

BURLINGTON CITY COUNCIL REGULAR SESSION APRIL 16, 2014

City of Burlington Governing Body met in Regular Session at City Hall, 301 Neosho Street, Burlington, Kansas at 6:00 p.m. Wednesday, April 16, 2014. Mayor Gene L. Merry called the meeting to order.

ROLL CALL: Mayor Gene L. Merry

Council Members present:

William C. Scott (President of Council)

Jane M. Griffith

Lewis Lenard

R. Standley Luke (Stan)

Forrest T. Rhodes

Jerilyn Curtiss

Superintendents Present:

Kevin Boyce (Parks)

Alan Schneider (Electric)

Doug Jones (Chief of Police)

Doug Mast (Street)

Danny Hawkins (Water/Wastewater)

Also Present: Regina Kewley (City Clerk)

Jimmy Hugunin (Zoning & Grants Clerk)

Thomas F. Robrahn (City Attorney)

Susan Stroh (Administrative Assistant)

Dennis Roth (City Attorney)

Media Present: Mark Petterson (Coffey County Republican)

VISITORS: None

AGENDA: *Council Member Luke, "I move to approve the agenda as amended." Council Member Forrest, "I second the motion." Motion unanimously carried.*

MINUTES: *April 2, 2014: Council Member Scott, "I move to accept the Draft Minutes of Council's regular session of April 2, 2014 as corrected." Council Member Luke, "Second." Motion unanimously carried.*

PUBLIC COMMENTS: None

ELECTRIC DEPARTMENT: Distribution Updates

General: Electric personnel have been doing normal daily duties, work orders, line locates, line maintenance, and read electric meters.

Kelley Park Stadium Guttering Project: In preparation of the Park Department's guttering project, Electric personnel removed lights on Kelley Park Stadium and reinstalled them on a different attachment point of the Stadium. Electric personnel also checked receptacles in preparation of the spring carnival this week, and prepared for the demolition derby to be held this Saturday.

Pole Attachment Survey: Electric personnel did the annual audit of the pole attachments that CenturyLink and Mediacom have attached to our structures.

ELECTRIC DEPARTMENT: Power Plant/Production Update

General: Power Plant personnel have been performing normal power plant duties and doing required reports. They have been doing some spring cleaning of the area outside the power plant.

2013 Emissions Inventory: Superintendent Schneider said that the 2013 Emission Inventory Class II report has been sent to KDHE Bureau of Air.

Generators #4 & #6: Personnel have been working on the cooling tanks for Generators #4 and #6.

Kansas Power Pool Luncheon and Jeffery Energy Center Tour: Superintendent Schneider reminded everyone the KPP luncheon and Jeffrey Energy Center Tour is tomorrow (April 17) in St. Marys.

WATER DEPARTMENT: Update

Dressing Up Areas: Water Department personnel have been tilling and seeding areas on their list of places that were dug up to do work on the water and sewer lines. He commended personnel for doing a good job.

Waterline Replacement Project: Superintendent Hawkins reported, "Next week, we are going to reconnect the waterline at 9th and Yuba. We want to give plenty of advance notice to people who will be affected to be aware, so we are going to pass out flyers beforehand, so they will know why their water is going to be off."

Sewer Machine: Superintendent Hawkins informed Council the new high-pressure jet sewer machine from Key Equipment & Supply Co. is here. He stated, "It is fantastic! It is doing a lot better job than we anticipated and is a very good piece of equipment. We should not have any problem cleaning a quarter of town. I believe it will save us two weeks worth of time. Steve Williams (Key Equipment) came in and gave us our training on it."

General: Personnel have been fixing a few small water leaks – nothing major. They have also been doing normal duties, work orders, and line locates.

Lift Station #7: Superintendent Hawkins reported, "We had an anomaly happen with pump station #7. We're not sure it's the drive. We visited with Charlene Marlos; and since they are under warranty, Jerry from US Automation and his team arrived here this morning. They took a couple of the drives with them back to Kansas City. The pump station is under warranty, so it won't cost us anything. The pump station is pumping."

