

BURLINGTON CITY COUNCIL REGULAR SESSION MAY 4, 2016

City of Burlington Governing Body met in Regular Session at City Hall, 301 Neosho Street, Burlington, Kansas at 6:00 p.m. Wednesday, May 4, 2016. Mayor Stan Luke called the meeting to order.

ROLL CALL: Stan Luke, Mayor

Council Members present:

Lewis Lenard
 Jane M. Griffith

Dallas Scothorn
 Thomas P. Tschantz

Jerilyn Curtiss
 Sharon Hall

Superintendents Present:

Kevin Boyce (Parks)
 Doug Jones Chief of Police)

Alan Schneider (Electric)
 Danny Hawkins (Water/Wastewater)

Doug Mast (Street)

Also Present: Regina Kewley (City Clerk)

Anne Brown (Deputy City Clerk)
 Tom Robrahn (City Attorney)

Jimmy Hugunin (Zoning/Grants Clerk)
 Susan Stroh (Administrative Assistant)

Media Present: Mark Petterson (Coffey County Republican)

VISITORS: Misty Marchant and Jane Plummer (Cancer Support Group)

AGENDA: *Council Member Lenard moved to approve the amended agenda. Council Member Griffith, "Second." Motion unanimously carried.*

MINUTES: *April 20, 2016: Council Member Curtiss moved to accept the Draft Minutes of regular session April 20, 2016 as presented. Council Member Scothorn, "I'll second." Motion unanimously carried.*

APPOINTMENT: Misty Marchant/Jen Plummer, Cancer Support Group: Reserve 4-H Building for 3/4/17

Jen Plummer introduced herself and Misty Marchant and said, "We are here to see if we can get the 4-H Building for our Conquer Cancer Quarter Mania for next year in March. We changed the date (from May) to have it a little earlier this year. We want to thank you for letting us have it there this year also. It was a fantastic turnout and was very well attended. It was highly successful and the money we raised went to directly to the Coffey County Cancer Support Group; which we plan to do again next year."

"For this year, because we had originally booked it about eight months back, we had asked for the entire park and had planned a walk. It took on a life of its own, and then it ended up that we just needed the 4-H Building. It ended up being on a prom date. We aren't really needing the outside, so we are just asking for the 4-H Building if it is available." City Clerk Kewley checked the Park Building reservation binder and verified the building is available, pending any reservations by the scouts who have priority use of the 4-H Building. She said, "We will probably be fine because we don't usually reserve it more than 90 days in advance." Mayor Luke verified they want just the building and not the park. Misty Marchant said, "Just the building; and if we could press our luck and set up that Friday night, it would be awesome. We got to sneak in there this year, and we were there until 10 p.m. - there was a lot of set-up."

Mayor Luke clarified that they wanted the 4-H Building on Friday, March 3rd for setup; and on Saturday, March 4th all day, of 2017, and that it would be tentative approval based on the scouts or the 4-H needing the building on those days, as they have priority. Ms. Marchant stated, "Yes. Just to let you know, this community has raised \$9,266 the first year. So, we plan on seeing a huge event this second year."

*Council Member Lenard stated, "I move to allow Misty Marchant to use the 4-H Building for the Conquer Cancer Quarter Mania on March 3rd and 4th of 2017 at no charge; contingent on the scouts or the 4-H needing the building." Council Member Curtiss, "Second." Ms. Marchant asked if they would know whether or not they would have the building at least 90 days prior to their scheduled event. City Clerk Kewley and Mayor Luke assured her, they would be notified earlier than that. **Hearing no additional discussion Mayor Luke called for a vote. Motion unanimously carried; 6:0.***

Misty Marchant and Jen Plummer thanked Council, and departed from the meeting.

PUBLIC COMMENTS: None

ELECTRIC DEPARTMENT: Distribution Updates

General: Electric Distribution personnel have been doing normal duties, work orders, line locates, and customer service requests. They have also been doing some line maintenance, changed a single phase power pole that was rotten at the base, and changed out quite a few streetlights. Some repairs were made to the chipper in preparation for the tree trimming season; and the men have begun trimming trees.

