

BURLINGTON CITY COUNCIL REGULAR SESSION JULY 6, 2016

City of Burlington Governing Body met in Regular Session at City Hall, 301 Neosho Street, Burlington, Kansas at 6:00 p.m. Wednesday, July 6, 2016. Mayor Stan Luke called the meeting to order.

ROLL CALL: Stan Luke, Mayor

Council Members present:

Lewis Lenard
 Jane M. Griffith

Dallas Scothorn
 Thomas P. Tschantz

Jerilyn Curtiss
 Sharon Hall

Superintendents Present:

Kevin Boyce (Parks)
 Doug Jones Chief of Police)

Alan Schneider (Electric)
 Danny Hawkins (Water/Wastewater)

Doug Mast (Street)

Also Present: Regina Kewley (City Clerk)

Anne Brown (Deputy City Clerk)

Jimmy Hugunin (Zoning/Grants Clerk)

Tom Robrahn (City Attorney)

Susan Stroh (Administrative Assistant)

Media Present: Mark Petterson (Coffey County Republican)

VISITORS: Jay Hale

AGENDA: *Council Member Curtiss moved to approve the amended agenda. Council Member Hall, "Second." Motion unanimously carried.*

MINUTES: June 15, 2016: *Council Member Curtiss moved to accept the Draft Minutes of regular session June 15, 2016 as presented. Council Member Tschantz, "I'll second." Motion unanimously carried.*

APPOINTMENT: None

PUBLIC COMMENTS: Independence Day Fireworks Display - Appreciation

Jay Hale, Pastor of First Baptist Church, stated, "I do want to say thank you. I know it's a big deal to clean the park afterwards, but I appreciate the city having the fireworks display."

ELECTRIC DEPARTMENT: Distribution Updates

General: Electric Distribution personnel have been doing normal duties, customer service requests, work orders, and have been real busy with line locates. They have been doing tree trimming and will for a while.

WildBlue BBQ and Fair Preparations: Superintendent Schneider reported the men have been busy with preparations at Kelley Park for the upcoming events. They will do their final check of the electrical outlets and everything of that nature the week before the WildBlue BBQ and the County Fair. The plan is to have electricity installed in the new poultry building before the Fair; but it will depend on whether the electrician gets his work completed.

Triplex at 7th and Potomac: Superintendent Schneider reported, "We set a new power pole in preparation for the triplex at 7th and Potomac; so we're ready when they are."

Power Outage - Transformer failure: Superintendent Schneider reported the outage last Friday night around 11 o'clock was due to a failed transformer, not squirrels. The outage was isolated to one block and was repaired within a couple of hours.

ELECTRIC DEPARTMENT: Power Plant/Production Update

Electric Production has been doing monthly, quarterly, and semi-annual required reports. They have been doing general Power Plant and generator duties.

CAT Generator problem: Superintendent Schneider stated, "We did have a voltage regulator failure on the CAT generator, and had to have that replaced."

WATER DEPARTMENT: Distribution Update

Sewer Cleaning: Superintendent Hawkins reported, "We are still working on cleaning sewer lines, and will be for a couple more weeks. We're concentrating on the northwest part of town. Once we get to Highway 75, we'll have to move south along Highway 75."

Water Meter Installations: Superintendent Hawkins said, "We've also been going around town installing new water meter services. We did one at 1111 Mohawk. We installed three at the new Coffey County Housing Authority building in the 600 block of Potomac, for which we had to run new two-inch water line under the road and supply service to those. Those are done."

General: Water/Wastewater personnel did normal duties, work orders, line locates, meter re-reads, customer calls, public concerns; and they attended the KMU Safety Training.

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WATER DEPARTMENT: Production Update

KDHE LT2 Monitoring / E-Coli Monitoring: Superintendent Hawkins reported, "At the Water Treatment Plant, we are beginning our LT-2 sampling that the State (KDHE) requires us to do. Sampling will begin next month. LT-2 sampling is monitoring for E-coli in the river; so we have to test raw water twice a month for one entire year. I have already contacted the State and told them that with the Corps of Engineer's Redmond Reservoir dredging project, we don't know what the quality of water will be from that project going on. They made a note in the report. We will see how that plays out." (*LT-2 monitoring was explained on 9/16/2015.*)

Lead and Copper Testing: Superintendent Hawkins stated, "We will also be testing for lead and copper. So if we come by your house and ask to set a bottle out, just fill it up with tap water. The bottles will be delivered on a Friday, and someone from the Water Department will come by and pick it up on Monday."

