

**BURLINGTON CITY COUNCIL REGULAR SESSION JUNE 15, 2016**

City of Burlington Governing Body met in Regular Session at City Hall, 301 Neosho Street, Burlington, Kansas at 6:00 p.m. Wednesday, June 15 2016. Mayor Stan Luke called the meeting to order.

**ROLL CALL:**  Stan Luke, Mayor

**Council Members present:**

Lewis Lenard  
 Jane M. Griffith

Dallas Scothorn  
 Thomas P. Tschantz

Jerilyn Curtiss  
 Sharon Hall

**Superintendents Present:**

Kevin Boyce (Parks)  
 Doug Jones Chief of Police)

Alan Schneider (Electric)  
 Danny Hawkins (Water/Wastewater)

Doug Mast (Street)

**Also Present:**  Regina Kewley (City Clerk)

Anne Brown (Deputy City Clerk)  
 Tom Robrahn (City Attorney)

Jimmy Hugunin (Zoning/Grants Clerk)  
 Susan Stroh (Administrative Assistant)

**Media Present:** Mark Petterson (Coffey County Republican)

**VISITORS:** Kara Reynolds (Coffey County Transportation)

**AGENDA:** *Council Member Griffith moved to approve the amended agenda. Council Member Scothorn, "Second." Motion unanimously carried.*

**MINUTES: June 1, 2016:** *Council Member Curtiss moved to accept the Draft Minutes of regular session June 1, 2016 as amended. Council Member Griffith, "I'll second." Motion unanimously carried.*

**APPOINTMENT: Kara Reynolds, Coffey County Transportation - Lease Extension, 520 Cross Street**

Kara Reynolds addressed Council, "First of all, I want to thank you for always being supportive of our services. You provide a lot of our transportation service to consumers of our county; and it's really increased over the last few years. When I started with Coffey County Transportation, they had six transportation vehicles; we have eight now. Most days we have all eight vehicles running. The problem is, our building only houses six vehicles, so we have to park two outside and that's not an ideal situation. Also, we have gotten so busy that our office is too small. It's not big enough really to house myself and the dispatcher - and it also includes the breakroom for the drivers, so it's very busy."

"I am going to the County Commissioners to ask for funds to add on to the building and to remodel the office to make a separate office for the director. The County has requested that our lease be extended. Originally, we got the lease in 2000 and it was for forty years, and we're fifteen years into that forty years. We're almost half way there, so when I spoke with the County previously about the funding, they requested I see if we can get an extension on the lease from the City, and if the City would allow three bays to be built on the end of our building." Mayor Luke, "Going west?" Ms. Reynolds, "To the west, yes. Right now, it is just an open grass area." Mayor Luke, "Do you have any use for that space, Kevin?" Parks Superintendent Boyce replied, "No, all we do is mow it." Ms. Reynolds, "Which is another thing I wanted to say. We appreciate very much the Parks Department because they are very kind - they do all the mowing and all the snow plowing. They clear it so we can get our buses out in time, and we appreciate all that."

Ms. Reynolds said, "I'm here tonight to request an extension on the lease. When I spoke with the Commissioners, they didn't say a certain amount of time; but one of them said, 'Normally, I thought a lease like this was for 99 years'; but I don't know about that. Are all leases usually 99 years?" City Attorney Robrahn explained, "Well, there is a rule against perpetuity of why you would not want to go beyond ninety-nine years; but Gina (City Clerk Kewley) and I talked about this earlier today, and I think ninety years will be fine." Ms. Reynolds, "And I presume that would satisfy the Commissioners." Mayor Luke, "Is there a timeline on when you'll be doing the work to enlarge the facilities?" Ms. Reynolds, "I am requesting the budget again now, so I wouldn't get the funds until next year."

