

## BURLINGTON CITY COUNCIL REGULAR SESSION AUGUST 3, 2016

City of Burlington Governing Body met in Regular Session at City Hall, 301 Neosho Street, Burlington, Kansas at 6:00 p.m. Wednesday, August 3, 2016. Mayor Stan Luke called the meeting to order.

**ROLL CALL:**  Stan Luke, Mayor

**Council Members present:**

Lewis Lenard (arrived ~6:05)

Jane M. Griffith

Dallas Scothorn

Thomas P. Tschantz

Jerilyn Curtiss

Sharon Hall

**Superintendents Present:**

Kevin Boyce (Parks)

Doug Jones Chief of Police

Alan Schneider (Electric)

Danny Hawkins (Water/Wastewater)

Doug Mast (Street)

**Also Present:**  Regina Kewley (City Clerk)

Anne Brown (Deputy City Clerk)

Tom Robrahn (City Attorney)

Jimmy Hugunin (Zoning/Grants Clerk)

Susan Stroh (Administrative Assistant)

**Media Present:** Mark Petterson (Coffey County Republican)

**VISITORS:** none

**AGENDA:** *Council Member Curtiss moved to approve the amended agenda. Council Member Scothorn, "Second." Motion unanimously carried.*

**MINUTES: July 20, 2016:** *Council Member Hall moved to accept the Draft Minutes of regular session July 20, 2016 as presented. Council Member Tschantz, "I'll second." Motion unanimously carried.*

**APPOINTMENT 6:30 p.m. - Hearing for 2017 Budget**

At the beginning of the meeting, Mayor Luke said, "Wherever we're at in the meeting at 6:30, we will stop and hold the hearing for the 2017 Budget."

At 6:30 p.m. Mayor Luke stated, "At this time, I will request a motion to open the Hearing for the 2017 Budget." *Council Member Curtiss stated, "I move to authorize the Mayor to open the Public Hearing for the City Budget for 2017." Council Member Lenard, "I'll second." Hearing no discussion, Mayor Luke declared the Hearing open at 6:30 p.m.*

Mayor Luke stated, "We're open for any and all comments from the public. Hearing none, seeing no public, we will take a motion to close the Hearing." *Council Tschantz stated, "I make a motion to close the Hearing." Council Member Lenard, "Second." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0. Mayor Luke declared the 2017 Budget Hearing closed at 6:32 p.m.*

Mayor Luke called for a motion to adopt the budget. *Council Member Hall stated, "I move to adopt Burlington's City Budget for 2017 as presented." Council Member Lenard, "Second." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried. Mayor Luke declared the 2017 Budget passed. City Clerk Kewley passed three copies of the Budget around the council table for the Governing Body to sign.*

**PUBLIC COMMENTS:** None

**ELECTRIC DEPARTMENT: Distribution Updates**

**General:** Electric Distribution personnel are still doing normal duties, customer service requests, work orders, and line locates.

**County Fair Over:** Superintendent Schneider, "After the Fair, we removed the banners from Kelley Stadium. We also removed cables that were used for the demolition derby and put them away until the next derby."

**Trencher Repairs:** Last week, personnel did some hydraulic hose repairs on the trencher.

**Services/Line work** Electric personnel hooked up service to a residence on Hudson Street; and they are working on a line extension and adding new service on south 13th Street for a new home that is being built.

**Kelley Park:** Superintendent Schneider reported, "We verified meters in Kelley Park to ensure that we are correctly keeping track of kWh used."

**Power Interruption:** Superintendent Schneider said, "The blink we saw at six o'clock this morning was an auto-reclose of the 69kv breaker at Wolf Creek."