Work Hours - Summer Schedule begun: Superintendent Hawkins reported, "We did speed the Water Treatment Plant up, but we were not pumping enough water; so we are going to our summer work schedule of twelve-hour days because the demand is high."

Council Member Griffith asked how the water being pumped affects the use of chemicals - do we use more? Superintendent Hawkins said, "We're pumping longer to meet the demand, so it will take a little more chemicals; but that's good because that means we're selling more water."

STREET DEPARTMENT: Asphalt Projects

Grinding done in 2016: Superintendent Mast stated, "We have actually done one of the things we had on our list to accomplish this year - the grinding project. It was a pretty big project. We worked with Killough Construction. They brought their grinding machine for us, and we'll pay them tonight for that. Actually, the guys really worked hard to make sure we got them in and out in a very timely fashion. We ended up paying them about the same amount we were paying the County when they were doing it for us. It's a little higher, but not much; and the County was dirt cheap. The guys worked hard to get that done."

Total Rebuild of Streets 99% done - Elmwood Lane has issues: Superintendent Mast said, "The other thing we did on our yearly plan was the total rebuild of our streets - we added a few blocks to that, as well. I'll say we've completed 99% of that. Up at Elmwood Lane, we were digging that out, getting it prepared to rebuild. When we started digging it out on the very north end of that block, we ran into where at the time they built that road, apparently they dumped a lot of excess huge blocks in there that I think might have come from the old courthouse area. We also found a bunch of bricks and stuff like that in the road. When we started digging those out of there, we found out they had also decided to build a box culvert drainage deal underneath the road, made out of the same material; so we tore that all up; and we get to rebuild that now. We did get almost all of it done, but we do have to go back and fix that."

STREET DEPARTMENT: Highway 75 & Garrettson - ADA Ramp, Void found underneath: Superintendent Mast reported that this week they had to switch from working on rebuilds to working with KDOT. As you know, KDOT has hired a company, Bryant and Bryant, to come in and redo the ADA (Americans with Disabilities Act) ramps onto Highway 75. We got zero notice on that. We didn't know anything about it until they showed up and started digging them out. When they dug out the one at TrustPoint Insurance (corner of Highway 75 and Garrettson), we found a four-foot by five-foot void underneath that handicap ramp. So, thank God, a semi didn't happen to run over that and drop right through it or whatever, because under there we found a big void; the concrete was held up by nothing. The culvert that sits there goes from that drainage box in front of TrustPoint over to the drainage box in front of US Cellular. It was a metal culvert that had rusted completely out; and so every time it rained, it was like a vacuum and would pull that dirt down - that's why the void showed up."

Superintendent Mast continued, "When that happened, KDOT called and reminded me that we had signed a contract with them back in the 1980s and we are responsible for that culvert and are supposed to fix that culvert. I said we didn't have any money to fix that culvert and we didn't plan on fixing that culvert; and she said I was supposed to be budgeting for that. I told her it is a little hard to budget for something when you didn't even know there was a project coming. So, needless to say, we had a little issue there." (*The 1/12/1998 KDOT Resolution Designating City Connecting Links in State Highway System cancels and supersedes the previous resolution of 8/1/1981 and the 1981 City Connecting Link Maintenance Agreement between the Secretary of Transportation of the State of Kansas and City of Burlington, Kansas is superseded by the 1/12/1998 Agreement.*)

"The cost to do that project - we're over \$10,000 already; and that is working with KDOT. Because we don't stock those kinds of traffic control devices, I asked them if they would provide those; and they brought in traffic control devices for us to use. KDOT is also going to put the hot mix asphalt on the final surface. We replaced the culvert today. The guys have worked very very hard and very fast to get everything done. They dug out most of it yesterday, finished digging it out today, got the new culvert installed and tied down, and put flowable fill over the top of it. That will have to sit for twenty-four hours at a minimum for that flowable fill to set up so we can put the AB3 on top of that, and then KDOT can come in and put their hot mix on top of that. So, we're almost done with that. We'll wait until Friday morning and then we'll see if that's solid enough for us to put our AB3, on and that it will hold up our equipment so that we can compact that. If we have the heat like we've got right now, and no rain, it should be fine. If we get rain and it cools off, sometimes it takes a little longer to set up."