ELECTRIC DEPARTMENT: Power Plant/Production Update

Reports: Electric Production personnel have been doing Power Plant maintenance and required reports.

Air Compressor for starting Generators: Superintendent Schneider reported, "The men have made repairs to the air compressor that's used to start the generators. The pressure relief valves failed, which caused it to run full-time. Not only was that not good on it, but it was also not allowing it to build start pressure."

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Power Plant - Drainage: Personnel have finished with the grading and rock project on the north side of the old power plant.

Substations - spraying: They sprayed at the substations for weeds, and Superintendent Schneider is hoping the chemicals they used will keep weed maintenance to a minimum this year.

ELECTRIC DEPARTMENT: Parallel Generation/Renewable Energy Policy - Update and Ordinance 841

Superintendent Schneider stated, "We passed out the draft for parallel generation last council meeting." City Attorney Robrahn stated, "I fully reviewed it. It looks fine." Council Member Curtiss said she read it thoroughly.

Council Member Scothorn stated, "I move to adopt Ordinance 841, an Ordinance Adopting A Net Metering Policy And Procedures For Customer-Owned Renewable Energy Resources, PER K.S.A. 66-1,184." Council Member Griffith, "I'll second." Mayor Luke called for discussion. Council Member Scothorn asked, "Has anyone been back in to see about doing it?" Superintendent Schneider replied, "I had one more inquiry about it within the last two weeks. As far as anything serious yet, no." Hearing no additional discussion, Mayor Luke directed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Luke declared Ordinance 841 unanimously adopted, 6:0.

WATER DEPARTMENT: Distribution Update

General: Water/Wastewater personnel did normal duties, line locates, work orders, reading meters, vehicle maintenance, and maintenance on equipment in the building. They also hauled a load of scrap metal off for sale.

Pump Station #7: A transducer in Pump Station 7 (LS#7) went out during the rain event; and personnel went in and replaced the transducer.

WATER DEPARTMENT: Filter Media Replacement Project

Filter #3: Superintendent Hawkins reported, "We have been concentrating most of our efforts on getting the filter media done. We got delayed on Filter Media #3. We got it cleaned out in record time; but the problem was that when we were going to put the sand back in, we found some cracks. So we had Bill Lietig of Lietig Construction come in to do some grinding and put some epoxy in, and grout it. We got Filter #3 back online, got bacti samples that passed, and we're good to go with that."

Filter #4: Superintendent Hawkins continued, "This morning we started on Filter #4. We got all the anthracite and sand out today, got the new diffusers in, and put the sand in this afternoon. We've got some issues there; so in the morning we're going to dig that out, and I don't know what we're going to find." He added, "The main objective is that we get done before Dave Milke from Tonka flies in on the week of the 16th. We have time; we've done that on purpose to give us a little delay; so we should be ready to go with Filter #4. It looked a lot better than the others. It's just minor hiccups."

Water Plant Controls: Superintendent Hawkins thanked Superintendent Schneider and J. J. Jasper for helping to narrow down on some issues. The master control module went out on our line feeder, so we had to order a new one for that.

Water Plant - Running: Other than mentioned above, the Water Treatment Plant has been running fairly decent. It's the time of year we are getting rains and people are starting to water. We are producing an average of 475,000 gallons of water per day.

WATER DEPARTMENT: Executive Session - Attorney/Client Relations

Mayor Luke called for an executive session for Attorney/Client Relations. ***Council Member Lenard made a motion to enter into a five-minute Executive Session for Attorney/Client Relations, with Water and Wastewater Superintendent Hawkins, City Attorney Robrahn, City Clerk Kewley, and the Governing Body. Council Member Curtiss gave the second. Motion unanimously carried; 6:0. Council entered executive session at 6:17 and exited at 6:22 p.m. No Action was taken.***

STREET DEPARTMENT: Update

Street Sweeper (2016 RAVO 5 Series) - update: Superintendent Mast reported, "We got our new street sweeper and have been utilizing it quite a bit."

Skidsteer: Street personnel have been doing a lot of demos on skidsteers to decide what they want to get.