Mayor Merry inquired, "Did you get an electronic notice?" Superintendent Hawkins replied, "No, we did not. We check the liftstations every Tuesday and Friday; and when the guys went in to check on it they saw that it was calling to coming on and there was no pump working. We were showing we were only getting 14 hertz; and that particular pump station requires 43 hertz to run the pumps. We don't know if it was the VFD or what. We reset everything. No, we do not have any electronic notification on that pump station."

Spring Brush Pickup: Mayor Merry thanked the Electric Department and the Water and Sewer Department for cleaning up the brush. Superintendent Schneider said his department picked up about 30 loads of brush. Mayor Merry, "Thank you very much. It looks good."

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WATER/WASTEWATER DEPARTMENT: Water Plant Update

General: Superintendent Hawkins reported, “The Water Plant has been running well. We are still working on the coagulants and have one more to test for a couple of weeks. With the products we’ve been trying, we have been able to run the water plant without feeding any more CO₂. We have not been feeding any soda ash within the plant, and we’ve been able to maintain our alkalinity. So, we are saving chemical costs. Everything is working well, showing good results; and if this continues to work, we may see some reduction in chemical costs. We will determine that when we get all the test results and data back.”

Water Plant Routine Maintenance: Superintendent Hawkins said, “We will be doing some routine maintenance on the Water Treatment Plant this week. We need to clean out the reactor, the rapid mix, and the clarifier. Depending on the tower usage, we may run into an hour of overtime, but we will try to get it completed within the normal 8 – 5 working hours.”

Mid-Co Diving Service: Superintendent Hawkins informed Council, “This Friday, we are having Mid-Co Diving Service come in to clean out our clearwell. They will be diving into our river intake to see if we have any Zebra Mussels on the intake. They will also see if there is sludge or sedimentation in the in-take; and if there is any, we want them to remove it while they are down there. This is a 2014 budgeted item.”

STREET DEPARTMENT: Update

General: Superintendent Mast reported personnel have been doing normal duties and worked on equipment. They worked on several culverts around town – some needed unplugging and some needed jacked up from vehicles running over them.

Street Department Drainage Project: Personnel have finished the drainage project at the Street Department.

Spring Clean-up – Junk/Trash: After completing the 2014 Spring Clean-up yesterday, personnel hauled waste materials from the old Penny’s Concrete Plant to the County Landfill.

STREET DEPARTMENT: Kennedy Street and 14th Street Re-builds

Superintendent Mast provided an update on repairing Kennedy Street and 14th Street, “We got the testing results from Coffey County Road & Bridge on the AB3 material samples we provided them. I talked with our engineer, Norm Bowers. Basically, everybody says AB3 that is in there is substandard for chip-seal. Norm recommends that we mill out five inches of AB3 and put five inches of hotmix back in. That comes with a pretty steep price. His estimate is about \$151,000. We don’t have that much budgeted for it. Not knowing what we were going to have to do with that road, we budgeted about \$90,000 for it. We’re probably going to be \$61,000 short, depending on what the bids come in at.” He asked the Council, “What you would like us to do? Would you like to go forward with this project using infrastructure money, or do you want me to change something?”

Mayor Merry stated, “We’ve looked at all the projects to the end of the year. The infrastructure money is there. We were planning on \$150,000; and now it’s only going to be \$60,000 out of infrastructure. I would recommend taking \$60,000 and ear-tagging it out of infrastructure money for that improvement – get it taken care of and done.” Council Member Curtiss, “It’s got to be fixed.”

Superintendent Mast added, “It is five blocks of Kennedy Street and one block of 14th Street. Those were all rebuilt at the same time, with the same materials, and we’re seeing the same problem in each of those blocks. It is basically that there are too many fines in the AB3 that we got and not enough big rock. That is what the testing has shown. I am working with the engineers to try to come up with a new specification for rock, especially for rock that we’re going to use if we’re going to be chip-sealing over the top of it. I talked with Nelson Quarries about it; and we’re in some communication trying to figure out if there is something we can do, and if there’s something they could do to get us some credit or whatever. But, that has not been worked out, yet. We are in discussion trying to figure out what’s gone wrong. Nelson Quarries say they test their rock all the time; they sell it to the State; they didn’t feel like they were out of spec; but we do have a problem. The rock tests out to where it did not have the specification that they claim it’s supposed to be. Without having a way to track that every step of the way, it’s kind of hard to place blame. Nelson Quarries could turn around and place blame on the contractor that was doing the hauling and stuff like that. Right now, we’re trying to come up with a solution.”

