the facilities. She said, "Okay."

[2] CONTINUATION: February 15, 2017 Burlington City Council Regular Session

APPOINTMENT: Jim Ochs, UHCA - Use Kelley Park Grandstands, Arena, and RV sites

Jim Ochs addressed Council, "I am here on behalf of the Ultimate Horseman's Challenge Association. We had one-hundred twenty-seven members last year from Oklahoma, Arkansas, Missouri, and Kansas. Those members want to have an event here in Burlington again. They had it here a couple years ago, and they really liked it, and we had great report. They want to expand it to two days. We would like to request to have the area in front of the grandstands, in the outfield ball diamonds - I talked to Scot Jeffers (Recreation Commission) and have his approval; and the Saddle Club Arena - we're working with them. I need that this time for Saturday, September 23rd and Sunday morning, the 24th. I would like to tentatively request to have Kelley Hall for a little while Saturday evening and for Sunday morning for Cowboy Church." City Clerk Kewley said Kelley Hall is already reserved for Sunday the 24th. Mr. Ochs said it is okay, they can have Cowboy Church in the Grandstands. He also said they would leave Kelley Hall open for Saturday so if somebody wants it, they can have it; and UHCA can get by and have Saturday night's Awards Ceremony and Sunday's Cowboy Church in the Grandstands. They would like to have the Awards Ceremony at Kelley Hall, but would probably only be using the Hall for about an hour. Although the 4-H Building is available on Sunday, Mr. Ochs said, "We can have Cowboy Church in the Grandstands; we've done it in the past."

Mr. Ochs stated, "We'd also like to express our appreciation; and I was tempted to say that we'd also like to make reservations for next year at the same time as Salli (Salli Stewart for the Taste of Fall Festival), as we've done in the past. That's what our members want to do, they want to come back that weekend; however, we have not yet finalized that schedule, so I will wait on that. I will probably be back so we can have our event in conjunction with the Fall Festival. This year, somebody beat us to that particular date - that's why we're asking for September 23rd and 24th. We'll use some RV campsites; and when we used those two years ago, it went from clear to the south end up to the cow barn - that's how many we used."

Mayor Luke, "What's Council's pleasure?" Council Member Curtiss clarified, "So, you do want Kelley Hall for the evening of the 23rd?" Mr. Ochs, "No, we'll leave it open because we'd only be using it for about an hour to have our awards. If somebody wants it, they'd have more use for it. We've had our awards presentations in the Grandstands in the past, we can do it there. I might come back and if it's available, say we'd like to have it; but I'll just leave it open for somebody in the community because we can get by."

Council Member Curtiss stated, "I move to approve Jim Ochs' requests for the Ultimate Horseman's Challenge Association to use Kelley Park Grandstands & Arena on September 23rd and 24th, 2017, and to rent RV campsites as needed." Council Member Lenard, "Second the motion." Mayor Luke called for a vote. Motion unanimously carried, 5:0.

PUBLIC COMMENTS: Martha Newkirk, Cancer Support Group - Use 4-H Building on March 14, 2017

Martha Newkirk addressed Council, "I am here on behalf of the Coffey County Cancer Support Group. I, as well, want to thank the Council for the great support that you've given the Group since it's inception, and most specifically since we started having our soup luncheons. Some of you are new to Council, maybe since I was here last, but I don't know if you are aware just how much the City actually did in the 4-H Building so we could have our soup kitchen there. We started out at the fire station and kept blowing breakers. We had so many crockpots and roasters of soup, we just couldn't do it. Kevin offered the 4-H Building, had an electrician come in and wire it; and it's worked out great. We do very much appreciate the commitment the Council has made to help." (Council 4/3/2013: Martha Newkirk thanked Parks Superintendent Kevin Boyce because he went to great lengths to make sure the electrical in the 4-H Building could support 17 roasting cookers and 47 crockpots.)