**ELECTRIC DEPARTMENT: Power Plant/Production Update**

**General:** Electric Production has been doing required reports and general Power Plant maintenance.

**Generator #4:** Superintendent Schneider said, "I talked about #4 Generator last council with the governor and stuff. We had Drake Controls in and they reprogrammed the governor to allow for easier start-up; and we were able to reset that kW output. It's up to 100 kW since we did the adjustment from the fuel lines. The men also cleaned the intercooler on #4 Generator." Mayor Luke asked if the generator is running alright now. Superintendent Schneider said, "Yes. It starts up, runs much better, is not hammering so bad when it starts, is doing what it is supposed to, and sounds better than it ever has."

[2] CONTINUATION: August 3, 2016 Burlington City Council Meeting

**ELECTRIC DEPARTMENT: Personnel - J. J. Jasper's Resignation / Advertise for an Electric Lineman**

**Resignation:** Superintendent Schneider reported, "Jonathon J. Jasper submitted his resignation last Monday. His last day with City of Burlington will be this coming Friday, August 5th."

**Advertise for a Lineman:** Superintendent Schneider stated, "With J. J. resigning, I'd like permission to advertise for a Lineman. We would like to find someone with some experience, of course; and if we are not able to do that, just hire someone and train in-house like we have the Electric Linemen we already have - put him through the apprentice program that way."

**Council Member Hall stated, "I move to authorize Superintendent Schneider to advertise for an Electric Lineman until the position is filled." Council Member Griffith, "I second." Hearing no discussion, Mayor Luke called for a vote. Motion carried with a vote of 6:0.**

**ELECTRIC DEPARTMENT: Request Work Session to discuss adding generation at the Power Plant**

Superintendent Schneider said, "I was visiting with Stan (Mayor Luke) the other day. He would like to do a work session with the Governing Body to discuss adding generation to the Power Plant, on either August 18th or August 25th, both of which are Thursdays." Mayor Luke asked if he had talked with suppliers. Superintendent Schneider had not because he wanted to bring the topic before council tonight. Mayor Luke, "Why don't we put it August 25th. That will be after the next council meeting. That way we can have the supplier of the generator here; and the engineering firm if they want to be here as well. We'll have a work session. The public will be invited to sit and listen, but they cannot participate. We will do that at 6 o'clock the evening of the 25th of August. Then we can proceed down the path as to the direction the council wishes to go at that time. We'll have all the information."

Council Member Lenard inquired, "Can we get some background information before that, or will all this be discussed at that time?" Mayor Luke, "We can provide as much as we get, or we can supply as much as we can at the council meeting on the 17th so you'll have that a week in advance."

**WATER DEPARTMENT: Distribution Update**

City Clerk Kewley provided Superintendent Hawkins' report.

**Flushing Hydrants:** They have been finishing up on flushing hydrants around town.

**Waterline Extension for 1314 N. Hwy 75 (Charles/Diana Morris):** They have been putting a lot of time in on installing a waterline at 13th and Lynx, for the Morris's address.

**WATER DEPARTMENT: Distribution Update**

City Clerk Kewley provided Superintendent Hawkins' report that everything seems to be working well in the Water Treatment Plant.

**STREET DEPARTMENT: Updates**

**Patching with AMZ / Oil Distributer Truck Repairs:** Superintendent Mast reported, "We started patching with the AMZ machine, especially for all the big projects we're getting ready to do - our chip-seals and overlays. We're making sure we get everything patched for those, and have gotten through most of that, and are now working on the other streets."

Superintendent Mast continued, "Prior to starting that, we had to get the oil distributer ready because we have Vance Brothers bring down a semi and fill our oil distributer truck; and we pull off that to fill our AMZ machine. When we went to get the truck ready, we found that we had pack rats made a home in our oil distributer truck. They had chewed four of the plug wires on our distributer completely apart, so we had to do repairs; and we have to get some packrat traps. That is one of the very few pieces of equipment that is actually parked outside at the Street Department."

**Crack Filling:** Superintendent Mast said, "We have also started crack filling on the same roads."

**Repairs 4th and Garrettson (east side):** Superintendent Mast reported they did repairs on the east side of Highway 75 and Garrettson where the Water Department had a major water leak as was reported last council.