Ditch Maintenance by Individuals: Superintendent Mast said, "About a week ago we got four to six inches of rain, depending on the part of town. That caused us quite a few problems around town with our culverts. A lot of people hadn't gotten their ditches mowed or their leaves mulched, and that plugged up a lot of culverts. I believe the City Hall Staff has written an article to publish in the newspaper, put on the webpage, and put on Facebook, to educate the citizens about how much it will help us if they keep those maintained."

Asphalt Program - Preparations/Culverts: Superintendent Mast reported, "We've replaced some culverts in preparation for our asphalt program that we'll be doing later on this summer."

General: Street personnel are working on some signs and are finishing sidewalks on 9th Street.

STREET DEPARTMENT: Skidsteer Purchase

Superintendent Mast stated, "I would like to go ahead and purchase the skidsteer. We checked skidsteers out. The one we felt would best work for us is a 2016 Kubota SSV75HRC. We're looking at purchasing that directly through Kubota through the National Joint Powers Alliance (NJPA), that we just signed up for today - that we talked about the last meeting. With the trade-in of our Cat skidsteer, which has a \$10,000 value, the total cost of this will come to \$40,703.47; and that would be my recommendation." Council Member Lenard, "Do we have a delivery date that we would have receipt of it?" Superintendent Mast, "He thinks in a couple weeks." (continued)

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Council Member Curtiss stated, "I move to accept the quote from Kubota Tractor Corporation for a Kubota SSV75HRC Skidsteer, not to exceed \$40,703.47, which includes \$10,000 allowed for trade-in of the 2009 Caterpillar 256 Skidsteer." Council Member Lenard, "Second." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried; 6:0.

STREET DEPARTMENT: Executive Session - Attorney/Client Relations

Mayor Luke called for an executive session for Attorney/Client Relations. **Council Member Curtiss made a motion to enter into a ten-minute Executive Session for Attorney/Client Relations, with Street Superintendent Mast, City Attorney Robrahn, City Clerk Kewley, and the Governing Body. Council Member Hall gave the second. Motion unanimously carried; 6:0. Council entered executive session at 6:28 and exited at 6:38 p.m. No Action was taken.**

POLICE DEPARTMENT: Update

General: Chief Jones stated, "Seems like we're still working a lot of domestics, making arrests on city warrants and other agency warrants and drug charges."

Emergency Vehicle Operations Training - Incident: Chief Jones reported, "We did have a minor training incident at the driver education training Officer Haines did for our officers last week. We're waiting to see what the insurance company is going to do. We had some minor damage to two of the vehicles. Nobody was injured. It was a learning experience for the driving instructor." Council Member Lenard inquired whether the Sheriff's report came in yet. Chief Jones, "Yes, it did. Anne (Deputy City Clerk Brown) has everything. We are just waiting on the insurance to see which way we're going to go. We got two estimates on the vehicles; we've got the report; we've got the diagram; we've got photographs; and we've got the narratives from the officers involved."

POLICE DEPARTMENT: Nuisances

General: Chief Jones reported, "We have made a lot of contacts on the grass nuisances. We've got a lot of places on the grass nuisance list, have been keeping an eye on it; and have seen a lot of grass getting cut. They're still cutting this evening; but a lot of places, including the Wal-Mart property, got cut today. Wal-Mart has a manager for unoccupied properties. I got ahold of him yesterday afternoon, and by lunchtime today they had people onsite mowing the grass; and it actually looks pretty good. A lot of other people have gotten their grass mowed, and several others I made contact with say they will."

POLICE DEPARTMENT: Executive Session - Attorney/Client Relations

Mayor Luke called for an executive session for Attorney/Client Relations. **Council Member Lenard made a motion to enter into a five-minute Executive Session for Attorney/Client Relations, with Chief of Police Jones, City Attorney Robrahn, City Clerk Kewley, and the Governing Body. Council Member Curtiss gave the second. Motion unanimously carried; 6:0. Council entered executive session at 6:43 and exited at 6:48 p.m. No Action was taken.**

PARKS DEPARTMENT: Update

General: Parks Department personnel have been doing normal duties, cleaning public buildings and restrooms; mowing, and spraying weeds. Mowing has been taking quite a bit of their time. They mowed two nuisance properties - the old Dollar General Store (229 Cross Street) and the Darnell property at 10th and DesMoines. After the storm last week, they did have some cleanup of tree branches and such in the parks.