Mrs. Newkirk said, "We are having our next soup luncheon on March 14th at the 4-H Building from 11 a.m. to 1:30 p.m. The reason I'm here tonight is that so far - and this is a month away - we already have twenty-one different kinds of soup, and we also have a lot of duplicates and triplicates already. We like to have each variety of soup out at a time; so right now, I need twenty-one servers; by next week I may need twenty-seven or more. I just want to give an opportunity to you to be a server that day. If you'd like to donate an hour of your time to come down, we'd love to have you. All it entails is ladling soup into a bowl." Council Member Griffith, "Do you need to know beforehand?" Mrs. Newkirk, "I would like to know before, so I may get ahold of you, but I thought I'd come and address you as a group."

She continued, "Just to give you an idea of what the Cancer Support Group does - we help anyone who is going through cancer treatment. We have fundraisers, we take donations, we take memorials. For an example, in 2016, through donations and memorials we took in \$45,000. In help to Coffey County and surrounding counties, we helped in the amount of \$40,000. We are taking the money in, and we're getting it right back out to the people that need help in transportation, in utility bills, with gas cards, house payments, truck payments, vehicle payments - anything that will help these people concentrate on their cancer and take away the strain of how they're going to pay the next bill. So, that's what the Cancer Support Group is all about. This is just one small way we have of making money - with this soup luncheon; but I guess it's kind of turned into a community event - people come and stay and visit. I'll ask all of you to come down and partake and if you would, serve." Council Member Curtiss asked to be put on the list for serving, and Mayor Luke did also. Mrs. Newkirk, "And if you'd like to donate a crockpot of soup, we'll accept that too." Council Member Griffith mentioned that it would be her 70th birthday. (The 4-H Building is reserved at no charge to the Cancer Support Group for their soup luncheon.)

ELECTRIC DEPARTMENT: Distribution Updates

General: Electric personnel have been doing line locates, substation maintenance, and normal duties.

Jones Park: Electric personnel have been doing distribution line maintenance. They are in the middle of a three-phase pole change-out in Jones Park, and got a lot of prep done today.

[3] CONTINUATION: February 15, 2017 Burlington City Council Regular Session

ELECTRIC DEPARTMENT: Power Plant/Production Update

General: Superintendent Schneider reported, "It's been pretty quiet. We did general power plant maintenance; and we conducted a maintenance run on generator #1 today."

Training: Superintendent Schneider said, "Last Tuesday, Wednesday, and Thursday, myself and two of the linemen went to the annual Overhead/Underground Metering School in Garden City. It's a long way out, and is very good training."

WATER DEPARTMENT: Distribution Update

General: Water/Wastewater personnel have been doing normal duties of reading meters, doing rereads, line locates, and work orders, and handling customer concerns. They attended the KMU Safety Training and the Employee Benefit Meeting. They have also been working on vehicles - installing new brakes and doing maintenance.

Waterline Replacement Project - ongoing: Superintendent Hawkins reported, "Since the weather has been really nice, we've been ramping up and getting ready for the waterline replacement on Hudson Street. We are also going to be doing some tie-ins, and we have Riley Boring Company coming in. They will start work on 11th and Merrimac and on 11th and Cumberland. We already have all the materials ready for that, but we want to finish a few tie-in and we want to install a new waterline along Cumberland because we have been having a lot of water leaks in that area."

WATER DEPARTMENT: Water Production

Liftstation #3 - Repair needed Superintendent Hawkins stated, "We have been having issues with Liftstation #3, the one that is in the Street Department's yard. The new transducer went out, so we ordered a new one, which should arrive in a couple of days."

