

**BURLINGTON CITY COUNCIL REGULAR SESSION APRIL 20, 2016**

City of Burlington Governing Body met in Regular Session at City Hall, 301 Neosho Street, Burlington, Kansas at 6:00 p.m. Wednesday, April 20, 2016. Mayor Stan Luke called the meeting to order.

**ROLL CALL:**  Stan Luke, Mayor

**Council Members present:**

Lewis Lenard  
 Jane M. Griffith

Dallas Scothorn  
 Thomas P. Tschantz

Jerilyn Curtiss  
 Sharon Hall

**Superintendents Present:**

Kevin Boyce (Parks)  
 Doug Jones Chief of Police)

Alan Schneider (Electric)  
 Danny Hawkins (Water/Wastewater)

Doug Mast (Street)

**Also Present:**  Regina Kewley (City Clerk)

Anne Brown (Deputy City Clerk)  
 Tom Robrahn (City Attorney)

Jimmy Hugunin (Zoning/Grants Clerk)  
 Susan Stroh (Administrative Assistant)

**Media Present:** Mark Petterson

**VISITORS:** Kimberly Robrahn, Caleb Robrahn

**AGENDA:** *Council Member Curtiss moved to approve the amended agenda. Council Member Griffith, "Second." Motion unanimously carried.*

**MINUTES:** *April 6, 2016: Council Member Tschantz moved to accept the Draft Minutes of regular session April 6, 2016 as presented. Council Member Hall, "I'll second." Motion unanimously carried.*

**ELECTRIC DEPARTMENT: Distribution Updates**

**General:** Electric Distribution personnel have been doing normal duties, work orders, line locates, and customer service requests. They have also been doing some line maintenance.

**Utility Pole Attachments - Annual Count:** Superintendent Schneider reported, "The men have been going around counting pole attachments, which is done annually, to determine the number of contacts that Mediacom and CenturyLink have on our system."

**ELECTRIC DEPARTMENT: Power Plant/Production Update**

**Reports:** Electric Production personnel have been doing Power Plant maintenance and required reports.

**Power Plant - Drainage:** Superintendent Schneider reported, "The men have been grading to get water to drain better on the north side of the old power plant. They added washed rock between the building and the radiator, which will keep the men from tracking mud into the Power Plant. It will also make it easier on the Parks Department, too, as far as mowing goes; and it made it look a lot nicer."

**ELECTRIC DEPARTMENT: Parallel Generation/Renewable Energy Policy (update)**

Superintendent Schneider referred Council to the draft ordinance and policy for parallel generation, which he first discussed at the March 16, 2016 meeting of council. The draft documents had been distributed to the Governing Body, City Attorney, City Clerk. Mayor Luke stated, "This is for everybody's review, and next Council after Tom (City Attorney Robrahn) has reviewed it, we'll determine whether to move forward." Attorney Robrahn said he had started looking at it and found it interesting.

**PUBLIC COMMENTS: Kimberly Robrahn, Burlington Commercial Club**

Kimberly Robrahn addressed Council, "I am a member of what has been reformulated as the Burlington Commercial Club. (Formerly the Downtown Revitalization Committee formed by the County in 2013.) We meet every Wednesday at 11:30, and over lunch we brainstorm ideas about how to improve Burlington - different things that we can do in the community."

"A product of the Burlington Commercial Club would be the Old 75 Arts Gallery that Gene Merry, myself, Jim Stuke, and Bruce Bergstrom have all gone together and opened. It's a way of promoting, not only the arts, but it has opportunity for classes and different things for the community to participate in. We're looking at different activities for children, as well, later in the summer."

One of the activities we are in the process of planning is a car show downtown to coincide with Vintage Sisters and some other businesses to promote their sales and bring people into the downtown. I would like to put forth to think about possibly closing 3rd Street off for this car show, from Neosho to Juniata. We don't know what kind of participation we'll get; so if we don't need that much, we would be willing to shorten it down. There is still a lot of planning going on, but Doug Stewart is actually a participant that is helping us plan this car show, Alley Dogs Business Extravaganza, I guess - we don't have a name for it yet. I just wanted to come forth, introduce us in kind of an informal fashion. I'm sure you've heard of our activity on Facebook."