"When we get finished with that, KDOT is going to have Bryant and Bryant come in, put their curb back in, and put their handicap ramp in; and then KDOT will come in and put their hot mix on top. That's basically what we have accomplished over the last several weeks - that's a lot of work." That area will remain closed until the work is completed.

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STREET DEPARTMENT: Street Improvements - 2016 Asphalt Project

Concerning the 2016 Asphalt Project, Superintendent Mast stated, "We received three bids: APAC Kansas, Killough Construction, and Se-Kan which has been bought out by Bettis Asphalt & Construction, Inc. I would recommend bids be accepted as bona fide. "

CONTRACTOR	ASPHALT			MILLING		TOTAL BID
	Per Ton	Total Tonnage	Bid for Asphalt	Per Sq. Yard	Bid for Milling	
APAC-Kansas, Inc.	\$68.70	4,567	\$313,752.90	\$3.98	\$16,716.00	\$330,468.90
Killough Construction, Inc.	\$62.40	4,587	\$286,228.80	\$3.10	\$12,400.00	\$298,628.80
Bettis Asphalt & Construction, Inc ; Se-Kan Asphalt Division	\$75.38	4,585	\$345,617.30	\$3.19	\$14,597.44	\$360,214.74

CONTRACTOR	Estimated START DATE	Estimated COMPLETION DATE
APAC	9-15-2016	10-29-2016
KILLOUGH	9-15-2016	10-15-2016
BETTIS ASPHALT/SE-KAN	9-6-2016	11-15-2016

Mayor Luke called for a motion. *Council Member Curtiss stated, "I move to accept the bids for the 2016 Asphalt Project as bona fide bids." Council Member Lenard, "Second."* Hearing no discussion, Mayor Luke called for a vote. *Motion unanimously carried, 6:0.*

Superintendent Mast stated, "My next recommendation would be to take the low bid of Killough Construction for \$62.40 per ton with an estimated tonnage of 4,587. It doesn't say it on the bid sheet, but it's always an estimate; we pay for what's put down on the street. Their estimate for that is \$286,228.80; and then we have an estimated per square yard price of \$3.10 with an estimated cost for milling of \$12,400.00; and a total project estimated cost of \$298,628.80."

Mayor Luke asked, "What is the Council's pleasure?" *Council Member Lenard made the motion, "I move to accept Superintendent Mast's recommendation to hire Killough Construction, Inc. for this year's Street Improvements for the 2016 Asphalt Project at the (estimated) value of \$298,628.80." Council Member Tschantz, "Second."* Mayor Luke called for discussion.

Council Member Lenard asked, "Where were we at per ton last time for the asphalt, and where did you expect to come out this time?" Superintendent Mast replied, "This is about where we expected to come out. I believe it's almost the same price as last year." Council Member Lenard, "Even though oil and everything is down?" Superintendent Mast, "Well, last year we had a larger project (5,967 tons of asphalt); so with a larger project sometimes you get a little better number. Last year we had somewhere around \$376,000 or \$386,000. (The 2015 Asphalt Project was awarded to APAC for \$381,831.03, with the portion for asphalt being \$370,491.03.) We did have a few more tons last year. This is kind of what we expected, so this is what we were budgeting for."

Hearing no further discussion, Mayor Luke called for a vote on the motion: *Council Member Lenard made the motion, "I move to accept Superintendent Mast's recommendation to hire Killough Construction, Inc. for this year's Street Improvements for the 2016 Asphalt Project at the (estimated) value of \$298,628.80." Council Member Tschantz, "Second."* Motion unanimously carried, 6:0.

STREET DEPARTMENT: Professional Services for testing on Street Department Projects

Superintendent Mast stated, "Next on the agenda, we have professional services for asphalt testing, but that should actually be proposal for testing. This would be for testing on projects, not just for the 2015 Asphalt Project, which we need them to come in and do some testing on that. As you're aware we've had some issues with the asphalt used on the 2015 Asphalt Project. I want to have them (Professional Service Industries, Inc. / PSI) come down and take some core samples and do some testing there."

"I also will probably be asking them (PSI) to interpret the core sample testing that we got from APAC. APAC actually took some core samples and took them directly to their own lab; and they gave us the results the other day in an email. Since that is not an independent lab, I do not feel comfortable with those results, so I would like to hire an independent lab to do that."

