



**[2] CONTINUATION: December 17, 2014 Burlington City Council Meeting**

**Water Plant Maintenance:** Personnel built a new concrete weir for the water transfer wells. We had an air compressor go down today, so repairs are being done.

**STREET DEPARTMENT: Update**

Superintendent Mast reported, "We have been doing quite a bit of work on the equipment in the shop. We have also been working on signs around town and on some alleys that need attention."

**POLICE DEPARTMENT: Update**

**Police Building - Acceptance:** Chief Jones reported, "Our big item is that at approximately 1:30 this afternoon, we officially accepted the new building. I moved my coffee cup in, and everybody else gets to move the rest."

**Wal-Mart Neighborhood Market - Grand Opening - Donation to Animal Shelter:** Chief Jones reported, "I went to Wal-Mart's grand opening this morning. One of the things they did is the Wal-Mart Foundation donated \$500 to the Burlington Animal Shelter. Four other entities were also presented with donations of \$500: God's Store House, the American Cancer Society Support Group, the Historical Society, and the 4-H. Five donations of \$500 each, a total of \$2,500 was donated to the five organizations. Impressive."

**Nuisance Properties - 2014 Structure Demolitions:** Chief Jones stated, "We've been working with Tom (Attorney Robrahn) and City Hall on the Contract for Demolition and the Notice to Proceed to get structures at 716 Yuba and 213 S. 2nd demolished."

**Nuisance Properties - Structure Demolition 216 N. 3rd Street:** Chief Jones reported Administrative Assistant Stroh prepared the advertisement for accepting bids for demolition of the structure at 216 N. 3rd Street. It is published in the newspaper, on the City's website, facebook, and on the radio station. The Invitation to Bid package is available at City hall. Bids are due by 2 o'clock January 5, 2015, and will be presented at the January 7 meeting of Council.

**Nuisance Properties - Extension to Review:** Chief Jones reminded Council a few extensions to abate nuisance properties will be reviewed at the January 7 council meeting. He will check with those property owners prior to the meeting to see how they are progressing with property improvements.

**POLICE DEPARTMENT: Police Building Construction Project - Change Order #1 (Abendroth Builders)**

City Clerk Kewley, referring to Change Order #1 with Attachments A and B, explained, "The original contract price for the project was \$250,901.00; and the net increase from Change Order 1 is \$23,106, which brings the total cost of the project up to \$274,007.00. I need a motion to approve that Change Order; and that would be the final payment to Mr. Abendroth." ***Council Member Scott stated, "I move to approve Change Order #1 for a net increase of \$23,106 for the Police building Construction, which brings the total price to \$274,007." Council member Luke, "Second." Mayor Merry called for discussion.*** Chief Jones stated, "The biggest chunk of that Change Order is the extra concrete for the sidewalks and the ADA accessible ramp that we had to put out front." City Clerk Kewley commented, "I guess we're just waiting on a sign now." Chief Jones, "I've got requests out for quotes for a sign. That will be an additional expense, but it will be a while." **Hearing no additional discussion, Mayor Merry called for a vote. Motion unanimously carried.**

Chief Jones added, "We have started moving things into the building. Bill and Forrest were down today. Anyone is welcome to come down for a tour. I'd be more than happy to show you around any time. Becky Reeves did a pretty nice article about the building for the newspaper."

**PARKS DEPARTMENT: Update**

**General:** Parks personnel have been cleaning public buildings and restrooms, mulching tree leaves in Kelley Park, and doing equipment and building maintenance.

**Chain-link Fence Repair/Straightening:** Superintendent Boyce reported, "Through the freeze/thaw cycle the past few years, some of the chain-link fence posts have started to wobble, so as weather permits we've been straightening the posts up and putting the top rail back in place."

**Hazard Tree - cleanup:** Where hazard trees have been removed, Parks personnel have been removing the stump grinding and putting dirt back in, and will seed with grass.

**Caboose Park Restrooms:** Superintendent Boyce reported, "We started today on replacing the partitions at the Caboose Park restrooms. They are more than twenty years old, are showing their age, and are rusting out at the bottom; so we're replacing them with solid plastic."

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**FINANCE: Claims Ordinance & Payroll Ordinance**

a. Claims Ordinance	2014-22	<u>\$356,769.75</u>
b. Payroll Ordinance	2014-26	<u>\$ 77,565.91</u>
	TOTAL	\$434,335.66

**CLAIMS 2014-22:** Council Member Luke, "I move City of Burlington pay Claims Ordinance 2014-22 in the amount of \$356,769.75 for payment of city bills." Council Member Lenard, "Second." Mayor Merry called for discussion. City Clerk Kewley explained, "We are paying Kansas Power Pool \$195,652.95; Abendroth Builders \$59,007; Coffey County Highway Department for our chip-seal project, \$34,721.04. Hearing no further discussion, Mayor Merry directed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Merry declared Claims Ordinance 2014-22 approved by vote of 6:0.

**PAYROLL 2014-26:** Council Member Scott stated, "I move City of Burlington pay Payroll Ordinance 2014-26 in the amount of \$77,565.91." Council Member Rhodes, "I Second it." Hearing no discussion, Mayor Merry directed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Merry declared Payroll Ordinance 2014-26 approved by a vote of 6:0.

**PLANNING & ZONING: Update**

**General:** Zoning Clerk Hugunin continued to work on inventories for the departments, the Tree City USA application, updates of Facebook and the webpage, and permits. He also attended the changeover of the new Police Building, and the grand opening of the Wal-Mart Neighborhood Market.

