

BURLINGTON CITY COUNCIL REGULAR SESSION FEBRUARY 18, 2015

City of Burlington Governing Body met in Regular Session at City Hall, 301 Neosho Street, Burlington, Kansas at 6:00 p.m. Wednesday, February 18, 2015. Mayor Gene L. Merry called the meeting to order.

ROLL CALL: Mayor Gene L. Merry

Council Members present:

William C. Scott (President of Council)

Jane M. Griffith

Lewis Lenard

R. Standley Luke (Stan)

Forrest T. Rhodes

Jerilyn Curtiss

Superintendents Present: Kevin Boyce (Parks)

Alan Schneider (Electric)

Doug Mast (Street)

Riley Morgan (Police Adm. Officer)

Danny Hawkins (Water/Wastewater)

Also Present: Regina Kewley (City Clerk)

Jimmy Hugunin (Zoning & Grants Clerk)

Thomas Robrahn (City Attorney)

Susan Stroh (Administrative Assistant)

Media Present: Mark Petterson (Coffey County Republican)

VISITORS: J.B. King (Attorney for EMC), Bill Stutesman, Mary Ellen Paul, Karen Franklin

AGENDA: *Council Member Scott stated, "I move to approve the agenda as amended." Council Member Curtiss, "I second the motion." Motion unanimously carried.*

MINUTES: *2/4/15: Council Member Luke, "I move to accept the Draft Minutes of Council's regular session February 4, 2015 as presented." Council Member Griffith, "Second." Motion unanimously carried.*

PUBLIC COMMENTS: None

APPOINTMENT: Mid-America Nutrition Program, Inc. - March for Meals Campaign (Proclamation)

Mayor Merry read the Proclamation entitled 'March for Meals! Meals on Wheels', which proclaimed March to be March for Meals Month in Burlington, Kansas, and urged every citizen to take time this month to honor our Meals on Wheels Programs, the seniors they serve, and the volunteers who care for them. Our recognition of, and involvement in, the National 2015 March for Meals Campaign can enrich our entire community and help combat senior hunger and isolation in America. Mayor Merry presented the Proclamation to Mary Ellen Paul, representative for Meals on Wheels in Burlington.

ELECTRIC DEPARTMENT: Distribution Updates

General: Superintendent Schneider reported Distribution personnel read electric meters and have been doing daily work orders, locates, line maintenance, and a little tree trimming.

Outdoor Pool Construction - Update: The Electric Department has been doing quite a bit of work at the outdoor swimming pool. They are waiting for some concrete to be poured, and then they will get the new electric service for the pool taken care of.

Apprenticeship Program: The Apprentice Linemen are working on their studies and getting ready to test.

Overhead Metering School: J.J. Jasper and Bryson Olsen attended the annual Overhead/Underground Metering School in Garden City last week.

KMU Safety Training: Electric personnel attended the monthly KMU training at the 4-H Building.

House Fire North of Pizza Hut: Superintendent Schneider reported, "As you know, we had a structure fire in town today. Crews unhooked power to the house at 719 N. 4th this morning due to the fire. We no sooner left there from disconnecting the power, and the Sheriff's Department called. To add to the congestion already in the area, a wide load came through and ran over a power pole breaking it and ripping the anchor out of the ground, which destroyed the street light attached to it. All of this caused circuit 4 to go down. Circuit 4 provides power to the downtown area, and along the west side of Highway 75, and from 4th and Neosho west to the Power Plant."

"The crew should be just finishing up. I left to come to this meeting. From about noon on, we have been there taking a pole out; and we're very thankful that they didn't break the pole to the south or we would have been there through half the night. Power was restored quickly - in a half an hour or less. We'll have little finish up work tomorrow. The important safety issues are taken care of."

ELECTRIC DEPARTMENT: Power Plant/Production Update

General: Power Plant personnel have been doing required reports, Power Plant maintenance, and painting.