**General:** Street personnel picked up all the signs and barricades for the County Fair.

**Street Sweeping:** Superintendent Mast said they have also been sweeping curbs and gutters. He explained, "The guys have been out sweeping two days this week. When we get really busy like with this summertime work, we don't get out as much as we'd like. Part of the reason we have to get out there a lot is because people keep blowing their grass into the street and it keeps plugging up our drain boxes. Every time we get a rain, we've got to send the whole crew out to clean the drain boxes just because people can't keep their grass in their yards."

**Personnel - Ron Ohmie:** Superintendent Mast said, "Just a heads up for you. Ron Ohmie, who works in my department, will be on medical leave for approximately six weeks starting the 22nd of August."

**Street Improvement Project 2015 Problems and PSI Contract:** Council Member Curtiss asked if anything had been heard back from the guy (Professional Service Industries, Inc.) concerning the foreign materials in the recycled asphalt. Superintendent Mast said he had and had sent her an email, but he had not heard back on a schedule yet. He said, "I've got that paperwork signed and we'll mail that tomorrow. It is basically the contract (PSI), saying he could start work. I already told him he had been hired to do the work, so I don't understand why we had to sign it twice; but apparently we do."

[3] CONTINUATION: August 3, 2016 Burlington City Council Meeting

**POLICE DEPARTMENT: Update**

**Fair:** Chief Jones reported, "We got through the fair, other than the heat, without any major issues. I do like having the parade route coming down 3rd Street, staying away from 75 Highway completely. It works out much better for us."

**Nuisance Properties - mowing:** Chief Jones said, "We even made contacts during the Fair with some of our nuisance property people and were able to get some of those resolved."

**General:** It has been normal duties and calls for the Police Department. Municipal Court is coming up a week from Thursday.

**STOs and UPOCs, 2016 Editions:** Chief Jones reported, "Further in the agenda we will be asking you to adopt the 2016 Standard Traffic Ordinance and the 2016 Uniform Public Offense Code books. It's the annual update of the books the League of Kansas Municipalities puts out every year. Becky and I have been updating, proofreading the fine schedule, and making it look pretty. We will send an updated copy to the attorneys and Judge Campbell for their review. The plan is to have the fine schedule approved at the same time (ordinances are adopted) the STO books and the UPOC books will actually be published in the paper and officially approved."

**POLICE DEPARTMENT: Personnel - Hire an Officer**

Chief Jones said, "Monday evening the Interview Board, which was Gina (City Clerk Kewley, Sharon, Lewis, (Council Member Hall and Lenard) and myself, interviewed three candidates for the open Police Officer position. Interviews went well, and unanimous consent was to make an offer of employment to an individual who is already Kansas certified and has sixteen years experience; and it is my recommendation that we make an offer to Debra Klenda, at a starting salary of \$18 per hour."

**Council Member Lenard stated, "I move to approve Chief Jones' recommendation to extend a conditional offer of employment to Debra Klenda for the Police Officer position, at the entry level hourly wage of \$18.00." Council Member Hall, "Second." Mayor Luke called for discussion.** Chief Jones said, "Talking with her this afternoon she anticipates being here ready to start August 22nd. She is currently in Medicine Lodge. She grew up at Lost Springs; went to school at Center; went to K-State for a couple years; and then transferred over the state line and finished her forestry degree in Missouri." **Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.**

**Fair Parade Route:** Council Member Curtiss said she had heard a lot of positive comments about coming down 3rd Street. Chief Jones said, "It really simplified things a lot." Mayor Luke said, "I got a thank you card from the Fair Board for all of our support with the Street Department, Police Department, and Parks Department with respect to their support in the parade route, patrol of the area, preparation of the park ahead of time - thanking them for ensuring the success of the Fair."