**PERMITS: Permits issued by Zoning Clerk Hugunin:** None

**LICENSES FOR 2015: 1) Cereal Malt Beverage; 2) Amusement & Dance; 3) Trailer Court**

**2015 Trailer Court Licenses**

Dietrich Trailer Park- Jim Toy 8 lots                      Matt Barrett Trailer Park 8 lots                      Bill Lockhart 1 lot

**2015 Cereal Malt Beverage Licenses**

Across The Borders                      C-2 Investments                      Casey's Retail Company                      Dollar General  
La Hacienda                      Pizza Hut                      Pete's of Erie, Inc                      Shopko  
Wal-Mart

**2015 Amusement & Dance Licenses**

American Legion, Congdon Kepler Post #38 --- Dance, Amusement, 1 Game                      C-2 Investments --- 10 Games

Council Member Lenard stated, "I move to approve the Cereal Malt Beverage Licenses, Amusement & Dance Licenses, and Trailer Court Licenses for 2015 as presented." Council Member Scott, "Second." Mayor Merry called for discussion. City Clerk Kewley said Jim Toy added two spaces to his trailer park, so there are now eight. Hearing no further discussion, Mayor Merry called for a vote. Motion unanimously carried with a vote of 6:0.

**LEGAL DEPARTMENT: 2014 Structure Demolition Project Documents**

City Attorney Robrahn reported, "My report sounds a lot like Doug's (Chief Jones). I've been working with Susan (Administrative Assistant Stroh) and Doug on the Demolition Contract and the Notice to Proceed. I talked briefly to Doug before the meeting. While I was gone for an appointment at Waverly this evening, one of our nuisance property owners called my office to request an extension of time, which I don't have the authority to grant, so I will advise her tomorrow to come in and visit with the Governing Body. I wanted you to be aware of that and that we will probably have more of those requests."

**CITY CLERK'S OFFICE: Update**

**Ordinance 834 - Comprehensive Plan Extension:** City Clerk Kewley mentioned that draft Ordinance 834 was included in the packets, but will not be presented to Council until January.

**General:** City Hall Staff have been preparing meter readings for utility billing this month. They have also been handling normal calls and inquiries, work orders, and preparing meeting minutes, reports, vouchers for paying bills, and payroll.

**2015 Budget:** City Clerk Kewley has been working on keying in the 2015 Budget figures to line items.

**Dog Tags:** The 2015 dog tags will be available in January.

**Unconventional Vehicle Registration:** The unconventional vehicle registration (golf carts, ATV, etc.) are not due until the anniversary of the original date of purchase.

**Final Council Meeting of 2014:** City Clerk Kewley stated, "This is the final council meeting for this year. We will continue to have both months open to finish old business.

**KMU Training:** City Clerk Kewley attended the annual Kansas Municipal Utilities managers training last Wednesday, the 10th of December.

**City Hall Closings:** City Hall will be closed December 25th, 26th, and January 1st for the holidays.

**PUBLIC COMMENTS: Jay Hale, God's Store House - water leak**

Addressing Council, Jay Hale, pastor of First Baptist Church, commented that the Mayor had just slid over the public comments section. He wanted to thank the City. God's Store House moved to the Payer building (515 Neosho) a couple of months ago. For about three months, there was a water leak they were unaware about until the City called and told them they had used a huge amount of water. Mr. Hale said, "We took care of it. I appreciate the call. We would have been three or four months down the road wondering what happened.; so I'm

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glad we got that call." He added, "We're settled in down there and things are going well. I will be talking to Doug (Superintendent Mast) sometime about an issue; but we're doing good and I appreciate your help."

**MAYOR'S COMMENTS:** None

**FUTURE AGENDA ITEMS:**

<b>GENERAL</b> City Debt – How to fund projects City Code Re-codification Service/Allied Waste Agreement Renewal Mayor's Volunteer Program	GAAP – Infrastructure Capitalization Actuaries – GASB-45 Financial Program Software Goals 2015 / Accomplishments 2014
<b>ELECTRIC DEPARTMENT:</b> GIS system Emissions Standards Compliance/EPA Fill Vacancies (Apprentice) (Leadman)	Automatic Meter Infrastructure for Electric & Water (AMI) Natural Gas Industrial Park Substation - DC Power Supply
<b>PARKS DEPARTMENT:</b> Fair Board's new Building WildBlue BBQ and Taste of Fall Festival 2015 Spring Demolition Derby 2015	City Dam West Wall Project (sidewalk/steps, etc.) LED Solar Lighting for Walking Trail
<b>LEGAL DEPARTMENT:</b> Municipal Court	Property Demolition Deeds/Agreements/etc.
<b>PLANNING AND ZONING</b> Quarterly Construction Valuation Report Comprehensive Development Plan – Update Industrial Park Lots	Work w/Chief on Nuisance Structure regulations Grant for LED Solar Lighting for Walking Trail
<b>POLICE DEPARTMENT</b> Nuisance Updates New PD Building-- moving into it	Personnel – Training Updates Nuisance Structures Demolition - Update
<b>STREET DEPARTMENT:</b> Heather Street - Concrete Panels Sidewalk Replacement Repairs on City Rights-of-Way	Rebuild/Repair Kennedy Street and 14 <sup>th</sup> Street Pavement Management System/Asset Management System
<b>WATER &amp; WASTEWATER DEPARTMENT:</b>	
Neosho Riverbank Stabilization Water Plant Improvements–Efficiency John Redmond Reservoir – Dredging	Southwest Sewer Project Waterline Replacement Project Water Emergency - Warning (Update) Water Pressure Study SCADA System

**Mayor Merry declared the meeting adjourned.**

*Approved by the Governing Body and signed by Regina R. Kewley, City Clerk*