Water taste/dirty: Superintendent Hawkins reported, "The main thing I have been hearing a lot about is the taste and odor of the water. We've heard a lot about the water having a cucumber taste. We have been doing a lot of things in hopes to alleviate the problem, including asking Randy Dye, a chemist with Brenntag Southwest to come in and assist us. In our January delivery of Ferric Chloride, we required it to be tested, so as to be sure it was not the cause of the taste - it was not. We are hearing now that some of the effects we and others downstream of us on the Neosho River have been seeing occurred since the dredging of Redmond Reservoir began." He explained how the dredging could possibly be a cause due to creating cleaner water. Since the dredging began there has been a lot of taste and odor in the source water. Doing some research and hearing what Randy Dye has been telling us about organics, it has shown similar traits of an organic called Synora - not saying that it is Synora, it just indicates similarities of that organic that causes fishy or cucumber tasting water.

"Starting today, in accordance to Brenntag Southwest's advisement to us and everybody downstream of us, we're going to add more coagulant to the water, we're going to drive the total organics down in the water. After the dredging began early in 2016, our LT-2 sampling saw numbers we've never seen before, so we knew the water had changed in its texture. We anticipated that there would be changes in odor and taste of the water, so we began feeding Sodium Permanganate into the water; and since this has happened, we've been feeding a lot of carbon to get rid of that taste in the water - or the organic that is in it. So, with what Randy Dye has identified with the organics in the water, we're going to try to drive the organic down as far as we possibly can. It may make the water a little corrosive; if that is the case, we can feed Soda Ash which will bring the alkalinity back up."

"I am trying to make everybody aware of what we're doing. We're trying really hard, believe me. We want the water to taste good, too - and we're not alone with it. It is healthy - there is nothing unsafe about the water, it's still good to drink." Council Member Lenard asked, "Would the dredging company have information about any similar instances of downstream water that they could refer us to?" Superintendent Hawkins, "Most of the dredging companies don't have a lot to say. A lot of times, you've got to go back and look at the sampling we do through the State, or any dredging project that they've done on lower levels. This is the first Federal lake that they've ever dredged."

Superintendent Hawkins said, "We're hoping that as we go into spring and get rain, things might go back to a normality. We're trending the water, watching it, paying attention to it, and documenting it every day." Council member Lenard, "Do you think after sometime after the dredging process is done we'll have some transition?" Superintendent Hawkins, "Maybe, I won't know until we trend it far enough out and see. We always document in our testing reports that we've had a dredging project going on, so the State is monitoring our testing, too, because they don't know. We're trying."

STREET DEPARTMENT: Update

Street Foreman Mark Davidson provided the Street Department update.

General: Street personnel have been doing general maintenance on the vehicles and equipment, and did some cleaning. They are nearly finished sweeping streets. They put mix on the little bit of ice we've had.

Street Improvement - Preparation: Foreman Davidson said, "Right now, we're doing some culvert installations on the roads that are going to be hot-mixed this year."

[4] CONTINUATION: February 15, 2017 Burlington City Council Regular Session

Equipment Repair: Foreman Davidson reported, "We had a little problem with one tractor, and got it taken care of. We got the trackhoe back from Victor L. Phillips. We had the boom and basically the pins and the bushings all replaced."

Ford 1-ton 1999 V-10 Truck - Repair Update: Foreman Davidson, "We got our Ford 1-ton back from Crow-Moddie today. They have changed the way they fixed it from what they originally told us (*see minutes of 2-1-2017*). Instead of using the high-temperature silicone in the intake manifold they went ahead and took it to the machine shop in Emporia, had the hole bored (or whole board?) out, and used some high-temperature epoxy to put it back together with; so at that point, we think it's going to be a lot better fix than what they originally said."

He continued, "There are a few other little things they talked to me about. There were some plugs on the fuel rail that broke when they took them off, the plastic snapped on them. To replace those, it was \$28 apiece and there would have been ten of them - plus labor. At the time I visited with them, they weren't sure the fix was going to work; so they just zip-tied it together. If we have a problem with it at some point, we'll go back and have them replaced. The truck is a 1999 with between 60,000 and 61,000 miles on it; there are quite a few idle hours. Basically, that's where we are right now." Council Member Curtiss commented, "At least it's up and working."