After commenting, "This is a wonderful service, we have;" ***Council Member Griffith stated, "I move to approve Coffey County Transportation's request to extend the term of the Lease for 520 Cross Street, dated September 25, 2000, from 40 years to 90 years, thereby changing the expiration date to September 25, 2090." Council Member Tschantz, "I will second the motion." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0.***

Ms. Reynolds said she appreciates Council extending the lease. That's the first step; without it, she couldn't even hope to get the funds from the county. City Clerk Kewley told her the lease is prepared, but their chairperson and secretary would need to sign it. Ms. Reynolds said she will ask Susan Mueller, the Chairman and Sherri O'Keefe, the Secretary to come in tomorrow to sign the lease.

**PUBLIC COMMENTS:** None

[2] CONTINUATION: June 15, 2016 Burlington City Council Meeting

**ELECTRIC DEPARTMENT: Distribution Updates**

**General:** Electric Distribution personnel have been doing normal duties, work orders, line locates, and customer service requests, distribution system maintenance, and tree trimming.

**Power Outage due to Wind Storm:** Superintendent Schneider reported, "Sunday June 12th, when we had that wind storm come through, a very large tree branch was blown out of a tree that wasn't even close to our power lines, end up in our power lines and tangled up two phases (Circuit #4). The outage in the downtown area lasted about forty-five minutes."

**ELECTRIC DEPARTMENT: Power Plant/Production Update**

Electric Production has been doing required reports, general Power Plant and generator maintenance.

**WATER DEPARTMENT: Distribution Update**

**General:** Water/Wastewater personnel did normal duties, work orders, reading meters, meter re-reads, public concerns, and lots of line locates. They also attended the KMU Safety Training.

**Sewer Cleaning:** Superintendent Hawkins reported, "We've been doing a lot of cleaning sewers, which is required by KDHE. We will be cleaning the sewers for another thirty days."

**Pump Station (LS#1):** Superintendent Hawkins said, "We had an issue with Pump Station #1. The gasket on the air release valve went out; so we replaced the gasket. An exhaust fan motor also went out, so we're replacing the motor for that."

**Pump Station (LS#9):** Superintendent Hawkins reported "We had a call-out the other night when Pump Station #9 went out due to a blown fuse. We got that taken care of."

**WATER DEPARTMENT: Production Update**

**VFDs on Recycle Pumps:** Superintendent Hawkins reported, "We had two VFDs (Variable Frequency Drives) go out on our recycle pumps at the Water Plant. We had Krayton Cox (local electrician) come in and he is getting those replaced for us."

**Work Hours not changing for Summer:** Superintendent Hawkins reported, "We're trying something new this year, and so far it is working quite well. Generally in the past, we've always gone to twelve-hour days (during hot weather); but this year, we've increased the flow at the Water Treatment Plant. Instead of running 1,000 gallons of water per minute, we're running 1,200 gallons per minute; which is an increase of 108,000 gallons of water being pumped a day, and we're able to keep up with the demand. We are still pumping during our normal work hours of 8 a.m. to 5 p.m.; and putting in roughly 620,000 to 640,000 gallons a day; and when we come in the next day, we still have water (in the water towers). So, we're going to continue to do that. It also helps to keep the costs of making water down."

**Water Treatment - Alkalinity:** Superintendent Hawkins said, "Since we've had this rain, a lot of what we're seeing internally within the river now is that everything coming down the river has real low alkalinity because it's nothing but rain water. When that comes in, our alkalinity (readings) go down real low so we have had no choice but to add soda ash, which gives us a buffer and gives us back the alkalinity of the water so it doesn't make the water corrosive. Generally, we don't run soda ash; but since the alkalinity in the river is so low because of the rain water, we've had no choice but to add soda ash for alkalinity to stay within the Bayless Curve." (*The Bayless Curve is a measurement of corrosivity.*)

**SCADA System:** Superintendent Hawkins, "For the SCADA System, we had R. W. Vaught come in. It is completed and is up and running. We are still working on a few things, a battery backup in case we have something go out - that kind of stuff. Other than that, it's working really well and is giving us our call-outs during the night, power outage warnings, etc. It is working very well. I am really pleased with our SCADA System." [*SCADA System is Supervisory Control and Data Acquisition System*]