"I also would like to hire them (PSI) to do future testing for us on some of our projects. It will include the 2016 Asphalt Project; but it may include other jobs as well in the future. It's basically an open contract so that we can hire them for different things. They gave us their price sheet (Schedule of Services and Fees) of what those things will cost us, including per hour pricing of what the engineers cost. It's a typical contract from what I've seen from other places (engineering firms); and I recommend that we go into a contract with them (PSI) to start providing those services."

(continued)

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Superintendent Mast asked City Attorney Robrahn, "Tom, did you get a chance to look that contract over that Lewis (Council Member Lenard) sent you in an email?" City Attorney Robrahn replied, "Some of it I have, yes." Superintendent Mast, "Did you see anything glaring to you?" Attorney Robrahn, "I didn't see anything that scared me." Superintendent Mast stated, "It's a typical contract. It's a one-sided contract. That's what we get from all engineering firms. They can back out of it anytime they want. We can basically back out as well; we don't have to hire them, if they're not doing a good job. I didn't see anything that stuck out to me; and I really would like to get started with the testing, and try to get some of this resolved with APAC on the 2015 Asphalt Project."

He continued, "I did forward an email to you folks as well as to what APAC's thought for a solution was. I forwarded that to Norm Bowers (Bowers Civil Engineering), who works with us on a regular basis on street plans (our Pavement Management Plan), to try to get some input from him. He has not gotten back with me yet, but I'm expecting something back from him fairly soon because he knew it was coming. I did that because I believe we need a PE (Professional Engineer) to be looking at that; and we need an independent lab to be looking at things for us, as well. I don't like APAC's solution, is what I'm going to tell you."

Council Member Curtiss stated, "I move to accept Superintendent Mast's recommendation to accept the proposal from Professional Service Industries, Inc., and to hire them to do testing on projects for the Street Department." Council Member Scothorn, "I'll second." Mayor Luke called for discussion on the motion.

Council Member Curtiss asked, "Were you there when APAC took their first samples?" Superintendent Mast replied, "Yes; well, I was there when they took the ones out of the Street Department parking lot. They didn't bother calling me and telling me they were showing up, and they started taking the samples prior to me seeing them at the Street Department. Yes, I was there for some of it." Council Member Curtiss, "So, are we going to recommend that this company (PSI) take samples from similar places, as to where they (APAC) took their samples?" Superintendent Mast, "Yes." Council Member Curtiss, "Do we know where they took the rest of their samples?" Superintendent Mast, "Yes, I do. Believe me, there's not a shortage of places that are messed up." Council Member Curtiss, "Yes, but I thought the testing needs to be in a similar area, right?" Superintendent Mast, "Yes."

Council Member Hall inquired if all the circles painted on the streets were the faulty areas. Superintendent Mast explained, "Yes. Foreign materials were in the recycled asphalt. In our bid invitations, we state that in the RAP - the Recycled Asphalt - they are not allowed to put anything in that wouldn't be in a virgin asphalt mix; and we do have a whole bunch of stuff that is not supposed to be in a virgin asphalt mix."

The following is stated on page two of the Invitation to Bid:

MIX DESIGN

- ▶ Each bidder will be required to submit a proven KDOT approved mix design for the city to review. Asphalt shall not exceed 20% recycled materials.

NOTE: Recycled material shall be 100% asphalt materials with no foreign substances such as brick, concrete, plastic or other objects not typical of a virgin asphalt mix design. Any variations may be cause for rejection of material, and the contractor will be required to remove and replace all materials that are in defect at their expense.

Attorney Robrahn commented, "It looks like wood and shredded tires." Superintendent Mast, "Actually, it is a joint compound, which is a type of plastic material, that goes in a crack; we've got a ton of that. We've got a bunch of what I believe is probably shale rock that they must have gotten into at their quarry - they shouldn't have been in. That shale rock is popping about a quarter size hole in the asphalt. However big the piece was, and they told me that they had sent this recycled asphalt through a sieve; but the bottom sieve is three inches wide, so anything that's three inches or smaller will go through it - and also if it happens to be tilted the right way, it could be anything six inches or longer and it gets through it."

Superintendent Mast continued, "They've got a lot of foreign materials in it; but that's not the only problem. Another problem we have is that we are tracking with our equipment. When we run our equipment over the asphalt - almost a year after it was laid, we're putting track wheel marks in the asphalt - it's so soft. If we turn our tires on it, it will peel it up; and it will look and feel like an old dried up cold mix. So, they've got numerous issues with that asphalt, not just one."