Kelley Park Demolition Derby Area: Superintendent Boyce reported, "I did get the demolition derby area worked up before the rain came. We drug a harrow over it. The rain mellowed it out so it's pretty level out there now."

Flowers: Parks personnel got the concrete flower pots set out on Neosho Street, and flowers were planted again last night. Thanks to Jerilyn and Lewis (Council Members Curtiss and Lenard) and the Burlington Jaynes for helping. There will be two more plants added to the concrete pots. Arnolds Greenhouse didn't want to release them because with the cold weather they would be dead within seven days. It will be warmer next week or the week after, and those plants can be put in. The same with the hanging baskets because they have the same two plants."

Council Member Lenard said to Superintendent Boyce, "As we went around yesterday, I realized there are some of these I drive by everyday - and I don't honestly notice them. Talking with your wife, I don't know if there's any way to illuminate some of those at night, or do anything - she said something about painting some of them. They're nice; but it's unfortunate you drive by some of these and don't really notice them." Council Member Curtiss, "I must say, when I was planting on the highway, three people stopped to say 'thank you for planting those.'" Council Member Tschantz, "My wife said to thank whoever planted the flowers. They really look nice."

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FINANCE: Claims Ordinance & Payroll Ordinance

a. Claims Ordinance 2016-09	\$276,906.48
b. Payroll Ordinance 2016-09	\$ 78,184.42
TOTAL	\$355,090.90

CLAIMS 2016-09: Council Member Lenard stated, "I move City of Burlington pay Claims Ordinance 2016-09 in the amount of \$276,906.48 for payment of city bills, as presented." Council Member Griffith, "Second." Mayor Luke called for discussion. City Clerk Kewley stated tonight we have Brenntag for chemicals: \$2,266.33; Energy Construction Solutions: \$6,600; RED Municipal Industrial Equipment for the Street Sweeper: \$208,500." Hearing no additional discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Luke declared Claims Ordinance 2016-09 approved by unanimous vote, 6:0.

PAYROLL 2016-09: Council Member Tschantz stated, "I move City of Burlington pay Payroll Ordinance 2016-09 in the amount of \$78,184.42." Council Member Hall, "Second." Hearing no further discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Luke declared Payroll Ordinance 2016-09 approved by unanimous vote, 6:0.

PLANNING & ZONING: Update

General: Zoning Clerk Hugunin updated Facebook and the webpage, and did normal duties including working on permits.

Arbor Day Celebration: Burlington's Arbor Day Celebration was last Wednesday, April 27th at Kelley Park. Zoning Clerk Hugunin stated, "I would like to thank everybody that attended, and Kevin (Parks Superintendent) for coming out and doing what he does - he is a big help."

Water Plant - Printers: Next week Zoning Clerk Hugunin will get printers set up on the network at the Water Plant.

OTHER BUSINESS - Proclaim May as Community Action Month - ECKAN's 50th Year

Mayor Luke proclaimed May as Community Action Month, recognizing ECKAN for its 50th Year of continued work and dedication.

PERMITS: Permits issued by Zoning Clerk Hugunin:

- 2016-011 Edgar Pitt - 425 Yuba St. - Shed
- 2016--012 Mark Allen - 1019 Hudson - Fence
- 2016-013 Larry Tice - 624 Elmwood Lane - Shed Addition
- 2016-015 Salvador Ferrara - 419 Des Moines - Shed
- 2016-015 Coffey County Housing Authority - 621, 623, & 625 Potomac St.- Tri-Plex

LEGAL DEPARTMENT: Update

City Attorney Robrahn stated, "I reviewed the Customer-Owned Renewable Energy Resources Agreement and the Ordinance 841 associated with that. I also reviewed some correspondence I've had from the City."