Generator #6: Superintendent Schneider reported, "We've been getting quotes for maintenance on #6 Generator. We would like to do the maintenance sometime in March, so when this council meeting is over, I'd like to visit with you a little about that."

ELECTRIC DEPARTMENT: Executive Session for Attorney/Client Privilege

Mayor Merry called for a fifteen-minute Executive Session for Attorney/Client Privilege. *Council Member Luke made the motion to enter into a fifteen-minute Executive Session for Attorney/Client Privilege with Council; Counselor J. B. King, representing Employee Mutual Casualty (EMC); Alan Schneider (Electric Superintendent); and Tom Robrahn, City Attorney. Council Member Lenard, "Second." Hearing no discussion on the motion, Mayor Merry called for a vote. Motion unanimously carried. Council entered into Executive Session at 6:07 p.m. Council exited Executive Session at 6:23 p.m. No action was taken.*

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WATER DEPARTMENT: Distribution Update

Waterline Replacement - Replacing Sidewalks - 6th & Yuba: Superintendent Hawkins reported, "We have been having Burlington Construction replacing some sidewalks around 6th and Yuba because we tore up some sidewalks while working on the Waterline Replacement Project."

Automated Meter Infrastructure: Replace AMI Meters: Superintendent Hawkins reported, "We did get all of our AMI water meters completely removed from the ground; and all of them have been shipped back to Landis+Gyr."

General: Personnel have been reading meters and doing general duties: rereads, locates, etc. Personnel have repaired a couple water leaks.

Plumber/Contractor Informative Meeting Planned: Superintendent Hawkins informed Council, "This Friday we are going to have a Plumber's Review Meeting to visit with plumbers and contractors to get them informed and do an introduction, which I probably should have done previously. Anybody can come to the meeting. It will be at 3:30 Friday (February 20th) at the Water Treatment Plant."

WATER DEPARTMENT: Water Production Update

The Water Plant has been running really well, and producing around 500,000 gallons of water per day.

Anthracite for Filters: Superintendent Hawkins stated, "I have ordered some new anthracite for the filters, so in a couple of weeks we will be going in and installing it. Sometimes when we do backwashes, the anthracite washes out, so we're replenishing it. We did this five years ago."

Drought Emergency Update: Superintendent Hawkins reported that we are still in the Water Warning. We did have a little precipitation, Restrictions are the same.

WATER DEPARTMENT: Tilt Bed Trailer - Bids

Bids for the Tilt Bed Trailer for the Water Department were opened on February 18, 2015, and are as follows:

	Dieker Trailer Sales & Services, Inc.	Victor L. Phillips Company	Victor L. Phillips Company	Jackson Trailer Sales
MODEL		INTERSTATE	TOWMASTER	NO BID
LIST PRICE	\$7,015.00	\$9,730.00	\$8,594.00	
DISCOUNT	865.00	0	0	
	\$6,150.00	\$9,730.00	\$8,594.00	
PLUS SHIPPING	150.00	included	included	
SUBTOTAL	\$6,300.00	\$9,730.00	\$8,594.00	
TOTAL	\$6,300.00	\$9,730.00	\$8,594.00	
DELIVERY DATE	12 WEEKS	16 WEEKS	10 WEEKS	

Superintendent Hawkins stated, "My recommendation is to first accept the bids as bona fide." **Council Member Luke stated, "I move we accept these three bids as bona fide for the tilt bed trailer." Council Member Lenard, "Second." Hearing no discussion, Mayor Merry called for a vote. Motion unanimously carried."**

Superintendent Hawkins stated, "My recommendation is to purchase the tilt bed trailer from Dieker Trailer Sales & Services for a total of \$6,300.00." **Council Member Luke stated, "I move we purchase a tilt bed trailer from Dieker Trailer Sales & Services for their bid of \$6,300.00, including shipping." Council Member Curtiss stated, "I second the motion." Hearing no discussion, Mayor Merry called for a vote. Motion unanimously carried."**

WATER DEPARTMENT: Doors for the old filter building - Quotes

Superintendent Hawkins had visited with Bob Salavar of Superior Masonry, Scott Grimmatt of Grimmatt Masonry, Rick Mitchell of Mitchell & Markowitz, and Kenco Construction about submitting quotes for installing two doors on the old filter building; but only two quotes had been received. He stated, "We went out for quotes for putting two doors in the old filter building, which we will be using for storage. I recommend we accept the quote of \$15,250.00 from Bob Salavar, Superior Masonry as being in the best interest of the City."