**WATER DEPARTMENT: Waiver of Annexation for Water Outside City Limits, 1314 N Hwy 75 (Morris)**

Superintendent Hawkins reported Diana and Charles Morris approached him about a month ago. They want city water at 1314 N. Highway 75. Referring to the application attached to the council agenda, Superintendent Hawkins said, "Based on City Code 15-238, Extension of Mains, we went into an agreement with them. (*A letter of agreement, signed by Mr. and Mrs. Morris on June 14, 2016, in which they agree to pay actual installation expenses within thirty days after project completion.*) We gave them a quote, told them what it would cost to run the 3,000 feet of water line out to them. We visited with the Rural Water District #2, as well; and obviously they don't have anything in that area, so we have to go outside of our area. We visited today with Wayne Blackburn (Coffey County Engineer) to see what permitting we need to get out there; and we do have the green light on that. We're ready to begin other than waiting for materials, and the Council to approve the Waiver of Annexation."

Council Member Scothorn asked, "Where do you need to connect to run that line?" Superintendent Hawkins, "Where Brad Caldwell lives at 1244 13th Road, which is where the main is; so we're going to run the new water line on the north side of 13<sup>th</sup> road, and we're going to have to do two bores, one underneath a ditch, and the other under the road that runs by Mr. Morris' house in front of the power poles headed north." Council Member Scothorn, "If any of the pipes, say five years from now, should break between the main to their place, are they responsible?" Superintendent Hawkins, "Once we do the extension, we're responsible for that extension. From their meter to their house is their responsibility; from the meter our way is our responsibility." Council Member Griffith, "Are they on this side of the river, or are they on the other side?" Superintendent Hawkins, "They're on the south side of the river."

**[3] CONTINUATION: June 15, 2016 Burlington City Council Meeting**

**Hearing no further discussion, Mayor Luke called for a motion.** *Council Member Hall stated, "I move to approve Waiver of Annexation (Application and Permit for Water Service Outside the Corporate Limits of City of Burlington, Kansas) for Diana and Charles Morris, 1314 N. Highway 75, Burlington, Kansas." Council Member Tschantz, "I'll second."*

**Mayor Luke called for discussion on the motion.** Council Member Curtiss inquired, "Have they been on rural water?" Superintendent Hawkins replied, "No, they've been on a well all these years. Mayor Luke, "So, they are paying the fees for the construction?" Superintendent Hawkins, "Yes. I was surprised they were this willing to have city water run to them. But without hesitation they wanted to move forward; but they just want water. We got a quote out to them, and the quote was based upon labor, materials, equipment, and estimated time of installation; and they're ready for it." Council Member Curtiss, "This quote is just an estimate, right?" Superintendent Hawkins, "The quote is just an estimate. It's based on manpower, bores, labor, materials - everything. our charge for water line installation is \$160 an hour (equipment, labor, fuel, boring, tilling, seeding, fertilizing, etc). Depending on whether we run into rock or other obstruction, obviously it will reflect on the billing. We made that very clear to them in the quote that if we come across any obstructions, the cost will be based upon that. Generally, there are four operators - the guys running the trencher, the guys putting the line in the ground, doing all the work with it. It may come out to cost less than we quoted. They understand that, too."

**Hearing no further discussion, Mayor Luke called for a vote on the motion, which was:** *Council Member Hall stated, "I move to approve Waiver of Annexation (Application and Permit for Water Service Outside the Corporate Limits of City of Burlington, Kansas) for Diana and Charles Morris, 1314 N. Highway 75, Burlington, Kansas." Council Member Tschantz, "I'll second." Motion unanimously carried, 5:0.*

**STREET DEPARTMENT: Update**

**Street Improvements - preparation:** Superintendent Mast reported, "The last couple of weeks, we spent quite a bit of time cleaning ditches and replacing culverts on 11th Street where we will be doing some paving in the near future."

**Burlington Commercial Club Event - Update:** Street personnel got the barricades out for the festival the weekend of June 4th. (Burlington Commercial Club's Car Show/Art Walk.)

**General:** Personnel went to the Employee Picnic on Monday, June 6th. They have been sweeping streets and doing other normal duties.