LEGAL - Mayor's Annual Appointments for 2016

Mayor Luke stated, "You have before you the Mayor's Appointments for 2016, which will be from May 4, 2016 to the first meeting of the Council in May of 2017. Do we have any other motions with respect to the appointments?" There were none. Mayor Luke continued, "I want to let you know a couple of things on appointments. Notice we've gone down to two members on each committee instead of three. We also have on each of the committees a representing from each of the two voting (election) times; so, the way it breaks out the ladies are in the next voting period, and the guys are in the next voting period; so we have one of each on each of the committees; so there will be the ability to transition through if we are not all here the next time." He continued, "We used to have two on a committee back when Rick Raymer (former Mayor) was here and I was on the Council; Gene (former Mayor, Gene Merry) moved it up to three. I feel we can work just as effectively with two as we can with three. If we have need of expertise from one of the council members on a particular project, the committee can bring that person in as a consultant or expert or whatever in that particular project to help out with that."

Mayor Luks said, "So at this time, as I did last year, we will make individual appointments based upon each department; and then all of the other committees we will do as one."

1. City Clerk: Mayor Luke, "We need a motion to ratify appointment of City Clerk, Regina Kewley."

Council Member Griffith stated, "I move that we ratify the Mayor's annual appointment for City Clerk to be Regina R. Kewley from May 4, 2016 through the first meeting of the City Council in May 2017." Council Member Curtiss, "I second it." Hearing no discussion, Mayor Luke called for a vote. Motion carried, 6:0.

2. Chief of Police: Mayor Luke, "We need a motion to ratify appointment of Chief of Police, Douglass L. Jones."

Council Member Lenard stated, "I move that we ratify the Mayor's annual appointment of Chief of Police to be Douglas L. Jones, from May 4, 2016 through the first meeting of the City Council in May 2017." Council Member Hall, "Second." Hearing no discussion, Mayor Luke called for a vote. Motion carried, 6:0.

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3. **Electric Superintendent:** Mayor Luke, "We need a motion to ratify appointment of Electric Superintendent, Alan Schneider."
Council Member Tschantz stated, "I make a motion that we ratify the Mayor's annual appointment of Electric Superintendent to be Alan Schneider from May 4, 2016 through the first meeting of the City Council in May 2017." Council Member Scothorn, "Second." Hearing no discussion, Mayor Luke called for a vote. Motion carried, 6:0.
4. **Parks Superintendent:** Mayor Luke, "We need a motion to ratify the appointment of Parks Superintendent to be Kevin Boyce."
Council Member Curtiss stated, "I make a motion to ratify the Mayor's annual appointment for Parks Superintendent to be Kevin Boyce from May 4, 2016 through the first meeting of the City Council in May 2017." Council Member Griffith, "Second." Hearing no discussion, Mayor Luke called for a vote. Motion carried, 6:0.
5. **Water & Wastewater Superintendent:** Mayor Luke, "We need a motion to ratify the appointment of Water and Wastewater Superintendent to be Danny Hawkins."
Council Member Tschantz stated, "I make a motion to ratify the Mayor's annual appointment for Water and Wastewater Superintendent to be Danny Hawkins from May 4, 2016 through the first meeting of the City Council in May 2017." Council Member Hall, "Second." Hearing no discussion, Mayor Luke called for a vote. Motion carried, 6:0.
6. **Street Superintendent:** Mayor Luke, "We need a motion to ratify the appointment of Street Superintendent to be Doug Mast."
Council Member Scothorn stated, "I make a motion to ratify the Mayor's annual appointment for Street Superintendent to be Doug Mast from May 4, 2016 through the first meeting of the City Council in May 2017." Council Member Curtiss, "I'll second it." Hearing no discussion, Mayor Luke called for a vote. Motion carried, 6:0.
7. **All Other Appointments of Boards, Officers, and Committees:** Mayor Luke, "Now we need a motion to ratify all other appointments for Boards, Officers, and Committees."
Council Member Scothorn stated, "I will make a motion to ratify the Mayor's Annual Appointments of all other Boards, Officers, and Committees from May 4, 2016 through the first meeting of the City Council in May 2017." Council Member Griffith, "I'll second it." Hearing no discussion, Mayor Luke called for a vote. Motion carried, 6:0.