	Superior Masonry & Restoration, Inc.	Grimmett Masonry, Inc.
TOTAL LIST PRICE	\$15,250.00	\$14,567.00

Council Member Lenard stated, "I move to accept the quote of \$15,250.00 from Superior Masonry & Restoration, Inc. for two doors, including installation, for the old filter building, as being in the best interest of the City." Council Member Luke. "Second." Hearing no discussion, Mayor Merry called for a vote. Motion unanimously carried."

STREET DEPARTMENT: Update

Superintendent Mast reported that for the last couple of weeks, Street personnel have been working on signs, worked on a couple of alleys, took out a foundation at the City's property at 213 S. 2nd Street, worked on equipment, and did snow and ice control.

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STREET DEPARTMENT: Crack Filling Machine - Bids

Superintendent Mast stated, "We had two bids come in for the Crack Filling Machine - one from Paving Maintenance Supply and one from Sasco Pavement Company. I recommend the bids be accepted as bona fide."

Paving Maintenance Supply----- \$41,997.25 Sasco Pavement Company ----- \$50,328.00.

Council Member Curtiss stated, "I move to accept the bids for a Crack Filling Machine as bona fide." Council Member Scott, "Second." Hearing no discussion, Mayor Merry called for a vote. Motion unanimously carried.

Superintendent Mast recommended accepting the low bid from Paving Maintenance Supply for \$41,997.25. ***Council Member Curtiss stated, I move to purchase a Crack Filler Machine from Paving Maintenance Supply for the bid amount of \$41,997.25." Council Member Scott, "Second." Mayor Merry called for discussion.*** Council Member Luke asked if that amount is within the budgeted amount. Superintendent Mast replied that it is. ***Hearing no further discussion, Mayor Merry called for a vote. Motion unanimously carried.***

STREET DEPARTMENT: Pothole Patching Machine - Bids

Superintendent Mast reported, "We received two bids for the Pothole Patching Machine: one from Paving Maintenance Supply and one from Sasco Pavement Company. I recommend the bids be accepted as bona fide."

Paving Maintenance Supply----- \$64,975.00 Sasco Pavement Company ----- \$83,800.00.

Council Member Scott, "I move to accept the bids for a Pothole Patching Machine as bona fide." Council Member Lenard, "Second." Hearing no discussion, Mayor Merry called for a vote. Motion unanimously carried.

Superintendent Mast recommended accepting the low bid from Paving Maintenance Supply for \$64,975.00. ***Council Member Curtiss stated, I move to purchase a Pothole Patching Machine from Paving Maintenance Supply for the bid amount of \$64,975.00." Council Member Lenard "Second." Mayor Merry called for discussion.*** Mayor Merry asked, "What's the life of these machines? Are they 10 year, 15 year, 20 year machines?" Superintendent Mast replied, "I would hope we could get at least ten or fifteen years out of them. The ones we have are much older than that, and we bought one of them from the County and the other from the supplier for the same price the County had traded it in for. We've gotten quite a bit of use out of those machines, but we've got to the point now where....." Mayor Merry, "Scrap iron - is that what you're going to do, sell them for scrap iron?" Superintendent Mast said, "I'm going to see if we can advertise and sell them on Purple Wave (an auction site on the internet), if that is okay with the Council. The people who submitted bids don't want the old machines." ***Hearing no further discussion, Mayor Merry called for a vote. Motion unanimously carried.***