**Hazard Tree:** At 16th Street and Penobscot Street, a hazard tree fell in the street and was taken care of.

**STREET DEPARTMENT: Asphalt 2015 Street Improvements - Problems**

Superintendent Mast reported, "As you have probably seen, we spent quite a bit of time making paint marks on the streets for all the asphalts we did last year. On those streets, you will see a lot of circles and other markings we did. Basically, we're showing a lot of foreign materials that were in the asphalt, and we had some other issues as far as the asphalt not performing like it should. That's what got us to notice what was going on with the asphalt. Tuesday (May 31st), after our Memorial weekend holiday, I had the guys loading up some culverts; and when they turned the skidsteer on the new asphalt at the Street Shop, we created some major scuffing where the tires ground the asphalt up. That's what got me to look at everything."

"On Thursday, I met with two representatives of APAC, Dave Duncan and Mark Witherspoon; the Mayor was there as well. We went through the process of what we had found, and said they wanted to come back and take core samples. They took the core samples on Monday June 13. We're waiting for results on that, and we will get some kind of resolution to this, I hope very soon. This is consistent throughout the whole project; and in our bid specifications we state that they cannot have foreign materials in the recycled asphalt mix. We allow them up to twenty percent of recycled asphalt, but it's not allowed to have any foreign materials - anything that wouldn't be in a virgin asphalt mix."

"So, we definitely have some issues. This is hopefully going to be resolved fairly quickly and done right. I did inform my Committee (Street Committee), the Mayor, and Gina (City Clerk) about it. We will move forward with this based on what they come back and tell us what they are going to do to try to fix it. When I get that information, I will get it to you."

Mayor Luke asked if there were any questions for Superintendent Mast. Council Member Curtis asked, "And this is the first time we've used this company, correct?" Superintendent Mast, "It's the first time in a long time we've used APAC. I believe the last time we used them, we had them do a chip-seal for us here in town. The time before that, we utilized that company when we had the big pile of recycled asphalt in the Parks Department area on Cross Street, and our Mayor at that time wanted that gone. We turned that into a type of cold mix and had APAC come down and lay that for us; but they haven't done a lot of work for us in the past."

**POLICE DEPARTMENT: Update**

**Boating Accident:** Chief Jones stated, "We've been staying very busy. Obviously, the boating accident on Friday, June 3rd was a major event."

**[4] CONTINUATION: June 15, 2016 Burlington City Council Meeting**

**Vandalism at Elementary School:** Chief Jones reported, "A lot of other stuff has been going on. Last weekend, we had some vandalism involving some caulking to the brand new playground equipment at the grade school; we're working that. Other than that, it's been normal type calls, but we've been staying busy."

**Municipal Court:** City Court last Thursday seemed to go pretty good and over in an hour, and that was with an eleven page docket.

**Bicycle Patrol - Inactive:** Council Member Griffith asked Police Bicycle Patrol status. Chief Jones said, "Right now, it's in the basement. I don't have manpower. We'll get it back in service when we can afford to."

**Overtime/Comprehensive Time Record:** Council Member Scothorn asked, "On the overtime, is that holidays - Memorial weekend?" Chief Jones, "Yes." Council Member Scothorn, "Will you hit a bunch of overtime over the boating accident?" Chief Jones, "I called one officer out to assist with traffic control; but because of the way the timecard worked out on him, there is no overtime for that one. Otherwise, we dealt with it with myself and the officers that were on duty."

**City Dam - Clarification of City Property:** Council Member Scothorn, "On the City Dam, anything that's up above the City Dam, is that ours or is that....?" Chief Jones, "Only about as far north as that boat ramp that's behind with the bathhouse is. It's actually kind of confusing as to where City jurisdiction runs, which is why the Sheriff's Office is actually taking part of the case and Kansas Wildlife Parks and Tourism is the one agency doing the boating accident drowning report itself." Council Member Scothorn, "Okay. How far down river is it the City's?" Chief Jones, "If you go to the east side of the Dam and kind of cut at an angle over to where the city burn pile is, it's generally where the city line runs over there - sort of."