Council Member Curtiss stated, “I move we use approximately \$61,000 from Infrastructure funds for the repair and completion of the Kennedy Street and 14th Street Rebuild Project.” Council Member Rhodes, “I second it.” Mayor Merry called for discussion. Council Member Scott asked, “Is there any recourse? Didn’t we contract this out?” Superintendent Mast replied, “Yes, this was a contracted job. It held up for a year after the chip-seal and we didn’t see any problems with it. Now all of a sudden, it’s started blowing out. Basically, our engineer is telling us we may have gotten away with it if we’d put hotmix on it; but since we put a chip-seal on it, it blew up and it’s causing a problem. It’s basically sub-standard material. I don’t know that there’s any recourse we can pursue. We didn’t have an inspector onsite to watch every step of the process; and I think it will turn into a legal nightmare and we’ll end up paying lawyers an awful lot of money for something that we’re not going to get much back on.” Council Member Scott, “This time around, is the Street Department doing it or is it going to be contracted out?” Superintendent Mast, “The milling will be done by the asphalt company. They will mill it

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out and bring us the excess material; and they will put the hotmix down.” Council Member Scott, “We aren’t really putting in a new base.” Superintendent Mast, “Right. We’re trying the cheapest solution.” Council

Member Griffith asked, “Doug, that water table up in that end of town is really screwy. Is that a part of it?” Superintendent Mast, “I think more than anything, soil conditions up there are not good. Also, there are some fairly large ditches along that street so the drainage should be good. I’m not seeing a problem with the drainage. I don’t know how this happened. I’ve never seen it happen before. When we talked with Norm Bowers (Bowers Engineering), he said that he’d seen a similar thing happen on the Wolf Creek Nuclear Plant road when they were first putting that in. It was basically the same thing. What they did is they changed their specification for the rock. We may end up paying a little more for the rock, but if we don’t have these problems later on, I think it’s probably worth it.” Council Member Scott, “And that base (Kennedy Street) was pretty suspect to start with.” Superintendent Mast, “Yes, we had some issues with it from the start. We had some places we dug three to four feet deep because it was in such bad shape.”

Hearing no further discussion, Mayor Merry called for a vote on the motion which was: Member Curtiss stated, “I move we use approximately \$61,000 from Infrastructure funds for the repair and completion of the Kennedy Street and 14th Street Rebuild Project.” Council Member Rhodes, “I second it.” All votes were in favor; the motion unanimously carried.

STREET DEPARTMENT: 2014 Asphalt Project – update on preparing bid packages

Mayor Merry inquired about the 2014 Asphalt Project bids. Superintendent Mast said he wanted to wait until Council told him what they wanted him to do about repairing Kennedy Street and 14th Street. He will work with Administrative Assistant Stroh to get the Invitations to Bid prepared and mailed to potential bidders. The plan is to do the bids at about the same time Coffey County is bidding their asphalt work around town and maybe get a better price by piggybacking the bids. Their bid let date is the 30th of April.