"We are looking at the first Saturday in June, the 4th, from noon to four, as far as blocking the street off - if Council agrees with that. I just wanted to ask that, we have a little bit of time if you want to think about it some."  
(continued)

**[2] CONTINUATION: April 20, 2016 Burlington City Council Meeting**

Superintendent Mast said, "The only thing I would say is, you've got one block of residential area in there. That would be more difficult than the downtown area. We've done those in the downtown area before on Neosho, and usually two blocks is plenty. I would recommend that, if you can, condense that down to two blocks, and keep that residential out. Mrs. Robrahn, "Okay." Council Member Curtiss asked for clarification, "That would be to Miami." Mrs. Robrahn said, "That would be south of Miami." Superintendent Mast, "Yes, because when you get into closing streets in residential areas, you interfere with people's ability to park in front of their houses and to get to and from their houses, and sometimes causes issues with people." Mrs. Robrahn, "We didn't want to come south of Neosho because we didn't want to block a main artery, either." Superintendent Mast, "I agree. It might be something you might want to take a look at. They've always been able to handle it in that two-block area." Mrs. Robrahn, "Those two blocks of Neosho are longer than what we're dealing with on 3rd Street; we were just thinking of it distance-wise and how many cars could be put in there."

Superintendent Mast, "One of the other things we've done with events downtown, is we've blocked half a block off here - south side of Neosho on south to the alley - and we haven't had problems. So, that might be a place you could extend, if you need to." Mrs. Robrahn was concerned about people crossing Neosho Street, and she doesn't want to cause a traffic issue."

Chief Jones suggested maybe going half a block east and a half a block west on Hudson Street; like to the west end of the Masonic Lodge building and to the east end of the Carnegie Library building. Mrs. Robrahn, "That would be good, too. Just to the edge of the residential alley across from the Carnegie building; and then we'd have that parking area to the south there."

Mayor Luke asked, "Is this a formal request?" Mrs. Robrahn, "It can be. I didn't know what you would need; so that's why I was here informally first." Attorney Robrahn, "It probably should be (formal). We need to get it going."

Council Member Curtiss clarified the request for street closures. Council Member Griffith said, "That's not going to take in the business though that you're trying to promote." Mrs. Robrahn, "What we are trying to promote is the people getting out of their cars and walk the downtown. Get people actually in the downtown. I know that some of them (Club members) are talking to some of the businesses downtown about staying open for at least a few hours that afternoon, maybe running a special. We have the First Friday Art Walks that we do as well; and Bella Rose stays open and promotes specials; and Strawders & Daughters does, as well. So, we're building this Art Walk, as well - it's just one of those things where we're trying to get people back into the downtown to see what's available. There are other businesses getting ready to open in the downtown, too." Council Member Curtiss asked, "Would the car show be from noon to four?"

Mrs. Robrahn, "That's when we would want the streets blocked." Superintendent Mast explained, "Normally, what we would do is drop the barricades off, and they would put them up and take them down." Mrs. Robrahn said she was aware of that.

**Council Member Curtiss stated, "I move to allow the Burlington Commercial Club closure of the streets: 3rd Street from Neosho to Miami, and one half block east and west on Hudson Street, on Saturday, June 4th, from approximately noon to 4 p.m." Council Member Griffith, "I'll second." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0. Mrs. Robrahn thanked the Council.**

**WATER DEPARTMENT: Distribution Update**

**General:** Water/Wastewater personnel did normal duties, line locates, work orders, meter re-reads, and public calls.

**WATER DEPARTMENT: Production Update:**

**Filter Media Replacement Project by ECS:** Superintendent Hawkins provided an update on Energy Construction Solutions progress with vacuuming the media out of the Water Treatment Plant filters. He said, "We have been spending most of our time for the last two weeks installing new filter media. We were done today in three hours, so it wasn't loud today." Council Members Curtiss and Tschantz, who live across from the Water Plant, said suctioning of the media has been very loud. Superintendent Hawkins said two out of four filters are done. They got half of Filter #3 done today and they will work on it tomorrow; and they will keep pressing forward. They are way ahead of schedule, and that is good.