Superintendent Mast asked, "Do we need to have a motion approving advertising on purplewave.com? How does that work? I've never done it, and am hoping Jimmy (Zoning Clerk Hugunin) knows how." City Attorney Robrahn stated, "I think a motion would be a good idea." ***Council Member Scott made the motion to allow Superintendent Mast to advertise both the old crack filling machine and old pothole patching machine for sale on purplewave.com, or by whatever means possible. Second by Council Member Curtiss. Hearing no discussion, Mayor Merry called for a vote. Motion unanimously carried.***

POLICE DEPARTMENT: Update

Structure Fire: Police Administrative Office Morgan stated, "As everybody is aware, we had a structure fire on 4th Street north of Pizza Hut this morning, which led to an oversize load taking out an electric pole, which led to traffic getting rerouted around town for a while. Coffey County Road & Bridge brought some barricades. Sheriff's Department came in and helped lead the push to get traffic rerouted around town, staying off our bridges. All in all, it worked out pretty well."

General: This last couple of weeks we've had several arrests, nothing unusual.

Taser Recertification Training: The Undersheriff of Anderson County will be in town to provide taser recertification training, and all the officers will be recertified at that time. Mayor Merry asked, "Is there any thought about having a taser trainer in the County? In the Sheriff's Office or in our office?" Administrative Officer Morgan replied, "We have Officer Britt Sigg registered for a class in April that will be hosted by KLETC (Kansas Law Enforcement Training Center). It doesn't save us any money on the class itself, we still pay the taser price; but room and board and those expenses are much cheaper by going out there." Mayor Merry, "What does it cost to have Anderson County come and do it?" Administrative Officer Morgan said that the Undersheriff was just coming over to help us out.

Criminal Justice System - Security Violation: Administrative Officer Morgan reported, "We received a phone call this afternoon. The Criminal Justice Information System is overseen - for the FBI - for control of the interstate here in Kansas. We've come across some security policy violations. We have taken corrective action and will work with them on the process. They advised us today that everything is meeting or exceeding their requirements, and that they will write us a letter to that effect. We are also subject to two audits - one in April and one in May - on both sides of that system. We are well prepared for that; at this point everything is lined out and there won't be any issues."

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Qualifications on Firearms: Last week, Burlington Police Officers did qualification on their handguns and rifles and are qualified with State requirements.

New Police Building - Sign: "As for the sign for the new police building", said Administrative Officer Morgan, "We've been working with local contractors to get pricing for a custom built sign rather than a prefabricated one. Additionally, it looks to be about twenty percent cheaper - maybe thirty. We should have some prices next week. Kevin (Parks Superintendent) was kind enough to dismantle our old sign and bring it over to give us something temporary in the interim."

Old PD Location at Kelley Park: Everybody pitched in and cleaned out the back portion of Kelley Hall where the police department had been located; and the Police Department is officially out of there at this point. They also helped go over the inventory, make a few changes, and get it submitted to the Zoning Clerk so he can send it to the auditors.

Property Disposal: Administrative Officer Morgan informed Council, "We will meet with the City Attorney at the first of next week to discuss the best way to dispose of some property that we don't have ownership information for."

Nuisance Property: Administrative Officer Morgan reported, "Brandi (Officer Charlton) has been active this last week. She delivered a couple more ten-day notices to landowners she has been visiting with and trying to work with to get the nuisances abated; but their property only gets better for the short term and goes back to the way it was."

Nuisance Structures/Demolitions: Administrative Officer Morgan reported, "It appears that all the properties Council passed a resolution on is improving - there is progress and activity going on. One property has sold (the Bailey property), and the new owner has continued to try to make progress on it."

PARKS DEPARTMENT: Update

Kelley Hall - Former PD Office Space: Mayor Merry asked Superintendent Boyce, "Since the Police Department is moved out of the back of Kelley Hall, do we need to get with the Fair Board and see whether they want that space, or what is going to be done with that? You probably have the best contacts, so I would like you to report back next council on what they want to do." Superintendent Boyce, "Okay."