STREET DEPARTMENT: Bids – Dump Truck Cab & Chassis

SECTION A:

BIDS

BIDDER	COST w/ Installation	CASH Discount	TRADE-IN Discount	OPTIONAL BID	TOTAL BID	DELIVERY DATE	COMMENTS
Doonan Truck & Equipment	\$ 75,705.00		\$5,350.00	\$1,885.00	\$72,240.00	90 days	Meets Specs w/numerous options (see Section B)
Kenworth	\$ 79,777.00		\$5,250.00		\$74,527.00		Meets Specs
Roberts Truck Center	\$112,866.00	\$35,617.00	\$4,000.00		\$73,249.00		Does Not meet Specs for cab or emissions
American Equipment Company	No bid						

SECTION B:

Doonan Truck & Equipment

City of Burlington Dump Truck / Snow Plow Options Pricing

	NO	YES
Wide Track Front Axle for Improved Turning Radius		\$ 20.00
PX-9 Engine 270 HP / 800 FTLB	\$1,498.00	
PX-9 Engine 300 HP / 860 FTLB	\$2,090.00	
Exhaust Brake \$ 117.00		
Curved Exhaust Stack		\$ 27.00
Stainless Steel Exterior Sunvisor		\$ 78.00
Front Frame Extensions		\$1,200.00
10-3/4” Frame Rails		\$ 385.00
2” Front Fender Lips		\$ 58.00
TOTAL ‘Yes’ Options		\$1,885.00

Superintendent Mast said two of the three companies who were sent Invitations to Bid submitted bids, and both met specifications. He recommended the bids be accepted as bona fide. **Council Member Curtiss stated, “I move to accept the bids presented for a Dump Truck Cab and Chassis as bona fide.” Council Member Rhodes, “Second.” Hearing no discussion, Mayor Merry called for a vote. Motion unanimously carried.**

Superintendent Mast recommended accepting the low bid of Doonan Truck & Equipment, which is for a 2015 Peterbuilt truck, with the options listed in Section B of the bid above, for a total of \$72,240; and to be delivered within 90 days.”

Council Member Curtiss stated, “I move to accept the total bid of \$72,240 from Doonan Truck & Equipment for a 2015 Dump Truck Cab & Chassis as presented.” Council Member Luke, “Second.” Mayor Merry called for discussion. Council Member Curtiss inquired, “Why is that Robert’s bid so high?” The cost was \$112,866.00 before the cash discount and trade-in. **Hearing no additional discussion, Mayor Merry called for a vote. Motion unanimously carried.**

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STREET DEPARTMENT: Bids – Dump Bed, Hoist, & Plow

	BED, HOIST, & PLOW COMBINED BID	COMMENTS	DELIVERY
Kansas Truck & Equipment	Did not Bid		
Kranz	Did not Bid		
Midwest Truck Equipment OPTION 1	\$44,752.00	Meets specs.	90-120 days after bid accepted
Midwest Truck Equipment OPTION 2	\$45,077.00	\$325 added for electric brake control. Meets specs.	90-120 days after bid accepted
Reed Company LLC – OPTION 1	\$38,907.94	Delete asphalt apron & add electric brake \$0. Meets Specs. Has regular lift.	100 days after bid accepted
Reed Company LLC – OPTION 2	\$40,741.37	Delete asphalt apron & add electric brake \$0. Meets Specs. Has scissor lift which increases the price.	100 days after bid accepted
American Equipment Co.	\$35,354.00	Does Not meet specs; light-duty plow & bed	

Superintendent Mast reported three of the four companies contacted to bid on the dump bed, hoist and plow did submit bids. He requested the bids be accepted as bona fide. **Council Member Curtiss stated, “I move to accept the bids presented for a Dump Bed, Hoist, and Plow as bona fide.” Council Member Luke, “Second.” Hearing no discussion, Mayor Merry called for a vote. Motion unanimously carried.**

Superintendent Mast recommended accepting the bid from Reed Company, LLC with Option 1 at \$38,907.94. He explained that the low bid did not meet specifications because it has a light-duty plow and a light-duty bed. Mayor Merry mentioned that Reed Company is also a Coffey County vendor. They are out of Lebo. **Council Member Curtiss stated, “I move to accept the bid Option 1 in the amount of \$38,907.94 from Reed Company, LLC for a Dump Bed, Hoist, and Plow as presented.” Council Member Griffith, “Second.” Mayor Merry called for discussion.** Superintendent Mast stated, “I will tell you that we had budgeted \$110,000 for these two things (the dump truck cab and chassis and the dump bed, hoist and plow). These bids come in at a total of \$111,147.94, so we are over budget by \$1,147.94. I feel like we’re getting quality equipment that should last the City a long time. All the bids were fairly close, so I don’t think we got bad bids.” **Hearing no further discussion, Mayor Merry called for a vote. Motion unanimously carried.**