**POLICE DEPARTMENT: Nuisances**

Chief Jones said he does not have a lot to report on nuisances. They usually have pretty fair luck with people getting caught up and staying ahead of it. The Parks Department did mow some nuisance properties, as was reported last council meeting. The Police Department is paying attention to nuisances as time permits and working what they can.

**POLICE DEPARTMENT: Personnel - Alex Kough submitted resignation**

Chief Jones reported, "Our new officer, Alex Kough, gave his resignation effective Monday, June 13th."

**POLICE DEPARTMENT: Personnel - Advertise for a Police Officer**

Chief Jones requested permission to advertise to fill the vacated Police Officer position, internally and externally. He asked, "Do we put open until filled or do we put a cutoff date on it?" Mayor Luke, "In the past, it's been open until filled." *Council Member Hall stated, "I move to authorize Chief Jones to advertise to fill the vacant Police Officer position, until filled." Council Member Griffith, "I'll second." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0.*

**PARKS DEPARTMENT: Update**

**General:** Parks Department personnel have been doing normal duties, cleaning public buildings and restrooms, mowing, weedeating, spraying weeds. They have also been watering flowers, trees, and new grass.

**Business Appreciation:** Superintendent Boyce said, "Helped with the Business Appreciation Picnic and the Employee Picnic. I'd like to thank everybody who came down and helped out."

**Wind Damage:** Parks personnel did some tree limb cleanup from the wind on Sunday.

**Nuisance Mowing:** After the last meeting of Council, Parks personnel got the four nuisance properties mowed, including the old Dollar General and one at 10th and Des Moines.

**Hazard Street Trees:** Superintendent Boyce has been working on preparing the list of hazard street trees to bring contractors in to give quotes on removing them.

**FINANCE: Claims Ordinance & Payroll Ordinance**

a.	Claims Ordinance	2016-12	\$284,996.30
b.	Payroll Ordinance	2016-12	\$ 81,879.25
	TOTAL		\$366,875.55

**CLAIMS 2016-12:** *Council Member Griffith stated, "I move City of Burlington pay Claims Ordinance 2016-12 in the amount of \$284,996.30 for payment of city bills, as presented." Council Member Scothorn, "I'll Second." Mayor Luke called for discussion.* City Clerk Kewley stated, "Tonight we're paying Brenntag, \$5,847.00; Kansas Power Pool, \$167,699.15; Jones Trustee Cemetery Board \$8,017.09." **Mayor Luke called for discussion.** Council Member Hall asked, "Is the amount to the refuse service, just the monthly?" City Clerk Kewley, "Yes." **Hearing no additional discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Luke declared Claims Ordinance 2016-12 approved by unanimous vote, 5:0.**

**PAYROLL 2016-12:** *Council Member Hall stated, "I move City of Burlington pay Payroll Ordinance 2016-12 in the amount of \$81,879.25." Council Member Tschantz, "Second." Hearing no further discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Luke declared Payroll Ordinance 2016-12 approved by unanimous vote, 5:0.*

**[4] CONTINUATION: June 15, 2016 Burlington City Council Meeting**

**PLANNING & ZONING: Update**

**General:** Zoning Clerk Hugunin did normal duties, including updating Facebook and the webpage. He got a couple email addresses for Superintendent Hawkins for the Water Treatment Plant, so they can get that up and going on the SCADA system. People with our email server (IM Design) got everything corrected - they had email addresses wrong; and once that was done he got thirty texts all at one time.

**House Construction:** Zoning Clerk Hugunin has been working with a landowner that was getting ready to build a house in the exterritorial area. Sometime Friday morning Superintendents Hawkins and Schneider, and Zoning Clerk Hugunin will go out and take a look at it.

**City Hall Telephone System:** Zoning Clerk Hugunin did an update on the phone system, and it seems to be working sometimes.

**Asphalt 2015 - Photo taken:** Today, Zoning Clerk Hugunin took pictures of the Street Department's paint markings showing problem areas of the 2015 Asphalt Project. Superintendent Mast stated, "Thank you for taking the pictures. I appreciate that."