**PARKS DEPARTMENT: Update**

**General:** Parks Department personnel have been keeping busy doing normal duties, cleaning public buildings and restrooms, mowing, weedeating, spraying weeds, and watering flowers and trees.

**Kelley Building - 625 S. 3rd:** The back of the Kelley Building is now the office of the Coffey County Fair Association. Superintendent Boyce reported, "We did work with the Fair Board. Under the old police station there is a basement, and Friday of the Fair, they notified me they had a backup of the sewer system. It was not affecting Kelley Hall, though. We got it router routed and got some tree roots out. It was a first for me; but it's probably something we'll do every year prior to the Fair because that will be the most use of that part of the building."

**Nuisance Mowing:** Parks personnel mowed three nuisance properties: the old Dollar General (229 Cross), one at 10th and Des Moines, and one at 10th and Niagara.

**Fair - Clean-up:** Council Member Curtiss asked if the blocks were moved after the Fair. Mayor Luke said, "No. We got the stands moved out of the outfield. Mike Skillman's crew, with his equipment, is out of town on a job and are due back by the end of the week. He promised he would have it out as soon as they get back into town. He already knows the position, I've talked with him three times."

**FINANCE: Claims Ordinance & Payroll Ordinance**

a.	Claims Ordinance	2016-15	<u>\$111,244.69</u>
b.	Payroll Ordinance	2016-15	<u>\$ 77,335.00</u>
	TOTAL		\$188,579.69

**CLAIMS 2016-15:** Council Member Lenard stated, "I move City of Burlington pay Claims Ordinance 2016-15 in the amount of \$111,244.69 for payment of city bills, as presented." Council Member Griffith said, "I'll Second." Mayor Luke called for discussion. City Clerk Kewley, "Brenntag, \$4,431.55; Coffey County Highway Department for Chemicals and Culverts, \$2,266; Landis+Gyr, \$41,425." **Hearing no additional discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Luke declared Claims Ordinance 2016-15 approved by unanimous vote, 6:0.**

**[4] CONTINUATION: August 3, 2016 Burlington City Council Meeting**

**PAYROLL 2016-15:** Council Member Lenard stated, "I move City of Burlington pay Payroll Ordinance 2016-15 in the amount of \$77,335.00." Council Member Hall, "Second." Hearing no discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Luke declared Payroll Ordinance 2016-15 approved by unanimous vote, 6:0.

**PLANNING & ZONING: Update**

**General:** Zoning Clerk Hugunin did normal duties, including updating Facebook and the webpage. He issued several permits; and has been working on issues with the City Hall network.

**County Planning Commission Meeting:** Zoning Clerk Hugunin went to the Coffey County Planning Commission meeting on their extraterritorial area. They didn't have a quorum; so they rescheduled the meeting for a night that he could not attend. He said it doesn't affect us or our extraterritorial area at all.

**Commercial Property at 4th & Potomac:** Zoning Clerk Hugunin provided an update on someone being interested in some commercial property just north of the old Ford building, at 4th and Potomac. He said, "Monday I met with the Planning & Zoning Committee to go over everything. What we've done in the past was to sell property at half the appraised value; and his half of the appraised value on that is \$4,595. At the Committee meeting we talked about making sure the property owner is responsible for the title insurance. It also needs a survey to get legal description, and I don't know how Council wants to handle that. The last couple of properties, we've paid half the survey cost, but I don't want to have a surveyor do it without Council direction."

City Clerk Kewley, "Should we get a contract with the gentleman?" Zoning Clerk Hugunin, "Yes, and once we get a legal description, we can do a contract - or Tom (Attorney Robrahn) can put a basic description in the contract, and say the full legal description will be available once the survey, and title insurance, and everything is done." Attorney Robrahn, "Yes, Jimmy and I talked about that; so that will work."