STREET DEPARTMENT: Street Assessments for Mohawk between 15th Street and 16th Street

Resolution 2012-04 authorized street improvements of Mohawk Street between the intersections of 15th Street and 16th Street. City Clerk Kewley explained that the work was done in 2013; and requested Council approval to publish a Notice of Public Hearing for the assessments. Mayor Merry explained that after work is done, this is a statutory requirement to inform property owners the portion of the improvement costs that will be assessed to their property.

Council Member Curtiss stated, “I move to authorize publication of the Notice of Public Hearing to be held at the May 21, 2014 Burlington City Council Meeting for Street Assessments for Mohawk Street Improvements from 15th to 16th.” Council Member Rhodes, “Second.” Hearing no discussion, Mayor Merry called for a vote. Motion unanimously carried.

POLICE DEPARTMENT: Update

SADD – Pre-Prom Mock Disaster: Chief Jones reported they assisted other emergency services in helping with the SADD Pre-Prom Mock Disaster event at Kelley Park on April 9. Attendance was good and the event went well.

Cases: Chief Jones reported Burlington Police Officers were busy over the weekend with some narcotics cases that resulted in some adult arrests. Also, in the past week, the BPD dealt with two mental cases that resulted in both individuals being transported to Osawatomie State Hospital.

Municipal Court on April 10th: Chief Jones reported that County Attorney Doug Witteman filled in as our Municipal Court Judge. It went well.

Police Building Project – Bid Process update: Chief Jones reported that on Friday, May 2nd at 10:00 a.m. is the bid opening for the Police Building project. They have prepared and distributed fifteen copies of the bid packets: ten hardcopies and five electronic copies. Bids will be presented at the May 7th meeting of Council.

PARKS DEPARTMENT: Update

General: Parks personnel have been doing normal duties, including cleaning public restrooms and buildings. They did start mowing.

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Water in Parks: Water was turned on, seasonal restrooms were opened, and RV hookups were turned on. Then one day this week, temperatures were below freezing and the water was turned off for a day. It is back on.

3rd Street Municipal Parking Lot – guard rail: Superintendent Boyce reported they are continuing to work on replacing the guard rail with decorative fencing. He thanked both the Electric Department and the Street Department for each of them loaning him an employee.

Concrete Areas: Parks personnel did backfilling and tilling in the new concrete areas of the sidewalk from Oak Park to Katy Park. They tilled around the concrete pads that were poured in Oak Park on April 4th for the fitness equipment, and hauled off the excess dirt.

Oak Park Fitness Equipment: The outdoor fitness equipment arrived today; and Superintendent Boyce hopes that before April 28th they will get the two installed that we are working with the COF on.

Flower Planting: Superintendent Boyce informed Council he is scheduling the flower planting for the 29th of April. They are meeting at Veterans Park at 4:00 p.m., and would appreciate volunteers to help with that. The Burlington Jaynes will be helping plant the flowers.

Mayor's Comment: Mayor Merry stated, "I want to congratulate you on your daughter's acceptance to Flint Hills Technical School for the Dental Assistant program." Superintendent Boyce, "Thank you."

FINANCE: Building Restoration Loan Application – James Higgins for 318 Neosho Street

City Clerk Kewley, referring to the council packet attachment of James Higgins Building Restoration Loan Application for a \$5,000 loan. Stated, "James Higgins wants to restore his building at 318 Neosho Street. I have contacted the Board of Decision Making Authority and they are all okay with approving the loan." She requested Council pass a motion to approve the loan.