STREET DEPARTMENT: Executive Session, Attorney/Client

Mayor Luke requested a motion to enter into a five-minute Executive Session. *Council Member Curtiss made the motion to enter into a five-minute Executive Session for Attorney/Client with the Governing Body, City Attorney Robrahn, and City Clerk Kewley. Council Member Scothorn, "Second." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0. Council entered Executive Session at 6:31 and exited at 6:36. No action was taken.*

POLICE DEPARTMENT: Update

Homicide in Burlington: Chief Jones said, "We have been exceptionally busy, as I'm sure you have been seeing and hearing. Most everything has been covered in the news; and obviously, the County Attorney's office has been issuing press releases on our major case. I will say that some research we did with the assistance of the newspaper shows the previous in Burlington was September 12, 1976, during construction (Wolf Creek Nuclear Plant). That's how long it's been since we've had a homicide in town."

General: Chief Jones stated, "Other than that, we've been staying busy. Today is a perfect example - they had Blake (Officer Hanson) and I running from call to call all day long."

2013 Dodge Charger - Purchased (update): Chief Jones reported, "We did go up last Wednesday and got the car from Kansas Highway Patrol. Our installer (of equipment), KCOM - their shop over in Emporia is running very shorthanded and they are on a very tight turnover, so our car actually wound up going to the KCOM shop in Manhattan to have the equipment installed; so we should see it by the end of next week."

Animal Control Officer - Applications: Chief Jones reported the interview committee, including Council Member Hall, did one interview last night; however, Council Member Hall could not be here tonight. Also, Chief Jones and Council Member Lenard have not visited much about the applicants.

PARKS DEPARTMENT: Update

General: Superintendent Boyce reported, "We have been doing normal duties, cleaning public buildings and restrooms, and doing building and equipment maintenance during inclement weather. On nice days we have been removing three hazard trees below the RV camping at City Dam/Drake Park area. We attended a KMU safety meeting and an employee benefit meeting."

City Hall Flooring: Superintendent Boyce reported they have been working on putting laminate flooring in the kitchen and breakroom area next door to City Hall (303 Neosho).

PARKS DEPARTMENT: GrassHopper Mower - Quotes

Superintendent Boyce reported, "We budgeted \$9,500 on mower quotes. I did get a quote for a GrassHopper." He provided the quote information as listed below, and said, "The 2012 GrassHopper has 955 hours on it. My goal is at 1,000 hours to move mowers out so we don't have mechanical issues to interfere with our main mowing time. It would be my recommendation to accept the GrassHopper quote for \$7,383.00."

Quote from Grasshopper Moridge Manufacturing, Inc.	
to purchase at State Contract Price a Grasshopper Model 325/72 25hp Kubota	
3-Cylinder, Liquid-cooled, Diesel Engine with a 72 inch DuraMax Side-Discharge Deck.	
Model 325D/77	\$11,512.50
Bar Tred Drive Tires	162.00
DuraFlex Suspension Forks	135.00
DuraGuard Rear Bumper	144.00
SpeedTrim Roller LT	90.00
Engine Temp Sensor/Low Oil Audible Kit	+ 139.50
STATE CONTRACT PRICE TOTAL	\$12,183.00
Trade-in: 2012 430d/72 GrassHopper w/955 hrs	- 4,800.00
TOTAL Purchase Price after Trade-in	\$ 7,383.00

(continued)

[5] CONTINUATION: February 15, 2017 Burlington City Council Regular Session

Council Member Lenard stated, "I move to accept GrassHopper/Moridge Manufacturing's quote for a GrassHopper Model 325D/72 Kubota for the State Contract Price of \$12,183.00 with trade-in of the 2012 430/72 GrassHopper valued at \$4,800.00, for a total purchase price of \$7,383.00, as being in the best interest of the City." Council Member Griffith, "I second." Mayor Luke called for discussion. Council Member Scothorn asked, "How often do we rotate the mowers?" Superintendent Boyce, "I just go by the hours used." Mayor Luke, "So, it's basically every 1,000 hours." Superintendent Boyce, "One-thousand hours, yes." Council Member Scothorn, "How many hours do you put on one in the summer?" Superintendent Boyce, "That depends. The last two years it's been 250 to 300 hours per mower. Prior to that when we were in the drought, we were at 100 to 200 hours per mower." Mayor Luke, "About 250 hours a year." Council Member Scothorn, "Five years, Okay." Mayor Luke, hearing no additional discussion, called for a vote. Motion unanimously carried, 5:0.