Mayor Luke, "What is the Council's desire with respect to the survey?" Council Member Lenard, "Considering what happened to us on the last attempted sale, I'm okay with splitting the cost, but I'd like to cap what money we're going to be spending. So, I'd like to say 'not to exceed half the cost of the survey'; and if there is any other with the title that goes beyond what we expect, I don't think we should bear that; and I'd like to put some kind of timeline so it doesn't drag on forever either." Attorney Robrahn, "Thirty days or forty-five days." Council Member Lenard, "Whatever - it's got to be reasonable, but we're pretty sure we've got a clean...?" Attorney Robrahn, "Well, I don't know; I hope so. That's one thing title insurance will show."

Mayor Luke, "Do we have any issues that we're aware of with that 69kv that runs through there?" Superintendent Schneider, "No, that would be an easement with Westar Energy and Lyon-Coffey Rural Electric. Those are the attachments on those poles going through there." Mayor Luke, "There's probably an easement through there." Superintendent Schneider, "There'd almost have to be." Zoning Clerk Hugunin, "There's an easement. What we've found is a sixty-foot easement to the south of the line."

Mayor Luke asked, "Is everybody familiar with that location?" Zoning Clerk Hugunin said it is at Highway 75 (4th Street) and Potomac. It is where Crow Moddie used to be, across from the old Dairy Queen.

Superintendent Boyce said, "The chainlink fence is ours; and I have discussed with the gentleman interested that we will take that piece that's going west up to 75 Highway and go straight across." Mayor Luke, "We need to talk, because that was put in underneath the 69kV lines; and I'm not sure we want to put the fence underneath there." Council Member Scothorn, "Can we just sell the fence to them, period?" Mayor Luke, "Sell him that little bit of fence and he can do with it what he pleases; because he won't be able to build underneath that power line or put any permanent structures there." Zoning Clerk Hugunin, "Okay." Superintendent Boyce, "I'd as soon the fence was there so we don't have people driving." Mayor Luke, "I understand, but the power line is there; maybe use a plastic fence or something when we have major issues so we can use that parking to the east. I wouldn't want a permanent metal fence underneath that 69Kv power line."

Council Member Lenard, "Do we have someplace we need a fence, or just keep it?" Mayor Luke, "Well, you've got maybe 100 feet of fifteen year old chainlink fence. It'd take more effort to take it out of the ground than it's worth, as far as I'm concerned." He added, "Have you got your directions then, Jimmy?" Zoning Clerk Hugunin, "I think so."

**COMMITTEE/COUNCIL BUSINESS: Kansas Power Pool, 2016 Fall Planning Retreat (9/9&10/2016)**

Mayor Luke, also president of the KPP Board of Directors, referred to the brochure on the third annual KPP Fall Planning Retreat, in Wichita on September 9th and 10th. He said, "We have some interesting sessions that are 'critical' for the industry, and have some impact on the City."

"Right now, we budgeted for \$58 a megawatt hour; and we're basically buying at 8% less because we're down around \$54 or \$55, \$3 below budget. This year, we are plus or minus 1.6 million dollars below our anticipated budget because of lower natural gas prices. The heat has allowed us to efficiently operate Dogwood. For the month of June we spent \$127,000 for fuel; we sold the power that we generated for \$700,000. That's what the market would allow us to do. That's what we put out on the street cheaper than a lot of other power companies."

"The Pool is making some money. We've taken some generation and scheduled it internal and away from one of our contractors only because now we have qualified people in house to do it, and that's going to save us probably another \$300,000 in contractual issues in the next calendar year. We're trying to keep things operational and cost effective."

"The Pool will support three people and their spouses or significant others at the KPP Fall Retreat, including meals and lodging. If anybody wants to go, let Gina (City Clerk Kewley) know so that we'll have our representation there. It's a Friday, Saturday. Go down, spend Thursday night and Friday night, and we're out just after lunch on Saturday. That's September the 9th and 10th."