Council Member Luke, as Chairperson of the DMA, recommended approval of the loan. ***He stated, "I move to approve James Higgins' Building Restoration Loan Application in the amount of \$5,000 for 318 Neosho Street." Council Member Lenard, "Second." Hearing no discussion, Mayor Merry called for a vote. Motion unanimously carried.***

FINANCE: Claims Ordinance & Payroll Ordinance

a. Claims Ordinance	2014-07	\$ 402,891.63
b. Payroll Ordinance	2014-08	\$ 71,252.39
	TOTAL	\$474,144.02

CLAIMS 2014-07: Council Member Luke, ***"I move City of Burlington pay Claims Ordinance 2014-07 in the amount of \$402,891.63 for payment of city bills."*** Council Member Lenard, ***"Second."*** Mayor Merry called for discussion. City Clerk Kewley, "One of the bigger items tonight is Kansas Power Pool bill of \$208,665.16. Another item is \$63,900 to Key Equipment & Supply Company, which is full payment for the sewer machine. **Hearing no further discussion, Mayor Merry directed City Clerk Kewley to poll Council for a vote. All votes were in favor. Mayor Merry declared Claims Ordinance 2014-07 unanimously approved.**

PAYROLL 2014-08: Council Member Scott stated, ***"I move City of Burlington pay Payroll Ordinance 2014-08 in the amount of \$71,252.39."*** Council Member Rhodes, ***"Second."*** Hearing no discussion, Mayor Merry directed City Clerk Kewley to poll Council for a vote. ***Motion unanimously carried. Mayor Merry declared Payroll Ordinance 2014-08 unanimously approved.***

PLANNING & ZONING: Update

City Hall Computer Upgrades: Zoning Clerk Hugunin reported the new computers are in and he has been spending time downloading the updates to the software programs, and getting ready to connect them to the network. He said it is more complicated than he expected, but it is progressing.

General: Zoning Clerk Hugunin has been continuing to update the webpage and Facebook. He has been busy with permits; and has been talking with Kelli Higgins quite a bit who is new at the County Mapping Office.

Arbor Day: The Arbor Day Celebration will be at 5:30 p.m., April 25th, at Conrad Park.

Quarterly Construction Report: Zoning Clerk Hugunin reported that so far this year, the value of construction listed on Building Permits is \$269,908. Permits have been for several carports and sheds, one house, and one good-sized garage.

OTHER COUNCIL BUSINESS: Schedule Business Appreciation Picnic & Employee Appreciation Picnic

City Clerk Kewley stated, "We are going to schedule the Business Appreciation Picnic for Friday, June 6th in Kelley Park from 11 a.m. to 1 p.m.; and have the Employee Appreciation Picnic the following Monday, June 9th."

Council Member Scott stated, ***"I move to hold the annual Business Appreciation Picnic on Friday, June 6th and the Employee Picnic on Monday, June 9th, with both picnics to be at Kelley Park from 11 a.m. to 1 p.m."*** Council Member Curtiss, ***"I second it."*** Hearing no discussion, Mayor Merry called for a vote. ***Motion unanimously carried.***

PERMITS: Zoning permits issued by Zoning Clerk Hugunin

2014-009, Chris Jones, 921 Garrettson, for a shed
2014-010, Fred Miller, 604 S. 12th, for a garage addition
2014-011, Elaine Birk, 1420 Yuba, for a shed
2014-012, Quintin Ratzlaff, 1316 Cumberland, for a fence

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LEGAL DEPARTMENT: Update

Municipal Court: City Attorney Robrahn stated, "Municipal Court is moving along smoothly."

Rural Water #2 Contract revision: Attorney Robrahn reported, "I talked to Dennis Roth last week about the contract with Mr. Hendricks with the Water District. Apparently all the problems have been resolved and Mr. Hendricks is getting it ready with some language he wants in it. Hopefully, we'll have something soon."

CITY CLERK'S OFFICE: Update

General: City Clerk Kewley reported City Hall Staff have been busy preparing meter readings for utility bills, handling calls and inquiries, handling work orders, preparing meeting minutes, reports, vouchers for paying bills, and payroll.

Financials: City Clerk Kewley said she handed out the first quarterly financial reports, and asked if anyone has questions, that they contact her.

Bid Openings: City Clerk Kewley participated in the bid openings for the Dump Truck last week.

