

BURLINGTON CITY CLERK'S NOTES OF INTEREST for NOVEMBER 2015.

City Clerk's Office:

- City Clerk's Office - Closed November 11th in observance of Veterans Day.
- Closed November 26th for Thanksgiving, and Friday the 27th as an optional day off.
- Trailer Court License Applications are due by December 9th.
- License Applications are due by December 9th: Cereal Malt Beverage, Amusement, Dance
- Trash Exemption Renewals are due by December 31st.
- **Keep informed with IRIS - Free: Get Immediate Response Information System ALERTS,**
at www.coffeycountyks.org or call Coffey County Emergency Management (620-364-2721).

Electric Department Distribution will do customer service requests, AMI metering, and tree trimming.

Electric Department Production will do general Power Plant and generator maintenance, required reports, and prepare Power Plant for winters.

Parks Department will clean public buildings and restrooms, close and winterize seasonal restrooms, remove stump grindings and fill holes with dirt, and put grass seed in areas where hazard trees were removed.

Police Department will continue to work nuisance properties, and will continue training. November is the beginning of major holiday travel. We remind all to be safe and mindful of others sharing the streets and roads.

Street Department personnel will fill cracks and patch potholes, and prepare equipment for the winter season.

Water Department will do waterline replacement on Niagara, clean sewerlines, and maintain the Water Treatment Plant. They will do normal duties: work orders, read meters, re-reads, line locates, etc.