**[5] CONTINUATION: August 3, 2016 Burlington City Council Meeting**

**PERMITS: Permits issued by Zoning Clerk Hugunin: None**

2016-021 Cassie Lewis - 1014 Jarboe - House Addition  
2016-017 Robert Foye 724 Alleghany - Fence  
2016-021 Cassie Lewis 1014 Jarboe - Addition  
2016-022 Eleanor Carley 620 N 4th - Fence

**ORDINANCE 843, Insurance Proceeds**

City Clerk Kewley explained that when Attorney Robrahn went to the Attorney's Association of Kansas Spring Meeting in June, he brought back an ordinance dealing with insurance proceeds to make sure a damaged structure is maintained and taken care of to ensure safety. We have used the League of Kansas Municipalities' sample ordinance to prepare an ordinance to update our City Code. Mayor Luke read the title of proposed Ordinance 843,

*Council Member Lenard made the motion, "I move to adopt Ordinance 843, an Ordinance Concerning Insurance Proceeds; and Amending Chapter VIII Article 9, Insurance Proceeds Fund, of The 1997 Code of the City Of Burlington, Kansas, and Repealing Ordinance 523." Council Member Scothorn, "Second." Hearing no discussion, Mayor Luke instructed City Clerk Kewley to poll the Council for a vote. All votes were in favor. Mayor Luke declared Ordinance 843 adopted with a unanimous vote of 6:0.*

**ORDINANCE 844, Standard Traffic Ordinances for Kansas Cities 2016 Edition**

Mayor Luke stated, "We have Ordinance 844." He read the title, and asked, "Doug, is there was anything outstanding in the ordinance?" Chief Jones replied, "The League of Kansas Municipalities incorporates any changes in the legislature state law. This year, the list of changes in the back of the book was less than half a page; minor and technical in nature; and really nothing significant in changes in the laws as far as we're concerned. This is all traffic infractions and misdemeanors."

*Mayor Luke called for a motion. Council Member Tschantz made the motion, "I move to adopt Ordinance 844, an Ordinance Regulating Traffic Within the Corporate City Limits of the City Of Burlington, Kansas; Incorporating by Reference the 'Standard Traffic Ordinance for Kansas Cities', Edition 2016; Providing Certain Penalties and Repealing Ordinance No. 837." Council Member Scothorn, "Second." Hearing no discussion, Mayor Luke instructed City Clerk Kewley to poll the Council for a vote. All votes were in favor. Mayor Luke declared Ordinance 844 adopted with a unanimous vote of 6:0.*

**ORDINANCE 845, Uniform Public Offense Code for Small Cities, 2016 Edition**

Mayor Luke stated, "We have Ordinance 845." He read the title and asked if there was anything new in it. Chief Jones said, "It's pretty much the same information."

*Mayor Luke called for a motion. Council Member Lenard made the motion, "I move to adopt Ordinance 845, an Ordinance Regulating Public Offenses Within the Corporate City Limits of the City of Burlington, Kansas; Incorporating by Reference the 'Uniform Public Offense Code for Kansas Cities', Edition 2016; Providing Certain Penalties and Repealing Ordinance No. 838." Council Member Hall, "Second." Hearing no discussion, Mayor Luke instructed City Clerk Kewley to poll the Council for a vote. All votes were in favor. Mayor Luke declared Ordinance 845 adopted with a unanimous vote of 6:0.*

**LEGAL DEPARTMENT: Update**

Attorney Robrahn, "I reviewed tonight's ordinances that we just passed; and I also prepared a utility easement for the Electric Department."

**CITY CLERK: Update**

***General:*** City Hall personnel have been busy with customers coming in to pay utility bills. They have been preparing work orders, vouchers for bill paying, payroll, and council meeting minutes; and have been handling normal calls and inquiries.

***Delinquent Utility Accounts - Kansas Set-off:*** For August, delinquent utility accounts in the amount of \$2,904.65 will be sent to the Kansas Set-off Program for collection.