Council Member Tschantz asked, "So, are they going to replace all that asphalt, or what's going to happen if it determined their fault?" Superintendent Mast, "You saw the email - their response. They want to come down and try to dig out the little pieces of the foreign material, and put some crack fill material on it, and call it good." Council Member Tschantz, "I noticed in the email they wanted to extend the warranty, but extending the warranty is not replacing all that problem asphalt." Superintendent Mast, "Bingo! You're right. My guess is, it will turn into a lawsuit."

Hearing no further discussion, Mayor Luke called for a vote on the motion: Council Member Curtiss stated, "I move to accept Superintendent Mast's recommendation to accept the proposal from Professional Service Industries, Inc., and to hire them to do testing on projects for the Street Department." Council Member Scothorn, "I'll second." Motion unanimously carried, 6:0.

STREET DEPARTMENT: Burlingwoods Condominiums' Request for Signage and Dust Control

Referring to the letter from Roy Rogers, Manager of Burlingwoods Condominiums, Superintendent Mast said, "On the request from Burlingwoods Condominiums for additional signage and some dust control, I believe Doug Jones (Police Chief) was able to go up and take a look at that, as well as I was." (continued)

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Concerning dust control, Superintendent Mast said, "I will tell you, we've done this all over town, and we've not provided dust control for any other person in town. I do not want to use a dust control similar to what the County uses because that material actually pulls moisture out of the air and pulls it down into the road so that it keeps the dust down. Any kind of moisture that's in the air will pull down into it - that's what it's designed to do; so if you spray that on that road, and then put hot mix on it next year, and that hot mix gets a crack on it - and it will - it will pull that moisture through that crack. You will end up having bad places in your hot mix, and you'll ruin the hot mix. I do not recommend putting a dust control solution on there."

Concerning the request for additional signs, Superintendent Mast said, "They are basically saying there are no stop signs for ten blocks. The speed limit is thirty miles per hour and there are no speed limit signs. When you take your driver's examination, you have to answer a question that says in a residential area it is thirty miles an hour unless otherwise posted; and it's twenty miles an hour in the downtown (business district) unless otherwise posted. We do not need more signs. They said there is a lot of school traffic that goes up there. Doug (Chief Jones) goes up there with his department every day. Buses do not run that route. Buses run a block to the east."

Superintendent Mast stated, "My recommendation is that we don't do anything." Council Member Griffith asked, "Doug, is that street in the plan for paving anytime?" Superintendent Mast, "Next year." Council Member Curtiss, "Yes, it has to sit for a year." Mark Peterson said, "They do have that mini-bus on that road." Superintendent Mast, "I think they do some, but their general road running is actually the next block over to the east; and Doug can give you that information. His officers work it every day." Chief Jones said, "Not only that, but when the buses are returning, which is what he was implying, they're coming in from different directions. They're not all on the same route. But, we're up there - we patrol the school zones for the high school/middle school. We're up there in the morning and in the afternoon every day. We haven't had too much in the way of excessive speed leading to accidents on that road for about four or five years. We're up there; we pay attention; I'm not sure what else we could do right off hand. It's not a ten block stretch, it's a five block stretch from the curve to the four-way stop sign. The construction area the letter is referring to that Doug's crew did up there on Cleveland Street is two blocks long at the far south end. I don't see any difference with what they did on Cleveland than what they did on 12th next to my house, or anywhere else in town."

Mayor Luke asked, "Is there any action that the Council wishes to take?" There was none.

POLICE DEPARTMENT: Update

General: Chief Jones reported, "We got through the holiday weekend without too much in the way of fireworks related calls; but the officers stayed busy over the weekend. Other than that, it's been business as usual for us working accidents and normal calls."

Police Committee Meeting: Chief Jones said he plans to meet with the Police Committee after council to see where we are at on applications for a Police Officer.

POLICE DEPARTMENT: Nuisance Property

Property: Chief Jones reported, "Had been a couple of places I had been in contact with owners. They are supposed to be taken care of. One of them I talked to last week, and then we got two inches of rain; so I'm not sure where we are with that yet. Nuisance property is still being worked as our schedule permits."

Nuisance Truck: On June 1st, Council Member Curtiss had asked about a pickup truck with a car on the trailer up by the Bake-Ary. Tonight, she said it had been moved. Chief Jones said, "He wasn't doing anything illegal, though." Council Member Curtiss, "But, thank you anyway."