FINANCE: Claims Ordinance & Payroll Ordinance

a. Claims Ordinance 2017-03	\$467,829.43
b. Payroll Ordinance 2017-03	\$ 84,045.04
TOTAL	\$551,874.47

CLAIMS 2017-03: Council Member Lenard, "I move City of Burlington pay Claims Ordinance 2017-03 in the amount of \$467,829.43 for payment of city bills, as presented." Council Member Scothorn said, "Second." Mayor Luke called for discussion. City Clerk Kewley, "Larger items tonight are: Brenntag for \$6,760.93; Kansas Highway Patrol, \$17,750; Kansas Power Pool, \$193,311.25; and Kansas State Treasurer, \$165,073.25 - that's our two bond payments." Hearing no additional discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Luke declared Claims Ordinance 2017-03 approved by unanimous vote, 5:0.

PAYROLL 2017-03: Council Member Lenard, "I move City of Burlington pay Payroll Ordinance 2017-03 in the amount of \$84,045.04 as presented." Council Member Tschantz, "Second." Hearing no discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Luke declared Payroll Ordinance 2017-03 approved by unanimous vote, 5:0.

PLANNING & ZONING: Update

General: Zoning Clerk Hugunin has been doing normal duties and permits, and getting quotes for a new copier for City Hall. He's also been helping the Parks Department with the flooring in the City Hall break area.

PLANNING & ZONING: Copier Quotes

Zoning Clerk Hugunin presented the quotes he received for a copier to replace the Kyocera KM3060, which as can be seen by the copies made for tonight's meeting, is not working well at all. Referring to the quotes below, Zoning Clerk Hugunin said, "I did realize I left something off the quote from Modern Copy Systems - the finisher attachment with a stapler on it, which would add \$890 to the quote and bring it to \$5,749."

COMPANY/BRAND	Gov. Pricing	MAINTENANCE ONTRACT
MODERN COPY SYSTEMS Kyocera TASKalfa 3051ci Digital Laser Color Copier/Printer /Color Scanner/Network Print System; Flash Drive Print Capability. Energy Star & Award: Better Buys for Business. <u>Trade-in included in price.</u>	\$4,859.00 (Add \$890 for a finisher w/stapler) \$5,749 Total	\$450 yr. Maintenance cost is based on # of copies up to 75,000 copies (our average) at .006 cents per copy. Everything is covered except paper, staples, toner.
LOGAN BUSINESS MACHINES Sharp Sharp MX-4070N 40 PPM B&W / 40 PPM Full-Color Workgroup Document System Base models include walk-up motion sensor, wireless connectivity, quad-core multitasking controller, retractable keyboard, Sharp OSA® technology (Cloud Ready) - Application Communication and External Accounting modules	\$10,625.04	\$750 yr. Maintenance cost is based on # of copies at .008 cents per copy. No minimum. Can be billed in arrears/quarterly so we are charged for only copies made. Everything is included except paper, staples, toner. (Inc. Maintenance, service, labor, etc. Deliver/Training inc.

Mayor Luke asked, "What is the City Hall's recommendation?" Zoning Clerk Hugunin said, "The copy machine we have was purchased in 2009. We're right at the limit of what they say that machine can do. We called around and had people provide information, and we looked at the best ones. The quotes from Logan Business Machines do not include a trade-in. With Modern Copy Systems, the trade-in is included in the quote. The contract price for Modern Copy is \$450 per year; and for Logan Business Machines is \$750 per year. We purchased our current copier from Modern Copy, so already have a contract with them; and it will not change." (Modern Copy also works on our HP Laser printer and our fax machine, when needed.)