**STREET DEPARTMENT: Update**

**Drain Boxes - Clean out:** Superintendent Mast said, "We got a little bit of rain here, so that was good for everybody. We had to clean some drain boxes out that were getting plugged up with leaves.

**Sidewalks and Alleys:** Superintendent Mast reported, "We worked on sidewalks on 9th Street to get them ADA compliant. We added rock to an alley here in town."

**Spring Clean-up and Demolished Structure (update):** Superintendent Mast provided an update on the property discussed last meeting where with the demolished garage and house were pushed to the curb for the city-wide Spring Cleanup. He said, "We did the trash clean-up. With the Hugunin property, we spent approximately six hours with a full crew on those two properties, and hauled about twenty tons of material off. I know we discussed this last meeting and we weren't going to do it, but there was a change of decision. It was done. I just wanted to let you know what the deal was there."

**[3] CONTINUATION: April 20, 2016 Burlington City Council Meeting**

**Street Sweeper (2016 RAVO 5 Series) - update:** Superintendent Mast reported that the new street sweeper purchased from RED Municipal & Industrial Equipment Company arrived today. He said, "We had training on it all day long. The gentleman stayed with everybody and trained them all. If we have any questions, he will come back; but he did spend a lot of time with the crew. I feel real good about what we just bought, and I believe it's going to work for us very well. Everybody seems to be happy with the way things went, and we got the old one (2002 Tennant) loaded up and shipped off."

**STREET DEPARTMENT - Skidsteer**

Superintendent Mast said, "I talked to you last meeting about ongoing problems we've been having with our skidsteer (a 2009 Caterpillar Wheel Skidsteer Loader). Basically, the skidsteer is going to cost us a pretty penny to fix. One part we need to fix is \$6,500 plus labor. I asked a Caterpillar dealer to give me an estimate of what the machine is worth, and he gave me an estimate of \$10,000 as it sits now; they would have to put \$10,000 into it to make it sellable; and then they would try to sell it for \$25,000 and take a low of \$22,500."

"With the fact that we would have to put this much money into it now, plus the fact that we do know we have some other issues that are coming very soon - we've got two drive motors that are going to cost about \$4,000 apiece plus labor, and some other minor issues - I suggested to the Street Committee that maybe we should look at trying to replace this versus repairing it. We don't have the money in our budget to handle a repair that costly anyway; we'd have to figure out how to handle that as it is; and it's putting an awful lot into what I call a dead horse."

Superintendent Mast stated, "Tonight, I'm going to ask permission to move forward with purchasing a new skidsteer. I'd like to speed the process up as much as possible so we're not renting a machine for a long period of time, and then turning around and buying a machine, as well. I kind of laid that out in the email I sent out of how we can address that, but I would like to get permission to move forward with that."

Council Member Tschantz said, "My question first is do we have the money in the budget?" Superintendent Mast replied, "Gina (City Clerk Kewley) and I discussed it. There are a couple of places we can take from in the budget. There is an Equipment Reserve Fund that was made just for this. She was talking about possibly taking some money from that, and some from the Infrastructure Fund; and that way it won't hit any fund too hard."

***Council Member Tschantz stated, "I make a motion that we allow Street Superintendent Mast to move forward with looking into buying a new skidsteer, possibly one that is going to last us more than one or two years." Council Member Curtiss, "I second it." Mayor Luke called for discussion.***

Superintendent Mast said, "I guess my only other question is, how do you want to handle it? I am looking at joining the National Joint Purchasing Alliance, which is basically like your State contract. The only difference is, it is on a much larger scale - a national scale. All of the machinery has already been prebid, and we would get a discount due to the fact that we're a government entity. Would you like to move forward in that direction because that's where we would speed things up considerably?"

Mayor Luke, "Do we know how prices compare with if we went out for bids?" Superintendent Mast, "It's going to be basically the same price we would get out of a bid. Well, it's actually a little better because they are dealing in bulk; so it is probably better than if we went out for bids like we normally do." Mayor Luke, "Will it change anything in the warranty?" Superintendent Mast, "We just get a factory warranty."