PARKS DEPARTMENT: Update

General: Parks Department personnel have been keeping busy doing normal duties, cleaning public buildings and restrooms, mowing, weedeating, spraying weeds, and watering flowers and trees.

4-H Building-AC Units: Parks personnel worked on a couple of air conditioning units at the 4-H Building.

Kelley Park Events: Superintendent Boyce said, "We worked with the committees for the 4th of July celebration (Freedom Festival), the WildBlue BBQ coming up, and the County Fair coming up. For the next week and a half, we will also be busy with that."

Appreciation: Mayor Luke stated, "I want to personally thank you for your help with the 4th of July." Council Member Griffith said, "I'd like to give some KUDOs. I heard more good reports about how beautiful the park (Kelley Park) was, and the gazebo. I was told about the flowerbed across from the courthouse, and the lamppost flowers. When driving around there's so much going on in our parks from out of county or out of state - they're a big draw. Also, there were a lot of nice comments from alumni that stayed down there (at Kelley Park). Nice job." Council Member Curtiss said, "I had three people during the alumni remark about how nice downtown looked with the flowers. So, you are to be commended." Council Member Hall commented, "They're very pretty." Superintendent Boyce, "Thanks. It just takes a lot of time."

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FINANCE: Claims Ordinance & Payroll Ordinance

a. Claims Ordinance 2016-13	\$ 90,461.88
b. Payroll Ordinance 2016-13	\$ 77,551.25
TOTAL	\$168,013.13

CLAIMS 2016-13: Council Member Lenard stated, "I move City of Burlington pay Claims Ordinance 2016-13 in the amount of \$90,461.88 for payment of city bills, as presented." Council Member Hall said, "I'll Second." Mayor Luke called for discussion. City Clerk Kewley stated, "Tonight we're paying Brenntag, \$3,513.00; Killough Construction, \$7,200; Mid-States Energy Works, \$5,642; Protective Equipment Testing, \$5,563.07." Hearing no additional discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Luke declared Claims Ordinance 2016-13 approved by unanimous vote, 6:0.

PAYROLL 2016-13: Council Member Hall stated, "I move City of Burlington pay Payroll Ordinance 2016-13 in the amount of \$77,551.25." Council Member Lenard, "Second." Hearing no further discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Luke declared Payroll Ordinance 2016-13 approved by unanimous vote, 6:0.

FINANCE: Authorization to Publish the Notice of 2017 Budget Hearing

City Clerk Kewley requested authorization to publish the Notice of Public Hearing on July 21st, for the Hearing to be held at 6:30 p.m. at the August 3rd meeting of Council. Council Member Curtiss stated, "I move authorize publication on July 21, 2016 of the Notice of Public Hearing for City of Burlington's 2017 Budget, which will be held at the City Council meeting on August 3, 2016 at 6:30 p.m. at 301 Neosho Street, Burlington." Council Member Lenard, "Second." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 6:0.

PLANNING & ZONING: Update

City Clerk Kewley provide Zoning Clerk Hugunin's report.

General: Zoning Clerk Hugunin did normal duties, including updating Facebook and the webpage. He is updating permits to send to the County Appraiser, and has issued a few permits. He is still working with an individual wanting to purchase some commercial property in the extraterritorial area.

City Hall Equipment: A couple of City Hall's battery backup's, after several year's use, quit working properly and needed replaced. Zoning Clerk Hugunin installed the new battery backups and replaced a battery in another. He also updated the phone server.

PERMITS: Permits issued by Zoning Clerk Hugunin:

- 2016-018 The Bait Shop - 522 Hudson - Sign and Lean-to
- 2016-019 Dirk & Christy Over - 909 Kennedy - Fence
- 2016-020 Mike Thorne - 1402 Alleghany - Fence

LEGAL DEPARTMENT: Update

Attorney Robrahn reported, "We've been working on some legal documents to get some ongoing projects completed, and I think it's coming along good."

CITY CLERK: Update

General: City Hall personnel have been busy with customers paying utility bills. The bills were mailed two or three days earlier this month, which shows things are improving with Computer Information Concepts program. They have been preparing work orders, vouchers for bill paying, payroll, and council meeting minutes; and have been handling normal calls and inquiries.

Kansas Set-off - Delinquent Utility Accounts: City Clerk Kewley reported that for July, we will be sending \$1,049.45 in delinquent accounts to the Kansas Set-off Program for collection.