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CITY OFFICER AND BOARD APPOINTMENTS

<u>CITY OFFICERS</u>	<u>NAME</u>	
CITY CLERK	REGINA R. KEWLEY	
DEPUTY CITY CLERK	ANNE C. BROWN	
UTILITY BILLING SUPERVISOR/ASSISTANT COURT CLERK	CAROL L. MAST	
UTILITY BILLING CLERK / MUNICIPAL COURT CLERK	KERRI WEST	
ZONING & GRANTS CLERK	JIMMY HUGUNIN	
CHIEF OF POLICE	DOUGLAS L. JONES	
CITY TREASURER	SHARON S. GUEHO	
CITY ATTORNEY	THOMAS F. ROBRAHN	
JUDGE PRO-TEM	REGINA R. KEWLEY	
MUNICIPAL JUDGE	JAMES R. CAMPBELL	
SUPERINTENDENT OF ELECTRIC	ALAN SCHNEIDER	
SUPERINTENDENT OF PARKS	KEVIN BOYCE	
SUPERINTENDENT OF STREETS & ALLEYS	DOUG MAST	
SUPERINTENDENT OF WATER & WASTEWATER	DANNY HAWKINS	
PLUMBING INSPECTOR	DANNY HAWKINS	
ELECTRIC INSPECTOR	ALAN SCHNEIDER	

<u>BOARD</u>	<u>OFFICE</u>	<u>NAME</u>
<u>ELECTRICIAN EXAMINING BOARD:</u>	CHAIRMAN (Inspector)	Alan Schneider
	MEMBER (Electrician)	Krayton Cox
	MEMBER (Mayor)	R. Standley (Stan) Luke
<u>PLUMBING EXAMINING BOARD:</u>	CHAIRMAN (Inspector)	Danny Hawkins
	MEMBER (Plumber)	Vernon Hess
	MEMBER (Council Member)	Tom Tschantz

STANDING COMMITTEE APPOINTMENTS

STANDING COMMITTEES:	OFFICE	NAME
ANNEXATION/ELECTION	CHAIRMAN (Council Member)	Dallas Scothorn
PLANNING & ZONING	MEMBER (Council Member)	Jerilyn Curtiss
DECISION MAKING AUTHORITY:	CHAIRMAN (Council Member)	Sharon Hall
	MAYOR	R. Standley (Stan) Luke
	MEMBER (Bank)	Dale Rein
	MEMBER (Business)	Lisa Garrett
	MEMBER (Chamber of Commerce)	Tracy Bartley
UTILITIES: (Electric)	CHAIRMAN (Mayor)	R. Standley (Stan) Luke
	MEMBER (Council Member)	Jane Griffith
UTILITIES: (Water & Wastewater)	CHAIRMAN (Council Member)	Tom Tschantz
	MEMBER (Mayor)	R. Standley (Stan) Luke
FINANCE:	CHAIRMAN (Mayor)	R. Standley (Stan) Luke
	MEMBER (Council Member)	Sharon Hall
INDUSTRIAL & COMMERCE:	CHAIRMAN (Council Member)	Dallas Scothorn
	MEMBER (Council Member)	Tom Tschantz
PARKS:	CHAIRMAN (President of Council)	Lewis Lenard
	MEMBER (Council Member)	Jane Griffith
PUBLIC SAFETY:	CHAIRMAN (President of Council)	Lewis Lenard
	MEMBER (Council Member)	Sharon Hall
STREETS & ALLEYS:	CHAIRMAN (Council Member)	Jerilyn Curtiss
	MEMBER (Council Member)	Dallas Scothorn

LEGAL DEPARTMENT: CNRBWAD #3 Water Rights File 39,825 (response from State)

For response from the Department of Agriculture/Division of Water Resources, please refer to their letter of April 21, 2016 to City Attorney Robrahn, concerning the proposed dismissal/forfeiture of the water right.

CITY CLERK: Update

General: City Hall personnel have been busy with customers paying utility bills. They have been preparing work orders, vouchers for bill paying, payroll, and council meeting minutes; and have been handling normal calls and inquiries.