Council Member Curtiss, "So, this is a national thing you have to join? Does it cost to join it?" Superintendent Mast, "It costs nothing to join. It takes about five minutes to put in our contact information and tax number, and send it in." Council Member Curtiss, "But this is comparable to what they (City Departments) have done statewide when they have purchased equipment?" Superintendent Mast, "It's the exact same thing, except it's on a grander scale; so you've got all the different companies that have bid out their products on a national scale; so we can go in and look at a Caterpillar, a John Deere, or a Case and move forward with whichever one we feel is right for us." Council Member Curtiss, "And then you would be able to purchase it from a dealership around here?" Superintendent Mast, "Correct. It would come from a dealership, probably out of Topeka - that's where most of them are. The good thing about that is, they can pull from their pool all over the United States. Say, we pick out a machine that is spec'ed out in a certain way, and there isn't one anywhere close to us, but there's one in Massachusetts for instance; they will ship it for free to Topeka; and in that way, we can get that machine and not have to wait for it to be built in the factory." Council Member Curtiss, "So, it's going to expedite it?" Superintendent Mast, "Right. We'll get it a lot faster."

Mayor Luke asked what will be done with the old skidsteer. Superintendent Mast, "The old one we will try to trade in. That's my suggestion, get what we can out of it."

Chief Jones said, "In the past, when we've done the state contract pricing, the City Council has always assumed that by going through state contracts, it's met the City's bid procedures and they've waived the bid procedures. This sounds identical to that." Superintendent Mast, "Yes, that's basically what it is." Superintendent Hawkins, "It's the same as when we bought our truck. It came from Denver, and we didn't pay a

**[4] CONTINUATION: April 20, 2016 Burlington City Council Meeting**

dime to get that here. When they bring that equipment, it is a benefit to us." Chief Jones, "He goes out and they give him the best price already. He doesn't have to spend a day or two trying to spec out a bid." Council Member Curtiss, "So, you just let them know what you want?" Superintendent Mast, "Yes. Basically we'll call them and tell them which one we want; they find it within their inventory within the United States and get it here as quick as they can." Superintendent Mast, "It saves us a lot of time, too, because normally we'd have to have them build it in the factory, which is a two or three month period. We're in the middle of spring right now. We need this machine now to do our job. That means we're going to be renting one for two or three months until we get one, if we go through the normal bid process."

**Mayor Luke "Is there any other discussion? If not, anyone in favor of allowing Doug to go through the National Purchasing Alliance to purchase a skidsteer, say 'Aye'. Council voted on the motion on the table: Council Member Tschantz stated, "I make a motion that we allow Street Superintendent Mast to move forward with looking into buying a new skidsteer, possibly one that is going to last us more than one or two years." Council Member Curtiss, "I second it." All votes were in favor. Motion carried unanimously, 5:0.** Superintendent Mast said, "Thank you very much."

**POLICE DEPARTMENT: Update**

**SADD Mock Disaster, April 12th:** Chief Jones reported, "We participated with the SADD Pre-Prom Mock Disaster. We wound up doing it on the asphalt just below the retaining wall (on the south side of the Kelley Building), west of where the concession stand usually is for the Fair. That seemed to work well. Prom and After Prom were last weekend; we had no incidents out of that."

**Incidents:** Chief Jones reported, " We stayed very busy last weekend dealing with juveniles - or those who think they're still juveniles, alcohol and all that kind of stuff. It was an interesting weekend."

**Training - Emergency Vehicle Operation:** Chief Jones reported Officer Devin Haines is doing a refresher training for Emergency Vehicle Operation for us.

**Spring Chief's Conference:** Chief Jones will be going to Dodge City for the Spring Chiefs Conference.

**POLICE DEPARTMENT: Nuisances**

**General:** Chief Jones reported, "We've got some places we've been keeping track of; and we've got some places that are already getting close on grass height (12"). We're looking at them on a day-by-day basis."