General: Parks personnel have been doing normal duties: cleaning public buildings, restrooms. snow and ice removal, clearing brush along Rock Creek behind City Hall and below the recreational vehicle parking at City Dam/Drake Park, trimming trees, and doing building and equipment maintenance.

Training: Parks personnel attended the KMU safety training and the employee benefits meeting.

PARKS DEPARTMENT: Parks Department Chain-link Fence - Get Quotes to Replace

Superintendent Boyce said, "I'd like to get quotes on replacement of the chain-link fence at the Parks Department storage lot. It's been cobbled up and to me it is an eyesore. I would like to get fence like the black wrought iron fence at the Museum, or something like that. It would look a lot nicer. When the prices come in, if they are too high, we could do the front part this year, and the back part next year."

Council Member Curtiss stated, "I move to authorize Superintendent Boyce to go out for quotes to replace the Parks Department chain-link fence." Council Member Griffith, "Second." Mayor Merry called for discussion. Council Member Luke asked, "By cobbling it together, is that because somehow contractors damaged it, or has it been there so long that it is falling apart?" Superintendent Boyce explained that when the Parks Department moved there in 1999, the fence in front was moved back and old fencing was taken out of inventory and added to it. That fencing had come from the old sewer lagoons. **Hearing no additional discussion, Mayor Merry called for a vote. Motion unanimously carried.**

PARKS DEPARTMENT: Discuss a Walking Trail from City Dam/Drake Park to Kelley Park

Superintendent Boyce said, "I'm asking to look into a walking trail from City Dam to Kelley Park, preferably along the water. The thing is, we don't own property along the water; so, we would have to go to property owners and try to get easements, buying the strip, or something. I want input from Council on what you want to do."

Council Member Griffith stated, "I was reading today about the President putting a bunch of money in to the parks. One of those was the trust fund for historical places. I wondered if the City Dam would qualify. I think it would be worth looking into." Zoning Clerk Hugunin said, "It's already being done. We are already doing that."

Council Member Luke asked, "What legal obligations/responsibilities do we have of having property 'outside the city limits' and outside the extraterritorial region?" Attorney Robrahn, "That's a tough question. I'm not sure I can answer that one." Council Member Luke, "Because if we go along the Neosho River, we're outside the city limits; and we don't have extraterritorial rights there. And with respect to maintenance and liability, I don't know where we sit." Attorney Robrahn, "Oh yeah, we would be bringing ourselves in to that by having an easement." Mayor Merry, "That would be the only way. That's what he (Kevin) was asking about - trying to get an easement on privately owned ground." Council Member Griffith, "Do we own the dam?" Mayor Merry, "Yes, and the other side of it and all the way down to about the back side of the burn pile - across the river." Council Member Luke, "But we don't own much else." Superintendent Boyce, "Actually even the roadway from the beginning of the roadway - that's the County's." Superintendent Mast, "That's the County's until you get south to the Old Mill (Ratzlaff's). At the Old Mill, it turns back into the City property, but we maintain it (all of the Old Mill Road). It's an agreement we've got with the County." Superintendent Boyce, "I think we could go to the County and ask permission to put a trail there." Council Member Griffith, "Do we own Kelley Park?" Mayor Merry, "Yes."

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Attorney Robrahn asked, "Stan, what were you concerned with - if somebody got hurt or fell on the trail?" Council Member Luke replied, "Yes. I find it difficult to believe some of those people are going to allow us to do anything. We don't have legal jurisdiction there, and we don't have police protection there because it's outside of our geographic area of control " Attorney Robrahn, "That's what I was thinking of with easements." Council Member Luke, "But, you'd have to get there." Council Member Curtiss, "I would really like to see this come about; but if it's not something that's not even feasible to even start checking it out, then we just need to nix it right now; but I don't know." Council Member Luke asked, "How long a route is that?" Superintendent Boyce thought it might be three to four miles. Council Member Luke said, "About three miles."