Set-off Program - Delinquent Accounts: City Clerk Kewley reported, "For May, we will be sending \$3,044.23 in delinquent utility accounts for collection through the Kansas Set-off Program."

Water Quality/Consumer Confidence Report: Burlington's 2016 Consumer Confidence Report on water quality in 2015 has been distributed to our customers. To meet KDHE requirements, we sent the report with utility bills, uploaded it to our website (burlingtonkansas.gov), and have it available at City Hall; and sent a Certification of Delivery to KDHE.

Audit of 2015: Mize Houser & Company, our auditors, will be onsite tomorrow and Friday to work on the City's audit of 2015.

REPORTS BY CITY OFFICERS:

None.

FUTURE AGENDA ITEMS:

GENERAL City Debt – How to fund projects City Code Recodification (LKM and American Legal Publishing) Service/Allied Waste Agreement Renewal Independence Day Celebration/Fireworks Display 2016 Audit of 2015 (preparation by Auditor) Budget 2017 (preparation by City Clerk)	Actuaries – GASB-45 Financial Program Software (CIC) MT Wireless - Fiberoptics to City Buildings GAAP – Infrastructure Capitalization Business and Employee Appreciation - Picnics, etc.
ELECTRIC DEPARTMENT: Emissions Standards Compliance/EPA KPP Operating Agreement/Contract Amendment (updates) Power Plant - Add Generator (Research) Parallel Generation/Net Metering Power Generation f/Renewable Energy	Automatic Meter Infrastructure for Electric (AMI)-updates Conger Addition - Underground utility damages/MT Networks Ark Flash Study - Mapping Update
PARKS DEPARTMENT: Dog Park - Parking Improvements WildBlue BBQ Taste of Fall Festival and UHCA (Horsemen's Challenge) - Fall 2016	CF County Fair Association - Raze and Replace Poultry Barn Coffey County Fair/Demolition Derby/etc. Kelley Hall Kitchen/Bathroom Polymer Flooring Replacement
LEGAL DEPARTMENT: Municipal Court Water Rights above City Dam (File 39,825) - Retain	Land Swap - Property by Electric Plant (1116 St. Lawrence)
PLANNING AND ZONING MT Networks Fiberoptics - updates Industrial Park Lots - for Sale, etc. Work with NexTech and City Departments to improve Cyber Security	Work w/PD on Nuisance Structure regulations Prepare Easements for any City-owned property without one Comprehensive Development Plan – Extension past due (12/2014)
POLICE DEPARTMENT Nuisance Updates Personnel – Vacancy and Training Updates	Bike Patrol Program (update) Reserve Officer Schankie - Temporary compensation (update)

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FUTURE AGENDA ITEMS: CONTINUED

STREET DEPARTMENT: Heather Street - Concrete Panels Sidewalk Replacement Cost-Share Applications; Sidewalk Repairs on City Rights-of-Way Asphalt Grinding Machine for 2016 Trackhoe Repairs - update Rebuild/Repair Kennedy Street and 14 th Street	Pavement Management System/Asset Management System 2015 Curb & Gutter Project (Yuba between 6th & 7th) Mohawk Street Improvements between 14th & 15th) Elementary School - Resolve traffic issues Sidewalk Replacement Cost-Share Program - Update Pricing	
WATER & WASTEWATER DEPARTMENT: Southwest Sewer Project Waterline Replacement Project Pump Repairs in 2016 (Clearwell/River Intake) Sewer Lagoons - Analysis (KRWA/funds for dredging) Water Plant 10 Year Evaluation of the Filters	Clean Sewers SCADA System-updates Fire Hydrant Testing Plumbing Violations KDHE L2 Monitoring Meter installations	Neosho Riverbank Stabilization Water Plant Improvements-Efficiency John Redmond Reservoir – Dredging Filters - Replace Media/Anthracite/Sand High Service Pump Repair Grease Trap Inspections

Mayor Luke declared the meeting adjourned.

Approved by the Governing Body and signed by Regina R. Kewley, City Clerk

COUNCIL APPROVED