**415 S. 6th (Theda Darnell):** Chief Jones informed Council, "I visited today with Theda Darnell, 415 S. 6th Street, about the roof on her property. I also visited with Rhonda Gilbert at the Housing Authority (Coffey County), and then talked to Jimmy (Zoning Clerk) a little bit, to see what kind of resources might be available. Rhonda is going to talk to Theda, as well. Apparently, there are some FDA (Food and Drug Administration) resources that might be available; we'll see how that works out. Her roof is in terribly bad shape, and Theda doesn't have any resources to do anything with it - and she is going to be eighty years old this coming Sunday."

**PARKS DEPARTMENT: Update**

**General:** Superintendent Boyce reported that Parks Department personnel have been doing normal duties, cleaning public buildings and public restrooms; and mowing has been taking quite a bit of their time. They helped the Street Department with city-wide spring trash pickup, and did maintenance on equipment.

**Tractor - switch over to mower:** Parks personnel started getting the big tractor they bush hog with switched over for mowing. They will take the loader off and get it cleaned up from the snow removal, wash it, and all that; and then put the 15' mower on, and will start mowing with it next week.

**PARKS DEPARTMENT: Kelley Hall - Polymer Flooring Quotes**

Quotes received:      DESCO COATINGS: \$7,697.00      TREADWELL: \$8,763.00

Superintendent Boyce reported, "I got the quotes back for polymer flooring for Kelley Hall. DESCO Coatings gave the low quote, and that is my recommendation. That's who did it twenty years ago. What's there looks good, except where it's been chipped from where they removed another floor (*Kelley Hall Floor Replacement Project in 2008-2009*), and in the exterior doorway where moisture got underneath it. Their schedule works with ours, it will be August 15th through the 31st. When we shut the building down, we will remove the sink in the kitchen, the hot water heater, the bathroom partitions and stools. My recommendation is DESCO Coatings for \$7,697.00."

***Council Member Curtiss stated, "I move to accept Superintendent Boyce's recommendation to accept the quote from DESCO Coatings to replace the polymer floor in the Kelley Hall Kitchen and Bathrooms, not to exceed \$7,697.00, as being in the best interest of the City." Council Member Griffith, "I'll second." Mayor Luke called for discussion.*** He asked, "If this is approved, you've nothing scheduled for Kelley Hall?" Superintendent Boyce, "No." Council Member Griffith, "That will be after the Fair, won't it?" Mayor Luke, "Yes." **Hearing no further discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0.**

**PARKS DEPARTMENT: Flower Planting on May 3rd**

Superintendent Boyce said, "Flower planting will be on May 3rd, Tuesday evening. I think the Burlington Jaynes are going to help, and I think they wanted to start earlier this year, so it will probably be around 3:30. As soon as I find out, I will notify everybody of the time."

[5] CONTINUATION: April 20, 2016 Burlington City Council Meeting

**FINANCE: Claims Ordinance & Payroll Ordinance**

a. Claims Ordinance	2016-08	\$329,448.75
b. Payroll Ordinance	2016-08	\$ 82,433.14
TOTAL		\$411,881.89

**CLAIMS 2016-08:** Council Member Tschantz, "I move City of Burlington pay Claims Ordinance 2016-08 in the amount of \$329,448.75 for payment of city bills, as presented." Council Member Griffith, "Second." Mayor Luke called for discussion. City Clerk Kewley stated, "We have Kansas Power Pool, \$145,806.10; KCOM, \$12,648.96; Nelson Quarries, \$30,983.55; Tonka Water, \$30,376.50." Hearing no additional discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Luke declared Claims Ordinance 2016-08 approved by unanimous vote, 5:0.

**PAYROLL 2016-08:** Council Member Scothorn stated, "I move City of Burlington pay Payroll Ordinance 2016-08 in the amount of \$82,433.14." Council Member Curtiss, "Second." Mayor Luke called for discussion. He said, "It seems a little higher than normal?" City Clerk Kewley, "Increases on the wages." Mayor Luke, "We'll be looking at the eighty grand every time, then?" City Clerk Kewley, "Well, it will be off when we have monthly payees." Mayor Luke, "Okay." Hearing no further discussion, Mayor Luke instructed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Luke declared Payroll Ordinance 2016-08 approved by unanimous vote, 5:0.