***Police Officer Interviews:*** City Clerk Kewley participated in the Police Officer interviews.

***Budget 2017:*** City Clerk Kewley reported, "I have been working with the Finance Committee and the Department Heads and the 2017 Budget is finished. I want to thank everybody for working together to get it done."

**REPORTS BY CITY OFFICERS: None**

**MAYOR'S COMMENTS: None**

**[6] CONTINUATION: August 3, 2016 Burlington City Council Meeting**

**FUTURE AGENDA ITEMS:**

<b>GENERAL</b> City Debt – How to fund projects City Code Recodification (LKM and American Legal Publishing) Service/Allied Waste Agreement Renewal Water Rate Study / Potential 2% Increase for 2017	Actuaries – GASB-45 Financial Program Software (CIC) MT Wireless - Fiberoptics to City Buildings GAAP – Infrastructure Capitalization
<b>ELECTRIC DEPARTMENT:</b> Emissions Standards Compliance/EPA KPP Operating Agreement/Contract Amendment (updates) Power Plant - Add Generator (Research) Parallel Generation/Net Metering Power Generation f/Renewable Energy Personnel - Electric Lineman - Advertise/Hire	Automatic Meter Infrastructure for Electric (AMI)-updates Conger Addition - Underground utility damages/MT Networks Arc Flash Study - Mapping Update Bucket Truck - delivery from ETI (within 270 days from 6/1/2016)
<b>PARKS DEPARTMENT:</b> Dog Park - Parking Improvements Taste of Fall Festival and UHCA (Horsemen's Challenge) - Fall 2016 Riverbank Fill Permit - Prepare and apply	Coffey County Fair/Demolition Derby/etc. Kelley Hall Kitchen/Bathroom Polymer Flooring Replacement
<b>LEGAL DEPARTMENT:</b> Municipal Court KG&E Pollution Control Bond - Updates	Land Swap - Property by Electric Plant (1116 St. Lawrence) Old Sewer Lagoon - Ag Lease for Crops/Advertise for Bids
<b>PLANNING AND ZONING</b> Industrial Park Lots - for Sale, etc. Work with NexTech and City Departments to improve Cyber Security Work w/PD on Nuisance Structure regulations	Prepare Easements for any City-owned property without one GIS Mapping - Address Corrections - south part of town Commercial Property at 4th and Potomac for Sale
<b>POLICE DEPARTMENT</b> Nuisance Updates Personnel – Vacancy and Training Updates	
<b>STREET DEPARTMENT:</b> Heather Street - Concrete Panels Sidewalk Replacement Cost-Share Program - Update Pricing Sidewalk Repairs on City Rights-of-Way Asphalt Grinding Machine for 2016 Trackhoe Repairs - update Rebuild/Repair Kennedy Street and 14 <sup>th</sup> Street Elementary School - Resolve traffic issue	Pavement Management System/Asset Management System Mohawk Street Improvements between 14th & 15th) Street Rebuild Project 2016 - Elmwood Lane issues Street Project Testing by PSI - updates 2016 Asphalt Project 2015 Asphalt Project - Faulty Materials used by APAC KDOT ADA Ramp Project - Void under Hwy 75 & Garrettson
<b>WATER &amp; WASTEWATER DEPARTMENT:</b> Southwest Sewer Project Waterline Replacement Project Pump Repairs in 2016 (Clearwell/River Intake) Sewer Lagoons - Analysis (KRWA/funds for dredging) John Redmond Reservoir – Dredging Morris' Waterline Extension for 1314 Hwy 75	Sewer Cleaning SCADA System-updates Fire Hydrant Testing Plumbing Violations Testing: Lead & Copper Work Schedule Neosho Riverbank Stabilization Water Plant Improvements–Efficiency Water Meter installations Testing - LT2 Monitoring/E-Coli in river Fire Hydrant Flushing Lift Station #1 - Surge Protection repair

**Mayor Luke declared the meeting adjourned.**

*Approved by the Governing Body and signed by Regina R. Kewley, Deputy City Clerk*