(continued)

[6] CONTINUATION: February 15, 2017 Burlington City Council Regular Session

City Clerk Kewley, "We have been having issues with our copier as you can tell by your packets tonight. The paper is all crinkled and wrinkled and the print is light, dark, smeared. Also, it's not even duplexing anymore, that's why your council packets are single-sided tonight. A Network Interface Card (NIC) went out, and there have been problems with the drum. Essentially, the Modern Copy System's Kyocera TASKalfa 3051ci is a carbon copy of what we have, but it is a Digital Laser Color Copier/Printer /Color Scanner/Network Print System, and that is very crucial for us. We go through a lot of color ink cartridges with all of our desktop color printers; and we are going to eliminate our color printers and just have one color copier." Zoning Clerk Hugunin, "It will essentially save us money by not having all the desktop printers. Everyone will be networked to the color copier. Also, the NIC is in the mother board so it will be less expensive to replace if necessary."

Council Member Lenard inquired where Modern Copy Systems is located and if the service is good. Zoning Clerk Hugunin replied, "They are out of Iola, and the service is good. If we have any trouble, they are usually here the same day, and if not, the next day." City Clerk Kewley, "We are usually well within our maintenance contract, so it's always worked each year to where we have not had to pay any money back to our contract." Zoning Clerk Hugunin, "We've never paid an overage or anything." Council Member Lenard, "Is this motion to include the maintenance contract, or is that something different?" Zoning Clerk Hugunin said the contract doesn't change.

Council Member Lenard stated, "I move to accept the quote of \$5,749 from Modern Copy Systems for a Kyocera TASKalfa 3051ci copier for City Hall, as being in the best interest of the City." Council Member Tschantz, "Second." Mayor Luke, hearing no additional discussion, called for a vote. Motion unanimously carried, 5:0.

PERMITS: Permits issued by Zoning Clerk Hugunin:

2017-001 Thomas Tschantz - 209 Miami - Shed
2017-002 Mark Allen - 1019 Hudson - Garage
2017-003 Chuck Sibley - 1015 Flint Court - Fence

LEGAL DEPARTMENT: Update

Municipal Court - Case preparation: City Attorney Robrahn, "Last Thursday, I met with Doug and Phillip (Chief Jones and Assistant City Attorney Wright). We're gearing up for an interesting case in Municipal Court."

Municipal Court - No Judge present: Attorney Robrahn reported, "Municipal Court was without a judge last Thursday night, which made it fast. Phillip was able to get things done because he could still do payment reviews and all that with the defendants. He didn't get everything done, but it went faster." Chief Jones, "Unfortunately, consequently that means our March docket is going to be that much longer." Attorney Robrahn, "That's right, it will be a long night." Council Member Griffith asked, "What happens when you don't have a judge?" Attorney Robrahn, "You do as much as you can without a judge. There can't be a trial obviously; but you can do review of payment plans with the defendants and still get some things done."

CITY CLERK: Update

General: City Hall staff have been busy with customers preparing meter readings for utility billing; and have also been preparing work orders, vouchers for bill paying tonight, payroll, and minutes for the council. City Hall Staff attended the Employee Benefits Meeting.

State Reports: City Clerk Kewley we have been finishing up year-end reports to the state, federal, social security, and Kansas Public Employee Retirement System (KPERs).

City/County Fund Reports (Parks/Recreation, Infrastructure): City Clerk Kewley reported, "In your packets, you will see the information on the City/County Grants for Infrastructure and for Parks & Recreation. The City/County Grant Fund reports for money received for 2016 have been completed and have been sent to the County Commissioners along with letters showing how we used last year's funds, how we plan to use funds received this year, and expressing appreciation. We are very appreciative to the County for giving us this grant money. We get a lot of projects done."