**PLANNING & ZONING: Update**

**General:** Zoning Clerk Hugunin updated Facebook and the webpage, and did normal duties including working on permits.

**Arbor Day Celebration:** Burlington's Arbor Day Celebration will be next Wednesday, April 27th at 5:30 p.m. at Kelley Park.

**New HP Printer:** Zoning Clerk Hugunin reported he installed City Hall's new printer on the network yesterday, a Hewlett Packard Enterprise M605X; and it is working well.

**OTHER BUSINESS - Business Appreciation and Employee Appreciation - Schedule Picnics**

Council Member Curtiss stated, "I move to hold the 2016 Business Appreciation Picnic on Friday, June 3rd and the Employee Picnic on Monday, June 6th, with both picnics to be at Kelley Park from 11 a.m. to 1 p.m." Council Member Hall, "Second." Hearing no discussion, Mayor Luke called for a vote. Motion unanimously carried, 5:0.

**PERMITS: Permits issued by Zoning Clerk Hugunin:** None

**LEGAL DEPARTMENT: CNRBWAD #3 Water Rights File 39,825: Extension Request**

City Attorney Robrahn reported, "At the request of the Council last meeting, I sent a letter to the Kansas Division of Water Resources (DWR). Of course, they're under the scope of the Kansas Department of Agriculture; so I sent a letter to Manhattan by certified mail. I got the green card back showing they got it." The letter to the State is to request a ninety-day extension of their deadline of April 25 (until July 25th) to respond as to why our Water Rights File 39,825 for water appropriations above the City Dam should not be dismissed. Attorney Robrahn, "I have not received a response from the State yet. Hopefully, we'll get something soon so we know whether or not we got our extension. I also carbon copied Topeka; but of course, their main office now is in Manhattan."

**CITY CLERK: Update**

**General:** City Hall personnel have been busy preparing meter readings for utility billing this month. They have been preparing work orders, vouchers for bill paying, payroll, and council meeting minutes; and have been handling normal calls and inquiries.

**Mayor's Superintendent Meeting:** City Clerk Kewley attended the Mayor's Superintendent Meeting last Wednesday, April 13.

**LEPC Meeting:** City Clerk Kewley attended the Local Emergency Planning Commission meeting last Wednesday, April 13.

**City Code Recodification:** City Clerk Kewley reported she received notice from the company the League of Kansas Municipalities contracted to do the recodification of our City Codes. American Legal Publishing (Cincinnati, Ohio) is working on the draft and is asking for any ordinances that have been passed since all the information was sent to the League in September 2, 2015. If we have passed any since then that affect the City Code, we will send them so they can get them included in the draft; otherwise, they will include them later.

**Financials:** City Clerk Kewley asked anyone who has questions on the first quarter financials she handed out to let her know.

**[6] CONTINUATION: April 20, 2016 Burlington City Council Meeting**

**Budget for 2017:** Next month, City Clerk Kewley will be working with the Superintendents on the budget preparation for 2017.

**Highway 75 KDOT Project - Damage at 4th & Neosho (update):** City Clerk Kewley reported, "I sent an email to Doug Mast (Street Superintendent), Alan Schneider (Electric Superintendent), and Kevin Boyce (Parks Superintendent) on going after the bond for the Electric Department's expense and the Parks Department's expense to file a claim against Chester Bross Bonding Company to get the City reimbursed for the damages at the intersection of 4th and Neosho during the Highway 75 KDOT Project. The State pretty much stepped out of it, and advised that we needed to file a claim against Chester Bross Bonding Company; so that is what I have done so we can get reimbursed for damages. He said there's no guarantee." She further explained that after that incident, on October 21, 2015, City Attorney Robrahn reported he had sent a letter to Chester Bross to try to get reimbursement for the City's expenses. They have not done that, so we are going after the bond.