Bid Opening: On June 30th, City Clerk Kewley participated in the 2016 Street Improvement Asphalt Project bid opening with Superintendent Mast.

Water Rate Study: City Clerk Kewley reported that she and Water/Wastewater Superintendent Hawkins had a meeting with Greg Duryea of the Kansas Rural Water Association at 3 p.m. on July 18th.

2017 Budget Preparation: City Clerk Kewley has been working on the 2017 Budget. She reminded everyone of the finance meeting scheduled for 3 p.m. on July 18th.

REPORTS BY CITY OFFICERS: None

MAYOR'S COMMENTS: Appreciation

Mayor Luke said, "I'd like to thank everybody for their support and their involvement with the 4th of July. I hope the superintendents and everybody enjoyed themselves. Roger Strawder says he's willing to do it again next year; so we're going to look at expanding the committee and maybe get some things done a little earlier.

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FUTURE AGENDA ITEMS:

GENERAL City Debt – How to fund projects City Code Recodification (LKM and American Legal Publishing) Service/Allied Waste Agreement Renewal Budget 2017 (Publishing Notice of Hearing to hold it August 2, 2016) Water Rate Study / Potential 2% Increase for 2017	Actuaries – GASB-45 Financial Program Software (CIC) MT Wireless - Fiberoptics to City Buildings GAAP – Infrastructure Capitalization
ELECTRIC DEPARTMENT: Emissions Standards Compliance/EPA KPP Operating Agreement/Contract Amendment (updates) Power Plant - Add Generator (Research) Parallel Generation/Net Metering Power Generation f/Renewable Energy	Automatic Meter Infrastructure for Electric (AMI)-updates Conger Addition - Underground utility damages/MT Networks Ark Flash Study - Mapping Update Bucket Truck - delivery from ETI (within 270 days from 6/1/2016)
PARKS DEPARTMENT: Dog Park - Parking Improvements WildBlue BBQ Taste of Fall Festival and UHCA (Horsemen's Challenge) - Fall 2016 Riverbank Fill Permit - Prepare and apply	Coffey County Fair/Demolition Derby/etc. Kelley Hall Kitchen/Bathroom Polymer Flooring Replacement Training in Nebraska (July 12-14-2016)
LEGAL DEPARTMENT: Municipal Court KG&E Pollution Control Bond - Updates Election Time Change, etc. - Charter Ordinance	Land Swap - Property by Electric Plant (1116 St. Lawrence) Old Sewer Lagoon - Lease for Agriculture - Advertise for Bids
PLANNING AND ZONING Industrial Park Lots - for Sale, etc. Work with NexTech and City Departments to improve Cyber Security Work w/PD on Nuisance Structure regulations	Prepare Easements for any City-owned property without one GIS Mapping - Address Corrections - south part of town
POLICE DEPARTMENT Nuisance Updates Personnel – Vacancy and Training Updates	Bike Patrol Program (update) Reserve Officer Schankie - Temporary compensation (update)
STREET DEPARTMENT: Heather Street - Concrete Panels Sidewalk Replacement Cost-Share Program - Update Pricing Sidewalk Repairs on City Rights-of-Way Asphalt Grinding Machine for 2016 Trackhoe Repairs - update Rebuild/Repair Kennedy Street and 14 th Street Elementary School - Resolve traffic issues Street Rebuild Project 2016 - Elmwood Lane issues	Pavement Management System/Asset Management System 2015 Curb & Gutter Project (Yuba between 6th & 7th) Mohawk Street Improvements between 14th & 15th) Street Project Testing by PSI - updates 2016 Asphalt Project - Out for Bids 2015 Asphalt Project - Faulty Materials used by APAC KDOT ADA Ramp Project - Void under Hwy 75 & Garrettson
WATER & WASTEWATER DEPARTMENT: Southwest Sewer Project Waterline Replacement Project Pump Repairs in 2016 (Clearwell/River Intake) Sewer Lagoons - Analysis (KRWA/funds for dredging) John Redmond Reservoir – Dredging	Sewer Cleaning SCADA System-updates Fire Hydrant Testing Plumbing Violations KDHE L2 Monitoring Work Schedule Neosho Riverbank Stabilization Water Plant Improvements–Efficiency Water Meter installations Testing - LT2 Monitoring/E-Coli in river Testing: Lead & Copper

Mayor Luke declared the meeting adjourned.

Approved by the Governing Body and signed by Anne C. Brown, Deputy City Clerk