Mayor Merry commented, "But you're not talking about being on the road down to the City Dam - you're just talking about being along the edge of it, and then kind of cutting....." Superintendent Boyce clarified the route, "It would be along the City Dam road and going south to the Old Mill, and then turning at the Old Mill and going east to Dennis Noonan's property, and then across to the river, if we can get an easement - there will be a lot of trees that will have to come out, and then follow around to the Water Plant." Council Member Luke asked, "The potential funds for this are from where?" Superintendent Boyce, "City/County Parks." Council Member Curtiss, "And Jimmy (Zoning Clerk) is working on a grant." Council Member Luke, "If you're going to work with a grant, you've got to follow all their rules and regulations, right? Do you know what those are?" Zoning Clerk Hugunin answered, "Not yet. I know it's a 50/50 grant through the Sunflower Foundation. I am looking at it now; but I know they have pretty strict requirements on what they want in the thickness of the concrete and width of the trail, but I don't know the specifications yet. They have done several in different counties; and they are anywhere from ten to twelve feet wide and six inches thick."

Mayor Merry stated, "Why don't we let Tom check into some of the easement issues, and put some feelers out on whether or not anyone's interested in having it go across their land; and if they aren't, we'll try to reroute it to follow City ground."

Superintendent Boyce said, "The second option is to go along Old Mill Road, turn east on Kennebec, go to 3rd Street, and at 3rd Street we could stop because we basically have good sidewalks from there all the way to Kelley Park." Council Member Luke, "That makes a lot more sense. Three miles of concrete six feet wide and four inches deep - we're looking at \$500,000 for three miles." Superintendent Mast commented, "That's not going to touch it." Council Member Curtiss stated, "I know. But look at all these cities that have it."

Council Member Scott suggested, "You might think of one from the East River Bridge to Kelley Park. The rest of what you're talking about - I walk that every two or three days. I've seen one other person out there. Now, part of it could be - if you build it, they will come. I understand that, but I think you've got all these other issues that are really tough; but we pretty much control the area from here down." Mayor Merry, "From the corner of the Water Plant down." Council Member Scott continued, "And there's no way to get down, if you do this walk, at Rohr's." Mayor Merry, "And you'd have to go across Rock Creek." Council Member Luke, "And there are two drainage sleuths." Mayor Merry, "Better watch the County. They're going to put one from New Strawn to Burlington." Council Member Scott, "I think that's a better option."

Mayor Merry asked Attorney Robrahn to help in this situation. He said, "I will do some checking." Mayor Merry asked Danny to roll this around a little and said, "I know you probably have a problem with this coming through the Water Plant area, but I'm a walker, and I'd just as soon have the walkers come through there. They would protect the property by keeping an eye on the property if they walk right through there. You pushed all that stuff out and made it look nice down there." Mayor Merry also suggested that Superintendent Boyce should talk to the property owners and give them an idea of what we want to do. He also told Zoning Clerk Hugunin that more research needs done on the path width requirement for the grant. His guess was six to nine feet.

Council Member Griffith inquired, "Do we own south of the East River Bridge?" Mayor Merry answered, "We own south of the bridge down to Rohr's property where the old packing plant used to be." Council Member Scott asked what the distance of the Rohr property would be. Administrative Officer Morgan said, "It's a total 7 acres. It's probably right at a half acre; maybe closer to a quarter by the time you cut down toward the river." Mayor Merry, "From Butch Gifford's house to the 4-H Building - that's about the distance."

FINANCE: Claims Ordinance & Payroll Ordinance

a.	Claims Ordinance	2015-04	<u>\$417,559.87</u>
b.	Payroll Ordinance	2015-04	<u>\$ 74,438.29</u>
	TOTAL		\$491,998.16

CLAIMS 2015-04: Council Member Luke, "I move City of Burlington pay Claims Ordinance 2015-04 in the amount of \$417,559.87 for payment of city bills." Council Member Rhodes, "Second." Mayor Merry called for discussion. On behalf of City Clerk Kewley, Mayor Merry reported that the largest expenditures for tonight are Kansas Power Pool for \$191,206.62, and General Obligation Bonds in the amount of \$172,723.25. **Hearing no further discussion, Mayor Merry asked Administrative Assistant Stroh to poll Council for a vote. All votes were in favor. Mayor Merry declared Claims Ordinance 2015-04 approved by vote of 6:0.**