**REPORTS BY CITY OFFICERS:**

At the last meeting, Mayor Luke challenged Council Members to be prepared to tell him which five EPA Legislative Update sections meaning with some important issues with some respective cities. Tonight Council Member Curtiss was ready to recite the answer: waters, electricity generation, nuclear power, municipal bonds and public power, and energy efficiency. City Clerk Kewley said, cyber security. Mayor Luke added the connections Superintendent Schneider was talking about for communications, etcetera for our poles - they want to set a federal standard on that.

**FUTURE AGENDA ITEMS:**

<b>GENERAL</b> City Debt – How to fund projects City Code Recodification (LKM and American Legal Publishing) Service/Allied Waste Agreement Renewal Downtown Commercial Club (formerly Downtown Revitalization) Independence Day Celebration/Fireworks Display 2016 Budget 2017 (preparation)	Actuaries – GASB-45 Financial Program Software (CIC) MT Wireless - Fiberoptics to City Buildings GAAP – Infrastructure Capitalization Mayor's Appointments for 2016 Business and Employee Appreciation - Picnics, etc.
<b>ELECTRIC DEPARTMENT:</b> Emissions Standards Compliance/EPA KPP Operating Agreement/Contract Amendment (updates) Power Plant - Add Generator (Research) Parallel Generation/Net Metering Power Generation f/Renewable Energy	Automatic Meter Infrastructure for Electric (AMI)-updates Conger Addition - Underground utility damages/MT Networks Ark Flash Study - Mapping Update
<b>PARKS DEPARTMENT:</b> Dog Park - Parking Improvements WildBlue BBQ Taste of Fall Festival and UHCA (Horsemen's Challenge) - Fall 2016	CF County Fair Association - Raze and Replace Poultry Barn Coffey County Fair/Demolition Derby/etc. Kelley Hall Kitchen/Bathroom Polymer Flooring Replacement
<b>LEGAL DEPARTMENT:</b> Municipal Court Water Rights above City Dam (File 39,825) - Retain	Land Swap - Property by Electric Plant (1116 St. Lawrence)
<b>PLANNING AND ZONING</b> MT Networks Fiberoptics - updates Comprehensive Development Plan – Extension past due (12/2014) Industrial Park Lots - for Sale, etc. Work with NexTech and City Departments to improve Cyber Security	Planning Commission Members (Need 3) Work w/PD on Nuisance Structure regulations Arbor Day 2016 Celebration Prepare Easements for any City-owned property without one
<b>POLICE DEPARTMENT</b> Nuisance Updates Personnel – Vacancy and Training Updates Nuisance Roof, 415 S. 6th (Theda Darnell)	Bike Patrol Program (update) Reserve Officer Schankie - Temporary compensation (update)
<b>STREET DEPARTMENT:</b> Heather Street - Concrete Panels Sidewalk Replacement Cost-Share Applications; Sidewalk Repairs on City Rights-of-Way Asphalt Grinding Machine for 2016 Trackhoe Repairs - update Rebuild/Repair Kennedy Street and 14 <sup>th</sup> Street	Pavement Management System/Asset Management System 2015 Curb & Gutter Project (Yuba between 6th & 7th) Mohawk Street Improvements between 14th & 15th) Elementary School - Resolve traffic issues Sidewalk Replacement Cost-Share Program - Update Pricing Skidsteer - Purchase New / Trade-in old one, the 2009 Cat.)
<b>WATER &amp; WASTEWATER DEPARTMENT:</b> Southwest Sewer Project Waterline Replacement Project Pump Repairs in 2016 (Clearwell/River Intake) Sewer Lagoons - Analysis (KRWA/funds for dredging) Water Plant 10 Year Evaluation of the Filters	Clean Sewers SCADA System-updates Fire Hydrant Testing Plumbing Violations KDHE L2 Monitoring Meter installations Neosho Riverbank Stabilization Water Plant Improvements–Efficiency John Redmond Reservoir – Dredging Filters - Replace Media/Anthracite/Sand High Service Pump Repair Grease Trap Inspections

**Mayor Luke declared the meeting adjourned.**

*Approved by the Governing Body and signed by Regina R. Kewley, City Clerk*