**PLANNING & ZONING: Comprehensive Development Plan - Extension (Discussion / Ordinance 842)**

**Discussion:** Zoning Clerk Hugunin said, "The documents for extending the Comprehensive Development Plan are attached to the agenda. I'd like to thank Tom and Sue both (City Attorney Robrahn and Administrative Assistant Stroh) for helping me work on that."

**ORDINANCE 842:** Mayor Luke called for a motion to adopt Ordinance 842. *Council Member Hall stated, "I move to adopt Ordinance 842, to accept the Burlington Planning Commission Plan Adoption Resolution and to extend the Comprehensive Development Plan for City of Burlington Area, Kansas to December 31, 2019; thereby amending Ordinance 680 which created the Plan on April 18, 2001." Council Member Scothorn, "I'll second." Hearing no discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Luke declared Ordinance 842 adopted by unanimous vote 5:0.*

**PERMITS: Permits issued by Zoning Clerk Hugunin: None**

**LEGAL DEPARTMENT:**

**Ordinance 842:** City Attorney Robrahn reported he worked with Zoning Clerk Hugunin on Ordinance 842.

**Attorney's Association of Kansas:** Attorney Robrahn said, "Also, Assistant City Attorney Philip Wright and I attended the City Attorney's Association of Kansas Spring Meeting on Friday, June 10th, in Olathe. Thank you for sending us and letting us attend the meeting. I thought it was very helpful, very educational. A few things we covered were the 2015 election law changes. After lunch, Philip attended the Status of Implied Consent in DUI cases, which will help him. He said that was really good. I attended the Economic Development Use Incentives class at the same time Philip was doing that. They also covered Desk Practices for Defending Discrimination and Due Process Claims. We covered the 2016 Legislative Wrap-Up, case reviews, and Attorney General reviews. Thank you for letting us go."

**Elections - Ordinance needed:** City Clerk Kewley brought up discussion on election changes, "The City will need an ordinance to amend our Charter Ordinance on elections." Attorney Robrahn said he was given a new ordinance for that at the Attorney's Association meeting. City Clerk Kewley said, "I got with the League of Kansas Municipalities, and they gave me a template on what would fit our city. I went through the template and changed it a little to fit our city with our government, and will bring it to council next month."

**Sample Ordinance for Payment of Insurance Proceeds:** Attorney Robrahn, "I'll also have an ordinance to show you that is concerning payment of insurance proceeds. We might want to look at theirs and make some changes on that, I guess."

**CITY CLERK: Update**

**General:** City Hall personnel have been busy with preparing metering readings for utility billing. They have been preparing work orders, vouchers for bill paying, payroll, and council meeting minutes; and have been handling normal calls and inquiries.

**Kansas Set-off - Delinquent Utility Accounts:** City Clerk Kewley reported \$1,080.09 in delinquent accounts for the month of June are being sent to the Kansas Set-off Program for collection.

**2017 Budget Preparation:** City Clerk Kewley reported, "We had our finance meeting on June 2nd to work on the City's 2017 Budget. We have scheduled a second meeting for July 18th at 3 o'clock. We should be receiving the county's assessed valuation the first week of July."

City Clerk Kewley explained the timeline of the budget process:

- A. July 6 ..... . Authorize to publish Budget Hearing, (Publish July 21) (*State Statute requires by August 5th.*)
- B. August 3 ..... Hold Budget Hearing at 6:30) (*State Statute requires by August 15th*)
- C. August 22-25.. File Budget with County clerk (*State Statute requires by August 25th*)

**[6] CONTINUATION: June 15, 2016 Burlington City Council Meeting**

**Water Rate Study:** City Clerk Kewley said, "I have been getting information to the Kansas Rural Water Association for the Water Rate Study. I believe they have everything from us that they need, so I'm waiting to see what they want to do next with that."