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PAYROLL 2015-04: Council Member Scott stated, "I move City of Burlington pay Payroll Ordinance 2015-04 in the amount of \$74,438.29." Council Member Luke, "I Second it." Hearing no discussion, Mayor Merry asked Administrative Assistant Stroh to poll Council for a vote. All votes were in favor. Mayor Merry declared Payroll Ordinance 2015-04 approved by a vote of 6:0.

COMMITTEE/COUNCIL BUSINESS: None

PLANNING & ZONING: Update

Internet: Zoning Clerk Hugunin has been updating Facebook and the webpage. He added a tab to the webpage entitled 'Employment' for easier access to employment opportunities, the City's Employment Application, and the Police Department Employment Application.

City Dam/Kelley Park Walking Trail: Zoning Clerk Hugunin has been working on obtaining a grant to help fund the proposed walking trail between City Dam/Drake Park and Kelley Park.

Arbor Day 2015: Zoning Clerk Hugunin has begun working on planning Burlington's Arbor Day Celebration.

Tree City USA - 22 years in succession: Zoning Clerk Hugunin received an email today from the National Arbor Foundation informing him that Burlington was recognized as Tree City USA for the 22nd year in succession.

Permits: A lot of people have been coming in requesting information about building permits.

Planning Commission - Zoning Case Z-2015-001, Re-zone 600 S. 7th Street: Zoning Clerk Hugunin reported Burlington Planning Commission will meet at City Hall at 7 p.m. Thursday, February 26th.

PERMITS: Permits issued by Zoning Clerk Hugunin: None

RESOLUTION 2015-01, City to Join Coffey County in Adopting Region J. Multi-Hazard-Jurisdictional Plan:

Mayor Merry called for a motion to approve proposed Resolution 2015-01. Council Member Luke made the motion to adopt Resolution 2015-01, a Resolution Providing for The City of Burlington, Coffey County, Kansas to adopt the FEMA Compliant East-Central Kansas (Region J) Multi-Hazard, Multi-Jurisdictional Hazard Mitigation Plan, as prepared and adopted by Coffey County, Kansas on January 20, 2015. Council Member Curtiss, "I second it." Hearing no discussion, Mayor Merry called for a vote. Motion unanimously carried. Resolution 2015-01 was officially adopted.

LEGAL DEPARTMENT: Update

Attorney Robrahn stated, "Philip (Assistant City Attorney Wright) said Municipal Court went smoothly last week; and I had several issues that have been keeping me busy the last couple of weeks."

CITY CLERK'S OFFICE: Update

Mayor Merry read City Clerk Kewley's update report.

General: City Hall Staff have been preparing meter readings for utility billing. They have also been handling normal calls and inquiries, work orders, and preparing meeting minutes, reports, vouchers for paying bills, and payroll.

Reports: City Clerk Kewley has been finishing year-end reports: state, federal, social security, and Kansas Public Retirement System (KPERS).

City/County Grant Report: The annual City/County Grant reports for the Infrastructure funds and the Parks & Recreation funds have been completed for the Coffey County Commissioners.

Audit 2014: Mize Houser & Company has been requesting reports for preparation of the 2014 audit.

CIC Financial Software: Computer Information Concepts will be at City hall on Tuesday, February 24th to discuss deployment of the new financial software.

Finance Committee Meeting on 2/25/2015: Council and Department Heads were reminded about the Finance Meeting to be held at 3 p.m. Wednesday, February 25th in the City's 303 Neosho meeting room.

Goals and Accomplishments: The departmental Goals for 2015 and Accomplishments for 2014 were distributed.

MAYOR'S COMMENTS: Source for Natural Gas

[Council 6-4-2014 Superintendent Schneider reported that not only do we need the volume to make the generators run, but we need certain pressure to make those motors run. He is working with our local natural gas supplier to correct the current situation, and it is less expensive to generate electricity with natural gas; so he is researching to see what it will take to make that work.]