2015 Budget: Next month, City Clerk Kewley will be working with the Superintendents on their line items for the 2015 Budget preparation.

Kansas Power Pool – Luncheon & Tour Jeffrey Plant: City Clerk Kewley gave a reminder the trip to St. Marys for the KPP luncheon and tour of Jeffrey Energy Center is tomorrow. She, Council Members Scott, Luke and Curtiss, and Superintendent Schneider will be going.

Governor Brownback at Oak Park on April 28: City Clerk Kewley referred Council to a letter of invitation, signed by the Mayor, inviting the Council to come and greet Governor Sam Brownback in Burlington's Oak Park on Monday, April 28 at 3:30. Similar letters were sent to the Coffey County Commission, and the Coffey County Republican has been notified. The Governor is coming to Burlington to participate in the COF Amerigroup Foundation Check Presentation and COF Tour. He plans to be in Burlington from 3:30 p.m. to 4:30 p.m.

CITY CLERK: Executive Session for Non-elected Personnel

Mayor Merry called for a five-minute Executive Session for Non-elected Personnel. **Council Member Scott stated, "I move to enter a five-minute Executive Session for Non-elected Personnel with Personnel Officer Kewley, Electric Superintendent Schneider, and City Attorney Robrahn present." Hearing no discussion on the motion, Mayor Merry called for a vote. Motion unanimously carried. Council entered Executive Session at 6:36 p.m. and exited at 6:41 p.m.**

Council Member Luke stated, "I move to accept Jim Cole's extension of Leave-of-Absence to expire on April 30, 2014. Council Member Lenard, "Second." Hearing no discussion on the motion, Mayor Merry called for a vote. Motion unanimously carried.

PUBLIC COMMENTS none

FUTURE AGENDA ITEMS:

GENERAL City Debt – How to fund projects City Code Re-codification Service/Allied Waste Agreement Renewal Mayor's Volunteer Program	GAAP – Infrastructure Capitalization Actuaries – GASB-45 Street Assessments Electric Rate Study
ELECTRIC DEPARTMENT: GIS system Emissions Standards Compliance/EPA	Automatic Meter Infrastructure for Electric & Water (AMI)
PARKS DEPARTMENT: Fair Board's new Building Hazard Tree Removal Spring Carnival & Demolition Derby-April (Fair Board) Scout Jamboree in September 2014 UHCA Event in Kelley Park - October 2014 (Jim Ochs) 3 rd Street Municipal Parking Lot – Guard rail on east side Stadium Steel Structure – Painting	Kelley Park Rock Restroom – Refurbish update City Dam West Wall Project (sidewalk/steps, etc.) Bridge construction for Walking Trail project Oak Park Fitness Equipment Project Connecting Parks with Sidewalks Beautification Project –Cement Post & Flower Baskets Stadium - Guttering
LEGAL DEPARTMENT: RWD #2 Contract (New)	Municipal Court – Diversion Policy
PLANNING AND ZONING Quarterly Construction Valuation Report Comprehensive Development Plan – Update Industrial Park Lots	Work w/Chief on Nuisance Structure regulations Zoning Inquiries City Hall Computer & Server Upgrade
POLICE DEPARTMENT Nuisance Updates	Personnel – Training Updates New PD Building- Update
STREET DEPARTMENT: 2014 Asphalt Project Sidewalk Replacement Repairs on City Rights-of-Way Street Department Storm Sewer Project & Rebuild of S. 10 th St.	Rebuild/Repair Kennedy Street and 14 th Street Pavement Management System/Asset Management System Heather Street – Concrete Panels
WATER & WASTEWATER DEPARTMENT: Sewer Improvement Project--Lift Station Replacements Neosho Riverbank Stabilization Water Plant Improvements--Efficiency 10 th & Housatonic Water Improvements-	Southwest Sewer Project Waterline Replacement Project John Redmond Reservoir – Dredging Water Pressure Study SCADA System

Mayor Merry declared the meeting adjourned.

Approved by City Council and signed by Regina R. Kewley, City Clerk