Severe Weather Awareness Week: City Clerk Kewley informed Council, "March 5th through the 11th is Severe Weather Awareness Week. The Annual Statewide Tornado Drill will take place at 10 a.m. on Tuesday, March 7th; and all county sirens will be sounded at 10 a.m."

Finance Meeting: There is a Finance meeting scheduled for 3 p.m. on Thursday, February 23rd at the City's 303 Neosho meeting room.

Other: City Hall staff has been handling normal calls and inquires, and helping the other departments.

CITY OFFICER REPORT: None

[7] CONTINUATION: February 15, 2017 Burlington City Council Regular Session

FUTURE AGENDA ITEMS:

GENERAL City Debt – How to fund projects City Code Recodification (LKM and American Legal Publishing) Service/Allied Waste Agreement Renewal Water Rate Study for 2018 rates / increase for 2018 Actuaries – GASB-45	Financial Program Software (CIC) MT Wireless - Fiberoptics to City Buildings GAAP – Infrastructure Capitalization Audit 2016 LED Bulb Sales to Public (begun 1/2017)
ELECTRIC DEPARTMENT: Emissions Standards Compliance/EPA Conger Addition - Underground utility damages/MT Networks Arc Flash Study - Mapping Update Parallel Generation/Net Metering Power Generation f/Renewable Energy	Automatic Meter Infrastructure for Electric (AMI)-updates KPP Power Purchase Contract - Update Power Plant - Life Cycle Study Power Plant - Add Generator
PARKS DEPARTMENT: Riverbank Fill Permit - Prepare and apply Kelley Park - Christian Motorcyclists Assoc. 9/2017 Demo Derbies in 2017: Spring (April 15) and Fair (July 22) GrassHopper Mower - /purchase (update) Cancer Support Group - Soup Luncheon at 4-H Bldg. 3/2017	Coffey County Fair 2017 (7/19 - 23/2017) Free Drake Park Campsites (7/17-23-2017) WildBlue BBQ (7/13-15/2017) Taste of Fall Festival 10/2017 Ultimate Horsemanship Challenge 10/2017 City Hall Flooring - Update (303 Neosho break area)
LEGAL DEPARTMENT: Municipal Court	
PLANNING AND ZONING Industrial Park Lots - for Sale, etc. Work with NexTech and City Departments to improve Cyber Security Work w/PD on Nuisance Structure regulations Tree City USA - Application, etc. Severe Weather Awareness - Siren testing	Quarterly Construction Valuation Report Prepare Easements for any City-owned property without one GIS Mapping - Address Corrections - south part of town Copier from Modern Copy Systems (Update)
POLICE DEPARTMENT Nuisance Updates 2013 Charger Purchase / Dispose of 2010 Crown Victoria	Personnel –Animal Control Officer Needed
STREET DEPARTMENT: Heather Street - Concrete Panels Sidewalk Replacement Cost-Share Program - Update Pricing Sidewalk Repairs on City Rights-of-Way Trackhoe Repairs - update Rebuild/Repair Kennedy Street and 14 th Street	Pavement Management System/Asset Management System Mohawk Street Improvements between 14th & 15th) Street Project Testing by PSI - updates 2015 Asphalt Project - APAC used Faulty Materials Ford 1999 One-Ton Truck V-10 - Repair (update)
WATER & WASTEWATER DEPARTMENT: Southwest Sewer Project Waterline Replacement Project Pump Repairs in 2016 (Clearwell/River Intake) Sewer Lagoons - Analysis (KRWA/funds for dredging) Valve Exercise Program - Annually in Fall	Neosho Riverbank Stabilization SCADA System-updates Water Meter installations John Redmond Reservoir – Dredging Testing - LT2 Monitoring/E-Coli in river Water Taste/Odor Water Plant Improvements–Efficiency Testing: Lead & Copper Lift Station #1 - Surge Protection repair Plumbing Violations

Mayor Luke declared the meeting adjourned.

APPROVED BY THE GOVERNING BODY and signed by Regina R. Kewley, City Clerk