Mayor Merry commented that the City has been working with it, and Superintendent Schneider has been working with it for a while, "We need to get busy to find a secure second source of natural gas for the north end of town, whether it's another supplier. We don't really have a franchise agreement with our current gas provider, but we only have a single source of natural gas coming from the south - and that's a very old line. In that process, I think we ought to develop a franchise agreement for natural gas, and you (Attorney Robrahn) have been working on that diligently at this point. There are a lot of balls in your court, I understand. I just want to make sure we keep that up." Attorney Robrahn, "Yes. Sure." Mayor Merry continued, "My goal is to have that sometime in April or May." Attorney Robrahn, "Okay."

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PUBLIC COMMENTS: Inquiry - Doug Jones not to be reappointed Chief of Police in May

Mayor Merry called for public comments. Karen Franklin introduced herself and said, "I do know you, and I am here for a lot of people here in town. We would like to know why Doug Jones was dismissed from his position." Mayor Merry stated, "Okay. I will tell you just exactly like we told him. We're trying to take a different direction. The Council has approved hiring a new Chief and advertising for that. I have said that I would not reappoint him in May; and Stan Luke, who is running for Mayor also, has said that he would not reappoint the Chief. That's all we can say." Ms. Franklin, "Okay, thank you." Mayor Merry, "Thank you very much."

FUTURE AGENDA ITEMS:

GENERAL City Debt – How to fund projects City Code Re-codification Service/Allied Waste Agreement Renewal Mayor’s Volunteer Program	GAAP – Infrastructure Capitalization Actuaries – GASB-45 Financial Program Software (CIC) Joint Remodel Project with Chamber for 305A Neosho
ELECTRIC DEPARTMENT: GIS system Emissions Standards Compliance/EPA Fill Vacancies (Apprentice) (Leadman) Generator #6 Maintenance Quotes	Automatic Meter Infrastructure for Electric (AMI) Natural Gas - 2nd Supplier Industrial Park Substation - DC Power Supply
PARKS DEPARTMENT: Fair Board’s new Building WildBlue BBQ and Taste of Fall Festival 2015 Spring Demolition Derby 2015	RV Parking Pay Stations for Kelley Park and Drake Park Kelley Hall - space vacated by PD Chain Link Fence for Parks Department - Quotes Walking Trail - City Dam/Drake Park to Kelley Park
LEGAL DEPARTMENT: Municipal Court Natural Gas - Franchise Agreement	Property Demolition Deeds/Agreements/etc.
PLANNING AND ZONING Quarterly Construction Valuation Report Comprehensive Development Plan – Update by end 2015 Industrial Park Lots Planning Commission- Rezone 616 S. 6th (Z-2015-001)	Work w/PD Admn. Officer on Nuisance Structure regulations Grant for City Dam/Drake Park to Kelley Park Walking Trail Arbor Day Celebration 2015
POLICE DEPARTMENT Nuisance Updates Advertise for Police Chief Police Building - New Sign	Personnel – Training Updates Nuisance Structures Demolition - Update Unclaimed Property - Disposition
STREET DEPARTMENT: Heather Street - Concrete Panels Sidewalk Replacement Repairs on City Rights-of-Way Equipment - Purchase Small Milling Machine for Sidewalks, etc.	Rebuild/Repair Kennedy Street and 14 th Street Pavement Management System/Asset Management System
WATER & WASTEWATER DEPARTMENT: Rural Water District #3 - Valve, Meter, Vault: Neosho Riverbank Stabilization Waterline Replacement Project Water Emergency - Warning (Update) Fire Hydrant Static Testing	Water Tower Repair Water Plant Improvements-Efficiency John Redmond Reservoir – Dredging CCR/WQR Rpt. & Water Violation

Mayor Merry declared the meeting adjourned.

Approved by the Governing Body and signed by Regina R. Kewley, City Clerk