**MAYOR'S COMMENTS: Burlington Promotions 2016 Independence Day Celebration**

Mayor Luke said, "It appears so far, the 4th of July celebration plans are moving forward." Council Member Curtiss asked, "Have we had many come get flags?" Mayor Luke, "It was in today's paper, right Mark?" Mark Petterson, "Tomorrow's paper." City Clerk Kewley said she did brief her staff today that when people come in and ask for them, it is one flag per family; and if they ask for another one because they live on a corner, to tell them they could come back closer to the 4th of July to see if we have some extras." Zoning Clerk Hugunin said it has been on Facebook and the city's website for a few days.

**REPORTS BY CITY OFFICERS: None**

**FUTURE AGENDA ITEMS:**

<b>GENERAL</b> City Debt – How to fund projects City Code Recodification (LKM and American Legal Publishing) Service/Allied Waste Agreement Renewal Independence Day Celebration 2016--Fireworks Display/Flags/Etc. Audit of 2015 (preparation by Auditor) Budget 2017 (Publish, Hearing, etc.) Water Rate Study / Potential 2% Increase for 2017	Actuaries – GASB-45 Financial Program Software (CIC) MT Wireless - Fiberoptics to City Buildings GAAP – Infrastructure Capitalization TrustPoint - Safety Dividend Check presentation
<b>ELECTRIC DEPARTMENT:</b> Emissions Standards Compliance/EPA KPP Operating Agreement/Contract Amendment (updates) Power Plant - Add Generator (Research) Parallel Generation/Net Metering Power Generation f/Renewable Energy	Automatic Meter Infrastructure for Electric (AMI)-updates Conger Addition - Underground utility damages/MT Networks Ark Flash Study - Mapping Update Bucket Truck - delivery from ETI (within 270 days from 6/1/2016)
<b>PARKS DEPARTMENT:</b> Dog Park - Parking Improvements WildBlue BBQ Taste of Fall Festival and UHCA (Horsemen's Challenge) - Fall 2016	Coffey County Fair/Demolition Derby/etc. Kelley Hall Kitchen/Bathroom Polymer Flooring Replacement Training in Nebraska (July 12-14-2016)
<b>LEGAL DEPARTMENT:</b> Municipal Court KG&E Pollution Control Bond - Updates	Land Swap - Property by Electric Plant (1116 St. Lawrence) Old Sewer Lagoon - Lease for Agriculture - Advertise for Bids
<b>PLANNING AND ZONING</b> Industrial Park Lots - for Sale, etc. Work with NexTech and City Departments to improve Cyber Security Work w/PD on Nuisance Structure regulations	Prepare Easements for any City-owned property without one GIS Mapping - Address Corrections - south part of town
<b>POLICE DEPARTMENT</b> Nuisance Updates Personnel – Vacancy and Training Updates	Bike Patrol Program (update) Reserve Officer Schankie - Temporary compensation (update)
<b>STREET DEPARTMENT:</b> Heather Street - Concrete Panels Sidewalk Replacement Cost-Share Applications; Sidewalk Repairs on City Rights-of-Way Asphalt Grinding Machine for 2016 Trackhoe Repairs - update Rebuild/Repair Kennedy Street and 14 <sup>th</sup> Street	Pavement Management System/Asset Management System 2015 Curb & Gutter Project (Yuba between 6th & 7th) Mohawk Street Improvements between 14th & 15th) Elementary School - Resolve traffic issues Sidewalk Replacement Cost-Share Program - Update Pricing 2016 Asphalt Project - Out for Bids
<b>WATER &amp; WASTEWATER DEPARTMENT:</b> Southwest Sewer Project Waterline Replacement Project Pump Repairs in 2016 (Clearwell/River Intake) Sewer Lagoons - Analysis (KRWA/funds for dredging)	Clean Sewers SCADA System-updates Fire Hydrant Testing Plumbing Violations KDHE L2 Monitoring Neosho Riverbank Stabilization Water Plant Improvements–Efficiency John Redmond Reservoir – Dredging Meter installations

**Mayor Luke declared the meeting adjourned.**

*Approved by the Governing Body and signed by Regina R. Kewley, City Clerk*